

Minutes of the Meeting of the Board of the London Legacy Development Corporation

Date: Thursday 24 March 2022
Time: 2.00 pm
Venue: LLDC Meeting Rooms 1-2, Level 10, 1 Stratford Place, Montifchet Road, London E20 1EJ.

Present: Simon Blanchflower, Chair
Phil Mead

In Attendance: Mark Camley, Executive Director of Park Operations
Colin Naish, Executive Director of Construction
Tony Tolley, Head of Safety and Security
Peter Tudor, Director of Visitor Services
Peter Swordy, Director of Health, Safety and Compliance, London Stadium
Bode Akanbi, Health and Safety Manager, London Stadium
Naz Begum, Senior Project Manager (for Item 7)
Oliver Shepherd, Head of Strategy (for Item 18)
Momna Arif, LLDC Secretariat
Sue Riley, GLA Secretariat

1 Apologies for Absence

- 1.1 An apology for absence was received on behalf of Helene Raynsford. Lee Stranders, Risk Manager, was also unable to attend.

2 Declarations of Interest

- 2.1 The Chair noted that Members had declared registrable interests in line with the relevant Standing Orders and asked Members to confirm if they had any interests or additional interests to be declared related to matters listed on the agenda other than those already made and included in the register.

There were no additional declarations of interest.

3 Minutes of the previous meeting held on 13 December 2021

- 3.1 It was agreed that the minutes of the meeting of the Health, Safety and Security Committee held on 13 Decembe 2021 be signed by the Chair as a

correct record.

4 Matters Arising and Action List

- 4.1 In relation to Action 12.2 on the Actions List, the Chair confirmed that email dialogue had begun on how safety culture could be discussed at future Committee meetings and proposals would be presented to the next meeting.

4.2 The Committee noted the Actions List.

5 Executive Director of Park Operations and Venues' Update

- 5.1 The Executive Director of Park Operations and Venues presented the update on health, safety and security activity related to the remit of the Committee.
- 5.2 The Committee noted that there had been a major incident at the London Aquatics Centre on 23 March 2022 and their thoughts were with those who were affected by the incident. A detailed oral update was provided in the closed session of the meeting.
- 5.3 Referring to Action 5.3 on the Actions List, some trend data was available but it was noted that some further work was required. Regular Yellow Jacket reporting statistics for East Bank were tabled at the meeting (attached at Appendix 1). Future meetings of the Committee would receive data that highlighted the most significant trends.
- 5.4 The Chair welcomed the robust reporting mechanisms and was due to visit the East Bank site. A follow up visit was being arranged for May 2022.
- 5.5 The most prevalent current risks on site at East Bank were objects falling from heights, due to the current stage of the programme. The number of near misses reflected a good safety reporting culture and mitigations. Educating and informing on site workers was a continual process. Audits of all partners had become part of the safety culture and process.
- 5.6 It was confirmed that the traffic incident at Marshgate Lane on 15 December 2021 was part of the area covered by the Road Safety Review, and the subsequent road safety improvements. These had helped reduce but not eliminate speeding by cars.
- 5.7 Anti-social behaviour near Chobham Manor had been managed by turning off free wi-fi, additional security gates and other security interventions.

5.8 The Committee noted the report.

6 Safety of Women and Girls' Update

- 6.1 The Senior Project Manager, Park Operations and Venues, provided an update on the work of the Safety of Women and Girls Project Board.

- 6.2 A presentation to the public consultation was given at the meeting (attached at Appendix 2). The final report would be available at the end of April 2022. The findings from the report would inform the approach and interventions.
- 6.3 The Committee noted the importance of identifying which of the recommendations were specific to the LLDC and deliverable, and which were specific to external partners surrounding the Park. This would allow for a costed plan against the actions, enabling an evidence based action plan to be developed.
- 6.4 With the development of the night time economy within the Park, user groups would change and the action plan would need to be adaptable, demonstrating forward thinking with certain venues opening soon.
- 6.5 To ensure buy-in and commitment from stakeholders and partner organisations, the Committee recommended a charter developed with Chief Executives or other senior executives as signatories, and a detailed, deliverable and costed action plan be developed.

[Action: Senior Project Manager]

- 6.6 It was also agreed that the re-tendering of the maintenance contracts for the London Stadium would include agreement to meet the ethos of safety for women and girls and include specific training for all staff. **[Action: London Stadium Health and Safety Manager]**
- 6.7 The Committee noted the report and the future work plan, subject to the actions agreed at the meeting.**

7 London Stadium Update

- 7.1 The Director of Health, Safety and Compliance presented the update on health, safety and security activity related to the London Stadium.
- 7.2 Fan disorder continued to be a problem across the Premier League as a whole.
- 7.3 The Committee noted the report.**

8 Construction Related Health and Safety Update

- 8.1 The Head of Security and Safety presented the update on health, safety and wellbeing issues related to construction activity.
- 8.2 The Committee noted the report.**

9 LLDC Park and Venue Safeguarding Update October - December 2021

9.1 The Director of Park, Operations and Venues introduced the update on Safeguarding for October – December 2021.

9.2 The Committee noted the report.

10 Health, Safety and Security Risk Update

10.1 The Executive Director of Park Operations and Venues presented the update on major health, safety and security risks identified by LLDC.

10.2 The Committee noted the report.

11 Any other business the Chair considers urgent

11.1 There was no urgent business.

12 Date of Next Meeting

12.1 The Committee noted that the next meeting was due to be held on 29 June 2022 at 2pm.

13 Exclusion of the Press and Public

13.1 It was agreed that the public and press be excluded from the meeting, in accordance with Part 1, paragraphs 3&7 of Schedule 12A to the Local Government Act 1972 (as amended), in order to consider the exempt papers. Each of these papers contained information relating to the financial or business affairs of a person or authority.

14 Minutes of the previous meeting held on 31 December 2021 containing exempt information

14.1 It was agreed that the minutes of the meeting of the Health, Safety and Security Committee held on 13 December 2021 containing exempt information be signed by the Chair as a correct record.

15 Matters Arising and Actions List that contain exempt information

15.1 An update note would be provided on one outstanding action.

15.2 The Committee noted the Actions List.

16 Executive Director of Park Operations and Venues' Update - Exempt information relating to the Item on Part 1

16.1 The Executive Director of Park Operations and Venues introduced the update on health, safety and security activity related to the remit of the Committee, containing exempt information.

16.2 The Committee noted the report.

17 Construction Related Health and Safety Update - Exempt information relating to the Item on Part 1

17.1 The Head of Security and Safety presented the update on health, safety and wellbeing activity related to construction activity, containing exempt information.

17.2 The Committee noted the report.

18 Health, Safety and Security Risk Update - Exempt information relating to the Item on Part 1

18.1 The Head of Strategy and Programme Management introduced the update on major health, safety and security risks identified by LLDC, containing exempt information.

18.2 As a result of a chemical leakage at the plant room at the Aquatics Centre on 23 March 2022 a number of the relevant risks were being reviewed and a lessons learned exercise was underway.

18.3 The Chair asked that his thanks to the Risk Manager, who was retiring, be passed on.

18.4 It was agreed that future reports would make clearer the differentiation between current and future consequences. **[Action: Head of Strategy]**

18.5 The Committee noted the report.

Chair

Date

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