

### Meeting of the Health, Safety and Security Committee

Meeting Date: Monday 20 September 2021

Time: 10.00 am

Venue: LLDC, Meeting Room 1-3, Level 10, 1 Stratford Place, Montfichet Road, London E20 1EJ or Microsoft Teams

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Members of the Health, Safety and Security Committee are hereby notified and requested to attend the meeting of the Health, Safety and Security Committee at 10.00 am on Monday 20 September 2021 to transact the business set out below.

This meeting will be open to the public, except for where exempt information is being discussed as noted on the agenda. A guide for the press and public on attending and reporting meetings of local government bodies, including the use of film, photography, social media and other means is available at

[www.london.gov.uk/sites/default/files/openness-in-meetings.pdf](http://www.london.gov.uk/sites/default/files/openness-in-meetings.pdf)

Please note this meeting will be held as a hybrid meeting. To attend in person, please go to Rooms 1-3, LLDC, Level 10, 1 Stratford Place, Montfichet Road, London E20 1EJ. Due to Covid-19 restrictions, members of the public are requested to contact the clerk in advance of their attendance at the meeting. Should you wish to join remotely please use the link provided above.

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#### Members:

Simon Blanchflower CBE (Chair)  
Nicky Dunn OBE  
Keith Edelman

#### **1 Apologies for Absence**

#### **2 Declarations of Interest**

Members are reminded that any interests in a matter under discussion must be declared at the start of the meeting, or at the commencement of the item of business.

#### **3 Minutes of the previous meeting held on 14 June 2021**

(Pages 1 - 6)

The Committee is asked to agree the minutes of the meeting held on 14 June 2021.

**4 Matters Arising and Action List** (Pages 7 - 8)

The Committee is asked to note the actions arising from previous meetings.

**5 Executive Director of Park Operations and Venues' Update** (Pages 9 - 16)

The Committee is asked to note the Executive Director's report.

**6 London Stadium Update** (Pages 17 - 18)

The Committee is asked to note the Stadium Update.

**7 Construction Related Health and Safety Update** (Pages 19 - 20)

The Committee is asked to note the update on construction related health and safety issues.

**8 LLDC Park and Venues Safeguarding Report** (Pages 21 - 22)

The Committee is asked to note the report.

**9 Health, Safety and Security Risk Update** (Pages 23 - 26)

The Committee is asked to note the update report on health, safety and security risks.

**10 Any other business the Chair considers urgent**

The Chair will state the reason for urgency of any item taken.

**11 Date of Next Meeting**

The next meeting of the Committee is due to be held on 13 December 2021 at 2.30pm.

**12 Exclusion of the Press and Public**

*The Committee is recommended to agree to exclude the public and press from the meeting, in accordance with paragraphs 3&7 of Schedule 12A of the Local Government Act 1972 (as amended), in that the following items of business contain information relating to the financial or business affairs of an individual, organisation or the London Legacy Development Corporation (LLDC).*

**13 Minutes of the Previous Meeting held on 14 June 2021 containing exempt information** (Pages 27 - 30)

The Committee is asked to agree the minutes of the meeting held on 14 June 2021 that contain exempt information.

**14 Matters Arising and Actions List that contain exempt information** (Pages 31 - 32)

The Committee is asked to note the matters arising from the previous meeting, containing exempt information.

**15 Executive Director of Park Operations and Venues' Update - Exempt information relating to the Item on Part 1** (Pages 33 - 112)

The Committee is asked to note the Executive Director's Report containing exempt information.

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## MINUTES

### Minutes of the Meeting of the London Legacy Development Corporation Health, Safety and Security Advisory Panel

**Date:** Monday 14 June 2021

**Time:** 3.00 pm

**Venue:** Via Microsoft Teams

**Present:** Simon Blanchflower CBE (Chair)  
Nicky Dunn OBE  
Keith Edelman

**In Attendance:** Mark Camley, Executive Director of Park Operations and Venues  
Colin Naish, Executive Director of Construction  
Peter Tudor, Director of Visitor Services  
Tony Tolley, Head of Safety and Security (for part)  
Tony Westbrook, Head of Development  
Sarah Perry, Human Resources Director  
Graham Gilmore, Chief Executive, London Stadium (for part)  
Peter Swordy, Director Health, Safety and Compliance London Stadium  
Bode Akanbi, Health and Safety Manager, London Stadium  
Momna Arif, LLDC Secretariat  
Sue Riley, GLA Secretariat  
Lee Stranders, Risk Manager (for Item 18 only)  
Kaitlene Koranteng, Legacy Youth Board Chair  
Nena Truman, Workplace Experience Manager

#### **1 Apologies for Absence**

- 1.1 There were no apologies for absence.
- 1.2 The meeting was being held under the LLDC's new Remote Decision Making Scheme

#### **2 Declarations of Interest**

- 2.1 The Chair noted that Members had declared registrable interests in line with the relevant Standing Orders and asked Members to confirm if they had any interests or additional interests to be declared related to matters listed on the agenda other than those already made and included in the register.

