

### Meeting of the Health, Safety and Security Committee

Meeting Date: Tuesday 1 December 2020

Time: 11.00 am

Venue: via Office Teams

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Members of the Health, Safety and Security Committee are hereby notified and requested to attend the meeting of the Board at 11.00 am on Tuesday 1 December 2020 to transact the business set out below.

This meeting will be open to the public, except for where exempt information is being discussed as noted on the agenda. A guide for the press and public on attending and reporting meetings of local government bodies, including the use of film, photography, social media and other means is available at

[www.london.gov.uk/sites/default/files/openness-in-meetings.pdf](http://www.london.gov.uk/sites/default/files/openness-in-meetings.pdf)

In accordance with the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, London Legacy Development Corporation Board and Committee meetings will be held by remote access (video conference). Details of how to follow the proceedings will be available on the website here:

<https://www.london.gov.uk/moderngov/ldc/ieListDocuments.aspx?CId=416&MId=6229&Version=4>

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#### Committee Members:

Simon Blanchflower CBE (Chair)

Nicky Dunn OBE

Keith Edelman

#### **1 Apologies for Absence**

#### **2 Declarations of Interest**

Members are reminded that any interests in a matter under discussion must be declared at the start of the meeting, or at the commencement of the item of business.

**3 Minutes of the previous meeting held on 22 September 2020** (Pages 1 - 6)

The Committee is asked to agree the minutes of the meeting held on 22 September 2020.

**4 Matters Arising and Action List** (Pages 7 - 8)

The Committee is asked to note the actions arising from previous meetings.

**5 Executive Director of Park Operations and Venues' Update** (Pages 9 - 12)

The Committee is asked to note the Executive Director's report.

**6 LLDC Park and Venue Safeguarding Report July-September 2020**  
(Pages 13 - 16)

The Committee is asked to note the update on safeguarding.

**7 London Stadium Update** (Pages 17 - 20)

The Committee is asked to note the Stadium update.

**8 Construction Related Health and Safety Update** (Pages 21 - 22)

The Committee is asked to note the update on the construction health and safety.

**9 Health, Safety and Security Risk Update** (Pages 23 - 24)

The Committee is asked to note the update report on health, safety and security risks.

**10 Any other business the Chair considers urgent**

The Chair will state the reason for urgency of any item taken.

**11 Date of Next Meeting**

The next meeting is to be scheduled in 2021.

**12 Exclusion of the press and public**

*The Committee is recommended to agree to exclude the public and press from the meeting, in accordance with paragraphs 3&7 of Schedule 12A of the Local Government Act 1972 (as amended), in that the following items of business contain information relating to the financial or business affairs of an individual, organisation or the London Legacy Development Corporation (LLDC).*

- 13 Minutes of the previous meeting held on 22 September 2020 containing exempt information** (Pages 25 - 28)

The Committee is asked to agree the minutes of the meeting held on 22 September 2020 that contain exempt information.

- 14 Matters arising and actions list that contain exempt information** (Pages 29 - 30)

The Committee is asked to note the matters arising from the previous meeting,

- 15 Executive Director of Park Operations and Venues' Update - Exempt information relating to the Item on Part 1** (Pages 31 - 78)

The Committee is asked to note the Executive Director of Park Operations and Venues' Update Report containing exempt information.

- 16 Stadium Update - Exempt information relating to the item on Part 1** (Pages 79 - 94)

The Committee is asked to note the appendix containing exempt information.

- 17 Construction Related Health and Safety Update - Exempt information relating to the item on Part 1** (Pages 95 - 126)

The Committee is asked to note the update on the construction health and safety.

- 18 Health, Safety and Security Risk Update - Exempt information relating to the item on Part 1** (Pages 127 - 134)

The Committee is asked to note the appendix on health, safety and security risks containing exempt information.





## PUBLIC MINUTES

### Minutes of the Meeting of the London Legacy Development Corporation Health, Safety and Security Committee

**Date:** Tuesday 22 September 2020

**Time:** 2.00 pm

**Venue:** Via Microsoft Office Teams

**Present:** Simon Blanchflower CBE (Chair)  
Nicky Dunn OBE  
Keith Edelman

**In Attendance:** Mark Camley, Executive Director of Park Venues and Operations  
Colin Naish, Executive Director of Construction  
Peter Tudor, Director of Visitor Services  
Tony Tolley, Head of Safety and Security  
Rosanna Lawes, Executive Director of Development  
Sarah Perry, Human Resources Director  
Peter Swordy, Director of Health, Safety and Compliance, London Stadium 185  
Graham Gilmore, Chief Executive, London Stadium 185  
Rachel Massey, Board Secretary  
Sue Riley, GLA Secretariat

#### 1 Declarations of Interest

- 2.1 The Chair noted that Members had declared registrable interests in line with the relevant Standing Orders and asked Members to confirm if they had any interests or additional interests to be declared related to matters listed on the agenda other than those already made and included in the register.

