

Agenda for consideration by the Chair and members of the Advisory Panel of the Health, Safety and Security Committee of the London Legacy Development Corporation

Meeting Date: Monday 14 June 2021

Time: 3.00 pm

Venue: via Microsoft Teams

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The Chair of the Committee and members of the Advisory Panel of the London Legacy Development Corporation Health, Safety and Security Committee are hereby notified and requested to consider the items of business set out below at 3pm on Monday 14 June 2021.

In accordance with the LLDC's Remote Decision-Making Scheme (available at: <https://www.queenelizabetholympicpark.co.uk/our-story/how-we-work/board-and-committees>) the Chair will consider the items of business set out below and, following consultation with available members of the Health, Safety and Security Committee Advisory Panel, will decide whether to exercise the Corporation's functions in accordance with the recommendations stated.

The press and public may follow proceedings, except for where exempt information is being or likely to be discussed as noted on the agenda, when those items will be considered in private.

Details of how to follow the proceedings will be available on the website here: <https://www.london.gov.uk/moderngovlldc/ieListDocuments.aspx?CId=416&MId=6283&Ver=4>

A note of the proceedings and record of the Chair's decisions shall be published on the Corporation's website as soon as practicable.

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Members:

Simon Blanchflower CBE (Chair)  
Nicky Dunn OBE  
Keith Edelman

### **1 Apologies for Absence**

## 2 Declarations of Interest

Members are reminded that any interests in a matter under discussion must be declared at the start of the meeting, or at the commencement of the item of business.

**3 Minutes of the previous meeting held on 15 March 2021** (Pages 1 - 6)

The Chair, following consultation with available members of the Advisory Panel, is asked to approve the minutes of the Health, Safety and Security Committee on 15 March 2021.

#### 4 Matters Arising and Action List (Pages 7 - 8)

The Chair, following consultation with available members of the Advisory Panel, is asked to note the actions arising from previous meetings.

**5 Executive Director's Report** (Pages 9 - 14)

The Chair, following consultation with available members of the Advisory Panel, is asked to note the Executive Director's report.

**6 Legacy Youth Board Perspective on Safety and Security** (Pages 15 - 16)

The Chair, following consultation with available members of the Health, Safety and Security Committee Advisory Panel is asked to note the update and presentation.

**7 LLDC Park and Venue Safeguarding Report January - March 2021**  
(Pages 17 - 18)

The Chair, following consultation with available members of the Advisory Panel, is asked to note the Safeguarding report.

**8 London Stadium Update** (Pages 19 - 22)

The Chair, following consultation with available members of the Advisory Panel, is asked to note the Stadium Update.

**9 Construction Related Health and Safety Update** (Pages 23 - 24)

The Chair, following consultation with available members of the Advisory Panel, is asked to note the update on construction related health and safety issues.

**10 Health, Safety and Security Risk Update** (Pages 25 - 28)

The Chair, following consultation with available members of the Advisory Panel, is asked to note the update report on health, safety and security risks.

**11 Any other business the Chair considers urgent**

The Chair will state the reason for urgency of any item taken.

**12 Date of Next Meeting**

The next meeting of the Health, Safety and Security Committee is due to be held on Monday 20 September 2021 at 10.00am.

**13 Exclusion of the press and public**

*The Chair, following consultation with Advisory Panel Members, is recommended to agree to exclude the public and press from the meeting, in accordance with paragraphs 3&7 of Schedule 12A of the Local Government Act 1972 (as amended), in that the following items of business contain information relating to the financial or business affairs of an individual, organisation or the London Legacy Development Corporation (LLDC) and information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.*

**14 Minutes of the previous meeting held on 15 March 2021 containing exempt information** (Pages 29 - 32)

The Chair, following consultation with available members of the Advisory Panel, to agree the minutes of the meeting held on 15 March 2021 that contain exempt information.

**15 Matters arising and actions list that contain exempt information** (Pages 33 - 34)

The Chair, following consultation with available members of the Advisory Panel, is asked to note the matters arising from the previous meeting.

**16 Executive Director's Report - Exempt information relating to the Item on Part 1** (Pages 35 - 76)

The Chair, following consultation with available members of the Advisory Panel, is asked to note the Executive Director's Report containing exempt information.

**17 Construction Related Health and Safety Update - Exempt information relating to the Item on Part 1** (Pages 77 - 80)

The Chair, following consultation with available members of the Advisory Panel, is asked to note the update containing exempt information.

**18 Health, Safety and Security Risk Update - Exempt information relating to the Item on Part 1** (Pages 81 - 92)

The Chair, following consultation with available members of the Advisory Panel, is asked to note the appendix containing exempt information.