There were no additional declarations of interest.

### **3 Minutes of the previous meeting held on 15 March 2021**

- 3.1 The Chair, following consultation with available Members of the Advisory Panel agreed that the minutes of the meeting of the held on 15 March 2021 be signed by the Chair as a correct record.**

### **4 Matters Arising and Action List**

- 4.1 The Chair, following consultation with available Members of the Advisory Panel agreed that the Actions List be noted.**

### **5 Executive Director's Report**

- 5.1 The Executive Director of Park Operations and Venues presented the update on health, safety and security activity.
- 5.2 A presentation on the arrangements for the return to the office was given at the meeting (attached at Appendix A). The Chair welcomed the regular communications with staff.
- 5.3 A hybrid approach was being adopted, which was driven by the needs of the business as well as responding to individual preferences. It was not considered appropriate for staff to work from home full time and attendance in an office three to four times a month would be expected. Individual staffing arrangements would be agreed via discussions with Line Managers.
- 5.4 An update on quick win items to address the findings from the Road Safety Review were presented to the members of the Advisory Panel. Some of these items, intended to influence driver behaviour, included installation of temporary speed humps, speed awareness signs at specific sections and installation of a temporary zebra crossing behind the Copper Box Arena. The Committee will receive an update on the effectiveness of the implementation of the measures at its next meeting in September.
- 5.5 The Chair, following consultation with available Members of the Advisory Panel, noted the report.**

### **6 Legacy Youth Board Perspective on Safety and Security**

- 6.1 The Head of Security and Park Safety LLDC Park Operations and the Executive Director of Park Operations and Venues introduced the report setting out the Legacy Youth Board (LYB) perspective on safety, security and training. A representative from the Legacy Youth Board also spoke to the report.
- 6.2 The input from the LYB had arisen out of a discussion at an LLDC Board meeting on park safety. The impact of poor lighting, lack of wi-fi, for communication purposes, and areas of isolation made a difference to whether young people felt safe within the park, particularly young females. Improved awareness and wider advertising of park safety contact details were suggested, as well as better signposting and orientation. Park borders with the boroughs was also an area of

concern and the need for consistent training of security staff to encourage reporting and more positive relationships.

6.3 All suggestions would be taken on board and a guide to safety on the park was due to be published.

6.4 It was agreed that a Legacy Youth Board safety update be included in a future update report of the Executive Director of Park Operations and Venues.

**[Action: Executive Director Park Operations and Venues]**

**6.5 The Chair, following consultation with available Members of the Advisory Panel, noted the update and presentation.**

## **7 LLDC Park and Venue Safeguarding Report January - March 2021**

7.1 The Director of Visitor Services introduced the update on safeguarding from January – March 2021. It was noted there had been 6 incidents involving vulnerable people on the Park.

**7.2 The Chair, following consultation with available Members of the Advisory Panel, noted the report.**

## **8 London Stadium Update**

8.1 The Director of Health, Safety and Compliance LS185 introduced the update on health, safety and security related to the London Stadium.

8.2 Behind closed doors matches had gone well, but at the one match West Ham v Southampton on 23 May 2021 with a 10,000-person capacity, mask wearing had been patchy among fans (especially in the hospitality seating areas) and impossible to enforce. A request had been made by NHS North East London to use the Stadium as a vaccination centre for 1<sup>st</sup> Pfizer Vaccine on Saturday 19 June. This was agreed by LLDC and LS185. Arrangements were under way and Logistical matters include creating a space for a Pfizer vaccine dilution area (in the Boleyn Lounge) as well as ensuring a power supply overlay can cater for the IT equipment and systems to be used by the NHS for all the registration desks and vaccination tables (up to 120).

**8.3 The Chair, following consultation with available Members of the Advisory Panel, noted the report.**

## **9 Construction Related Health and Safety Update**

9.1 The Head of Security and Safety LLDC Park Operations and Venues presented the update on health, safety and wellbeing.

**9.2 The Chair, following consultation with available Members of the Advisory Panel, noted the report.**

**10 Health, Safety and Security Risk Update**

10.1 The Executive Director of Park Operations and Venues introduced the update on major health, safety and security risks identified by the LLDC.