There were no additional declarations of interest.

#### 2 Apologies for Absence

- 1.1 There were no apologies for absence.
- 1.2 The Chair welcomed everyone to the meeting and explained that the meeting was being held via remote access in accordance with the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authorities and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

### **3 Matters Arising and Action List**

#### **4.1 The Committee noted the Actions List.**

### **4 Minutes of the previous meeting held on 5 March 2020**

#### **3.1 It was agreed that the minutes of the meeting of the Health, Safety and Security Committee held on 5 March 2020 be signed by the Chair as a correct record.**

### **5 Executive Director of Park Operations and Venues Update**

#### **5.1 The Executive Director of Park Operations and Venues presented the update.**

#### **5.2 A near miss was reported to the Committee, which was currently being investigated and was as a result of rot at the base of a wooden column in the play area in the South Park, which was due to be rectified shortly. The area would be closed accordingly while contractors were on site and an update report would be provided to the next meeting. [Action: Executive Director of Park Operations and Venues]**

#### **5.3 The Director of Construction gave a brief presentation on the range of Covid-19 measures undertaken on the East Bank site including one way circuits, temperature checks, removing seats and adding plastic screens in the staff canteen. The Health and Safety Executive had made an unannounced visit to the site and commended the steps taken, and Considerate Contractors had also given the highest score possible. The Chair congratulated the team for all its hard work and success in providing a safe working environment.**

#### **5.4 The Executive Director of Park Operations and Venues noted that given the recent Government advice, LLDC has informed staff to work from home if they can, but if the office environment presents a significantly better option than home working then these staff can be accommodated.**

#### **5.5 The Committee noted the report.**

### **6 LLDC Park and Venue Safeguarding Report September 2020**

#### **6.1 The Director of Visitor Services presented the update on safeguarding from January to June 2020. The venues closed in March and there had been no reported issues.**

#### **3.2 The Committee discussed the update on the legal implications of requiring Park volunteers to undergo mandatory DBS checks. All Park Champions are subject to an ID check, and most of the roles do not fall into the Regulated Activity criteria. Where they do, DBS checks are required. LLDC had reviewed procedures in other organisations (such as Team London, Active Newham, the London Transport Museum) and these did not require DBS checks for all volunteers, only for those in**

Regulated Activity roles. Our Park Life, the company who manage the volunteer programme were confident that their existing processes have eliminated opportunities for issues to arise, but have proposed additional measures that could be implemented including – for example - increasing the volunteer team so that buggy drivers are always accompanied by another volunteer, and installation of CCTV in the Information Point.

- 6.3 It was reported that when the stewarding is brought in-house by LS185, all stewards will be subject to DBS checks, via an external provider, and LS185 are also developing a comprehensive accreditation system for the Stadium.
- 6.3 The annual review of the Safeguarding Policy would be included in the next period report. **[Action: Director of Visitor Services]**
- 6.4 **The Committee agreed the approach outlined in the report to undertake DBS checks on volunteers undertaking Regulated Activity roles, and the enhanced procedures for other volunteer roles.**

## **7 London Stadium Update**

- 7.1 The Director of Health and Safety Compliance, LS185 introduced the update on health, safety and security activity related to the Stadium.
- 7.2 The broken barrier, which had allowed the illegal parking of a vehicle close to the one of the Stadium gates on a match day had been rectified.
- 7.3 A health and safety consultancy was helping to complete risk assessments and close out all the actions identified by the Trivandi report.
- 7.4 The seating transition project had completed successfully. There was one RIDDOR incident.
- 7.4 Stadium staff had been commended for ensuring that football matches played behind closed doors were safe for all those involved.
- 7.5 **The Committee noted the report.**

## **8 Construction Related Health and Safety Update**

- 8.1 The Head of Security, Safety and Park Operations and Venues introduced the update on activity related to construction.
- 8.2 **The Committee noted the report.**

## **9 Health, Safety and Security Risk Update**

- 9.1 The Executive Director of Park Operations and Venues presented the update on major health, safety and security risks identified by the LLDC and noted the addition of a new global pandemic risk and the reduction in likelihood of the group

penetration risk. The Committee noted that with the change in Government guidance related to Covid-19, it would be important to maintain focus on employee well being

**9.2 The Committee noted the report.**

**10 Any other business the Chair considers urgent**

10.1 There was no urgent business.

**11 Date of Next Meeting - To be confirmed**

11.1 The date of the next meeting was 1 December 2020.

**12 Exclusion of the press and public**

12.1 It was agreed that the public and press be excluded from the meeting, in accordance with Part 1, paragraphs 3&7 of Schedule 12A to the Local Government Act 1972 (as amended), in order to consider the exempt papers. Each of these papers contained information relating to the financial or business affairs of a person or authority.

