

## **Minutes of the Meeting of the London Legacy Development Corporation Chairman's Committee**

**Date:** Tuesday 25 July 2017  
**Time:** 12.00 pm  
**Venue:** LLDC, Level 10, 1 Stratford Place, Montfichet Road, London E20 1EJ

**Present:** Nicky Dunn OBE  
Keith Edelman  
David Gregson  
Philip Lewis  
Lord Mawson OBE

**In Attendance:** Andrea Gordon, Head of HR  
David Goldstone, CBE, Chief Executive Officer  
Tim Somerville, Mayor's Observer  
Rachel Massey, Board Secretary  
Sue Riley, Secretariat

### **1 Apologies for absence**

- 1.1 There were no apologies for absence. Sir Peter Hendy CBE had been formally appointed as Chairman of the Board by the Mayor on 21 July 2017, after the papers had been published.

### **2 Declarations of interest**

- 2.1 The Chairman noted that Members had declared registrable interests in line with the relevant Standing Orders and asked Members to confirm if they had any interests or additional interests to be declared related to matters listed on the agenda other than those already made and included in the register.
- 2.2 The Chairman's interests were in the process of being registered on the LLDC website and included Chairman of Network Rail and Board Member at the London Transport Museum
- 2.3 There were no additional declarations of interest.

### **3 Minutes of the previous meeting held on 28 March 2017**

- 3.1 It was agreed that the minutes of the meeting of the held on 28 March 2017

**be signed by the Chairman as a correct record.**

**4 Matters arising and action list**

**4.1 The Committee noted the Actions List.**

**5 Chief Executive's Performance vs 2017/18 Objective**

5.1 The Board Secretary introduced the report providing a Quarter 1 update on the Chief Executive Officer's performance against overarching 2017/18 objectives.

**5.2 The Committee noted the report.**

**6 People Strategy Update**

6.1 The Director of Human Resources presented the People Strategy update.

6.2 The Members welcomed the considerable amount of work completed, as set out in the report. An update on the new Recognition Award Scheme would be submitted to the next meeting.

**[Action: Director of Human Resources]**

6.3 The Health Well Being and Engagement programme had proved successful with staff.

6.4 The Performance Management Scheme was being reviewed and modernised, moving towards a more continuous conversational model and less of an end of year focus.

6.5 Flexible working practices were also being encouraged and discussed with managers. Business need was the key determinant and transparency in any arrangement agreed with staff.

**6.6 The Committee noted the report and the progress made.**

**7 Gender Pay Report**

7.1 The Director of Human Resources presented the update on the gender pay report.

7.2 The pay gap was reducing due to natural wastage and pro-active work on behalf of the organisation in terms of promoting flexible working and changes in recruitment practices.

**7.3 The Committee noted the report.**

**8 Member Suggestions for Future Agenda Discussions**

8.1 It was agreed that an item on succession planning would be submitted to the next meeting. **[Action: Director of Human Resources]**

8.2 Tours of the Park for all Board Members would be arranged and a list of events

and activities within the Park would be circulated to all Members on a regular basis.  
**[Action: Board Secretary]**

**9 Any other business the Chairman considers urgent**

9.1 There was no urgent business.

**10 Date of Next Meeting: 28 November 2017 at 12pm**

10.1 The Committee noted that the next meeting was due to be held on 28 November 2017 at noon.

**11 Exclusion of the Press and Public**

11.1 It was agreed that the public and press be excluded from the meeting, in accordance with Part 1, paragraphs 1 & 3 of Schedule 12A to the Local Government Act 1972 (as amended), in order to consider the exempt papers. Each of these papers contained information relating to the financial or business affairs of a person or authority.

**12 Minutes of the previous meeting held on 28 March 2017 containing exempt information**

12.1 It was agreed that the minutes of the meeting of the Chairman's Committee held on 28 March 2017 containing exempt information be signed by the Chairman as a correct record.

**13 Matters Arising and Actions List**

13.1 The Actions List was noted.

**14 Chief Executive's Performance vs 2017/18 Objective - Exempt Information Relating to the Item on Part 1**

14.1 The Board Secretary presented the appendix to the Chief Executive's performance versus 2017/18 objectives containing exempt information.

**14.2 The Committee noted the appendix.**

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Chairman

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Date

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