

Meeting of the London Legacy Development Corporation Health, Safety and Security Committee Advisory Panel

Meeting Date: Monday 13 December 2021

Time: 2.00 pm

Venue: LLDC, Level 10, 1 Stratford Place, Montfichet Road, London E20 1EJ/Microsoft Teams

Members of the London Legacy Development Corporation are hereby notified and requested to attend the meeting of the Health, Safety and Security Advisory Panel of the Corporation at 2.00 pm on Monday 13 December 2021 to transact the business set out below.

This meeting will be open to the public, except for where exempt information is being discussed as noted on the agenda. A guide for the press and public on attending and reporting meetings of local government bodies, including the use of film, photography, social media and other means is available at

www.london.gov.uk/sites/default/files/openness-in-meetings.pdf

The meeting will comply with applicable Government guidance in relation to Covid-19. It is recommended that any member of the press or public wishing to attend the meeting in-person contact the clerk in advance. Members of the press or public will also be able to follow proceedings online. Contact information and details of how to watch online will be available on the website here: [Agenda for Health, Safety and Security Committee on Monday 13 December 2021, 2.00 pm | Queen Elizabeth Olympic Park \(london.gov.uk\)](#)

A note of the proceedings and record of the Chair's decisions will be published on the Corporation's website as soon as practicable.

Committee Members:

Simon Blanchflower CBE (Chair)
Phil Mead
Vacancy

1 Apologies for Absence and Chair's Announcements

2 Declarations of Interest

Members are reminded that any interests in a matter under discussion must be declared at the start of the meeting, or at the commencement of the item of business.

3 Minutes of the previous meeting held on 20 September 2021 (Pages 1 - 4)

The Chair, following consultation with available Members of the Health, Safety and Security Advisory Panel, is asked to agree the minutes of the meeting held on 20 September 2021.

4 Matters Arising and Action List (Pages 5 - 6)

The Chair, following consultation with available Members of the Health, Safety and Security Advisory Panel, is asked to note the actions arising from previous meetings.

5 Executive Director and Park Operations and Venues Update (Pages 7 - 14)

The Chair, following consultation with available Members of the Health, Safety and Security Advisory Panel, is asked to note the Executive Director's report.

6 East Bank Site Visit (Pages 15 - 16)

The Chair, following consultation with available Members of the Health, Safety and Security Advisory Panel, is asked to note the report back from the Committee's visit to the East Bank site on 20 September 2021.

7 Safety of Women and Girls' Update (Pages 17 - 24)

The Chair, following consultation with available Members of the Health, Safety and Security Advisory Panel, is asked to note the Women's Safety on the Park report.

8 London Stadium Update (Pages 25 - 28)

The Chair, following consultation with available Members of the Health, Safety and Security Advisory Panel, is asked to note the London Stadium update.

9 Construction Related Health and Safety Update (Pages 29 - 30)

The Chair, following consultation with available Members of the Health, Safety and Security Advisory Panel, is asked to note the update on construction related health and safety issues.

10 LLDC Park Venue and Safeguarding Report July - September 2021
(Pages 31 - 34)

The Chair, following consultation with available Members of the Health, Safety and Security Advisory Panel, is asked to note the LLDC Venue Safeguarding report.

11 Health, Safety and Security Risk Update (Pages 35 - 38)

The Chair, following consultation with available Members of the Health, Safety and Security Advisory Panel, is asked to note the update report on health, safety and security risks.

12 Any other business the Chair Considers Urgent

The Chair will state the reason for urgency of any item taken.

13 Date of Next Meeting

Tuesday 22 March 2022 at 2pm.

14 Exclusion of the Press and Public

The Chair, following consultation with the Advisory Panel Members, is recommended to agree to exclude the public and press from the meeting, in accordance with paragraphs 3&7 of Schedule 12A of the Local Government Act 1972 (as amended), in that the following items of business contain information relating to the financial or business affairs of an individual, organisation or the London Legacy Development Corporation (LLDC).

15 Minutes of the previous meeting held on 20 September 2021 containing exempt information (Pages 39 - 40)

The Chair, following consultation with available Members of the Health, Safety and Security Advisory Panel, is asked to agree the minutes of the meeting held on 20 September 2021 that contain exempt information.

16 Matters Arising and Actions List that contain exempt information
(Pages 41 - 44)

The Chair, following consultation with available Members of the Health, Safety and Security Advisory Panel, is asked to note the matters arising from the previous meeting, containing exempt information.

17 Executive Director's Report - Exempt information relating to the Item on Part 1 (Pages 45 - 126)

The Chair, following consultation with available Members of the Health, Safety and Security Advisory Panel, is asked to note the Executive Director's Report containing exempt information.

18 LLDC Park Venue and Safeguarding Report July - September 2021 - Exempt information relating to the Item on Part 1 (Pages 127 - 128)

The Chair, following consultation with available Members of the Health, Safety and Security Advisory Panel, is asked to note the LLDC Venue Safeguarding report containing exempt information.

19 Construction Related Health and Safety Update - Exempt information relating to the Item on Part 1 (Pages 129 - 132)

The Chair, following consultation with available Members of the Health, Safety and Security Advisory Panel, is asked to note the update containing exempt information.

20 Health, Safety and Security Risk Update - Exempt information relating to the Item on Part 1 (Pages 133 - 144)

The Chair, following consultation with available Members of the Health, Safety and Security Advisory Panel, is asked to note the appendix containing exempt information.



DRAFT MINUTES

Minutes of the Meeting of the London Legacy Development Corporation Health, Safety and Security Committee

Date: Monday 20 September 2021

Time: 10.00am

Venue: LLDC, Meeting Room 1-3, Level 10, 1 Stratford Plan, Montfichet Road, London E20 1EJ and Microsoft Teams

Present: Simon Blanchflower CBE (Chair)
Nicky Dunn OBE
Keith Edelman on MS Teams

In Attendance: Mark Camley, Executive Director of Park Operations and Venues
Colin Naish, Executive Director of Construction
Sarah Perry, Human Resources Director MS Teams
Peter Swordy, Director of Health, Safety and Compliance, London Stadium
Peter Tudor, Director of Visitor Services
Graham Gilmore, LS185
Bode Akanbi, Health and Safety Manager, London Stadium
Sue Riley, GLA Secretariat
Rachel Massey, LLDC Secretariat
Leona Roche, LLDC

1 Apologies for Absence

1.1 There were no apologies for absence.

1.2 The Chair thanked Nicky Dunn OBE and Keith Edelman for their hard work and invaluable contribution to the work of the Committee, as their tenure as LLDC Board Members was coming to an end. The Chair noted that the meeting was quorate with two members present in person.