**13 Minutes of the Previous Meeting Held on 5 March 2020 containing exempt information**

13.1 It was agreed that the minutes of the meeting of the Health, Safety and Security Committee held on 5 March 2020 containing exempt information be signed by the Chair as a correct record.

**14 Matters Arising and Actions List that contain exempt information**

14.1 The Committee noted the Actions List containing exempt information.

**15 Executive Director of Park Operations and Venues Update - Exempt information relating to the Item on Part 1**

15.1 The Executive Director of Park Operations and Venues introduced the update on health, safety and security activity, containing exempt information.

**15.2 The Committee noted the report.**

**16 Construction Related Health and Safety Update - Exempt Information relating to the item on Part 1**

16.1 The Head of Security and Safety Operations of LLDC Park Operations and Venues provided an update on health, safety and well being activity related to construction activity, containing exempt information.

**16.2 The Committee noted the report.**



**17 Health, Safety and Security Risk Update - information relating to the Item on Part 1**

17.1 The Executive Director of Park Operations and Venues presented the health, safety and security risk update, containing exempt information.

**17.2 The Committee noted the appendix.**

**18. Close of Meeting**

18.1 The meeting closed at 3.15pm.

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Chair

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Date

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## Health, Safety and Security Committee Actions List (reported to the meeting on 1 December 2020)

### Actions from the last meeting (22 September 2020)

Minute No.	Item/Description	Action By	Target Date	Status/note
5.2	<b>Executive Director's Report</b> Submit a report on South Park play area wooden columns.	Mark Camley	1 December 2020	Complete. Included in Executive Director's report.
6.3	<b>LLDC Park and Venue Safeguarding Report September 2020</b> Submit a report on the annual review of the Safeguarding policy to the December meeting.	Peter Tudor	1 December 2020	Complete. On agenda for this meeting.

### Actions from the last meeting (5 March 2020)

Minute No.	Item/Description	Action By	Target Date	Status/note
5.3 (5 March 2020)	<b>Executive Director's Report</b> Submit a report on the Road Safety Review to a future meeting.	Mark Camley	1 December 2020	Complete. On the agenda for this meeting.
5.4 (5 March 2020)	<b>Executive Director's Report</b> Submit an update report on the final Trivandi review and carry out a final review.	Mark Camley	Early 2021	In progress. Update on actions included in Executive Director's update (exempt information). There are two final

Minute No.	Item/Description	Action By	Target Date	Status/note
				actions to close out.
7.2 (5 March 2020)	<b>LLDC Venue Safeguarding Report - March 2020</b> Pursue option 1 in relation to the options for carrying out basic DBS checks on volunteers.	Peter Tudor	22 September 2020	Closed. As agreed at 22 September 2020, DBS checks will be carried out for volunteers undertaking Regulated Activities.

**Subject:** Executive Director of Park Operations and Venues' Update  
**Meeting date:** 1 December 2020  
**Report to:** Health, Safety and Security Committee  
**Report of:** Mark Camley, Executive Director of Park Operations and Venues

**This report will be considered in public**

## **1 SUMMARY**

- 1.1. This report provides an update on Health, Safety and Security activity related to the remit of the Committee.
- 1.2. A report is included on Part 2 of the agenda, which contains exempt supplemental information. The information is exempt by virtue of part 1, paragraphs 3 and 7 of Schedule 12A in that it contains information relating to the financial or business affairs of a person or authority, and information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

## **2. RECOMMENDATION**

- 2.1 **The Committee is asked to note this report.**

## **3. INCIDENTS**

- 3.1 Following terrorist attacks on the European mainland, the UK treat level was raised to SEVERE. There were no major incidents in the period since the previous committee meeting. The table below sets out the number of incidents since the previous meeting through to the end of October 2020.