## MINUTES

### **Minutes of the Meeting of the London Legacy Development Corporation Health, Safety and Security Committee**

**Date:** Monday 15 March 2021

**Time:** 2.00 pm

**Venue:** Via Office Teams

**Present:** Simon Blanchflower CBE (Chair)  
Nicky Dunn OBE  
Keith Edelman

**In Attendance:** Mark Camley, Executive Director of Park Operations and Venues  
Colin Naish, Executive Director of Construction  
Peter Tudor, Director of Visitor Services  
Tony Tolley, Head of Safety and Security  
Tony Westbrook, Head of Development  
Sarah Perry, Human Resources Director  
Graham Gilmore, Chief Executive Officer, London Stadium  
Peter Swordy, Director Health, Safety and Compliance, London Stadium  
Bode Akanbi, Health and Safety Manager, London Stadium  
Lee Stranders, Risk Manager (for Item 19 only)  
Rachel Massey, LLDC Secretariat  
Momna Arif, LLDC Secretariat  
Sue Riley, GLA Secretariat

#### **1 Apologies for Absence**

1.1 There were no apologies for absence.

1.2 The Chair welcomed everyone to the meeting and explained that the meeting was being held via remote access in accordance with the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authorities and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

1.3 The Chair welcomed Momna Arif, LLDC Secretariat and Bode Akanbi, Health and Safety Manager, London Stadium, to their first meeting of the Health, Safety and Security Committee.

## **2 Declarations of Interest**

- 2.1 The Chair noted that Members had declared registrable interests in line with the relevant Standing Orders and asked Members to confirm if they had any interests or additional interests to be declared related to matters listed on the agenda other than those already made and included in the register.

There were no additional declarations of interest.

## **3 Minutes of the previous meeting held on 1 December 2020**

- 3.1 It was agreed that the minutes of the meeting of the Health, Safety and Security Committee held on 1 December 2020 be signed by the Chair as a correct record.

## **4 Matters Arising and Action List**

- 4.1 The Committee noted the Actions List.

## **5 Executive Director of Park Operations and Venues' Update**

- 5.1 The Executive Director of Park Operations and Venues presented the update.
- 5.2 There had been no major incidents since the last meeting but the report now included a more comprehensive list of near misses as requested by the Committee, which provide an opportunity for learning. By focusing on lower level issues cultural change can be driven to improve health and safety throughout an organisation and avoid more serious infringements. In relation to the Stadium it was noted that there were daily activity briefings, but the reduction of site supervision due to Covid-19 may also be enabling poor practices by contractors. The Stadium's health and safety committee would be reconvened and issues would be flagged with contractors.
- 5.3 The LLDC would be responding to the Protected Duty Consultation following the Manchester Arena bombing.
- 5.4 The Committee noted the report.

## **6 LLDC Park and Venue Safeguarding Report October - December 2020**

- 6.1 The Director of Visitor Services presented the update on safeguarding from October to December 2020. Many venues were still closed so there was little activity to report.
- 6.2 Hackney Bridge co-working space was scheduled to open in April 2021 and would have all the necessary policies in place. It was noted there had been a slight increase in the number of vulnerable people overnight in the Park. A new construction safety centre would also be on site. The Chair stressed the importance of ensuring all venues and centres of activity within the Park were aligned and consistent in terms of safeguarding procedures.

### **6.3 The Committee noted the report.**

## **7 Review of Committee Terms of Reference**

7.1 The Director of Governance and Programme Management introduced the amended Terms of Reference for review.

### **7.2 The Committee agreed the proposed changes to the Board for approval.**

## **8 Committee Forward Look**

8.1 The Executive Director of Park Operations and Venues presented the Forward Look for the next 12 months.

8.2 It was agreed that an item on the easing of lockdown, which would be discussed in more detail under item 11 (Health, Safety and Security Risk Review) be added to the forward plan to be discussed at the next meeting.

**[Action: Executive Director of Park Operations and Venues]**

8.3 While the use of consultants would be scaled back since the appointment of new staff on the health and safety team, it is a requirement to carry out an annual independent review of Stadium management and practices. It would be considered whether the reassessment of the Trivandi Review could be undertaken as part of the same process

### **8.4 The Committee agreed the Forward Look as amended at 8.2.**

## **9 London Stadium Update**

9.1 The Director of Health and Safety Compliance presented the update on Health, Safety and Security activity related to the London Stadium.

9.2 There had been a substantial number of behind closed door matches in a short amount of time since the last report, but only 1,623 people had turned up to the ballot ticketed game. Temperature readings had been mandated on entry but no option to enforce mask wearing. There were some seating issues and clustering around concession stands. The use of better signage at height, as opposed to floor markings, was being considered.

9.3 Officers biggest concern with the return of crowds under the easing of lockdown was forward planning for travel and transport with TfL, and increased numbers with Westfield Shopping Centre being open.

9.4 A stadium management plan for 10,000 people was being planned for 23 May 2021, which is the last game of the season for West Ham FC and their 125<sup>th</sup> anniversary as a football club. Officers are working closely with all partners to share best practice and experience.