2 Declarations of Interest

2.1 The Chair noted that Members had declared registrable interests in line with the relevant Standing Orders and asked Members to confirm if they had any interests or additional interests to be declared related to matters listed on the agenda other than those already made and included in the register.

There were no additional declarations of interest.

3 Minutes of the previous meeting held on 14 June 2021

- 3.1 It was agreed that the minutes of the meeting of the Committee held on 14 June 2021 be signed by the Chair as a correct record.**

4 Matters Arising and Action List

The Committee noted that a Trivandit updated would be submitted to the next meeting.

- 4.1 The Committee noted the Actions List.**

5 Executive Director of Park Operations and Venues' Update

- 5.1 The Executive Director of Park Operations and Venues presented the update report.
- 5.2 It was reported that there had sadly been a death by suicide in the Park last week and a general rise in the number of attempted suicides within the Park, which was reflective of an increasing trend across London.
- 5.3 The Chair suggested that lessons be taken from the railway industry which had a positive record in tackling suicide attempts, alongside partners.
- 5.4 Staff within the Park were trained in behavioural detection, which helps to identify any members of the public who display signs of being vulnerable and provide appropriate support or escalate, as appropriate, although no specific training on dealing with suicide was currently offered. Officers were currently reviewing how the LLDC could work with Assist, Samaritans and other charities, and whether any lessons could be learnt from recent incidents.
- 5.5 The Committee noted the report.**

6 London Stadium Update

- 6.1 The Director of Health, Safety and Compliance LS185 introduced the update on health, safety and security activity related to the Stadium.
- 6.2 With the return of full capacity crowds at football matches within the Stadium, a number of challenges had been encountered, particularly in relation to contactless ticketing via smart phones. Supporters' behaviour had been challenging.
- 6.3 A shortage of certified security staff had caused staffing issues, which was market wide. The implementation of Covid-19 surveys, as suggested by the Premier League was also problematic.
- 6.4 Should the Government require Covid-19 vaccination passes for all staff working at large events in the future, this would impact on the ability to retain and recruit

stewards and hospitality staff who were mainly young people - a number of whom are not fully vaccinated.

6.5 The Committee noted the report.

7 Construction Related Health and Safety Update

7.1 The Director of Construction presented the update on health, safety and wellbeing activity related to construction.

7.2 The Committee noted the report.

8 LLDC Park and Venues Safeguarding Report

8.1 The Director of Visitor Services presented the update on Safeguarding from April – June 2021.

8.2 The Committee noted the report.

9 Health, Safety and Security Risk Update

9.1 The Executive Director of Park Operations and Venues introduced the update on health, safety and security issues.

9.2 Unauthorised music events within the Park were being tackled but increased the risk of displacement to other areas of the Park.

9.3 The Committee noted the report.

10 Any other business the Chair considers urgent

10.1 There was no urgent business.

11 Date of Next Meeting

11.1 The Committee noted that the next meeting was due to be held on 13 December 2021 at 2.30pm.

12 Exclusion of the Press and Public

12.1 It was agreed that the public and press be excluded from the meeting, in accordance with Part 1, paragraph 3 of Schedule 12A to the Local Government Act 1972 (as amended), in order to consider the exempt papers. Each of these papers contained information relating to the financial or business affairs of a person or authority.

- 13 Minutes of the Previous Meeting held on 14 June 2021 containing exempt information**
- 13.1 It was agreed that the minutes of the meeting of the Committee held on 14 June 2021 containing exempt information be signed by the Chair as a correct record.**
- 14 Matters Arising and Actions List that contain exempt information**
- 14.1 The Committee noted the Actions List containing exempt information.**
- 15 Executive Director of Park Operations and Venues' Update - Exempt information relating to the Item on Part 1**
- 15.1 The Executive Director of Park Operations and Venues provided the update containing exempt information.**
- 15.2 The Committee noted the report.**

Chair

Date

Contact Officer: Momna Arif, LLDC, Level 10, 1 Stratford Place, Montfichet Road,
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Health, Safety and Security Committee Actions List (reported to the meeting on 13 December 2021)

Actions from the last meeting (20 September 2021)

Minute No.	Item/Description	Action By	Target Date	Status/note
	<i>There were no actions from the public session of the meeting held on 20 September 2021</i>			

Actions from previous meetings

Minute No.	Item/Description	Action By	Target Date	Status/note
5.4 (5 March 2020)	Executive Director's Report Submit an update report on the final Trivandi review and carry out a final review.	Mark Camley	December 2021	Completed – The Committee will receive an update on the Trivandi review at its meeting on 13 December 2021

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Subject: Executive Director of Park Operations and Venues' Update
Meeting date: 13 December 2021
Report to: Health, Safety and Security Committee Advisory Panel
Report of: Mark Camley, Executive Director of Park Operations and Venues

This report will be considered in public

1 SUMMARY

- 1.1. This report provides an update on Health, Safety and Security activity related to the remit of the Advisory Panel.
- 1.2. A report is included in Part 2 of the Agenda, which contains exempt supplemental information. The information is exempt by virtue of part 1 paragraphs 3 and 7 of schedule 12A in that it contains information relating to the business affairs of the LLDC, and information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

2. RECOMMENDATION

- 2.1. **The Chair, following consultation with available members of the Advisory Panel, is asked to note this report.**

3. INCIDENTS

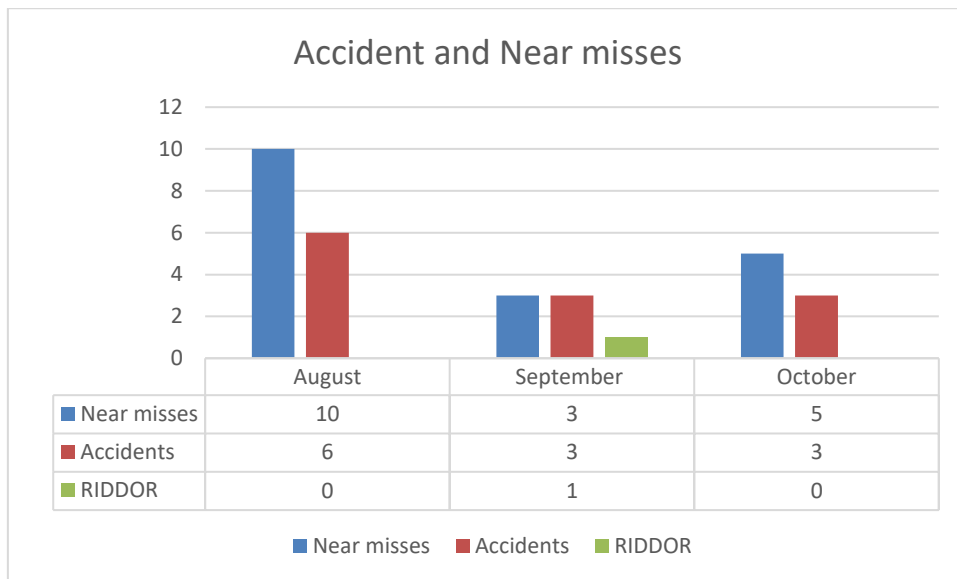
- 3.1. There were two major incidents in the period. The table below sets out the number of incidents between August - October 2021.