Number of incidents:

Type of incident	Stadium Sep/ Oct 2020	Park and Other Venues	East Bank	Development sites	UCL(E)	Office and other sites
Major (RIDDOR)	0	0	0	0	0	0
Major (non-RIDDOR)	0	0	0	0	0	0
Disease	0	0	0	0	0	0
Minor	5	12	5	0	2	1
Near misses	18	0	2	0	1	0
Fatalities	0	0	0	0	0	0
Dangerous occurrences	0	2	0	0	0	0

- 3.2 There were no RIDDOR cases. There were several near misses for Stadium which were related to senior WH staff refusing to have their temperatures taken on entry to site. This has now been addressed. Two other near misses / incidents involved collisions with the HVM at Gate 1. Other near misses were recorded on construction areas which is covered within the construction paper.
- 3.3 The following proactive interventions were undertaken during the period.

	All Areas
Tool Box Talks	95
Safety Moments	53
Inductions	438
Safety Tours (SPVS) / Patrols	430

#### **4. COVID-19**

- 4.1. Following the latest Government guidelines, staff are working from home where they can. LLDC has reinstated the daily rota of POV staff that was instigated for the initial lockdown period. 1 Stratford Place remains a COVID secure office and is available for staff that have particular work or other needs to attend the office, with the agreement of their EMT member and following the process and protocols initiated during the summer.
- 4.2. One member of staff has tested positive for COVID and has recovered following self-isolation. They had not visited the office since March 2020.
- 4.3. Since the last report for June-August 2020 the control measures surrounding COVID-19 at the London Stadium have been maintained with the following items of note:
- Masks now mandatory in all indoor areas when not at workstation.
  - Staff were working in a form of rota system and on event days are now designated discrete working areas.
  - From 5 Nov 2020 all workers in England must work from home if possible but Behind Closed Doors may carry on under Premier League and PHE rules.
  - Site contactors (Vinci, Musco, P7 and Arena) have each been required to produce their own site working protocols and control measures.
  - The Stadium measures have been adapted and developed since March to reflect changes in UK Law, government policy and changing risk levels.
- 4.4 There have been the following COVID cases notified:
- One member of LS185 staff has contacted it from their partner and self isolated for 10 days
  - Relatives of two members of LS185 staff contracted Coronavirus self isolated for 14 days

#### **5. KEY DEVELOPMENTS**

##### **London Stadium**

- 5.1. Of the 68 recommendations in Trivandi Phase 1 and 2 reports, LS185 have completed 66 and 2 are in progress. A table setting out the position on the outstanding recommendations is attached to the report in Part 2 of the agenda (contains exempt information). A follow up review by Trivandi will be arranged when operations are in a later phase of recovery.

### **Park and Venues, Excluding Stadium**

- 5.2. Following a successful reopening up of the London Aquatics and the Copper Box Arena in July, both venues have now closed to the public during the current lockdown but are being used for elite athletes to train and compete.
- 5.3. There were no major events in the Parkland during the period. Park visitor numbers are being recorded and remain in-line with seasonal expectations.
- 5.4. During the period, Anti-Social Behaviour has remained around pre-crisis levels. There has been a slight increase in robbery offences and bicycle theft. This has been and is being dealt with proactively with security resources and police. We have seen a return of Unlicensed Music Events to the Network Rail arches near Pudding Mill Lane. This is being dealt with by the police and escalated with Network Rail.
- 5.5. As reported at the last meeting, a near miss was under investigation as a result of rot at the base of a wooden column in the play area in the South Park. The free standing poles within the South Park have been reduced in height – so they now provide alternative places for children to sit. The possibility of pursuing a design defect is being investigated. The rope bridge is awaiting confirmation of safe reduction of pillars to 1.8m, and remains closed off in the interim.

### **Park Roads and Construction Traffic**

- 5.6. Delays to the completion of North South highway continue. Park operations and Stadium events are managing round these and the on-going works on Thornton Street. Copper Street works have now completed.
- 5.7. The levels of crime observed on private and contractor vehicles during the last period has reduced. Although it is likely to occur in cycles as we move forward, this will be dealt with on an intelligence led basis.

### **East Bank**

- 5.8. The latest monthly health and safety assurance review from Park Health on East Bank, focusses on Reward and Recognition. It reports no non-conformance and one good practice. The previous month's report was on Construction Logistics. The review was very positive with no non-conformance findings and four recorded good practices. Copies of the reports are included with the report on the Part 2 agenda (contains exempt information).

### **Development Sites**

- 5.9. There were no major issues on either the Chobham Manor or the East Wick and Sweetwater developments.

### **UCL East**

- 5.10. There have been no major issues reported during the period.