### **9.5 The Committee noted the report.**

## **10 Construction Related Health and Safety Update**

10.1 The Head of Security and Safety, Park Operations and Venues presented the update on health, safety and wellbeing activity related to construction activity.

**10.2 The Committee noted the report.**

## **11 Health, Safety and Security Risk Update**

11.1 The Executive Director of Park Operations and Venues presented the Update on major health, safety and security risks identified by LLDC.

**11.2 The Committee noted the report.**

## **12 Any other business the Chair considers urgent**

12.1 There was no urgent business.

## **13 Date of Next Meeting**

**13.1 The Committee noted that the next meeting was due to be held on 14 June 2021 at 3pm.**

## **14 Exclusion of the press and public**

**14.1 It was agreed that the public and press be excluded from the meeting, in accordance with Part 1, paragraph 3 of Schedule 12A to the Local Government Act 1972 (as amended), in order to consider the exempt papers. Each of these papers contained information relating to the financial or business affairs of a person or authority.**

## **15 Minutes of the previous meeting held on 1 December 2020 containing exempt information**

**15.1 It was agreed that the minutes of the meeting of the Health, Safety and Security Committee held on 1 December 2020 containing exempt information be signed by the Chair as a correct record.**

## **16 Matters Arising and Actions List that contain exempt information**

**16.1 The Committee noted the Actions List.**



**17 Executive Director of Park Operations and Venues' Update - Exempt information relating to the Item on Part 1**

17.1 The Executive Director of Park Operations and Venues presented the update containing exempt information.

**17.2 The Committee noted the report.**

**18 Construction Related Health and Safety Update - Exempt information relating to the Item on Part 1**

18.1 The Head of Security and Safety, Park Operations and Venues, introduced the update on construction related matters, containing exempt information.

**18.2 The Committee noted the report.**

**19 Health and Safety Security Risk Update - Exempt information relating to the Item on Part 1**

19.1 The Executive Director of Park Operations and Venues introduced the update on major health, safety and security risks, containing exempt information.

**19.2 The Committee noted the report.**

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Chair

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Date

**Contact Officer:** Momna Arif, LLDC, Level 10, 1 Stratford Place, Montfichet Road,  
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## Health, Safety and Security Committee Actions List (reported to the meeting on 14 June 2021)

### Actions from the last meeting (15 March 2021)

Minute No.	Item/Description	Action By	Target Date	Status/note
8.2	<b>Committee Forward Look</b> The easing of lockdown to be added to the Forward Look for discussion at the next meeting on 14 June 2021.	Mark Camley	14 June 2021	Complete - The item is will be discussed under item 5 on the agenda at on 14 June 2021.

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### Actions from the last meeting

Minute No.	Item/Description	Action By	Target Date	Status/note
6.2	<b>LLDC Park and Venue Safeguarding Report July-September 2020</b> Park operators under contract to the LLDC should be advised a Safeguarding Policy should be in place before they operate.	Peter Tudor	15 March 2021	Complete - All operators have supplied their policies.
5.4 (5 March 2020)	<b>Executive Director's Report</b> Submit an update report on the final Trivandi review and carry out a final review.	Mark Camley	September 2021	Recommendations completed and a follow up review to be undertaken over the Summer

Agenda Item 4

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**Subject:** Executive Director of Park Operations and Venues' Update  
**Date:** 14 June 2021  
**Report to:** Health, Safety and Security Committee Advisory Panel  
**Report of:** Mark Camley, Executive Director of Park Operations and Venues

**This report will be considered in public**

## 1 SUMMARY

- 1.1. This report provides an update on Health, Safety and Security activity related to the remit of the Committee.
- 1.2. A report is included in Part 2 of the Agenda, which contains exempt supplemental information. The information is exempt by virtue of part 1 paragraphs 3 and 7 of schedule 12A in that it contains information relating to the business affairs of the LLDC, and information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

## 2. RECOMMENDATION

- 2.1. **The Chair, following consultation with available members of the Health, Safety and Security Committee Advisory Panel, is asked to note this report.**

## 3. INCIDENTS

- 3.1. There was one major incident in the period. The table below sets out the number of incidents between March 2021 – late May 2021.

Number of incidents:

Type of incident	Stadium	Park and Other Venues	East Bank	Development sites	UCL(E)	Office and other sites
Major (RIDDOR)	0	0	0	0	1	0
Major (non-RIDDOR)	0	0	0	0	0	1
Disease	0	0	4	0	0	0
Minor	1	13	4	0	0	0
Near misses	76	3	0	0	0	1
Fatalities	0	0	0	0	0	0
Dangerous occurrences	0	0	2	0	0	2

- 3.2. There was one RIDDOR during the period. On 14 April 2021 a site operative working on a fixed ladder within the MACE UCL(E) site fell from his position suffering a suspected head injury. Further detail is set out in the Construction Related Health and Safety Update.

