

### **Minutes of the Meeting of the London Legacy Development Corporation Health, Safety and Security Advisory Panel**

**Date:** Tuesday 12 March 2024

**Time:** 10.00 am

**Venue:** Via Teams only.

**Present:** Simon Blanchflower CBE (Chair)  
Phil Mead  
Helene Raynsford

**In Attendance:** Mark Camley, Executive Director of Park Operations and Venues  
Ed Fane, Head of Venues  
Tony Tolley, Head of Security and Safety  
Leona Roche, Head of Development  
Colin Naish, Executive Director of Construction  
Peter Swordy, Director of Health, Safety and Compliance, London Stadium  
Anthony Barnes, Head of Commercial, Park Operations and Venues (Item 16)  
Momna Arif, LLDC Secretariat  
Sue Riley, GLA Secretariat

The Chair advised that the proceedings were being held under the LLDC's Remote Decision-Making scheme, which was available on the LLDC website.

Under the Scheme, the Chair has delegation from the Board to decide whether it is appropriate or desirable to transact business either at an in-person meeting or take decisions under a delegation conferred by the Scheme following consultation at a proceeding of the relevant Advisory Panel made up of LLDC Committee Members.

## **Apologies for Absence**

- 1.1 There were no apologies for absence.

## **2 Declarations of Interest**

- 2.1 The Chair noted that Members had declared registrable interests in line with the relevant Standing Orders and asked Members to confirm if they had any interests or additional interests to be declared related to matters listed on the agenda other than those already made and included in the register.

There were no additional declarations of interest.

## **3 Minutes of the previous meeting held on 17 October 2023**

- 3.1 **It was agreed that the minutes of the meeting of the Committee held on 17 October 2023 be signed by the Chair as a correct record, following consultation with available Members of the Advisory Panel.**

## **4 Matters Arising and Action List**

- 4.1 **The Advisory Panel noted the Actions List.**

## **5 Executive Director of Park Operations and Venues' Update**

- 5.1 The Executive Director of Park, Operations and Venues provided an update on health, safety and security activity.
- 5.2 The level of incidents remained low. The Planning team had received an award for its work on women and girls' safety in the Park.
- 5.3 Members asked that their thanks and recognition for the member of staff who went above and beyond in assisting a member of the public be recorded.
- 5.4 Security staff were provided with personal protection clothing and rigorous training, including a rules of engagement document.
- 5.5 Further details were provided on the Delaware North employee incident. The protective barriers around the cabling trench had been removed post event. No injury has been sustained. Negligence from media staff post events was a known issue and work was ongoing to raise health and safety practices with the media.
- 5.6 Members' concerns would be raised with Delaware regarding hot water burns to members of the public, staffing incidents, and lack of health and safety focus.  
**[Action: Director of Health, Safety and Compliance, LS185]**
- 5.7 Further details on the dislodged hoarding at East Bank was provided. A full review had taken place and all similar hoardings had subsequently been removed.
- 5.8 **The Advisory Panel noted the report.**

## **6 Health, Safety and Security Trends**

- 6.1 The Executive Director of Park, Operations and Venues presented the report containing information on health, safety and security trends data for Quarter 2 2023/24 to Quarter 3 2023/24.
- 6.2 The Chair welcomed the low number of incidents and positive downward trends. It was agreed that trend data would be presented in relation to visitor numbers in future reports, and if possible, compared to any benchmarking data for similar organisations.

**[Action: LLDC Secretariat]**

### **6.3 The Advisory Panel noted the report.**

## **7 London Stadium Update**

- 7.1 The Director of Health, Safety and Compliance LS185 provided the update on health, safety and security activity related to the London Stadium (LS185).
- 7.2 The Advisory Panel discussed the large number of football events held and the behaviour of fans, which was often challenging. Challenges included the way tickets were used, lack of parental responsibility at matches, transport engineering works and late match kick off times. The enforcement of bans was also difficult due to the way that season tickets were issued.
- 7.3 Officers expressed disappointment at the lack of support by the Crown Prosecution Service in pursuing violence and assaults against staff, including racial abuse. Discussions would be held off line with Advisory Panel Members to explore how pressure might be able to be brought to bear.  
**[Action: Director of Health, Safety and Compliance/ Helene Raynsford]**
- 7.4 Stadium staff were provided by multiple agencies, so no formal support was offered but engagement directly with the agency and staff involved in any incidents at the time was provided. Travel costs to court was covered by the LLDC.
- 7.5 The Advisory Panel acknowledged the on-going challenges faced by all staff in helping to manage events at the Stadium.

