

## **Minutes of the Meeting of the London Legacy Development Corporation Health, Safety and Security Committee**

**Date:** Tuesday 1 December 2020

**Time:** 11.00 am

**Venue:** via Office Teams

**Present:** Simon Blanchflower CBE (Chair)  
Nicky Dunn OBE  
Keith Edelman

**In Attendance:** Mark Camley, Executive Director of Park Operations and Venues  
Colin Naish, Executive Director of Construction  
Peter Tudor, Director of Visitor Services  
Tony Tolley, Head of Security and Safety  
Rosanna Lawes, Executive Director of Development  
Lee Stranders, Risk Manager  
Peter Swordy, Director of Health, Safety and Compliance, London Stadium  
Rachel Massey, Board Secretary  
Sue Riley, GLA Secretariat

### **1 Apologies for Absence**

1.1. There were no apologies for absence.

### **2 Declarations of Interest**

2.1 The Chair noted that Members had declared registrable interests in line with the relevant Standing Orders and asked Members to confirm if they had any interests or additional interests to be declared related to matters listed on the agenda other than those already made and included in the register.

There were no additional declarations of interest.

### **3 Minutes of the previous meeting held on 22 September 2020**

3.1 It was agreed that the minutes of the meeting of the Committee held on 22 September 2020 be signed by the Chair as a correct record.

#### **4 Matters Arising and Action List**

##### **4.1 The Committee noted the Actions List.**

#### **5 Executive Director of Park Operations and Venues' Update**

5.1 The Executive Director of Park Operations and Venues presented the update report.

##### **5.2 The Committee noted the report.**

#### **6 LLDC Park and Venue Safeguarding Report July-September 2020**

6.1 The Director of Visitor Services provided an update on safeguarding from July – September 2020.

6.2 It was agreed that all operators within the Park, including temporary or interim arrangements, should be advised that a Safeguarding Policy must be in place before they can operate.

**[Action: Director of Visitor Services]**

6.3 The Committee update report to the Board should include a progress report on Safeguarding and the annual review.

**[Action: Board Secretary]**

##### **6.4 The Committee noted the report.**

#### **7 London Stadium Update**

7.1 The Director of Health Safety and Compliance LS185 introduced the update on Health, Safety and Security activity related London Stadium.

7.2 The Committee was updated on the outcome of discussions arising from the Safety Advisory Group meeting, which was co-ordinating guidance under the new Covid-19 restrictions, including mask wearing at all times and temperature controls. The complications of some supporters attending from Tier 3 areas was also being discussed and control mechanisms being put in place.

##### **7.3 The Committee noted the update.**

#### **8 Construction Related Health and Safety Update**

8.1 The Head of Security and Safety LLDC Park Operations and Venues presented the update on the LLDC's Health and Safety wellbeing activity related to construction activity across the Park.

##### **8.2 The Committee noted the report.**

## **9 Health, Safety and Security Risk Update**

- 9.1 The Executive Director of Park Operations and Venues introduced the update on major health, safety and security risks identified by LLDC.

### **9.2 The Committee noted the report and appendix.**

## **10 Any other business the Chair considers urgent**

- 10.1 There was no urgent business.

## **11 Date of Next Meeting**

- 11.1 The Committee noted that the next meeting was due to be confirmed in 2021.

## **12 Exclusion of the press and public**

- 12.1 It was agreed that the public and press be excluded from the meeting, in accordance with Part 1, paragraphs 3&7 of Schedule 12A to the Local Government Act 1972 (as amended), in order to consider the exempt papers. Each of these papers contained information relating to the financial or business affairs of a person or authority.

## **13 Minutes of the previous meeting held on 22 September 2020 containing exempt information**

- 13.1 It was agreed that the minutes of the meeting of the Committee held on 22 September 2020 containing exempt information be signed by the Chair as a correct record.

## **14 Matters arising and actions list that contain exempt information**

- 14.1 The Committee noted the Actions List.

## **15 Executive Director of Park Operations and Venues' Update - Exempt information relating to the Item on Part 1**

- 15.1 The Executive Director of Park Operations and Venues presented the update report containing exempt information.

- 15.2 A number of actions were agreed at the meeting.

### **15.3 The Committee noted the report.**

## **16 Stadium Update - Exempt information relating to the item on Part 1**

- 16.1 The Director of Health Safety and Compliance LS185 presented the Stadium Update containing exempt information.

### **16.2 The Committee noted the presentation.**

**17 Construction Related Health and Safety Update - Exempt information relating to the item on Part 1**

17.1 The Head of Security and Safety LLDC Park Operations and Venues presented the update containing exempt information, on construction related health and safety matters.

**17.2 The Committee noted the report.**

**18 Health, Safety and Security Risk Update - Exempt information relating to the item on Part 1**

18.1 The Executive Director of Park Operations and Venues introduced the report providing further exempt information relating to Health, Safety and Security Risks.

18.2 A number of actions were agreed at the meeting.

**18.3 The Committee noted the report and appendix.**

**19 Close of Meeting**

19.1 The meeting ended at 1pm.

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Chair

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Date

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