#### **London Stadium near misses/incidents**

- 3.3. There has been a significant increase in the reporting of near misses, which is reflective of the impact and understanding of the campaign to improve reporting. For each of the near misses reported immediate corrective action was taken, and where required the management system was reviewed.

Date	LS185 Near misses and incidents	Corrective action
15.2.21	Jumbo screen system plug burnt out due to a loose connection.	Plug replaced, secured and rack system upgraded.
	Fire door propped open with barrier.	Barrier removed from door and immediate area.
21.2.21	Broadcaster OB vehicle struck Heras fencing while exiting compound.	Contractor informed of incident and confirmed a banksman will be used for future manoeuvres
10.3.21	Fire extinguisher used to prop open fire door.	Extinguisher removed and returned to stand.
21.3.21	Media contractor on top of OB vehicle removing aerial without harness or edge protection.	Work stopped by H&S manager and discussed with site manager a safe working solution going forward. Aerial for future football matches to be set up from the ground.
10.4.21	Four tensa barrier stanchions holding back fire door.	Stanchions have since been removed allowing fire door to operate properly.
12.4.21	Member of West Ham staff seen riding electric scooter through site above 5mph.	Incident reported to manager to follow up with staff member that they must adhere to the speed limit. Further discussion required for the site policy for riding scooters onsite.
20.3.21	Lawn mowers blocking fire shutters.	Grounds team made aware of infringement and the location has been recently refreshed with fire shutter keep clear floor signage.
20.3.21	Cable trench left open by media contractor with barrier in place.	Discussions with Premier league Media Communications Manager who has responded well in reminding media crew on site rules. Additional signage included in area on trench operation and markers on which trench covers must not be removed.

- 3.4. Armour deck has been extended along the south-east tunnel and the green matting in the south-west tunnel has slightly improved with regular stretching out by Operations and Safety teams. A long-term solution is still required and will be reviewed over the summer.

#### Park and other venues near misses/incidents

14.03.21	Stratford Walk	Cyclist crashed into a bollard. First aid administered by friend	15.03.21	Eastbank	Operative twisted ankle - seen to by site nurse.
26.03.21	Stratford Walk	Female fell from bicycle, plasters and wipes provided. Female administered first aid herself.	27.03.21	Eastbank	Lifting operation incident
12.03.21	Eastbank	Dangerous activity / intrusion	29.03.21	Northwall Road	A female felt faint, London ambulance attended site.
31.03.21	South Park Gym	Child fell from Gym equipment and suggere broken wrist	01.04.21	Stratford Walk	Female fell from her bicycle.
01.04.21	South Park Gym	Child fell from Gym equipment, shock but no injury	03.04.21	Essex Way	Child cut hand
09.04.21	North Park	Male fell off bike	09.04.21	Eastbank	Lifting operation incident
14.04.21	UCL M East	Male fell from height	15.04.21	South park	Male fell from bibycle, dislocated ankle
17.04.21	North Park	Child Cut finger	17.04.21	North Canal Park	Person fell from Bicycle - taken to hospital
21.04.21	Eastbank	Hand injury	28.04.21	South Park	Male fell of bicycle
05.05.21	South Park	Female fell from skates	06.05.21	North Park	Male suffered cardiac arrest
15.04.21	Eastbank	Near Miss with object fall from height	10.05.21	Eastbank	Hand Injury
12.05.21	South Park	Male with Cardiac Arrest	15.05.21	South Park	Singage found in road
18.03.21	Thornton St	Danergous Activity around an excavation	10.05.21	Thornton St.	Dangerous Activity around an excavation
19.03.21	Thornton St	Danergous Activity/environmental Near Miss around an excavation	19.03.21	South Park	Male seen in Waterways

- 3.5. In the Park and other venues, most of the incidents relate to falls from cycles, with no single cause but mainly due to rider error. There have been a couple of incidents with children falling from adult gym equipment, which has resulted in additional signage being placed on them.
- 3.6. Two members of the public suffered heart attacks on separate days whilst undertaking exercise, and one contractor member of the workforce collapsed and had a heart attack. All three were resuscitated successfully by park team or LAS. On 28 May, a member of the public walking in the park collapsed with a heart attack. Unfortunately, and despite the efforts of Park staff and the LAS, the man could not be revived. A fifth cardiac arrest also occurred at the LAC on 2 June, the man was revived and taken to hospital by LAS.