**10.2 The Chair, following consultation with available Members of the Advisory Panel, noted the report.**

**11 Any other business the Chair considers urgent**

11.1 There was no urgent business.

**12 Date of Next Meeting**

**12.1 The Committee noted that the next meeting was due to be held on Monday 20 September 2021 at 10.00am.**

**13 Exclusion of the press and public**

**13.1 The Chair agreed that the public and press be excluded from the meeting, in accordance with Part 1, paragraphs 3, 5&7 of Schedule 12A to the Local Government Act 1972 (as amended), in order to consider the exempt papers.**

**14 Minutes of the previous meeting held on 15 March 2021 containing exempt information**

**14.1 The Chair, following consultation with available Members of the Advisory Panel agreed that the minutes of the meeting of the held on 15 March 2021, containing exempt information, be signed by the Chair as a correct record**

**15 Matters arising and actions list that contain exempt information**

**15.1 The Chair, following consultation with available Members of the Advisory Panel agreed that the Actions List containing exempt information be noted.**

**16 Executive Director's Report - Exempt information relating to the Item on Part 1**

16.1 The Executive Director of Parks and Operations Venue presented the update on health, safety and security activities containing exempt information.

**16.2 The Chair, following consultation with available Members of the Advisory Panel noted the report.**



**17 Construction Related Health and Safety Update - Exempt information relating to the Item on Part 1**

17.1 The Head of Security and Safety Park Operations and Venues presented the update on health, safety and wellbeing activity, containing exempt information.

**17.2 The Chair, following consultation with available Members of the Advisory Panel noted the report.**

**18 Health, Safety and Security Risk Update - Exempt information relating to the Item on Part 1**

18.1 The Executive Director of Parks Operations and Venues presented the update on major health, safety and security matters containing exempt information.

18.2 It was agreed that officers would review the level of risks associated with the Stadium. **[Action: Risk Manager]**

**18.2 The Chair, following consultation with available Members of the Advisory Panel noted the report and its appendices.**

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Chair

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Date

**Contact Officer:** Momna Arif, LLDC, Level 10, 1 Stratford Place, Montfichet Road, London E20 1EJ, email: MomnaArif@londonlegacy.co.uk:

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## Health, Safety and Security Committee Actions List (reported to the meeting on 20 September 2021)

### Actions from the last meeting (14 June 2021)

Minute No.	Item/Description	Action By	Target Date	Status/note
6.4 (14 June 2021)	<b>Legacy Youth Board Perspective on Safety and Security</b>  A Legacy Youth Board safety update to be included in the Executive Director for Park Operations and Venues update report	Mark Camley	20 September 2021	Complete – An updated has been included in the ED's report for this and future meetings.

### Actions from previous meetings

Minute No.	Item/Description	Action By	Target Date	Status/note
5.4 (5 March 2020)	<b>Executive Director's Report</b>  Submit an update report on the final Trivandi review and carry out a final review.	Mark Camley	December 2021	Recommendations completed and a follow up review to be undertaken over the Summer

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**Subject:** Executive Director of Park Operations and Venues' Update  
**Meeting date:** 20 September 2021  
**Report to:** Health, Safety and Security Committee  
**Report of:** Mark Camley, Executive Director of Park Operations and Venues

**This report will be considered in public**

## 1 SUMMARY

- 1.1. This report provides an update on Health, Safety and Security activity related to the remit of the Committee.
- 1.2. A report is included in Part 2 of the Agenda, which contains exempt supplemental information. The information is exempt by virtue of part 1 paragraphs 3 and 7 of schedule 12A in that it contains information relating to the business affairs of the LLDC, and information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

## 2. RECOMMENDATION

- 2.1. **The Committee is asked to note this report.**

## 3. INCIDENTS

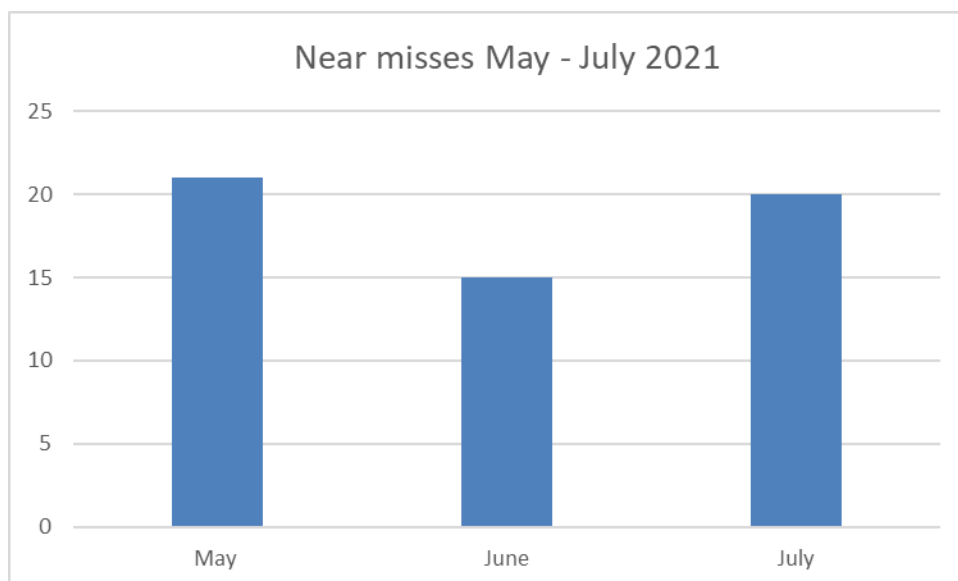
- 3.1. There were no major incidents in the period. The table below sets out the number of incidents between June – Aug 2021.