Number of incidents:

Type of incident	Stadium	Park and Other Venues	East Bank	Development sites	UCL(E)	Office and other sites
Major (RIDDOR)	1	0	0	0	1	0
Major (non-RIDDOR)	0	0	0	0	0	0
Disease	0	0	0	0	0	0
Minor	12	28	4	0	0	0
Near misses	18	2	2	0	1	0
Fatalities	0	0	0	0	0	0
Dangerous occurrences	0	0	0	0	0	0

Stadium Incidents

- 3.2. Trends – Mask wearing compliance has varied over the last few months, especially with the government making mask wearing a personal choice. As it is compulsory for all staff to wear a mask on match days, the Safety Team proactively email, brief and make PA announcements as a reminder.



London Stadium near misses/accidents/incidents

Date	Near miss/accident	Corrective action
17.8.2021	Catering contractor caught mouth on pole while pushing condiments trolley.	Toolbox tool talk and staff to review procedure.
29.8.2021	Member of public lost control of drone over stadium roof (Near miss).	Drone recovered and handed over to Metropolitan Police to discuss actions with unauthorised pilot.
19.9.2021	Supporter fell down external staircase.	No obvious faults with the stairs or handrail. Currently still under investigation.
30.9.2021	Member of public caught her foot under descending fire shutter while purchasing beverages from a kiosk on the concourse. (RIDDOR)	Full investigation completed and this has now been progressed to the insurers due to receiving a formal civil claim.
3.10.2021	Jacket positioned too close to internal heater causing slight damage to the material.	Heater relocated away from materials and sourcing alternative heaters.

Date	Near miss/accident	Corrective action
27.10.2021	A microwave caught alight in the lower ground canteen and was quickly extinguished by a caterer.	Microwave has been disposed and a review is being undertaken on the temporary tea point set up.

- 3.3. In the Park and other venues, areas most items are cycle fall related with no single area of fault but mainly due to rider error.
- 3.4. We had a number of concerns for welfare and mental health issues across the period with individuals being passed to emergency services as needed. There was one confirmed suicide by drowning during the period.
- 3.5. We continue to see high speeds by e-bikes, e-scooters and cycles through heavily populated pedestrian areas leading to two instances of pedestrians being hit in this period.

Park and other venues near misses/incidents

Date	Location	Details	Date	Location	Details
31.10.21	Knightsbridge	A female runner ran in front of the Mobility Buggy injuring her leg & knee. First aid administered by Volunteers on the buggy who remained with her until her Husband collected her.	28.08.21	SPK Playground	7 yrs. old female fell – First aid administered and made own way to Hospital.
18.10.21	Stadium Island	Male fell from his skateboard, plasters and wipes provided for him to self-administer first aid.	29.08.21	Waterworks	Female fell and grazed Knee. First aid self-administered.
10.10.21	Wallis bridge	Male fell off bicycle. First aid administered by member of the public.	14.08.21	2012 Gardens	Female attended QEOP intending to commit suicide. Passing member of the public called the London Ambulance service who attended with the police. Female was removed to hospital for treatment.

Date	Location	Details	Date	Location	Details
13.09.21	Iron Bridge	Male fell from his bicycle after his bag got caught in wheel. Fell hitting his head, London Ambulance attended site.	02.08.21	Velo park	Cyclist suffered an accident, London Ambulance attended site. No further information available.
14.09.21	Waterworks River	Male committed suicide	03.08.21	Tumbling Bay	Female suffered a wrist injury. London Ambulance attended site.
11.09.21	London Aquatic Centre	Cyclist fell off his bicycle while cycling down the steps. Suffered injuries to his nose and shoulders, London Ambulance attended site.	06.08.21	Diamond Bridge	Male sustained Graze to elbow as he came off bike. Refused first aid.
12.09.21	2012 Gardens.	Female fell while skating. Self-administered first aid	07.08.21	Stratford Walk	Intoxicated football fan fell and hurt his knee, hand, and face. Refused first aid.
11.09.21	The Last Drop (outside)	Cyclist hit a little girl outside The Last Drop. Cyclist admitted he was not paying attention as he was on his phone. Girl suffered abrasions to arm and cuts to knee and chin. First Aid provided by AMO Duty Manager	08.08.21	Middlesex Way	Female fell from Santander bike. Suspected broken foot. LAS called; female taken to hospital.
30.08.21	North Park	Male fell off his electric scooter suffering a suspected broken collar bone. Made own way to hospital .	01.08.21	Stratford Walk	Female cyclist came off bicycle. First aid administered.

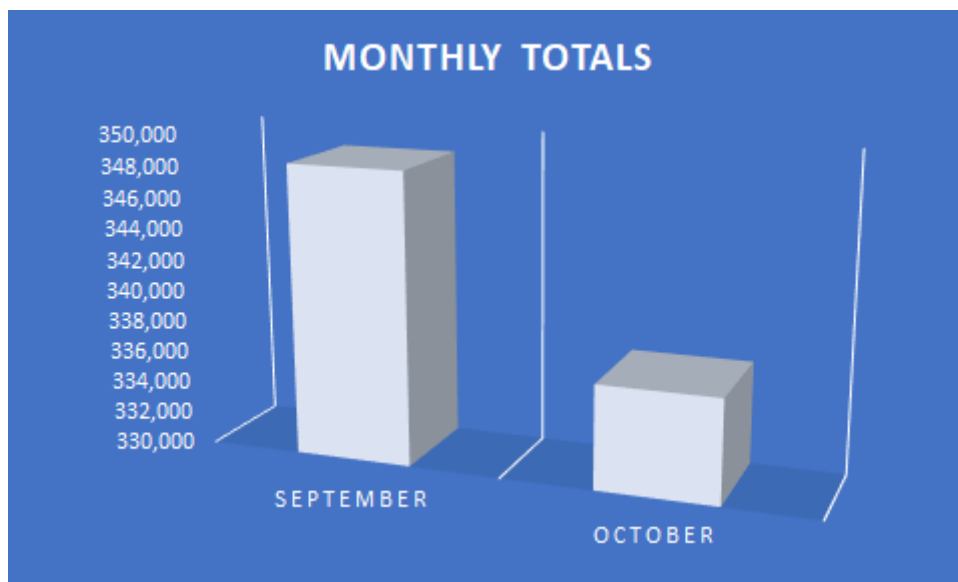
Date	Location	Details	Date	Location	Details
25.08.21	SPK Playground	8yr Old female fell from climbing bars – First aid administered. With parents making own way to Hospital.	01.08.21	Tessa Jowell Boulevard	Child ran out on to Boulevard when a cyclist hit him. Child suffered cuts to his head, London Ambulance attended site.
26.08.21	Thornton Bridge	Male fell from Bike. LAS in attendance and male taken to Homerton hospital			