## Proactive interventions

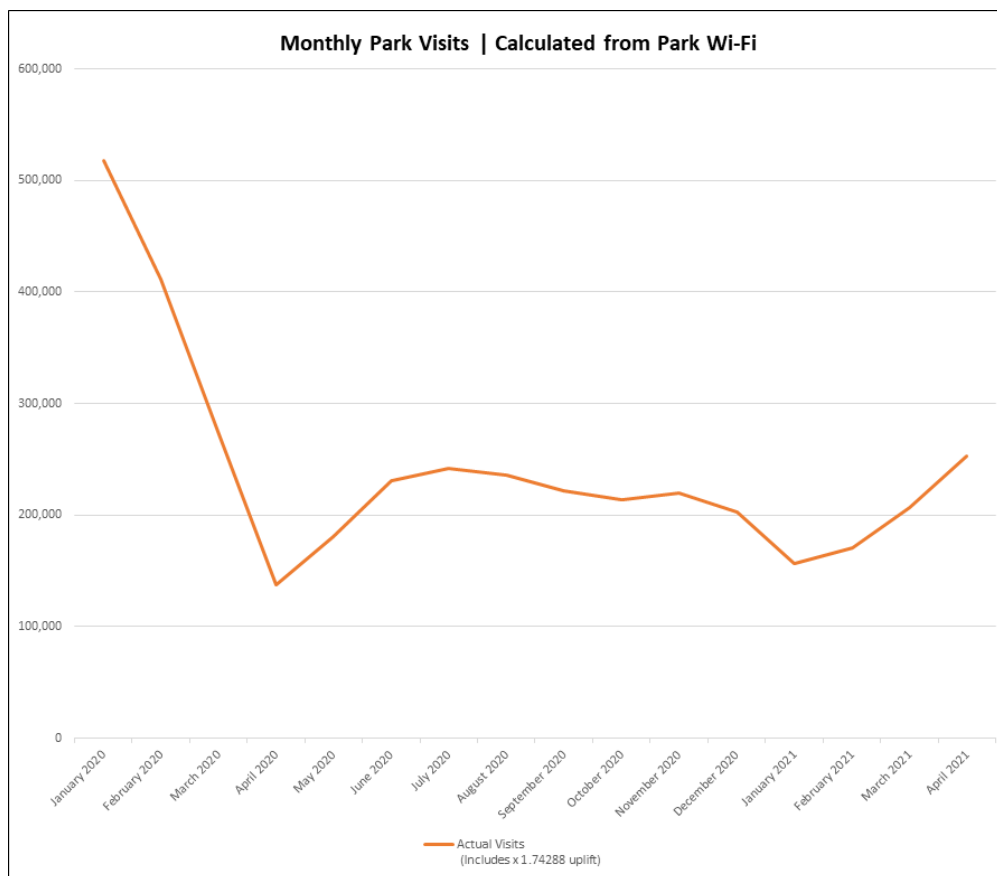
3.7. The following proactive interventions were undertaken during the period.

	Park	East bank	UCL	Stadium
Tool Box Talks	0	4	Nil return	16
Safety Moments	0	Nil return	Nil return	2
Inductions	0	Nil return	Nil return	32
Safety Tours (SPVS) / Patrols	22	46	Nil return	50

## 4. COVID 19 – re-opening

- 4.1. Following the latest Government guidelines, staff are continuing to work from home where they can. 1 Stratford Place remains a COVID secure office and is available for staff that have particular work or other needs to attend the office, with the agreement of their EMT member and following the processes and protocols. The current plan is to open up for 45 staff per day from 28 June 2021, and for this number to build to 90 over the summer. The needs of the Board and Committees is being considered as part of this work. A short presentation on return to the office will be made to the Committee at the meeting.
- 4.2. All the venues on the Park have now reopened, with COVID safe measures in place. The Timber Lodge is currently operating as a COVID testing centre. 3 Mills Studios has continued to operate with a clear set of operating procedures in place. All productions are required to follow British Film Commission (BFC) Covid-19 guidelines and productions have COVID managers in place.
- 4.3. The Park has remained popular with local people, with attendance of around 200k visits per month, but following seasonal weather patterns. Social distancing control has remained a challenge during this period especially around the south canal park area adjacent to the Lea Navigation. The London Stadium screen has been used to promote appropriate messaging and enhance the signage throughout the Park. There were no major events in the Parkland during the period. A number of runs have returned to the Park and other event operators are now engaged in discussions about what might be possible later in the year.





## 5. KEY DEVELOPMENTS

- 5.1. A joint response from across LLDC and LS185 has been submitted to the Government's Protect Duty consultation. All of the Trivandi recommendations have now been implemented. A follow up review by an independent H&S consultant is being costed for implementation this Summer. Three expressions of interest have been received for this work.
- 5.2. During the period, Anti-Social Behaviour has increased along with the improved weather. The Multi-Storey Car Park remains a draw for skateboarders and cyclists, and (as noted at 4.3) south canal park saw larger groups of external drinking and public urination. A plan has been developed to reduce the impact of this, including temporary toilets and having one of the bars on the canal take on greater responsibility for the area.
- 5.3. The North South highway has opened, although there remain snags and the junction with Waterdon Road has not yet been handed across as it needs a number of amendments. Park operations and Stadium events are managing round these and the on-going works on Copper Street and Thornton Street. The Head of Safety and Security will provide an update on road safety at the meeting.
- 5.4. Regular safety reviews of East Bank works have continued and are detailed in the private Construction paper.
- 5.5. There were no major issue on either the Chobham Manor or the East Wick developments.
- 5.6. A separate paper on Women's safety was discussed at the LLDC Board on 18 May 2021. The next steps agreed were:
  - Add telephone number of 24-hour control room to new maps displayed in key locations across the Park;
  - Develop, publish and promote a guide to being safe in the Park;

- Work with boroughs and other partners to launch the Commonplace consultation, and develop solutions to the issues identified;
- Review lighting and signage;
- Develop our night-time economy proposals in the light of consultations; and
- Ensure that the design, scrutiny and development of new neighbourhoods explicitly considers women's safety.