Number of incidents:

Type of incident	Stadium	Park and Other Venues	East Bank	Development sites	UCL(E)	Office and other sites
Major (RIDDOR)	0	0	0	0	0	0
Major (non-RIDDOR)	0	0	0	0	0	0
Disease	0	0	0	0	0	0
Minor	1	28	8	0	0	0
Near misses	56	2	5	0	4	0
Fatalities	0	0	0	0	0	0
Dangerous occurrences	0	0	0	0	0	0

## Stadium Incidents

- 3.2. Safe vehicle movements messaging was the focus to staff and contractors over this period due to an increase of external event and build projects. The site rule of enlisting a banksman for vehicle movement was captured on RAMS, online induction and daily activity briefings.



### London Stadium near misses/accidents

Date	Near miss/accident	Corrective action
6.5.21	Taxi drove through gate against the traffic.	Taxi driver refused entry on return and spoken to by security regarding conduct.
19.5.21	Forklift driver collided with lamppost.	Forklift driver informed banksman is required on all movements on island and Health and Safety Manager reviewing visibility of lampposts.
23.5.21	Staff member closed fence barriers at hospitality and caught finger against latch.	Removing latch barriers systems checked and staff briefed on safe practice.
21.6.21	Water compression pipe joint leak in press conference room.	Compression joint isolated and repair conducted by Vinci facilities.
23.6.21	Ceiling tile fell, just missing 2 members of the public.	Ceiling tiles checked by Vinci facilities and toolbox talks conducted by contractors working on access control system. Additional checks made after ceiling works carried out.
19.7.21	Contractor struck the entrance letter K sign at high level, while moving stillage with forklift.	Banksman toolbox talk conducted with all staff and method of moving with load at a lower level changed to avoid any further collisions.
25.7.21	Heras fence panel blown	Debrief with build contractor on the

Date	Near miss/accident	Corrective action
	over	importance of secure barriers. Further follow up when the contractor returns to build event site next year.

- 3.3. The green carpet that often rolled up under foot in the southeast and west tunnel has been replaced with a heavier black carpet. A significant amount of pedestrian traffic has walked over the new carpet and so far the carpet has not rolled up. The carpet will be monitored throughout the season.
- 3.4. In the Park and other venues, areas most items are cycle fall related with no single area of fault but mainly due to rider error.
- 3.5. We had three attempted suicides on the park over the period, with individuals being passed to emergency services.
- 3.6. We continue to see high speeds by e-bikes and scooters through heavily populated pedestrian areas. This leads to concern over safety.
- 3.7. Park and other venues near misses/incidents:

Date	Location	Incident	Date	Location	Incident
06.06.21	Tessa Jowell Boulevard	Male cyclist fell off his bicycle. Administered first aid himself.	18.07.21	Tessa Jowell Boulevard	Female fell off skateboard and dislocated her wrist. Made own way to hospital.
06.06.21	East Cross Bridge	Male cyclist fell off his bicycle. Administered first aid himself.	30.07.21	South Park	A boy was throwing stones at a wall when a stone bounced back and hit him on his head. First Aid administered; London Ambulance advised him to ring guardian.
01.06.21	South Park Playground	Female jogger fell while running. She had left site prior to Security arriving.	01.08.21	Stratford Walk	Female cyclist came off bicycle. First aid administered.
05.06.21	London Aquatic Centre	Males observed climbing on window edges of venue.	01.08.21	Tessa Jowell Boulevard	Child ran out on to Boulevard when a cyclist hit him. Child suffered cuts to his head, London Ambulance attended site.

