

Minutes of the Meeting of the London Legacy Development Corporation Chairman's Committee

Date: Tuesday 28 March 2017
Time: 12.00 pm
Venue: LLDC meeting rooms 1 and 2, Level 10, 1 Stratford Place, Montfichet Road, London, E20 1EJ

Present: Nicky Dunn OBE
Keith Edelman
David Gregson
Philip Lewis
Lord Mawson OBE

In Attendance: David Goldstone, CBE, Chief Executive Officer
Paul Middlemass
Tim Somerville, Mayor's Observer
Gerry Murphy, Deputy Chief Executive
Rachel Massey, Board Secretary
Sue Riley, Secretariat

1 Apologies for absence

1.1 There were no apologies for absence.

2 Declarations of interest

2.1 The Chairman noted that Members had declared registrable interests in line with the relevant Standing Orders and asked Members to confirm if they had any interests or additional interests to be declared related to matters listed on the agenda other than those already made and included in the register.

There were no additional declarations of interest.

3 Minutes of the previous meeting held on 9 November 2016

3.1 It was agreed that the minutes of the meeting held on 9 November 2016 be signed by the Chairman as a correct record.

4 Matters arising and action list

4.1 The Committee noted the Actions List.

5 Committee forward agenda and annual review of terms of reference

5.1 The Chief Executive presented the report setting out the Forward Plan and the terms of reference for review.

5.2 The Committee noted the forward plan and approved the terms of reference for submission to the Board.

6 Gender pay report

6.1 The Head of Human Resources introduced the update on gender pay as at 31 March 2017.

6.2 The Committee noted the report.

7 Chief Executive's Objectives Outturn 2016/17

7.1 The Chief Executive was absent for the discussion of this item.

7.2 The Head of Human Resources presented the summary of the outturn of the Chief Executive's 2016/17 objectives.

7.3 The Committee noted the report.

8 Chief Executive's Objectives for 2017/18

8.1 The Chief Executive was absent for the discussion of this item.

8.2 The Head of Human Resources introduced the report summarising the outturn of the Chief Executive's 2016/17 objectives.

8.3 The Committee noted the report.

9 Recognition Awards Scheme

9.1 The Head of Human Resources introduced the update on the implementation of the new recognition scheme as previously agreed by the Committee.

9.2 The Committee noted the report

10 Executive Management Team update

10.1 The Head of Human Resources updated the Committee on the changes in responsibility and remuneration of some Executive Management Team members.

10.2 The Committee noted the report.

11 Members suggestions for future agenda items

11.1 There were no suggestions by Members for future agenda items.

12 Any other business the Chairman considers urgent

12.1 There was no urgent business.

13 Date of next meeting

13.1 The Committee noted that the next meeting date was due to be confirmed.

14 Exclusion of the press and public

14.1 It was agreed that the public and press be excluded from the meeting, in accordance with Part 1, paragraphs 1 & 3 of Schedule 12A to the Local Government Act 1972 (as amended), in order to consider the exempt papers. Each of these papers contained information relating to the financial or business affairs of a person or authority.

15 Minutes of the previous meeting held on 9 November 2016 containing exempt information

15.1 It was agreed that the minutes of the meeting of the Chairman's Committee held on 9 November 2016 containing exempt information be signed by the Chairman as a correct record.

16 Matters arising and action list

16.1 The Committee noted the Actions List.

17 Chief Executive's Objectives Outturn 2016/17 - exempt information relating to the item on Part 1

17.1 The Chief Executive was absent for the discussion of this item.

17.2 The Head of Human Resources introduced the Part 2 report summarising the outturn of the Chief Executive's 2016/17 objectives.

17.3 The Committee agreed the Chief Executive's annual appraisal outcome based on the outturn and in line with the performance award criteria as set out in Appendix 3 to the report.

18 Recognition awards scheme - exempt information relating to the item on Part 1

18.1 The Head of Human Resources introduced the report providing further exempt information relating to the Recognition Awards Scheme.

18.2 The Committee noted the implementation of the scheme for the financial year 2017/18.

19 Executive Management Team update - exempt information relating to the

item on Part 1

- 19.1 The Head of Human Resources introduced the report providing further exempt information related to the changes in responsibility and remuneration of some Executive Management Team members.
- 19.2 The Committee noted the report and agreed the proposals as set out in paragraph 4 of the report.**

Chairman

Date

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