3.6. The following proactive interventions were undertaken during the period.

	Park	East Bank	UCL	Stadium
Tool Box Talks	0	12	146	9
Safety Moments	0	0	13	0
Inductions	0	Not reported		320
Safety Tours (SPVS) / Patrols	64	88	310	270

4. COVID 19 – Re-opening

- 4.1. Following the latest Government guidelines, the phased return to the office continues, staff are continuing to work from home and come in when needed. 1 Stratford Place remains a COVID secure office although there is no longer the need to be approved by the respective EMT member to come into the office.
- 4.2. All the venues on the Park have now reopened, with COVID safe measures in place.
- 4.3. The Park has remained popular with local people, with attendance of around 330,000 to 350,000 visits per month. The means of calculating visitor numbers has been reviewed and is now using a CCTV analytics based system, but there are still issues on capturing accurate visitor numbers. For example, we know that stadium ticket data often exceeds park visits.



- 4.4. There were no major events in the Parkland (outside of stadium) during the period. A number of runs have returned to the Park and elite events have restarted at the Copper Box Arena.
- 4.5. Following the step 4 COVID government announcement on 19 July, LS185 decided to retain the COVID safety measures onsite, as the risk of transmission was approximately 220 per 100,000 (data supplied by Public Health England). These currently include:
- Daily Medical Declaration questionnaire for all persons on site
 - Daily higher cleaning regime
 - Full fresh air circulation
 - Hand sanitisers at many locations
 - Ability to work from home by agreement
 - Majors event days all staff must wear masks – public recommended

5. KEY DEVELOPMENTS

- 5.1. The Toro follow up report on the Trivandi action plan has been completed. The report confirms that all the actions have been addressed to a compliant level and in several areas gone beyond the requirements to close out actions. Opportunities for further improvement have been captured in the report, which is being considered by the LS185 team.
- 5.2. During the period, Anti-Social Behaviour decreased post August, robberies, phone snatches and cycle theft increased. Successful joint operations with police have resulted in several arrests for prolific offenders. The Multi-Storey Car Park remains a draw for skateboarders and cyclists.
- 5.3. There were no major issues on either the Chobham Manor or the Eastwick developments – although both areas have seen an increase in theft of bicycles from within building secure areas.
- 5.4. Work continues on the consultation on the safety of women and girls, which closes on 6 December 2021. A safety guidance leaflet has been developed with the involvement of the Legacy Youth Board, Parks Panel, Built Environment Access Panel and staff.

- 5.5. Speed reduction ramps and Vehicle Activated Alert Screens (VAAS) are being installed to Marshgate Terrace from Waterdon Road junction to beyond the Bobby Moore Academy to reduce speeds of vehicles in this area.

6. APPENDICES

None.

List of Background Papers

- None

Report originator(s):

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Subject: East Bank Site Visit
Meeting date: 13 December 2021
Report to: Health, Safety and Security Committee Advisory Panel
Report of: Mark Camley, Executive Director of Park Operations and Venues

This report will be considered in public

1. SUMMARY

- 1.1. This report provides an update to the Advisory Panel on the East Bank Site visit in September 2021.
- 1.2. The Advisory Panel will be provided with a verbal update and an opportunity to discuss the visit.

2. RECOMMENDATION

- 2.1 **The Chair, following consultation with available members of the Advisory Panel, is asked to note this report.**

3. BACKGROUND

- 3.1. The Health, Safety and Security agreed to undertake a visit to the East Bank Stratford Waterfront site. Committee members and officers visited the site on 20 September 2021.

4. FINANCIAL IMPLICATIONS

- 4.1. There are no funding implications of the report.

5. LEGAL IMPLICATIONS

- 5.1. There are no legal implications of the review.

6. PRIORITY THEMES

- 6.1. The report has no implications for LLDC's priority themes.

7. APPENDICES

- 7.1. No appendices

List of Background Papers:

Report originator(s): Momna Arif
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Subject: Safety of Women and Girls Update
Meeting date: 13 December 2021
Report to: Health, Safety and Security Committee Advisory Panel
Report of: Mark Camley, Executive Director of Park Operations and Venues

This report will be considered in public

1 SUMMARY

- 1.1. This report provides an update on the work of the Safety of Women and Girls Project Board.
- 1.2. A report is included in Part 2 of the Agenda, which contains exempt supplemental information. The information is exempt by virtue of part 1 paragraphs 3 and 7 of schedule 12A in that it contains information relating to the business affairs of the LLDC, and information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

2. RECOMMENDATION

- 2.1. **The Chair, following consultation with available members of the Advisory Panel, is asked to note this report and the future work plan.**

3. BACKGROUND

- 3.1. There are generally low levels of crime in the Park, with cycle and phone theft the main issue. There was an increase in anti-social behaviour over the summer (possibly with night clubs being closed etc), and a notable increase in Park Security having to assist vulnerable people. Park Security operate 24/7, working closely with local enforcement.
- 3.2. The project follows the murders of Sarah Everard and Sabina Nessa. The LLDC Board initially discussed the safety of women and girls at its meeting of 16 March 2021. While crime is low perceptions and the Park records high scores for safety in the visitor survey, perceptions of safety are not the same for everyone. In addition, the project is designed to look at the MDC area not just the Park.
- 3.3. An initial consultation of user groups identified seven opportunities for improvement.

Quick wins

- Add telephone number of 24-hour control room to new maps displayed in key locations across the Park;
- Develop, publish and promote a guide to being safe in the Park;
- Work with boroughs and other partners to launch the Commonplace consultation, and develop solutions to the issues identified.

Medium term opportunities

- Review lighting and signage;
- Develop our night-time economy proposals in the light of consultations, and the strategy as it develops.