It is proposed that an update is provided to the Committee in September 2021, with a substantive paper and discussion at the December 2021 Committee, to which the Boroughs and other Board members will be invited.

- 5.7. For our meeting on Monday 20 September 2021 we plan to undertake a site visit to East Bank. The plans are:

10.00 – 10.30 Public meeting (1 Stratford Place)

10.30 – 10.45 Private meeting (1 Stratford Place)

10.45 – 12.00 Committee go to the East Bank site for a tour led by Colin Naish.

- 5.8 Representatives of the Legacy Youth Board will attend this Advisory Panel proceeding to provide the Committee with their perspective on safety and security, and the training provided to the security team.

## 6. LEGAL IMPLICATIONS

- 6.1 None.

## 7. FINANCIAL IMPLICATIONS

- 7.1 None.

## 8. APPENDICES

- 8.1. None.

### List of Background Papers

- None

**Report originator(s):**

Mark Camley

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**Subject:** Legacy Youth Board Perspective on Safety and Security  
**Date:** 14 June 2021  
**Report to:** Health, Safety and Security Committee Advisory Panel  
**Report of:** Tony Tolley, Head of Security and Park Safety LLDC Park Operations and Venues

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**This report will be considered in public**

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## **1. SUMMARY**

- 1.1. The purpose of this report is for the Legacy Youth Board to provide the Health, Safety and Security Committee Advisory Panel with their perspective on safety and security, and the training provided to the security team.
- 1.2. Members of the Legacy Youth Board will be attending the proceedings to present their perspective on safety and security and the training provided to the London Legacy Development Corporation security team.

## **2. RECOMMENDATION**

- 2.1 **The Chair, following consultation with available members of the Health, Safety and Security Committee Advisory Panel is asked to note the update and presentation.**

## **3. BACKGROUND**

- 3.1. At the LLDC Board Advisory Panel on 18 May 2021, members of the Legacy Youth Board were requested to attend a meeting of the Health, Safety and Security Committee Advisory Panel to provide feedback on the safety and security training undertaken.

## **4. FINANCIAL IMPLICATIONS**

- 4.1. There are no financial implications.

## **5. LEGAL IMPLICATIONS**

- 5.1. There are no legal implications.

## **6. APPENDICES**

- 6.1. None.

<b>List of Background Papers:</b>
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None.
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**Report originator(s):**  
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**Subject:** LLDC Park and Venue Safeguarding Report January - March 2021  
**Date:** 14 June 2021  
**Report to:** Health, Safety and Security Committee Advisory Panel  
**Report of:** Peter Tudor, Director of Visitor Services (DSO)

**This report will be considered in public**

## 1. SUMMARY

1.1. This paper provides an update on Safeguarding for January-March 2021 as reported by the following:

- ArcelorMittal Orbit
- Copper Box Arena
- London Aquatics Centre
- The Last Drop
- Timber Lodge
- 3 Mills Studios
- London Stadium
- Waterways activities
- Hackney Bridge
- LLDC Events
- Our Parklife (volunteer programme)
- Park Security

1.2. There were six reported incidents in total, all related to general Park visitors and not to the venues which, aside from non-public events, were closed for the quarter due to the pandemic.

1.3. LLDC is not responsible for the Lee Valley venues or Here East.

## 2. RECOMMENDATION

2.1. **The Chair, following consultation with available members of the Health, Safety and Security Committee Advisory Panel, is asked to note the report.**

## 3. VENUES AND PARK

3.1. The venues were closed for the period but were able to host a limited number of 'closed door events'. Filming activity continued at 3 Mills Studios. The venues reported that there were no safeguarding issues.

3.2. The Park remained open, and there were 157k visits in January, 171k visits in February and 207k in March 2021.

3.3. There were six reports of vulnerable people on the Park in the quarter. Four people were attempting to take their own lives and were supported by Park Security until the emergency services arrived; one person was under the age of 18 and I liaised with the Local Authority Designated Officer to confirm they were aware of the incident and able to monitor. The remaining two incidents involved alcohol and mental health issues, and were again supported to a positive resolution by the Security team. Page 17

#### **4. VENUE POLICIES**

- 4.1 Barge East (boat restaurant on the Lee Navigation canal under licence from CRT with some land leased from LLDC) have now submitted their Safeguarding Policy to LLDC, and provided a revised version following LLDC feedback.
- 4.2 Hackney Bridge (East Wick interim use) has begun phased opening and provided their detailed Safeguarding Policy prior to the first public opening date.
- 4.3 Build East, the new LLDC sponsored construction training centre at the Park, is scheduled to open shortly and a comprehensive Safeguarding Policy has been provided.
- 4.4 All LLDC's areas of responsibility now have an acceptable policy in place.

