

## Minutes of the Meeting of the London Legacy Development Corporation Chair's Committee

**Date:** Tuesday 21 July 2020

**Time:** 11.30 am

**Venue:** Via Microsoft Teams

**Present:** Sir Peter Hendy CBE (Chair)  
Pam Alexander OBE  
Sonita Alleyne OBE  
Simon Blanchflower CBE  
Nicky Dunn OBE  
Keith Edelman

Sukhvinder Kaur-Stubbs, Board Diversity Champion

**In Attendance:** Lyn Garner, Chief Executive Officer  
Sarah Perry, Director of Human Resources  
Rachel Massey, Board Secretary  
Sue Riley, GLA Secretariat

### 1 Apologies for Absence and Announcements

- 1.1 An apology for absence was received on behalf of Jamie Dean, Mayoral Observer.
- 1.2 The Chair welcomed Sukhvinder Kaur-Stubbs to the meeting, in her role as LLDC Board Diversity Champion and Chair-designate of the Regeneration and Communities Committee. He thanked Sonita Alleyne for her work as Chair of the Regeneration and Communities Committee as she was standing down as Chair (and therefore from this Committee), but would remain on the Regeneration and Communities Committee.
- 1.3 The proceedings for this meeting were being held under the LLDC's Covid-19 Remote Decision Making Scheme, as set out on the agenda front sheet and on the LLDC website.

### 2 Declarations of Interest

- 2.1 The Chair noted that Members had declared registrable interests in line with the

relevant Standing Orders and asked Members to confirm if they had any interests or additional interests to be declared related to matters listed on the agenda other than those already made and included in the register.

There were no additional declarations of interest.

### **3 Minutes of the previous meeting held on 5 March 2020**

**3.1 Following consultation with available Members of the Chair's Committee Advisory Panel the Chair approved the minutes of the meeting held on 5 March 2020.**

### **4 Matters Arising and Action List**

**4.1 Following consultation with available Members of the Chair's Committee Advisory Panel the Chair noted the actions arising from the previous meeting.**

### **5 People Strategy Update**

5.1 The Head of Human Resources presented the update on the People Strategy progress and the impacts of Covid-19.

**5.2 Following consultation with available Members of the Chair's Committee Advisory Panel the Chair noted the report.**

### **6 Inclusion and Diversity Update**

6.1 The Head of Human Resources presented the report and Sukhvinder Kaur-Stubbs updated the Committee on discussions with the BAME Lean In group on the Inclusion and Diversity Strategy and Action Plan.

6.2 Members welcomed the report, the focus on staff well-being and staff communications. It was suggested that organisational engagement on this issue should also include external/community engagement as well as internally focused.  
**[Action: Lynn Garner]**

**6.3 Following consultation with available Members of the Chair's Committee Advisory Panel the Chair noted the report and confirmed the strategic approach set out in section 4 of the report.**

### **7 Chief Executive's Performance against Objectives**

7.1 The Chair presented the update on the Quarter 1 performance of the Chief Executive against the overarching 2020/21 objectives.

**7.2 Following consultation with available Members of the Chair's Committee Advisory Panel, the Chair noted the update on the performance against the objectives for 2020/21.**

**8 Any other business the Chair considers urgent**

8.1 There was no urgent business.

**9 Date of next meeting**

9.1 The next meeting was due to be held on 17 November 2020 at 11.30am.

**10 Exclusion of the Press and Public**

10.1 Following consultation with available Members of the Chair's Committee Advisory Panel, the Chair agreed that the public and press be excluded from the meeting, in accordance with Part 1, paragraphs 1 and 3 of Schedule 12A to the Local Government Act 1972 (as amended), in order to consider the exempt papers. Each of these papers contained information relating to the financial or business affairs of a person or authority.

**11 Minutes of the previous meeting held on 5 March 2020 containing exempt information**

11.1 Following consultation with available Members of the Chair's Committee Advisory Panel, the Chair approved the minutes of the meeting held on 5 March 2020, subject to an amendment made at the meeting. [The Chief Executive Officer had been sent a redacted version of the minutes].

**12 Matters Arising and Action List containing exempt information**

12.1 Following consultation with available Members of the Chair's Committee Advisory Panel, the Chair noted the actions arising from the previous meeting and the oral updates.

**13 People Strategy Update - Exempt information relating to item on Part 1**

13.1 The Head of Human Resources introduced the update report on the People Strategy, containing exempt information.

13.2 Following consultation with available Members of the Chair's Committee Advisory Panel the Chair noted the report and agreed the actions as discussed at the meeting.

**14 Inclusion and Diversity update - Exempt information relating to item on Part 1**

14.1 The Chief Executive Officer presented the update on inclusion and diversity, containing exempt information.

14.2 Following consultation with available Members of the Chair's Committee Advisory Panel the Chair noted the report and agreed the recommendations as discussed at the meeting.

**15 Chief Executive's Performance against Objectives - Exempt information relating to item on Part 1**

15.1 The Director of Human Resources introduced the appendix, containing exempt information, on the Chief Executive's performance against objectives for 2020/21.

**15.2 Following consultation with available Members of the Chair's Committee Advisory Panel the Chair noted the report and the additional recommendations, as agreed at the meeting.**

**16 Any Other Business containing Exempt Information.**

16.1 There was no urgent business.

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Chair

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Date

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