Date	Location	Incident	Date	Location	Incident
23.06.21	Waterworks	Fall from E-Scooter.	03.08.21	Tumbling Bay	Female suffered a wrist injury. London Ambulance attended site.
24.06.21	2012 Gardens	Fall from bike. LAS called. Male taken to Hospital.	06.08.21	Diamond Bridge	Male sustained graze to elbow as he came off bike. Refused first aid.
25.06.21	Timber Lodge	Male unwell, taken to hospital by LAS. No further details provided.	07.08.21	Stratford Walk	Intoxicated football fan fell and hurt his knee, hand, and face. Refused first aid.
26.06.21	Waterworks	Female fell off bike. Self-administered first aid.	08.08.21	Middlesex Way	Female fell from Santander bike. Suspected broken foot. LAS called; female taken to hospital.
04.07.21	South Park Playground	Male suffered a cut to his face. He was taken to hospital.	25.08.21	South Park Playground	8-yr old female fell from climbing bars – First aid administered. Made own way to Hospital with guardian.
03.07.21	Tessa Jowell Boulevard	Male fell from bicycle. Left area prior to Security arriving.	26.08.21	Thornton Bridge	Male fell from Bike. LAS in attendance and male taken to Homerton Hospital.
30.06.21	Siding Street	Male fell from bicycle. London Ambulance attended site.	28.08.21	South Park Playground	7-yr old female fell – First aid administered and parents and child made own way to hospital.
08.07.21	Stratford Walk	A cyclist collided with a female. The female refused first aid treatment.	29.08.21	Waterworks	Female fell and grazed knee. First aid self-administered.
13.07.21	Stratford Walk	Male fell from bicycle. Male refused first aid.	26.08.21	Thornton Bridge	Male fell from bike. LAS in attendance and male taken to Homerton Hospital .



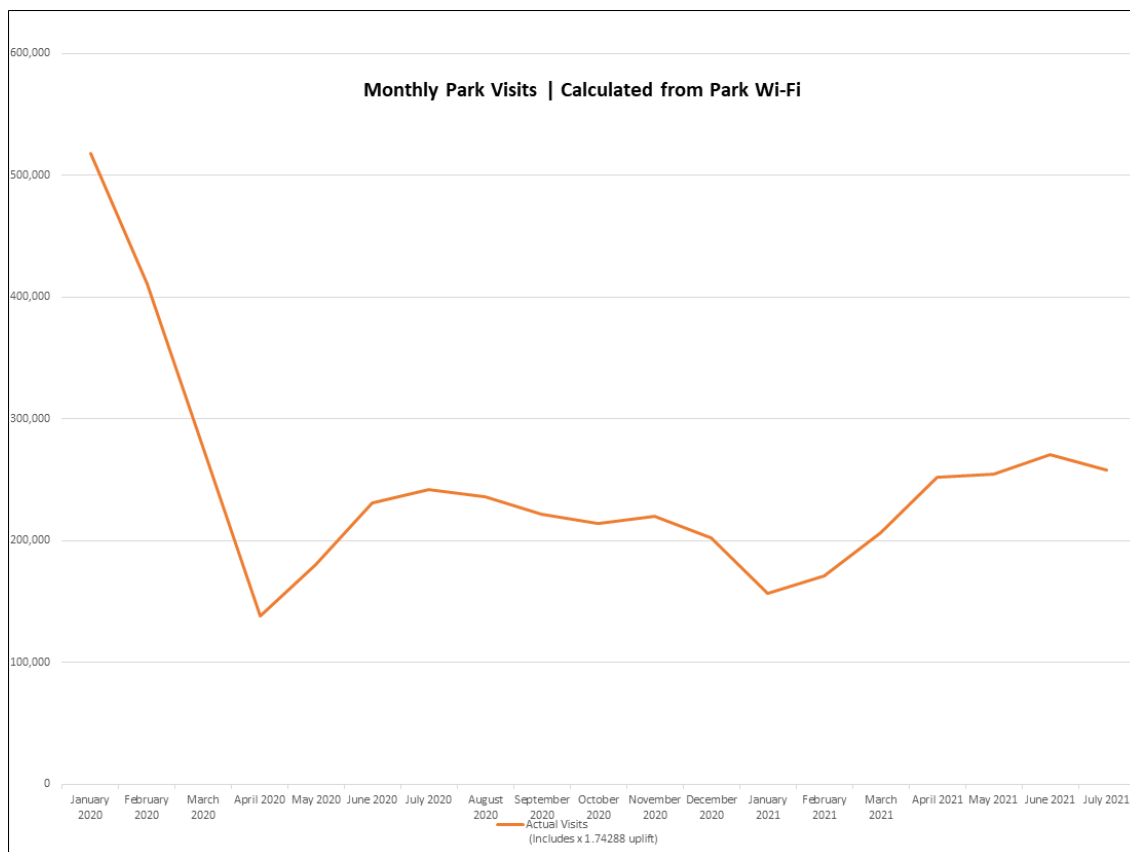
Date	Location	Incident	Date	Location	Incident
17.07.21	Middlesex Way	8-year child came off Scooter. Grazed knee and elbow. Parent administered First Aid	28.08.21	South Park Playground	7-yr old female fell – First aid administered and parents and child made own way to hospital.
17.07.21	Stratford Walk	Male fell from bicycle. First aid applied.	29.08.21	Waterworks	Female fell and grazed Knee. First aid self-administered.