#### **5. FINANCIAL IMPLICATIONS**

- 5.1 There are no financial implications.

#### **6. LEGAL IMPLICATIONS**

- 6.1 There are no financial implication.

#### **7. APPENDICES**

- 7.1. None.

<p><b>List of Background Papers:</b> LLDC's Safeguarding Policy</p>
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<b>Report originator:</b>	<b>Peter Tudor</b>
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<b>Email:</b>	<a href="mailto:PeterTudor@LondonLegacy.co.uk"><u>PeterTudor@LondonLegacy.co.uk</u></a>

**Subject:** London Stadium Update  
**Date:** 14 June 2021  
**Report to:** Health, Safety and Security Committee Advisory Panel  
**Report of:** Peter Swordy, Director of Health Safety and Compliance LS185

**This report will be considered in public**

## **1 SUMMARY**

- 1.1. This report provides an update on Health, Safety and Security activity related London Stadium.

## **2. RECOMMENDATION**

- 2.1. **The Chair, following consultation with available members of the Health, Safety and Security Committee Advisory Panel, is asked to note the report.**

## **3. LONDON STADIUM - BEHIND CLOSED DOORS MATCHES**

- 3.1. Behind closed doors matches held since the last LLDC HSS Committee reported match (WHU v Tottenham 21 Feb 2021):

Fixtures	Dates
West Ham United Vs Leeds United	8 March 2021
West Ham United Vs Arsenal	21 March 2021
West Ham United Vs Leicester City	11 April 2021
West Ham United Vs Chelsea	24 April 2021
West Ham United Vs Everton	9 May 2021
West Ham United Vs Southampton - Return of spectators (RoS)	23 May 2021

- 3.2. Extensive planning has taken place for the RoS over the last couple of months, which has ramped up recently with multiple briefings for staff, stakeholders and senior management. An RoS table top organised by London Stadium Safety team was undertaken on the 13 May 2021 involving multiple statutory agencies, stakeholders and operational teams. The session was led by Chris Kemp, a crowd safety expert consultant. This involved several scenarios to test the knowledge and application of the groups in the session. General feedback from attendees of the table top that it was positive exercise and constructive points raised will be followed up.

#### **4. SECURITY**

- 4.1. A new access control system is being rolled out to staff and onsite stakeholders, with completion expected in July 2021.

#### **5. PROJECTS**

- 5.1. Installation of East Stand store began on the 26th March and will proceed over the next few months.
- 5.2. Fire Main installation likely to commence in next 6 weeks.

#### **6. HEALTH AND SAFETY ADVICE AND TRAINING**

- 6.1. Annual fire risk assessment review was undertaken on the 6 May 2021.
- 6.2. Fire safety campaign on closing fire doors and not obstructing fire shutters was run throughout the month of April. Information posters were displayed on noticeboards across site (see Appendix 1) and raised in morning briefings with various onsite contractors.
- 6.3. Evacuation chair training undertaken with fire team and to be cascaded to onsite 24/7 security.
- 6.4. Bode Akanbi conducted a toolbox talk with Vinci contractors on effective reporting of near misses.
- 6.5. Training matrix created for LS185 staff to be implemented from June 2021 onwards.

#### **7. FINANCIAL IMPLICATIONS**

- 7.1. There are no financial implications to note.

#### **8. LEGAL IMPLICATIONS**

- 8.1. There are no financial implications to note.

#### **9. APPENDICES**

- 9.1. Appendix 1: Fire door and shutter safety campaign posters.

##### **List of Background Papers**

- None

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# DO YOUR MATE A FAVOUR, DON'T WEDGE IT, SHUT IT!

Don't wedge **marked fire doors** open!  
Having a door between you and a raging fire can minimise fire spreading and smoke inhalation.





# DO YOUR MATE A FAVOUR, DON'T BLOCK IT, CLEAR IT!

Don't block **fire shutters** open!  
Having a fire shutter between you and a raging fire can minimise fire spreading and smoke inhalation.