### **1 Stratford Place**

- 5.11. No health or safety incidents have been recorded in the period. Staff undertake assessments of their home workstations and were authorised to purchase necessary equipment. Staff are being regularly contacted during the period to ensure their wellbeing.
- 5.12. Return to work plans are being developed in preparation for the current lockdown period ending.

### **Internal Audit**

- 5.13. LLDC's internal auditors, MOPAC, have undertaken an audit of the Committee, which is broadly positive but highlights two areas for action around resilience of membership and detailed review of risks. The report is being considered by the

LLDC Audit Committee in November 2020. A copy of the report is included with the report in Part 2 of the agenda (contains exempt information).

## 6. APPENDICES

None

<b>List of Background Papers</b>
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- |  |
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| <ul style="list-style-type: none"><li>• None</li></ul> |
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**Report originator(s):**

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**Subject:** LLDC Park and Venue Safeguarding Report July-September 2020  
**Meeting date:** 1 December 2020  
**Report to:** Health, Safety and Security Committee  
**Report of:** Peter Tudor, Director of Visitor Services (DSO)

**This report will be considered in public**

## **1. SUMMARY**

- 1.1. This paper provides an update on Safeguarding for July-September 2020 as reported by the following:
  - ArcelorMittal Orbit
  - Copper Box Arena
  - London Aquatics Centre
  - The Last Drop
  - Timber Lodge
  - 3 Mills Studios
  - London Stadium
  - Waterways activities
  - Hackney Bridge
  - LLDC Events
  - Our Parklife (volunteer programme)
  - Park Security
- 1.2. There were nine reported incidents in total. All related to general Park visitors and not to the venues, most of which reopened during the reporting period.
- 1.3. LLDC is not responsible for the Lee Valley venues or Here East.
- 1.4. The annual Safeguarding Policy Review has been undertaken, with minor amendments recommended in Section 14.

## **2. RECOMMENDATION**

- 2.1. **The Committee is asked to note the report.**

## **3. ARCELORMITTAL ORBIT**

- 3.1. The ArcelorMittal Orbit is managed by ENGIE Services Ltd.
- 3.2. Any concerns raised by staff are reported to Phil Whitehead, QEOP Security Operations Manager.
- 3.3. The ArcelorMittal Orbit reopened on 1 August 2020. ENGIE state that there were no incidents in the period.

## **4. COPPER BOX ARENA AND LONDON AQUATICS CENTRE**

- 4.1. The Copper Box Arena (CBA) and London Aquatics Centre (LAC) are managed by GLL. The venues reopened on 25 July 2020.

- 4.2. Any concerns raised by staff are reported to Muir Forest, GLL's National Safeguarding Manager, and the Regional Manager responsible for the two venues.
- 4.3. There were no reported incidents in the LAC or CBA.

## **5. THE LAST DROP (THE PODIUM)**

- 5.1. The Last Drop (TLD) cafe is managed by ENGIE Services Ltd. It reopened in June 2020.
- 5.2. Any concerns raised by staff are reported to Phil Whitehead, QEOP Security Operations Manager.
- 5.3. ENGIE state that there have been no incidents in the period.

## **6. TIMBER LODGE & KIOSKS**

- 6.1. The Timber Lodge café and the south Park kiosks are managed by Public Restaurant Partnership (formerly Company of Cooks). The venues have not yet reopened and therefore there were no reported incidents in the period.

## **7. 3 MILLS STUDIOS**

- 7.1. 3 Mills Studios are managed by Knight Frank. The Studio complex is used for film, theatre and television production, and includes a school of Screen Acting as well as – outside of the studio walls – the temporary premises of the East London Science School are housed in the Clock Mill building.
- 7.2. The Studios have continued to operate, and the school remained open. Knight Frank report no incidents to date in 2020.

## **8. LONDON STADIUM**

- 8.1. London Stadium is managed by LS185 and has a detailed Safeguarding Policy (revised July 2018). All football matches have been held without the public present in this reporting period.
- 8.2. In this reporting period LS185 report no instances.
- 8.3. Safeguarding for football sits with West Ham (WHU) as the event owner. WHU have a designated officer, published policy and support team.

## **9. HACKNEY BRIDGE**

- 9.1 Hackney Bridge (formerly Clarnico Quay) is an interim use set of studios and bars between the Navigation Canal and the Copper Box Arena within East Wick. It opened on 6 October, but the main public facilities will not now open until spring 2021. There were no safeguarding issues in this reporting period.

## **10. WATERWAYS**

- 10.1 Lee & Stort operate the boat tours and swan pedalos on the Waterworks River; the main contract sits with Canal & River Trust. The facilities resumed operation from July 2020.
- 10.2 Barge East operates a boat restaurant on the Lee Navigation canal under licence from CRT with some land leased from LLDC. Barge East have stated that they

do not have a Safeguarding Policy, and LLDC will work with the operator to establish an appropriate policy for them.