3.8. The following proactive interventions were undertaken during the period.

	Park	EastBank	UCL	Stadium
Tool Box Talks	0	8	97	11
Safety Moments	0	Not reported	10	0
Inductions	0	Not reported	515	42
Safety Tours (SPVS) / Patrols	64	58	205	80

#### 4. COVID 19 – Re-Opening

- 4.1. Following the latest Government guidelines, staff are continuing to work from home and come in when they need to, the phased return to the office continues. 1 Stratford Place remains a COVID secure office although there is no longer the need to be approved by the respective Executive Management Team member to come into the office.
- 4.2. All the venues on the Park have now reopened, with COVID safe measures in place. The Timber Lodge is no longer a COVID testing facility and is due to open in September as a café again.
- 4.3. The Park has remained popular with local people, with attendance of around 250k visits per month (in summer period) but following seasonal patterns. The means of calculating visitor numbers will be reviewed in the Autumn 2021.



- 4.4. There were no major events in the Parkland (outside of stadium) during the period. A number of runs have returned to the Park and other event operators are now engaged in discussions about what might be possible later in the year. Just outside the reporting period the Park half marathon took place successfully on 5 September 2021.
- 4.5. Return to the office commenced in June 2021 and will continue through the remainder of the year. Advice on mask wearing in areas in line with government advice continues. There will be a review of external visitors allowed into 1 Stratford Place and the quantity of people allowed in meeting rooms.
- 4.6. Following the Step 4 COVID government announcement on 19 July 2021, London Stadium decided to retain the majority of COVID safety measures onsite as the risk of transmission was approximately 220 per 100,000 (data supplied by Public Health England).

## 5. KEY DEVELOPMENTS

- 5.1. Toro conducted a review of the Trivandi report actions and interviewed key stakeholders over the July 2021 period and have produced a first draft report. The final report is due to be completed by September.
- 5.2. During the period, Anti-Social Behaviour has increased along with the improved weather. The Multi-Storey Car Park remains a draw for skateboarders and cyclists, a plan was executed to tackle the Anti-Social Behaviour along south canal park, involving Tower Hamlets, Hackney, Metropolitan Police and LLDC has now seen the activity displaced from the location.
- 5.3. There were no major issue on either the Chobham Manor or the Eastwick developments.

- 5.4. Work continues on the consultation on women's safety, with it being due to commence in September 2021. A safety leaflet has been designed with involvement of the Legacy Youth Board, Parks Panel, Built Environment Access Panel and staff. It is planned to launch this in September 2021.

## **6. APPENDICES**

- 6.1. None

<b>List of Background Papers</b>
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| <ul style="list-style-type: none"><li>• None</li></ul> |
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**Report originator(s):**

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**Subject:** London Stadium Update  
**Meeting date:** 20 September 2021  
**Report to:** Health, Safety and Security Committee  
**Report of:** Peter Swordy, Director of Health Safety and Compliance LS185

**This report will be considered in public**

## **1 SUMMARY**

- 1.1. This report provides an update on Health, Safety and Security activity related London Stadium.

## **2. RECOMMENDATION**

- 2.1. **The Committee is asked to note this report.**

## **3. LONDON STADIUM MATCHES**

- 3.1.

Fixtures	Dates
West Ham United Vs Atalanta (Friendly)	7 August 2021 Attendance 25,726
West Ham United Vs Arsenal (Premier League 2)	16 August 2021 Attendance 718
West Ham United Vs Leicester City (Premier League)	23 August 2021 Attendance 47,625
West Ham United Vs Crystal Palace	28 August 2021 Attendance 48,118

- 3.2. Since the return of the spectators at the end of last season and the recent West Ham United (WHU) vs Atalanta fixture, supporters' behaviour and conduct has been well mannered with minor issues arising. Operational London Stadium (LS) have been working closely with WHU, stakeholders and external agencies to deliver a successful event. Currently the events industry is finding the labour market challenging as the supply is currently low and demand is high for stewards. LS is utilising several vetted workforce agencies to meet the demand while making sure the standard of staff is at the required level of experience and competence.
- 3.3. The introduction of the digital ticket system at the turnstiles has been challenging, due to the type of handheld device supporters use and understanding the instructions provided by staff. Spot double jab or Lateral Flow Tests checks were

carried out by West Ham staff on supporters, in the effect to gain data and prepare for the Government implementation of the vaccine passport from the 1 October 2021.