Long term improvements

- Use Commonplace online consultation platform to pinpoint any specific LLDC areas where women and girls do or do not feel safe in public spaces and develop solutions to the concerns identified.
 - Develop guidance and background evidence to ensure that, in its role as a local planning authority, regeneration agency and developer, the safety of women and girls are appropriately considered and mitigated.
- 3.4. This was the basis of a paper submitted to the Board meeting of 18 May 2021 (Appendix 1).
- 3.5. Since then the Safety of Women and Girls Project Board (membership Appendix 2) has taken forward this work. This paper sets out the progress on the strands of the work and a presentation will be given to the Committee by three of the Project Board member - Marina Milosev, Nina Mehmi and Tifenn Kergosien.

4. KEY DEVELOPMENTS

- 4.1. The Project Board have initially focussed on 10 strands of externally facing work along with two internal strands –

External

1. There is currently a consultation underway with visitors, Park/venue employees, and residents canvassing women's safety concerns both within the Park and the wider LLDC area. The consultation is being done with Commonplace – the Commonplace map allows respondents to highlight areas of concern. The consultation has had over 3,000 views to the site, and over 220 respondents have made over 400 comments. The consultation has been extended through to Monday 13th December. The live metrics from the consultation platform indicated some low representations from the traditionally under-represented ethnic groups and age groups. Therefore, the focus currently is pushing for more responses from these target groups via paid for social media ads placing leaflets in targeted community halls and other locations and through the local authorities and other partners.
2. Qualitative research undertaken with youth groups to support and supplement the results of the Commonplace consultation.
3. Meeting Mace Group (East Bank and UCL) to review how we engage with construction site and workforce.
4. Safety guidance – developed and published. It is available at the venues, Information Point, etc as well as on line. Includes helpful tips, contact information, etc. To be reviewed and revised in the light of the consultation.
5. Stakeholder group with boroughs and major landholders (e.g. TfL, Westfield, LendLease and East Village) set up. Initial positive meeting on 11 November 2021.
6. Mayor's Women's Night Safety Charter – Venues signed up, meeting with Mayor's Night Czar arranged for 2 December 2021.
7. White Ribbon Campaign – Publicising White Ribbon Day and challenging men to sign the pledge.

8. Working with four Boroughs on training for LLDC staff on the issues, and specifically on engaging with diverse groups (youths, ethnic groups, women) for security team.
9. Developing opportunities to create inclusive spaces for women and girls. For example, engaging with Spaces for girls on new playground design. Working with Badu Sport in considering girls needs on Gainsborough Playing Fields. Looking at creating a space for girls skateboarding.
10. Consideration being given to establishing a “User Group” to shape on-going work.

Internal

1. Project Board established.
2. Project Plan – submitted to 29 November 2021 Executive Management Team meeting.

5. NEXT STEPS

- 5.1. Critical to delivering the next phase of work is identifying resource and funding to take the project forward.
- 5.2. Complete the Commonplace consultation and qualitative research with local youth groups.
- 5.3. Produce a report analysing the results of the consultation and identifying the key concerns and potential improvement measures highlighted by respondents.
- 5.4. Draw up proposals for LLDC and all the other stakeholders to take the recommendations of the report forward. Agree plans of action and a costed delivery plan.
- 5.5. Review Safety Guidance and maintain communications with respondents. Engage women and girls at the on-set of projects in the Park, particularly public realm design.

6. APPENDICES

- 6.1. Appendix 1 – LLDC Board Paper Women's safety 18 May 2021

List of Background Papers

- None

Report originator(s):

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Appendix 1

Subject: Women's safety
Meeting date: 18 May 2021
Report to: Board
Report of: Mark Camley

This report will be considered in public

1. SUMMARY

- 1.1 LLDC has some good working practice in relation to safety and security. However, the equity of space and the need to achieve equality for under-represented and non-dominant groups means that there is more that can be done to be an exemplar. This work will help support LLDC's aim of being a best in class planner, developer and estate manager.
- 1.2 This paper sets out what LLDC does currently, details some of the consultation and research undertaken and sets out next steps to ensure that the new metropolitan district created is open, accessible and accommodating of all.

2. RECOMMENDATIONS

2.1 The Board is asked to:

- 2.1.1. **Note that Queen Elizabeth Olympic Park is a safe public space, but that we have not had a direct focus on women's safety;**
- 2.1.2. **Note the results of the consultation and research undertaken since the last Board meeting and the plan to undertake a wider piece of public consultation;**
- 2.1.3. **Agree that following the public consultation, that a report setting out actions and next steps should be brought back to the Board via the Health, Safety and Security Committee.**

3. BACKGROUND

- 3.1. The terrible death of Sarah Everard has brought women's safety in public places to the forefront of safety considerations. At the Board on 16 March 2021, it was agreed that a paper would be produced for the Board on 18 May.
- 3.2. Queen Elizabeth Olympic Park is a safe public space having been the first public park in the UK to achieve and maintain Secure by Design (SbD) accreditation. The Park was SbD accredited on opening in 2014 and the accreditation has been maintained since then. We believe it may be the only Park in the UK to hold the designation.
- 3.3. The levels of crime and anti-social behaviour (ASB) are lower than the surrounding area. Over the last three years, only 1% of the violent crime in the LBN Stratford and New Town areas took place on the Park. This general safety position is borne out by our visitor survey information and complaints data. The vast majority of visitors to the Park feel safe, with 91% of visitors in the latest annual survey rating their "personal safety around the Park" as 8 or more out of 10, which has increased slightly since 2017. Further information on LLDC's approach to security and safety is at Appendix 1.
- 3.4. Around 5-6% of visitors identified "Safe" as one of the key features of the Park, no-one suggested that the Park as "Unsafe". However, 2% of non-visitors give their reasons for not visiting the Park as that 'they don't feel the area is safe'.

- 3.5. The Local Plan (2020) provides the planning policy context to require new development to be safe and legible (policy BN1 and S12), make positive provision for health and wellbeing (policy BN1 and S1); provide for a well-designed mix of private and public spaces (BN1) and be resilient, safe and secure (policy S12). Policy BN4 requires new developments to meet the Corporation's own Design Quality Policy (DQP) 2018 and the best practice approach to design in that policy document.
- 3.6. The DQP specifically includes principles for masterplans, public realm and landscape to ensure any new design promotes access, inclusion and safety. There is also further guidance on how to create thriving neighbourhoods and many of these elements; putting active uses and frontages in the right location, ensuring passive surveillance and carefully positioning access and servicing are critical to establish a place that feels safe.
- 3.7. The DQP informs the design development for all LLDC owned sites. There is also a separate Park Design Guide 2018 that sets specific design requirements for security and lighting within for the Park to create secure walking environments.
- 3.8. The Corporation ensures that the designs of all significant development are subject to independent review and scrutiny by a number of expert panels. Examples include the Quality Review Panel (QRP), the Built Environment Access Panel (BEAP) and the Legacy Youth Voice Panel. Further detail on LLDC's approach to Planning and Design is at Appendix 2.
- 3.9. However, while we are relatively well placed to deal with general safety and security issues on the Park, the specific question of women's safety across the whole planning area has not previously been the focus of specific consideration and analysis.
- 3.10. Specific concerns were raised in the Board discussion about the fear felt by all women and the reasons for this, along with how to deal with the behavioural issues that contribute to it. In addition, it was noted that LLDC has a unique position to influence this agenda through the role of planning, development and security in creating positive natural surveillance and community resilience. This will be important as the Park and surrounding area get developed out and the mix of users changes and the night-time economy develops. Bringing a focus to these specific concerns is not intended to deny the importance of other personal safety fears.

