



Minutes

For: E20 Stadium LLP Board
Date: 27 November 2018
Location: Marketing Suite, LLDC, 1 Stratford Place, Montfichet Road, Stratford, London E20 1EJ
Time: 9am – 11am

Members Representatives Present:

Nicky Dunn (Chair), Shanika Amarasekara (LLDC), Keith Edelman, LLDC, Gerry Murphy (SELH)

In attendance:

Alan Skewis, Director, E20
Lyn Garner, Chief Executive, LLDC
David Bellamy, Mayor's Chief of Staff, GLA
Alex Williamson, Consultant, E20
Richard Irish, Finance Director, LLDC
Greg Boon, Head of Contract Management (Stadium) LLDC
Ashish Sharma, Head of Finance (Stadium), LLDC
Dave Thompson, Commercial Director, LLDC
Ed Stearns, Director of Communication, Marketing and Strategy (LLDC)

1. Welcome and introductions

1.1. Nicky Dunn welcomed members to the Board and noted there were no apologies.

2. Minutes of the previous meeting

2.1. Members approved the minutes of the meeting on 31 October 2018 with no amendments.

3. Actions arising from previous meetings

3.1. The Board noted the actions list.

3.1.1. David Bellamy requested more information on 6.2 and the Chair noted it would be covered whilst going through the agenda.

4. Transaction Update

4.1. Alex Williamson introduced the Transaction Update and circulated a paper to the Board.

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

5. E20/LS185 and Vinci FM disputes (Item 3.2)

5.1. The Chair asked the Board if there were any questions concerning the paper and all members noted they had read the paper with no comments.

5.2. [Redacted]

[Redacted]

[Redacted]

[REDACTED]

6. E20 and LS185 disputes (Item 3.3)

- 6.1. The Chair asked the Board if there were any questions concerning the paper and all members noted they had read the paper with no comments.
- 6.2. The Board approved payment of £387K to settle the Vinci FM element of their maintenance delay and disruption claim from early 2017 without further conditions connected to the cost recovery from Balfour Beatty

7. Connected Stadium

7.1. Alex Williamson introduced the Connected Stadium paper to members.

7.1.1. [REDACTED]

7.1.2. [REDACTED]

7.1.3. [REDACTED]

7.1.4. [REDACTED]

7.1.5. [REDACTED]

7.1.6. [REDACTED]

[REDACTED]

8. Stadium Stewarding Review

8.1. The Board noted the MOPAC report arising from a whistleblowing allegation made to the Mayor in respect of stewarding arrangements at the Stadium.

8.1.1. David Bellamy stated that the report highlighted evidence of serious issues and the Board need to be confident that the Stadium is being operated safely.

8.1.2. Keith Edelman requested that E20 writes a letter to LS185 stating the recommendations that have come out of the MOPAC report explaining that the current situation is not acceptable and demanding immediate action and response.

- 8.1.3. Lyn Garner noted that she had written to Vinci and attached the MOPAC report.
- 8.1.4. The Board noted the comment from Lyn Garner but still requested a letter to be sent to the CEO of LS185 setting out the recommendations and timeline for addressing them. Lyn Garner noted she was meeting the CEO next week to discuss the report.

8.1.5. [REDACTED]

8.1.6. [REDACTED]

Action: Lyn Garner to send a letter to the CEO of LS185

9. Lower Seating Bowl Update

- 9.1. Alan Skewis introduced the paper and Board noted the report.
 - 9.1.1. Alan Skewis noted that there are no seat losses in the North and South Stands so there is no need to complete any new works to the East Stand to maintain the number of seats.
 - 9.1.2. [REDACTED]
 - 9.1.3. [REDACTED]
 - 9.1.4. It was noted that issuing a PIN notice does not oblige E20 to commit to a procurement.
 - 9.1.5. [REDACTED]
 - 9.1.6. Gerry Murphy asked members if they were happy to continue with the design work of the project and members approved a further £100k of design fees.
 - 9.1.7. The Board requested that all costs and work being carried out is captured in the paper and reported to Board.

[REDACTED]

Action: Lyn Garner to engage WHU in relation to the modified seating

10. UKA Contract Variations

- 10.1. Gerry Murphy introduced the paper and Board noted the report.
 - 10.1.1. [REDACTED]
 - 10.1.2. [REDACTED]

[REDACTED]

10.1.3. The Board approved the proposed amendments to the UKA agreement, delegating the finalization of the contractual amendments to the LLDC Chief Executive, noting that the undertaking will require LLDC Board and Mayoral approval.

11. Finance Update

11.1. Ash Sharma introduced the paper and Board noted the report.

11.1.1. The Board approved the payments as set out in the paper

12. 2018/19 Forecast Update

12.1. Ash Sharma introduced the paper and the Board noted the report.

13. LS185 2019 Budget Plan

13.1. Ash Sharma introduced the paper and the Board noted the report.

13.2. Gerry Murphy noted that the Board would need to approve a budget plan for LS185 in early January 2019, assuming the transaction went ahead.

14. Capital Projects and Expert Determination

14.1. Alan Skewis introduced the paper.

14.1.1. David Bellamy questioned the work that was required on the HVM as these were only installed in 2015. Alan Skewis explained that they were installed but the amount of times they are required to go up and down has increased which means the current system required an upgrade. [REDACTED]

14.1.2. [REDACTED]

14.1.3. The Board approved the delegations to the LLDC Chief Executive for expenditure of £129,066 to resolve four health and safety related projects.

[REDACTED]

Action: Alan Skewis to confirm time frame for grow lights work completion

15. MLB

15.1. Alan Skewis introduced the paper and the Board noted the report.

15.2. David Bellamy thanked the Chair for her assistance with the contract. [REDACTED]

15.3. [REDACTED]

16. Disputes with West Ham United FC

16.1. The Board noted the report.

17. Excess Seating Capacity (ESC): Settlement

17.1. The Board noted the report.

17.1.1. [REDACTED]

17.1.2. [REDACTED]

17.1.3. Alan Skewis noted that the license application is underway and all parties are working together to have this in for the New Year.

Action: Ash Sharma to finalise legal fees with Gowlings and update the current year forecast.

18. E20 Director Update

18.1. Alan Skewis introduced the paper and Board noted the report.

18.2. In relation to events at the Tottenham Carabao Cup games, the Board requested a breakdown of the number and extent of the season ticket bans, for those who got onto the pitch and those attempted to get onto the pitch.

18.3. [REDACTED]

18.4. It was noted that LS185 should consider working directly with fans to reduce the risk of incidents.

Action: Alan Skewis to request a ban breakdown from LS185, including the length of the ban.