## **SECURITY**

- 3.4. New stadium access control system near completion and is currently in testing and commissioning stage of the project.

## **PROJECTS**

- 3.5. External fencing project to begin on the 24 August 2021.
- 3.6. Rail safety system in the South stand completed and independently assessed Friday 20 August 2021.

## **HEALTH AND SAFETY ADVICE AND TRAINING**

- 3.7. Online fire warden training undertaken during June/July 2021.
- 3.8. 12 Security 24/7 officers attended one day first aid course in August 2021.
- 3.9. Site rules document developed to supplement event safety guide and online induction.
- 3.10. Onsite COVID-19 measures retained beyond 19 July step 4 government road map.
- 3.11. Preparation beginning for Foo Fighters and Green Day concerts in Summer 2022

### **List of Appendices:**

None

### **List of Background Papers**

- None

**Report originator(s):**  
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**Subject:** Construction Related Health and Safety Update  
**Date:** 20 September 2021  
**Report to:** Health, Safety and Security Committee  
**Report of:** Tony Tolley, Head of Security and Safety LLDC Park Operations and Venues

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**This report will be considered in public**

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## **1. SUMMARY**

- 1.1. This report provides an update on Health, Safety and Wellbeing activity related to construction activity. There have been a number of Health, Safety and Wellbeing matters to arise over the last period, across the range of construction areas.
- 1.2. A report is included in Part 2 of the Agenda, which contains exempt supplemental information. The information is exempt by virtue of part 1 paragraphs 3 and 7 of schedule 12A in that it contains information relating to the business affairs of the LLDC, and information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

## **2. RECOMMENDATION**

- 2.1 **The Committee is asked to note this report.**

## **3. AREAS OF ACTIVITY**

- 3.1 The report in part 2 sets out further exempt information relating to different areas of activity:
  - East Wick and Sweetwater (including SIW)
  - Chobham Manor
  - MACE – UCL
  - VINCI – UCL
  - East Bank
  - Construction Management Group

## **4. FINANCIAL IMPLICATIONS**

- 4.1. There are no financial implications.

## **5. LEGAL IMPLICATIONS**

- 5.1. There are no legal implications.

## **6. PRIORITY THEMES**

- 6.1. LLDC's priority themes will be considered as the workplan is implemented.

## 7. APPENDICES

7.1. None.

<b>List of Background Papers:</b> <b>None</b>
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Report originator(s):

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**Subject:** LLDC Park and Venues Safeguarding Report  
**Date:** 20 September 2021  
**Report to:** Health, Safety and Security Committee  
**Report of:** Peter Tudor, Director of Visitor Services (DSO)

**This report will be considered in public**

## 1. SUMMARY

1.1. This paper provides an update on Safeguarding for April-June 2021 as reported by the following:

- |                          |                                      |
|--------------------------|--------------------------------------|
| • ArcelorMittal Orbit    | • London Stadium                     |
| • Copper Box Arena       | • Waterways activities               |
| • London Aquatics Centre | • Hackney Bridge                     |
| • The Last Drop          | • Park kiosks                        |
| • Timber Lodge           | • LLDC Events                        |
| • 3 Mills Studios        | • Our Parklife (volunteer programme) |
|                          | • Park Security                      |

1.2. There were six reported incidents in total, all related to general Park visitors and not to the venues which, aside from non-public events, were closed for the quarter due to the pandemic.

1.3. LLDC is not responsible for the Lee Valley venues or Here East.

## 2. RECOMMENDATION

2.1. **The Committee is asked to note the report.**

## 3. VENUES AND PARK

3.1. The sporting venues reopened from 12 April 2021 and the ArcelorMittal Orbit reopened with limited hours in May 2021. The Podium café was open, but Timber Lodge and the kiosks were closed following the departure of the previous operator. There were a limited number of 'closed door events', including the British Swimming Trials at the London Aquatics Centre, and the Vitality Netball Superleague matches at the Copper Box Arena. Filming activity continued at 3 Mills Studios. The venues have reported that there were no safeguarding issues.

3.2. There were 252k visits to the Park in April, 255k visits in May and 270k in June 2021. There were eight reports of vulnerable people on the Park in the quarter. Two attempted to take their own lives and were supported by Park Security until the emergency services arrived. There were three incidents involving alcohol abuse and two people with mental health issues were assisted by the Security team. There was one report of a lone male at the gates of one of the schools which

was resolved by the school staff without further direct involvement of LLDC.

- 3.3. We also worked with LLDC colleagues preparing for the East Summer School activity that took place for local young people in August.