4. CONSULTATION AND OTHER RESEARCH

- 4.1. A number of consultations were undertaken, including with the Youth Board, Legacy Youth Voice and Built Environment Access Panel. It will also be discussed with the Parks Panel. There have also been some internal discussions (including a Diversity in Design consultation session) and with a selection of Board members.
- 4.2. Some of the key points identified from this work are –
 - Women (and men) feel less safe outside the Park and on the routes into Park, than they do on Park;
 - Men generally preferred the south park (because it is more vibrant) but some women preferred the north park (because there are fewer people);
 - Women (and men) feel safer during the day than at night, which led into discussions on lighting and lit routes;
 - Women (and men) would like to see greater signage/information on safety measures (eg information on crime/ASB, CCTV, control room number, safest route);

- Women in particular raised advertising the quality and coverage of the wi-fi, so people know that they will have a signal on the Park;
 - Temporary changes to the physical environment (eg construction works or large crowds) were a concern for women and men, leading to suggestions about advanced warning and clarity on route changes).
- 4.3. Other considerations identified from this work, included –
- Challenging dominant (male) culture;
 - Improving natural surveillance;
 - Improving underpasses;
 - Dealing with graffiti and dereliction;
 - Designing out lurking spots and giving attention to corners, stairs and alleyways;
 - Banning sexist advertising;
 - Providing toilets and benches (are particularly important for women);
 - Consider creating space for different uses, otherwise dominant culture prevails; and
 - Intersectionality.
- 4.4 It is important for LLDC to continue to challenge developers about how they understand the needs of residents and the wider community; and how this is translated in the proposed schemes: Are developers and their design teams sufficiently diverse to design safe neighbourhoods that address these issues? PPDT already does this with panels presenting to PDC briefings, but we could go further and seek a commitment in Planning Performance Agreements with developers that they will utilise a diverse design team.
- 4.5 More review and audit of completed schemes and infrastructure: although there is a review, this tends to be informal within PPDT and Development Directorates. We could make this more regimented, and regular, including safety as a key part of that and ensure that PDC members and others are a part of the reviews.
- 4.6 LLDC is piloting post-occupancy evaluation for our first built neighbourhood at Chobham Manor and there are possibilities of using this methodology and learning to inform how we may review other schemes. It is also important to include findings from existing research, such as UCL's participation in the UN Women's Safer Cities and Safe Public Spaces Programme in May 2020.

NEXT STEPS

- 4.7 LLDC is in a unique position to set the tone and intention for the new metropolitan district through planning control, developing active frontages, and avoiding enclaves and ghettos. It is best placed to work with others (eg the local boroughs and Westfield) and create a model for the district.
- 4.8 It is proposed to undertake a Commonplace public engagement exercise across the planning area. This will look to engage the four boroughs and some of the other local landowners, including Westfield, Lee Valley Regional Park Authority and Lend Lease in the exercise. The aim of this will be to identify where there are hot spots of concern, and gain an insight into how the public think they could be improved. This will create a baseline from which to identify key interventions.
- 4.10 In addition, a new active travel data baseline is being developed to help inform a micro city mapper across the Park focused on real time info to support safe, accessible and active travel choices

- 4.11 In the interim, we will develop and publicise a guide to being safe in and around the Park. This will include, who to call if you have a safety concern on the Park, the quickest lit routes to stations, and what to do if you are lost on the Park.

Summary of actions:

Quick wins

- Add telephone number of 24-hour control room to new maps displayed in key locations across the Park;
- Develop, publish and promote a guide to being safe in the Park;
- Work with boroughs and other partners to launch the Commonplace consultation, and develop solutions to the issues identified.

Medium term opportunities

- Review lighting and signage;
- Develop our night-time economy proposals in the light of consultations.

Long term improvements

- Ensure that the design, scrutiny and development of new neighbourhoods explicitly considers women's safety.

5. FINANCIAL IMPLICATIONS

- 5.1. The cost of the consultation exercise is being funded from within existing budgets. There is no allocated budget for interventions identified and a business case will need to be made for these.

6. LEGAL IMPLICATIONS

- 6.1. There are no legal implications relating to this report.

7. EQUALITY CONSIDERATIONS AND PRIORITY THEMES

- 1.3. LLDC has some good working practice in this area but the equity of space and the need to achieve equality for under-represented and non-dominant groups means that there is more that can be done to be an exemplar. This work will help support LLDC's aim of being a model planner, developer and estate manager. It will also support LLDC's priority themes including Promoting convergence and community participation; Championing equalities and inclusion; and Ensuring high quality design.

8. APPENDICES

- 8.1. Appendix 1 LLDC's approach to Security and Safety
8.2. Appendix 2 LLDC's approach to Planning and Design

List of Background Papers:

None.

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Appendix 2

Safety of Women and Girls Project Board members

Rita Adeoye
Kerri Blyberg
Naz Begum
Mark Camley
Ruth Holmes
Nathan Homer
Tifenn Kergosien
Irene Man
Nina Mehmi
Marina Milosev
Cheryl Morgan
Shireen Rubens
Tony Tolley
Peter Tudor

Subject: London Stadium Update
Meeting date: 13 December 2021
Report to: Health, Safety and Security Committee Advisory Panel
Report of: Peter Swordy, Director of Health Safety and Compliance LS185

This report will be considered in public

1 SUMMARY

- 1.1. This report provides an update on Health, Safety and Security activity related to London Stadium.