- 10.3 Moo Canoes operate in the summer alongside Barge East. They have adopted the British Canoeing Safeguarding Policy.

## **11. LLDC**

- 11.1. Most external events held at the Park organised by third parties in this period were cancelled due to Covid 19. However, small scale runs recommenced in September and a Drive In Cinema was held at Pudding Mill Lane. No incidents were reported.
- 11.2. LLDC's East London Summer School was held in July in an on-line format for over 200 children aged between 12 and 17 years. The event is organised by the Regeneration & Community Partnerships directorate at LLDC. All tutors were provided with a Safeguarding session in advance of the programme commencing which reviewed on-line safety, session management and reporting. The tutors were provided with the standard LLDC Safeguarding form to encourage reporting of any concerns. No issues were reported during the delivery of the programme.

## **12. OUR PARKLIFE (PARK CHAMPIONS PROGRAMME)**

- 12.1. The QEOP Park Champion volunteer programme is operated by Our Parklife (a Community Interest Company) (OPL) under contract to ENGIE Services Ltd under the EFM contract. OPL have reported no issues in 2020; the service was suspended from March 20 to July due to the pandemic.

## **13. GENERAL**

- 13.1. The Park remained popular with local people during the summer, with around 230k visits per month. There were nine instances of distressed people within the Park in the period where some form of support or intervention was provided by Park Security; these included three mental health issues, four people incapacitated due to alcohol and one instance of domestic abuse.

## **14. SAFEGUARDING POLICY**

- 14.1. LLDC's updated Safeguarding Policy for children and vulnerable people sets out the obligations of LLDC, venues and event owners under the Safeguarding Vulnerable Groups Act 2006. It was approved by the Board on 16 September 2019 subject to two amendments which were subsequently incorporated. It was presented back to the Committee at their meeting on 26 September 2019. It has been reviewed as part of an annual review (as noted at the September Committee meeting):
- 14.2. Following a review of the Policy<sup>1</sup>, the following amendments are proposed:
- Section 7: update contact names following personnel changes.
  - Point 8.4.iii: replace the sentence 'We encourage our staff and operators to keep up to date with the most recent local and national safeguarding advice....' with 'We require our staff and operators to keep up to date with the most recent local and national safeguarding advice....'.

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<sup>1</sup> The current policy is here: <https://www.queenelizabetholympicpark.co.uk/-/media/safeguarding-policy-v15.ashx?la=en>

15.3 Separately, a review of how the policy continues to be implemented within LLDC will be conducted during the next reporting period.

## **15. APPENDICES**

15.1. None.

**List of Background Papers:**

LLDC's Safeguarding Policy

Papers for the meeting of the LLDC Board, 16 September 2019

Papers for the meeting of the Health, Safety and Security Committee, 26 September 2019

**Report originator:**

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**Subject:** London Stadium Update  
**Meeting date:** 1 December 2020  
**Report to:** Health, Safety and Security Committee  
**Report of:** Peter Swordy, Director of Health Safety and Compliance LS185

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**This report will be considered in public**

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## **1 SUMMARY**

- 1.1. This report provides an update on Health, Safety and Security activity related London Stadium.
- 1.2. An appendix is included on Part 2 of the agenda, which contains exempt supplemental information. The information is exempt by virtue of part 1, paragraphs 3 and 7 of Schedule 12A in that it contains information relating to the financial or business affairs of a person or authority, and information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

## **2. RECOMMENDATION**

- 2.1. **The Committee is asked to note this report.**

## **3. LONDON STADIUM - BEHIND CLOSED DOORS MATCHES**

- 3.1. Following Government, Sports Ground Safety Authority and Premier League Return to Competition guidance issued in May 2020 matches were permitted to commence Behind Closed (BCD) in June 2020 after league suspension in March 2020. West Ham United (WHU) and LS185 have designated responsible Covid 19 Officers (existing senior staff) to ensure compliance with Public Health England, Government and Premier League Guidance.
- 3.2. Eight matches were held since the last match (WH v Aston Villa 26 July 2020) reported to the Committee in September:
  - West Ham v Brentford (friendly) 29 Aug 2020
  - West Ham v Bournemouth (friendly) 5 Sept 2020 Betway Cup
  - West Ham v Newcastle Premier League 12 Sept 2020
  - West Ham v Charlton Carabao Cup 15 Sept 2020
  - West Ham v Hull City Carabao Cup 22 Sept 2020
  - West Ham v Wolves Premier League 27 Sept 2020
  - West Ham v Man City Premier League 24 Oct 2020
  - West Ham v Fulham Premier League 7 Nov 2020
- 3.3. At several of the events groups of West Ham supporters protested at Gates and on pavements but they were largely compliant and there were no public order issues.