#### **4. VENUE POLICIES**

- 4.1 Three new operators were appointed to the kiosks in the south of the Park in July, and a new operator is expected to reopen the Timber Lodge in late September. Draft safeguarding policies have been received from each operator and are under review.

#### **5. FINANCIAL IMPLICATIONS**

- 5.1 There are no financial implications.

#### **6. LEGAL IMPLICATIONS**

- 6.1 There is no legal implication.

#### **7. APPENDICES**

- 7.1. None.

<p><b>List of Background Papers:</b> LLDC's Safeguarding Policy</p>
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**Report originator:**

**Peter Tudor**

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**Subject:** Health, Safety and Security Risk Update  
**Meeting date:** 20 September 2021  
**Report to:** Health, Safety and Security Committee  
**Report of:** Mark Camley, Executive Director of Park Operations and Venues

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**This report will be considered in public**

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## **1. SUMMARY**

- 1.1. This report provides an update to the Committee on major health, safety and security risks identified by LLDC.
- 1.2. Further information on the risks contained this report, including a heat map, can be found in a separate item on Part 2 of the agenda (contains exempt information). The information is exempt by virtue of part 1, paragraphs 3 and 7 of Schedule 12A of the Local Government Act 1972 in that it contains information relating to the financial or business affairs of a person or authority, and information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

## **2. RECOMMENDATION**

- 2.1 **The Committee is asked to note the report.**

## **3. BACKGROUND**

- 3.1. The Health, Safety and Security risk register was presented to the Committee at its meeting of 14 June 2021, with reviews of the associated risk heat map conducted at the Committee meeting. The risk register has been updated through engagement with key officers across the Corporation, including colleagues from Park Operations and Venues, Construction and Development.
- 3.2. The most notable changes and trends since the last Committee meeting are noted below:
  - Crowd Management – stadium related. In recognition of the increasing crowds returning to events in the stadium we have increased the consequence rating for the stadium crowd management risk from 4 (Major) to 5 (Severe) recognising the potential for large numbers of people to be affected by a serious safety incident.
  - Crowd Management – Non-event related. With the continuing reduction of international visitors to the UK, public caution over the pandemic risk, together with returns to school and seasonal change park visitor numbers are suppressed. The likelihood rating of the risk has therefore been reduced from 2 (Unlikely) to 1 (Improbable) and the consequence rating reduced from 3 (Moderate) to 2 (Minor).

- Unauthorised property occupation/illicit use of property. There have been increasing occurrences of unlicensed music events in LLDC property which potentially increases both the vicarious liability related to people occupying our facilities (illegally) and reputational risk to LLDC by nuisance to adjacent communities. Countermeasures have been enhanced through additional security fencing and security patrols to control the risk.
- Global Pandemic. As spectator events have recommenced in LLDC venues we have noted the potential for a significant infection incident to be linked back to LLDC leading to reputational damage resulting in reduced public usage of QEOP facilities. These impacts fall more on the wider business development targets for LLDC rather than the health and safety assessment covered in this review. Moreover, the current mitigation measures deployed and noted in the risk register address the related health and safety risk exposure to the public, staff and contractors in line with current HMG guidance.
- A staff consultation process is progressing to help determine the optimal balance between attendance at LLDC facilities and remote working to meet the business need and mitigate health risks from the pandemic. We expect an increase in attendance at LLDC facilities from September although this will remain under review until the national control of the pandemic has stabilised.

### 3.3. The key risks areas are set out below:

- Crowd Management (stadium, non-stadium, non-event related);
- Temporary structure failure;
- Structural Failure - Permanent Works;
- Construction (Traffic; Interfaces with 3rd parties; Dust, noise and vibration; Safe construction; Ground penetrations; Fire; Security breach);
- Crowd disturbance;
- Crime;
- Terrorism;
- Regulatory non-compliance;
- Systems and equipment failures;
- Loss of safety critical systems;
- Fire;
- Flood;
- Food Poisoning;
- Water;
- Property occupation/illicit use;
- LLDC workforce health and safety;
- Traffic;
- Hazardous substances;
- Lightning strike;
- Imposed Health and Safety working changes;

- Major spillage;
- Breach of confidentiality;
- Pandemic; and
- Safeguarding.

#### **4. FINANCIAL IMPLICATIONS**

4.1. There are no new funding implications of the report.

#### **5. LEGAL IMPLICATIONS**

5.1. There are no legal implications of the review.

#### **6. PRIORITY THEMES**

6.1. The report has no implications for LLDC's priority themes.

#### **7. APPENDICES**

7.1. No appendices

<p><b>List of Background Papers:</b></p>
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<p>Papers for the Committee meeting 14 June 2021</p>
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