2. RECOMMENDATION

- 2.1. **The Chair, following consultation with available members of the Advisory Panel, is asked to note this report.**

3. LONDON STADIUM MATCHES

Fixtures	Date	Actual attendance
Manchester United PL	19 Sept 2021	55,523
SK Rapid Wien EL	30 Sept 2021	45,211
Brentford FC PL	3 Oct 2021	49,940
KRC Genk EL	21 Oct 2021	40,887
Tottenham Hotspur PL	24 Oct 2021	52,338
Manchester City PL	27 Oct 2021	52,097

- 3.1. In recent games behaviour has deteriorated. This combined with a scarcity of labour in stewarding and security has led to some operational challenges around matches. A summary of the matches and challenges is set out in the table below, which was presented to the recent Safety Advisory Group, along with upcoming fixtures:

FOOTBALL EVENTS 2020/2021 – Past Overview

	WHU v:	Police Cat	Date of Match	KO
1	Manchester United FC	Medium	Sunday 19 September 2021	14:00
2	SK Rapid Wien	Medium	Thursday 30 September 2021	20:00
3	Brentford FC	Medium	Sunday 3 October 2021	15:00
4	KRC Genk	Medium	Thursday 21 October 2021	20:00
5	THFC	High	Sunday 24 October 2021	14:00
6	Manchester City	Low	Wednesday 27 October 2021	19:45

- Total of 6 events in less than 6 weeks
- Total fan attendance was **296,028**
- Total ejections were **93**
- Total arrests were **20** (5 pending)
- **6** suspensions /bans in within this period - (11 further ones about to be rolled out and 9 at away matches) – Total will be **26**
- Total public medical treatments **49**
- Total staff medical treatments **18**
- Total medical treatments **67** (public and staff)
- Total persons to hospital **10**
- Hospital due to health issues (heart attack, etc.)

3.2.

FOOTBALL EVENTS 2020/2021 – Future Matches

	WHU v:	Police Cat	Date of Match	KO
1	Liverpool	Low/Medium	Sunday 7 November 2021	16:30
2	Brighton & Hove	Medium	Wednesday 1 December 2021	19:30
3	Chelsea	Medium	Saturday 4 December 2021	12:30
4	GNK Dinamo	Medium/High	Thursday 9 December 2021	20:00
5	Norwich City	Low	Sunday 19 December 2021	15:00
6	Southampton	Medium	Sunday 26 December 2021	15:00

- Total of 7/8 events in less than 7 weeks
- Boxing day match

3.3. 95 per cent of all tickets are now digital – this makes a proportion of ticket checking difficult on phones with low batteries, varying displays etc. The new NFC system needs a lot more work before its introduction

3.4. The Covid rules for Premier League games are subject of much discussion but no final decision has yet been made. Premier League clubs are required to survey their spectators and below is the result of the survey at West Ham v Tottenham:

WHUFC v Tottenham Hotspur
Sunday 24 October 2021, 2pm kick off

35 Covid-19 checkers employed by West Ham United

- 11 per cent checks undertaken (60k capacity).

Item shown	Count
Vaccine Certificate (Double vaccination card will also need to show ID)	2,957
Negative Test Result – NHS app, test or email	819
11 and under	894
Exempt	150
Nothing to show	1,489
Total	6,309

Notes from the Covid-19 Checkers:

- A few supporters were vaccinated but did not have proof.
- Some supporters refused to show proof or answer the questions.
- When the game was close to starting many supporters ignored them.
- May be better to complete the surveys inside the stadium.
- Consideration to complete the checks when supporters are queuing as they are not rushing through.
- Some supporters have only had the first vaccination.
- Majority show their proof of double vaccination using the NHS app, only a few had cards.
- NHS app was down for some people due to a telecommunication signal.
- Some supporters were not happy to be surveyed, saying the club can't do anything about it.

3.5. Several matchday audits have been undertaken by the following:

- West Ham
- LB Newham Licensing
- Police Licensing

SECURITY

3.6. New stadium access system has been rolled out and is proving very effective - use of system as ANPR for car park is currently being considered with further research required.

3.7. Revised security strategy for stadium produced

PROJECTS

3.8. External fencing project complete.

3.9. Procurement of barriers and HVM units for egress system to go out to tender in coming weeks. These items are currently hired on a match by match basis.

3.10. New and existing steward agencies are being screened and inducted for deployment within next few weeks.

3.11. Steward recruitment re starting after heavy run of events

3.12. Staffing proposal to replacement temporary and casuals with two full time staff to be presented to E20 board.

3.13. 24/7 Security department the subject of market testing for both QEOP and Stadium – potential tender in 2022.

HEALTH AND SAFETY ADVICE & TRAINING

3.14. Access control system training undertaken in Nov 2021.

- 3.15. ACT Counter Terrorism training for 25 persons including LS185 Vinci and West Ham.
- 3.16. Event safety guide and online induction to provide platform for Concert Planning for 2022 – five concerts now in 2022.
- 3.17. Majority of government Covid 19 measures removed, however potential for return of some in coming weeks.
- 3.18. COVID risk assessment updated to reflect measures in place for event and non-event days.
- 3.19. 6 October 2021 London Fire Brigade familiarisation tour internally and around perimeter of building.

APPENDICES

None.

List of Background Papers

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Subject: Construction Related Health and Safety Update
Date: 13 December 2021
Report to: Health, Safety and Security Committee Advisory Panel
Report of: Tony Tolley, Head of Security and Safety LLDC Park Operations and Venues

This report will be considered in public

1. SUMMARY

- 1.1. This report provides an update on Health, Safety and Wellbeing activity related to construction activity. There have been a number of Health, Safety and Wellbeing matters to arise over the last period, across the range of construction areas.
- 1.2. A report is included in Part 2 of the Agenda, which contains exempt supplemental information. The information is exempt by virtue of part 1 paragraphs 3 and 7 of schedule 12A in that it contains information relating to the business affairs of the LLDC, and information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

2. RECOMMENDATION

- 2.1 **The Chair, following consultation with available members of the Advisory Panel, is asked to note this report.**

3. AREAS OF ACTIVITY

- 3.1 The report in part 2 sets out further exempt information relating to different areas of activity:
 - East Wick and Sweetwater (including SIW)
 - Chobham Manor
 - MACE – UCL
 - VINCI – UCL
 - East Bank
 - Construction Management Group

4. FINANCIAL IMPLICATIONS

- 4.1. There are no financial implications.

5. LEGAL IMPLICATIONS

- 5.1. There are no legal implications.

6. PRIORITY THEMES

- 6.1. LLDC's priority themes will be considered as the workplan is implemented.