- 3.4. There were no major incidents at the events however the Covid-19 control measures continue. At the Manchester City game several journalists were refused entry the night before due to their contact with a Covid-19 positive journalist at the previous weeks Tottenham Hotspur game.
- 3.5. Planning is now well underway for Stage 5 Return of Spectators, but this is believed to be in the New Year or even towards the end of the season. This has been subject to extensive planning using Movement Strategies and Populous and will probably result in three stages:
- 4,000 (east and west stands lower)
  - 9,000 lower bowl
  - 18,000 – whole stadium
- 3.6. The re-introduction of the Government's three tiered system of Covid-19 alert levels may complicate how households can be made up if it is still in place.
- 3.7. Screening of the Liverpool away match for up to 102 guests was undertaken on 31 October 2020 with suitable risk assessments, methods statements and sign off from London Borough of Newham. The event went well with few issues.

### **IN HOUSE STEWARDING**

- 3.8. The programme for in house stewarding continues with a large number of on line interviews and over 60 senior staff have been recruited to date.
- 3.9. Over 140 x SIA staff have applied and now interviews are being continuously undertaken. Advertising for SIA recommences in November 2020. When Return to Spectators is closer then we will re commence steward advertising.
- 3.10. 31 x LS185 Crowd Safety staff worked at Man City – highest number so far. 40 Staff are due to work at the Fulham match on 7 November 2020 from a total of 140.
- 3.11. All Expedient equipment and vehicles has now been removed from the building and all storage rooms taken back into LS185 use.

### **SECURITY**

- 3.12. There has been an increase in the national threat levels from Substantial to Severe – attack highly likely. This is partly in response to recent attacks in France and Vienna.
- 3.13. There has been an increase in thefts from vehicles at Park and Westfield.
- 3.14. A new Parking Barrier at Thames Water Pump Station opposite Stadium was bent and broken by cyclists.
- 3.15. Projects on consolidating security of Stadium are ongoing:
- Access control system to replace near end of life systems
  - Improvement to living wall
  - Review to fencing points

### **PROJECTS**

- 3.16. North and South Stands have been completed satisfactorily and Practical Completion issued by the London Borough of Newham. Variation to Premises Licence for use of stand for entertainment to be applied for.
- 3.17. LED Floodlight replacement underway by Musco. They have been fully inducted and integrated into the LS185 permit to work and Daily Activity Briefing systems.

3.18. Fire Main replacement is now being tendered.

#### **HEALTH AND SAFETY ADVICE and TRAINING**

3.19. The new four week lock down advised on 31 October 2020 to come into force on 5 November 2020, will have an impact in the following ways:

- Premier League matches will continue Behind Closed Doors
- Staff are to work from home unless required
- No more match screenings during period
- No commercial / training bookings

3.20. All LS185 staff now undertaken on line update / refresher training in the following:

- Risk assessment
- General Health & Safety
- Manual Handling

3.21. HornerSalus have provided H&S advice since June 2020. The final interviews for a Health and Safety Manager are taking place.

3.22. A Committee presentation on Stadium Evacuation for event and non-event days is included in the Part 2 agenda (exempt information).

3.23. The Manchester Arena inquiry is ongoing and there are some significant lessons. However, the expert witness there is the Stadium's CTSA and she has noted many of our current external procedures are in line with the potential recommendations from the enquiry.

3.24. Pre-event briefing for event days are now held remotely on line the day before the event.

#### **4. APPENDICES**

Stadium Evacuation for event and non-event days - presentation (exempt information)

##### **List of Background Papers**

- None

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**Subject:** Construction Related Health and Safety Update  
**Meeting date:** 1 December 2020  
**Report to:** Health, Safety and Security Committee  
**Report of:** Tony Tolley, Head of Security and Safety LLDC Park Operations and Venues

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**This report will be considered in public**

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## **1 SUMMARY**

- 1.1. This report provides an update on Health, Safety and Wellbeing activity related to construction activity. There have been a number of matters of note over the last period, across the range of construction.
- 1.2. A report is included in Part 2 of the Agenda, which contain exempt supplemental information. The information is exempt by virtue of part 1 paragraphs 3 and 7 of Schedule 12A in that it contains information relating to the business affairs of the LLDC, and information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

