

**Minutes of the Meeting of the London Legacy Development Corporation
Health, Safety and Security Committee**

Date: Tuesday 13 June 2023
Time: 11.00 am
Venue: Small Auditorium, 1,2 &3, Floor 10, 5 Endeavour Square, London E20 1JN or via Teams
Present: Simon Blanchflower OBE
Phil Mead
Helene Raynsford (via Teams)
In Attendance: Mark Camley, Executive Director of Park Operations and Venues
Colin Naish, Executive Director of Construction
Peter Tudor, Director of Park Operations and Venues
Tony Tolley, Head of Park Security and Safety
Leona Roche, Head of Development
Peter Swordy, Director, Health, Safety and Compliance London Stadium
Alan Skewis, London Stadium
Momna Arif, LLDC Secretariat
Sue Riley, GLA Secretariat

1 Apologies for Absence

- 1.1 There were no apologies for absence. The Chair noted that this would be Peter Tudor, Director of Park Operations and Venues last meeting as he was leaving the LLDC. He wished him well and thanked him for his hard work and contribution to the work of the Committee. Edward Fane, Head of Venues, would attend future meetings to provide Park Operation and Venues and Safeguarding updates.

2 Declarations of Interest

- 2.1 The Chair noted that Members had declared registrable interests in line with the relevant Standing Orders and asked Members to confirm if they had any interests or additional interests to be declared related to matters listed on the agenda other than those already made and included in the register.

There were no additional declarations of interest.

- 3 Minutes of the previous meeting held on 18 April 2023**
- 3.1 It was agreed that the minutes of the meeting of the Committee held on 18 April 2023 be signed by the Chair as a correct record, subject to paragraph 5.8 being removed.**
- 4 Matters Arising and Action List**
- 4.1 The Committee noted the Actions List.**
- 5 Review of Committee Terms of Reference**
- 5.1 The Executive Director of Park Operations and Venues presented the updated Terms of Reference for review.
- 5.2 The Committee noted the proposed changes to the Terms of Reference which would be submitted to the Board for approval.**
- 6 Executive Director of Park Operations and Venues' Update**
- 6.1 The Executive Director of Park Operations and Venues presented the update on health, safety and security activity related to the remit of the Committee.
- 6.2 The Committee noted that the East Bank project had been awarded the RoSPA gold award for health and safety performance for the calendar year. Since the publication of the agenda a further award had also been received – the Safety Project Award.
- 6.3 High speed e-scooters continued to be monitored. Helene Raynsford asked that if any speed restricting devices were installed in the Park that wheelchair users be consulted first.
- 6.4 The Committee noted the report.**
- 7 Any other business the Chair considers urgent**
- 7.1 There was no urgent business.
- 8 Date of Next Meeting**
- 8.1 The Committee noted that the next meeting was due to be held on 17 October 2023 at 11am.**
- 9 Exclusion of the press and public**
- 9.1 It was agreed that the public and press be excluded from the meeting, in accordance with Part 1, paragraph 3 of Schedule 12A to the Local**

Government Act 1972 (as amended), in order to consider the exempt papers. Each of these papers contained information relating to the financial or business affairs of a person or authority.

10 Minutes of the previous meeting held on 18 April 2023 containing exempt information

10.1 It was agreed that the minutes of the meeting of the Committee held on 18 April 2023 containing exempt information be signed by the Chair as a correct record, subject to a change made at the meeting.

11 Matters Arising and Actions List that contain exempt information

11.1 The Committee noted the Actions List.

12 Executive Director of Park Operations and Venues' Update - Exempt information relating to the Item on Part 1

12.1 The Executive Director of Park Operations and Venues presented the report containing exempt information.

12.2 A number of presentational updates were given at the meeting on Stadium LS185, the District Heating Network and an unplanned outage on the lifts at the ArcelorMittal Orbit.

12.3 The Committee welcomed the positive health and safety reports reported to the meeting, including the educational approach to near-misses and lessons learnt.

12.4 The Chair welcomed the report and acknowledged the challenges in relation to the busy event schedule at the Stadium during the summer period.

12.5 The Committee noted the report and appendices.

13 Close of Meeting

13.1 The meeting closed at noon.

Chair

Date

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