7. APPENDICES

7.1. None.

List of Background Papers: None
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Report originator(s):	Tony Tolley
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Subject: LLDC Park and Venue Safeguarding Report July-September 2021
Date: 13 December 2021
Report to: Health, Safety and Security Committee Advisory Panel
Report of: Peter Tudor, Director of Visitor Services (DSO)

This report will be considered in public

1. SUMMARY

1.1. This paper provides an update on Safeguarding for July-September 2021 as reported by the following:

- ArcelorMittal Orbit
- Copper Box Arena
- London Aquatics Centre
- The Last Drop
- Timber Lodge
- 3 Mills Studios
- London Stadium
- Waterways activities
- Hackney Bridge
- Park kiosks
- LLDC Events
- Our Parklife (volunteer programme)
- Park Security

- 1.2. There were ten reported incidents in total, all related to general Park visitors and not to the venues.
- 1.3. LLDC is not responsible for the Lee Valley venues or Here East.

2. RECOMMENDATION

- 2.1. **The Chair, following consultation with available members of the Advisory Panel, is asked to note the report.**

3. VENUES AND PARK

- 3.1. The venues operated throughout the period, with some elite sports events taking place at the Copper Box Arena. Timber Lodge remained closed, reopening in October. Filming activity continued at 3 Mills Studios. The venues reported that there were no safeguarding issues.
- 3.2. There were over 300,000 visits to the Park each month this quarter and there have been 1.9m visits this calendar year.
- 3.3. There were ten reports of vulnerable people on the Park in the quarter, three of which were drink/drug related. Three people with mental health issues were cared for by Park Security.
- 3.4. On 14 September 2021 a male entered the River Lee and his body was later found by the Park Security team working with the police and ambulance services. There were two other attempted suicide cases during the quarter.
- 3.5. A further incident took place which is outlined in the private paper.
- 3.6. LLDC Events: The East Summer School activity and the small scale Great Get Together community event were both delivered by LLDC at the Park in this quarter and took place without any reported safeguarding concerns.

4. VENUE POLICIES

- 4.1 The Safeguarding policies of three of the kiosk operators and the new Timber Lodge operator have been reviewed. Discussions continue with the fourth kiosk operator.

5. FINANCIAL IMPLICATIONS

- 5.1 There are no financial implications.

6. LEGAL IMPLICATIONS

- 6.1 There is no legal implication.

7. APPENDICES

- 7.1. None.

List of Background Papers:

LLDC's Safeguarding Policy

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Subject: Health, Safety and Security Risk Update
Meeting date: 13 December 2021
Report to: Health, Safety and Security Committee Advisory Panel
Report of: Mark Camley, Executive Director of Park Operations and Venues

This report will be considered in public

1. SUMMARY

- 1.1. This report provides an update to the Committee on major health, safety and security risks identified by LLDC.
- 1.2. Further information on the risks contained this report, including a heat map, can be found in a separate item on Part 2 of the agenda (contains exempt information). The information is exempt by virtue of part 1, paragraphs 3 and 7 of Schedule 12A of the Local Government Act 1972 in that it contains information relating to the financial or business affairs of a person or authority, and information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

2. RECOMMENDATION

- 2.1 **The Chair, following consultation with available members of the Committee is asked to note this report.**

3. BACKGROUND

- 3.1. The Health, Safety and Security risk register was presented to the Committee at its meeting of 20 September 2021 with reviews of the associated risk heat map conducted at the Committee meeting. The risk register has been updated through engagement with key officers across the Corporation, including colleagues from Park Operations and Venues, Construction and Development.
- 3.2. The most notable changes and trends since the last Committee meeting are noted below:
 - Crowd Management – Non-stadium large events. With the end of the summer season non-stadium large events have significantly reduced with the exception of events in the Copper Box Arena, which holds smaller events that are easier to contain and control. As a result, the Consequence rating of this risk has decreased from 4 (Major) to 3 (Moderate).
 - Construction – Interface management. As a result of enhanced planning and coordination implemented in response to the pandemic risk (Risk 21) the 3rd party interface risk has reduced in its Likelihood rating from 4 (More than Likely) to 3 (Less than Likely).

- Crowd Disturbance – In Stadium. As a result of recurring crowd disturbances within the stadium we have increased the Likelihood rating for this risk from 2 (Unlikely) to 3 (Less than Likely).
- Loss of Safety Systems. Following a recent failure of the public address and voice announcement system at the London Aquatic Centre we have increased the Likelihood rating from 1 (Improbable) to 4 (more than likely). This reflects that 10 years have passed since their original installation for the games and such systems may be reaching the end of their operational lifespan and may no longer receive vendor planned maintenance, spares and support.
- Flooding. Within the reporting period heavy rain has caused flooding in the areas surrounding the park, notably Pudding Mill DLR station. We are aware of pending sewage repair works that should alleviate some of the problems recently experienced but in the meantime the Abba show is being held in a venue vulnerable to flood risk. As a result the Consequence rating has been increased from 2 (Minor) to 4 (Major).
- Property occupation/illicit use. With the implementation of additional security measures to counteract incidents that occurred earlier in the year together with the seasonal weather change we have reduced the risk Likelihood rating from 4 (More than Likely) to 2 (Unlikely).
- Global Pandemic. The continuing good progress of the UK vaccination programme and the implementation of successful return-to-office infection control measures have facilitated a reduction in the risk Likelihood rating from 4 (More than Likely) to 3 (Less than likely). We expect this to remain under review until the national control of the pandemic has stabilised at an acceptable level.
- Safeguarding and Welfare. Following incidents over the year where occasional visitors to the park were exhibiting behaviours indicating extreme mental health conditions we are expanding the scope of the safeguarding risk to include concerns for visitor welfare. The risk assessment rating has not changed although we are trending an increase in the likelihood rating.

3.3. The key risks areas are set out below:

- Crowd Management (stadium, non-stadium, non-event related)
- Temporary structure failure
- Structural Failure - Permanent Works
- Construction (Traffic; Interfaces with 3rd parties; Dust, noise and vibration; Safe construction; Ground penetrations; Fire; Security breach)
- Crowd disturbance
- Crime
- Terrorism
- Regulatory non-compliance
- Systems and equipment failures
- Loss of safety critical systems

- Fire
- Flood
- Food Poisoning
- Water
- Property occupation / illicit use
- LLDC workforce health and safety
- Traffic
- Hazardous substances
- Lightning strike
- Imposed H&S working changes
- Major spillage
- Breach of confidentiality
- Pandemic
- Safeguarding and welfare

4. FINANCIAL IMPLICATIONS

4.1. There are no new funding implications of the report.

5. LEGAL IMPLICATIONS

5.1. There are no legal implications of the review.

6. PRIORITY THEMES

6.1. The report has no implications for LLDC's priority themes.

7. APPENDICES

7.1. No appendices

List of Background Papers:

Papers for the Committee meeting 20 September 2021

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