LONDON  
STADIUM



**Subject:** Construction Related Health and Safety Update  
**Date:** 14 June 2021  
**Report to:** Health, Safety and Security Committee Advisory Panel  
**Report of:** Tony Tolley, Head of Security and Safety LLDC Park Operations and Venues

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**This report will be considered in public**

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## **1. SUMMARY**

- 1.1. This report provides an update on Health, Safety and Wellbeing activity related to construction activity. There have been a number of Health, Safety and Wellbeing matters to arise over the last period, across the range of construction areas.
- 1.2. A report is included in Part 2 of the Agenda, which contains exempt supplemental information. The information is exempt by virtue of part 1 paragraphs 3 and 7 of schedule 12A in that it contains information relating to the business affairs of the LLDC, and information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

## **2. RECOMMENDATION**

- 2.1 **The Chair, following consultation with available members of the Health, Safety and Security Committee Advisory Panel, is asked to note this report.**

## **3. AREAS OF ACTIVITY**

- 3.1 The report in part 2 sets out further exempt information relating to different areas of activity:
  - East Wick and Sweetwater (including SIW)
  - Chobham Manor
  - MACE N06
  - MACE – UCL
  - VINCI – UCL
  - East Bank
  - Construction Management Group

## **4. FINANCIAL IMPLICATIONS**

- 4.1. There are no financial implications.

## **5. LEGAL IMPLICATIONS**

- 5.1. There are no legal implications.

## 6. PRIORITY THEMES

6.1. LLDC's priority themes will be considered as the workplan is implemented.

## 7. APPENDICES

7.1. None.

<b>List of Background Papers:</b> <b>None</b>
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**Subject:** Health, Safety and Security Risk Update  
**Date:** 14 June 2021  
**Report to:** Health, Safety and Security Committee Advisory Panel  
**Report of:** Mark Camley, Executive Director of Park Operations and Venues

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**This report will be considered in public**

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## **1. SUMMARY**

- 1.1. This report provides an update to the Health, Safety and Security Committee Advisory Panel on major health, safety and security risks identified by LLDC.
- 1.2. Further information on the risks contained this report, including a heat map, can be found in a separate item on Part 2 of the agenda (contains exempt information). The information is exempt by virtue of part 1, paragraphs 3 and 7 of Schedule 12A of the Local Government Act 1972 in that it contains information relating to the financial or business affairs of a person or authority, and information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

## **2. RECOMMENDATION**

- 2.1 **The Chair, following consultation with available members of the Health, Safety and Security Committee Advisory Panel, is asked to note this report.**

## **3. BACKGROUND**

- 3.1. The Health, Safety and Security risk register was presented to the Committee at its 15 March 2021 meeting with reviews of the associated risk heat map conducted at the subsequent Committee meetings. The risk register has been updated through engagement with key officers across the Corporation, including colleagues from Park Operations and Venues, Construction and Development.
- 3.2. The most notable change since the last Committee meeting is noted below:
  - Crowd Management – Stadium Events (Risk 1c). With the recent recommencement of spectators attending events in the stadium, which is expected to increase over the next period, the Likelihood rating of this risk has increased from 1 (Improbable) to 3 (Less than likely).
  - Crowd Disturbance – In Stadium (Risk 5a). In conjunction with the change noted above in 4.1.1, we have similarly increased the Likelihood rating for this risk from 1 (Improbable) to 2 (Unlikely).
  - Global Pandemic (Risk 21). Given the good progress of the UK vaccination programme and the trending reductions in infections and fatalities linked to Covid-19 HMG has loosened restrictions on commercial activities and plans further loosening of restrictions later this month. As a result, we have reduced the pandemic risk likelihood rating from 5

(Probable) to 4 (More than likely). As spectator events restart in LLDC venues we have referenced the potential for a significant infection incident to be linked back to LLDC leading to reputational damage resulting in reduced public usage of QEOP facilities. These impacts fall more on the wider business development targets for LLDC rather than the health and safety assessment covered in this review. Moreover, the current mitigation measures deployed and noted in the risk register address the related health and safety risk exposure to the public, staff and contractors.

3.3. The key risks areas are set out below:

- Crowd Management (stadium, non-stadium, non-event related);
- Temporary structure failure;
- Structural Failure - Permanent Works;
- Construction (Traffic; Interfaces with 3rd parties; Dust, noise and vibration; Safe construction; Ground penetrations; Fire; Security breach);
- Crowd disturbance;
- Crime;
- Terrorism;
- Regulatory non-compliance;
- Systems and equipment failures;
- Loss of safety critical systems;
- Fire;
- Flood;
- Food Poisoning;
- Water;
- Property occupation/illicit use;
- LLDC workforce health and safety;
- Traffic;
- Hazardous substances;
- Lightning strike;
- Imposed H&S working changes;
- Major spillage;
- Breach of confidentiality;
- Pandemic; and
- Safeguarding.

#### **4. FINANCIAL IMPLICATIONS**

4.1. There are no new funding implications of the report.

#### **5. LEGAL IMPLICATIONS**

5.1. There are no legal implications of the review.

## 6. PRIORITY THEMES

6.1. The report has no implications for LLDC's priority themes.

## 7. APPENDICES

None.

**List of Background Papers:**

Papers of the Health, Safety and Security Committee meeting of 15 March 2021

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