## **2 RECOMMENDATION**

- 2.1 **The Committee is asked to note this report.**

## **3 AREAS OF ACTIVITY**

- 3.1 The report in part 2 sets out further exempt information relating to different areas of activity:
  - East Wick and Sweetwater (including SIW)
  - Chobham Manor
  - MACE N06
  - Glencar - Makeshift
  - MACE - UCL
  - VINCI - UCL
  - East Bank – Stratford Waterfront
  - Construction Transport

## **4 APPENDICES**

- None

<b>List of Background Papers</b>
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None
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**Subject:** Health, Safety and Security Risk Update  
**Meeting date:** 1 December 2020  
**Report to:** Health, Safety and Security Committee  
**Report of:** Mark Camley, Executive Director of Park Operations and Venues

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**This report will be considered in public**

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## **1. SUMMARY**

- 1.1. This report provides an update to the Committee on major health, safety and security risks identified by LLDC.
- 1.2. Further information on the risks contained this report, including a heat map, can be found in a separate item on Part 2 of the agenda (contains exempt information). The information is exempt by virtue of part 1, paragraphs 3 and 7 of Schedule 12A of the Local Government Act 1972 in that it contains information relating to the financial or business affairs of a person or authority, and information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

## **2. RECOMMENDATION**

- 2.1 **The Committee is asked to note this report.**

## **3. BACKGROUND**

- 3.1. The Health, Safety and Security risk register was presented to the Committee at its 22 September 2020 meeting. The risk register has been updated through engagement with key officers across the Corporation, including colleagues from Park Operations and Venues, Construction and Development.
- 3.2. Since the last meeting of the Committee the threat level in the UK has been increased to SEVERE.
- 3.3. The most notable other changes since the last Committee meeting included:
  - 3.3.1. A new risk relating to safeguarding.
  - 3.3.2. An increase in the likelihood of the crowd management (non-event related) following incidents of un-licensed music events. Related to this, the risk relating to property occupation/illicit use has also increased in likelihood.
  - 3.3.3. Due to restrictions as a result of the COVID-19 pandemic, risks relating to crowd management and disturbances have moved down in likelihood as have certain construction related risks.
- 3.4. The key risks areas are set out below:
  - Crowd Management (stadium, non-stadium, non-event related)
  - Temporary structure failure
  - Structural Failure - Permanent Works

- Construction (Traffic; Interfaces with 3rd parties; Dust, noise and vibration; Safe construction; Ground penetrations; Fire; Security breach)
- Crowd disturbance
- Crime
- Terrorism
- Regulatory non-compliance
- Systems and equipment failures
- Loss of safety critical systems
- Fire
- Flood
- Food Poisoning
- Water
- Property occupation / illicit use
- LLDC workforce health and safety
- Traffic
- Hazardous substances
- Lightning strike
- Imposed H&S working changes
- Major spillage
- Breach of confidentiality
- Pandemic
- Safeguarding

#### **4. FINANCIAL IMPLICATIONS**

- 4.1. The change in posture and funding implications have been discussed with Finance.

#### **5. LEGAL IMPLICATIONS**

- 5.1. There are no legal implications of the review.

#### **6. PRIORITY THEMES**

- 6.1. The report has no implications for LLDC's priority themes.

#### **7. APPENDICES**

- 7.1. No appendices

#### **List of Background Papers:**

Papers for the Committee meeting 22 September 2020

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By virtue of paragraph(s) 3 of Part 1 of Schedule 12A  
of the Local Government Act 1972.









By virtue of paragraph(s) 3, 7 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

## Agenda Item 15



By virtue of paragraph(s) 3, 7 of Part 1 of Schedule 12A  
of the Local Government Act 1972.



By virtue of paragraph(s) 3, 7 of Part 1 of Schedule 12A  
of the Local Government Act 1972.



By virtue of paragraph(s) 3, 7 of Part 1 of Schedule 12A  
of the Local Government Act 1972.





By virtue of paragraph(s) 3, 7 of Part 1 of Schedule 12A  
of the Local Government Act 1972.



By virtue of paragraph(s) 3, 7 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

## Agenda Item 16







By virtue of paragraph(s) 3, 7 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

## Agenda Item 17





By virtue of paragraph(s) 3, 7 of Part 1 of Schedule 12A  
of the Local Government Act 1972.



By virtue of paragraph(s) 3, 7 of Part 1 of Schedule 12A  
of the Local Government Act 1972.







By virtue of paragraph(s) 3, 7 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

## Agenda Item 18





By virtue of paragraph(s) 3, 7 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

