

REPRESENTATION FORM GUIDANCE NOTE

The Legacy Corporation Local Plan has been published for consultation under Regulation 19 of the Local Plan Regulations 2012. The Legacy Corporation considers this to be a ‘sound’ plan which it would like to see adopted. The Publication Local Plan has sought to address the issues raised during previous consultations and the Legacy Corporation considers that it is in conformity with national planning policy and underpinned by a range of technical evidence.

Written representations are invited during the consultation period which starts on 18th August and ends at 5pm on 6th October 2014. Representations must be made in writing and should be returned using the Representation Form. This is your last opportunity to comment on the Plan. At this stage we are only inviting views on whether you consider that the Publication Local Plan is **legally compliant**, complies with the **duty to cooperate**, and is **sound**.

Legal compliance and duty to cooperate

The Plan must meet the legal requirements under Section 20(5)(a) and the duty to cooperate under section 20(5)(c) of the Planning & Compulsory Purchase Act 2004 (as amended). To be legally compliant, the Local Plan should:

- Be in line with the Local Development Scheme (LDS)
- Be in accordance with the Statement of Community Involvement (SCI)
- Have been published in accordance with the Regulations and made available at principal offices and on the Legacy Corporation’s website
- Be supported by a Sustainability Appraisal (SA) report

To meet the duty to cooperate, the Legacy Corporation must demonstrate how it has cooperated with adjoining Local Planning Authorities and other public bodies to maximise effectiveness of strategic planning policies within the Plan. Further information and copies of the relevant documents can be found on the Legacy Corporations web-site at <http://queenelizabetholympicpark.co.uk/the-local-plan>. Guidance from the Planning Inspectorate entitled ‘Examining Local Plans Procedural Practice’ (December, 2013) is also available from www.planning-inspectorate.gov.uk.

What are the tests of soundness?

The NPPF (para.182) sets out that in order to be ‘**sound**’ a Local Plan should pass the following four tests:

Be positively prepared	The plan should be prepared based on a strategy which seeks to meet objectively assessed development and infrastructure requirements, including unmet requirements from neighbouring authorities where it is reasonable to do so and consistent with achieving sustainable development.
Be justified	The plan should be the most appropriate strategy, when considered against the reasonable alternatives, based on proportionate evidence.
Be effective	The plan should be deliverable over its period and based on effective joint working on cross-boundary strategic priorities.
Be consistent with national policy	The plan should enable the delivery of sustainable development in accordance with the policies in the National Planning Policy Framework (NPPF).

How to make your representation

Your representation should consider whether the Plan is **legally compliant**, meets the **duty to cooperate**, and passes the tests of **soundness**.

Representations must be submitted during the 7 week consultation period (Monday 18th August to Monday 6th October 2014 by 5pm).

Completed forms should be submitted via email or post to the following addresses:

Post: Publication Local Plan Consultation, Planning Policy & Decisions Team, London Legacy Development Corporation, Level 10, 1 Stratford Place, Montfichet Road, London E20 1EJ

Email: planningpolicy@londonlegacy.co.uk

If possible, please submit the Representation Form by email.

The Publication Local Plan can be found at the following locations:
Legacy Corporation Webpage: http://queenelizabetholympicpark.co.uk/the-local-plan
Legacy Corporation Office, Level 10, 1 Stratford Place, Montfichet Road, Stratford, E20 1EJ
Tower Hamlets Town Hall, Mulberry Place, 5 Clove Crescent, E14 2BG
Hackney Town Hall, Mare Street, E8 1EA
Newham Town Hall, Barking Road, East Ham, E6 2RP
Waltham Forest Town Hall, Forest Road, Walthamstow, E17 4JF

What will happen next?

The Legacy Corporation will review the representations submitted at this publication stage and prepare a summary of the main issues raised. If the representations cause the Legacy Corporation to question the soundness of the Plan it may make focused changes prior to its submission.

The Legacy Corporation will then submit the Local Plan and any proposed changes it considers appropriate along with supporting documents to the Planning Inspectorate for examination.

An independent Planning Inspector will then be appointed to undertake an examination into whether the Plan is legally compliant, meets the duty to cooperate, and passes the tests of soundness.

The examination will include hearing sessions held by the inspector in public at which those who have made a valid representation have the right to speak. If you wish to speak, please make this clear in your representation, or write to the Legacy Corporation with your request **before 6th October 2014**.

How to complete the Representation Form

You will need to submit any representation on the attached form. Please ensure that you complete a new form for each matter that you raise, identifying the relevant Policy Number, paragraph or other reference (e.g. figure reference) for that matter. Please also indicate by ticking the relevant box if you wish to speak at the Examination. You will need to complete the personal information section and in the representation box set out why you specifically consider specific aspects of the Plan are or are not sound and legally compliant.

Group Responses - Where there are groups who share a common view on how they wish to see the Plan changed, it would be very helpful for that group to submit a single representation which represents the view of the group, rather than separate individual representations which repeat the same points. In such cases the group should indicate how many people it is representing and how the representation has been authorised.

REPRESENTATION FORM

Personal Information or Professional Details	
Title	Mr / Mrs/ Ms / Miss / Other [please indicate]
Name	
Company/organisation	
Position	
Address	
Telephone	
Email	
If you are an agent, please indicate who you are representing	

Your Representation					
To which part of the Local Plan does this representation relate (please mark in the appropriate box):					
Policy or paragraph number		Site allocation number		Map / figure number	
Do you consider the Local Plan is: (please mark yes or no in the appropriate box):					
Legally compliant:		Complies with the duty to cooperate:		Sound:	
Please give details of why you consider the Local Plan is not legally compliant or fails to meet the duty to cooperate or is unsound. Please be as precise as possible and set out what modification(s) you consider necessary to make the Local Plan legally compliant or sound. Please note that any non-compliance with the duty to co-operate is incapable of modification at examination. If you wish to support the legal compliance of the Local Plan, its compliance with the duty to co-operate or the soundness of the Local Plan, please also use this box to set out your comments.					

If you would like to be notified when the Publication Local Plan has been submitted for independent examination please tick the relevant box below to indicate your preferred method of notification.		
Email:	Post:	Post and Email:

Please indicate here if you wish to speak at the public hearing on this matter and outline why you consider this to be necessary

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FOR OFFICE USE ONLY (do not write in the boxes below)

REPRESENTOR NUMBER	
ASSIGNED REPRESENTATION NUMBER	