### **7.6 The Committee noted the report.**

## **8 Construction Related Health and Safety Update**

- 8.1 The Head of Security and Safety, LLDC Park Operations and Venues presented the update on health, safety and wellbeing matters over the last period , across the range of construction areas.
- 8.2 The Advisory Panel noted the report.

## **9 LLDC Park and Venues Safeguarding Update - September - December 2023**

- 9.1 The Head of Venues presented the update on safeguarding incidents for the

period between September and December 2023.

- 9.2 There had a been a recent change of venue operators. LLDC continued to ensure they provided regular safeguarding reports. An internal review of LLDC safeguarding reporting and processes had also taken place, including work placements of young people and vulnerable adults.

**9.3 The Advisory Panel noted the report.**

**10 Health, Safety and Security Risk Update**

- 10.1 The Executive Director of Park Operations and Venue presented the update on major health, safety and security risks identified by LLDC.

**10.2 The Advisory Panel noted the report.**

**11 Any other business the Chair considers urgent**

- 11.1 There was no urgent business.

**12 Date of Next Meeting**

- 12.1 The Advisory Panel noted that the next meeting was due to be held on Tuesday 15 October 2024 at 10.00am.

**13 Exclusion of the Press and Public**

- 13.1 It was agreed that the public and press be excluded from the meeting, in accordance with Part 1, paragraph 3 of Schedule 12A to the Local Government Act 1972 (as amended), in order to consider the exempt papers. Each of these papers contained information relating to the financial or business affairs of a person or authority.

**14 Minutes of the previous meeting held on 17 October 2023 containing exempt information**

- 14.1 It was agreed that the minutes of the meeting of the Committee held on 17 October 2023 containing exempt information be signed by the Chair as a correct record, following consultation with available Members of the Advisory Panel.

**15 Matters Arising and Actions List that contain exempt information**

- 15.1 The Advisory Panel noted the Actions List.

**16 Executive Director of Park Operations and Venues' Update - Exempt information relating to the Item on Part 1**

- 16.1 The Executive Director of Park Operations and Venues presented the update on health, safety and security activity, that contains exempt information, related to the remit of the Committee.

**16.2 The Advisory Panel noted the report.**

**17 Construction Related Health and Safety Update - Exempt information relating to the Item on Part 1**

17.1 The Head of Safety and Security Park Operations and Venues presented the update on health, safety and wellbeing activity related to construction activity, which contains exempt information.

**17.2 The Advisory Panel noted the report.**

**18 LLDC Park and Venues Safeguarding Update - Exempt information relating to the Item on Part 1**

18.1 The Head of Venues presented the update on safeguarding matters, containing exempt information.

**18.2 The Advisory Panel noted the report.**

**19 Health, Safety and Security Risk Update - Exempt information relating to the Item on Part 1**

19.1 The Executive Director of Park Operations and Venues presented the update on health, safety and security risks identified by LLDC that contain exempt information.

19.2 A report on lighting review would be submitted to the next meeting.

19.3 It was agreed that a risk around transition/evolution of the organization be added. **[Action: LLDC Secretariat]**

19.6 A summary report of summer events and risks would be submitted to the next meeting. **[Action: LLDC Secretariat]**

**19.7 The Advisory Panel noted the report and appendices.**

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Chair

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Date

**Contact Officer:** Momna Arif, LLDC, Floor 9, 5 Endeavour Square, London E20 1JN.  
Email: MomnaArif@londonlegacy.co.uk