

## Minutes of the Meeting of the Board of the London Legacy Development Corporation

**Date:** Wednesday 30 April 2014  
**Time:** 2.00 pm  
**Venue:** LLDC Rooms 1-3, Level 10, 1 Stratford Place, Montfichet Road, London, E20 1EJ

**Present:** Boris Johnson (Chairman)  
Neale Coleman CBE (Deputy Chairman)  
Sonita Alleyne OBE  
Nicholas Bitel  
David Edmonds CBE  
Baroness Tanni Grey-Thompson DBE  
Philip G Lewis  
Lord Mawson OBE  
Jayne McGivern  
David Ross  
Mayor Sir Robin Wales

**In Attendance:** Sir Edward Lister, Mayor's Observer to the LLDC Board  
Dennis Hone CBE, Chief Executive Officer  
Jonathan Dutton, Executive Director of Finance and Corporate Services  
Jan Boud, General Counsel  
Rosanna Lawes, Executive Director of Development  
Anthony Hollingsworth, Director of Planning Policy and Decisions  
Davendra Dabasia, Project Director, Mace - Project Management Partner  
Rachel Massey, Board Secretary  
Jamie Izzard, Secretariat (GLA)

### 1 Apologies for absence

- 1.1 Apologies for absence were received on behalf of Mayor Lutfur Rahman, Nicky Dunn, Councillor Chris Robbins, Mayor Jules Pipe, Keith Edelman and David Gregson.

## **2 Declarations of interest**

- 2.1 The Chairman noted that Members had declared registrable interests in line with the relevant Standing Orders and asked Members to confirm if they had any interests or additional interests to be declared related to matters listed on the agenda other than those already made and included in the register. Jayne McGivern declared a recent appointment to develop a strategy for the operator of the Athens Olympic Stadium (O.A.K.A). Dennis Hone declared an interest as a board member of Tour de France and Nick Bitel declared an interest as a board member of UK Sport.

## **3 Minutes of previous meeting held on 27 February 2014**

- 3.1 **It was agreed that the minutes of the meeting of the London Legacy Corporation Board held on 27 February 2014 be signed by the Chairman as a correct record.**

## **4 Matters arising and action list**

- 4.1 **The Board noted the actions list.**

## **5 Chief Executive's Report**

- 5.1 The Chief Executive introduced the report, providing a progress update on the activities of the Legacy Corporation since the last meeting. During discussion, Members noted the following:
- The south of the Park had opened to the public on Saturday 5 April 2014 for the first time since the London 2012 Olympic and Paralympic Games. The Park opening weekend attracted 50,000 visitors and generated positive media and social media coverage.  
Following a query, officers confirmed that the reported figures for visitor numbers were a conservative estimate and may have actually been higher;
  - The Aquatics Centre had opened on 1 March 2014 with 9,500 visitors in the first weekend, with approximately 50% of visitors using the pool. It successfully hosted the 2014 FINA/NVC Diving World Series in April.  
Members discussed the parking provision at the Centre and it was noted that this was proving sufficient.
  - The Sainsbury's Sport Relief Games on 23 March had been a success, showcasing the Park to a large television audience;
  - Preparations were ongoing for the Park to host part of the Tour de France on 7 July 2014;
  - Interim measures put in place to monitor safety at the climbing wall were working well and were due to be reviewed by the Royal Society for the Prevention of Accidents (RoSPA);
  - A shortlist of six developers had been announced for the development partner to take forward the next phase of new neighbourhoods on the Park at East

Wick and Sweetwater. The developer was scheduled to be appointed in late 2014; and

- The Timber Lodge Café and Tumbling Bay Playground had been commended for their accessibility and universal design at the Civic Trust Awards ceremony on 7 March 2014.

5.2 A discussion took place regarding the opening and closing times for venues and cafes within the Park and it was agreed that a summary would be provided to Members for comment.

5.3 The Chairman thanked the Chief Executive and the officers of the Legacy Corporation for successfully delivering the opening of the Park.

**5.4 The Board noted the report.**

## **6 Report of the meetings of the Planning Decisions Committee held on 25 February and 25 March 2014**

6.1 The Chair of the Planning Decisions Committee introduced the report, which provided an update on the meetings held on 25 February and 25 March 2014.

**6.2 The Board noted the report.**

## **7 Report of the meeting of the Investment Committee held on 27 February 2014**

7.1 The Chair of the Investment Committee introduced the report which provided details of the agenda items presented to the meeting held on 27 February 2014.

**7.2 The Board noted the report.**

## **8 Report of the meeting of the Chairman's Committee held on 27 February 2014**

8.1 The Deputy Chairman introduced the report, which provided an update on the meeting held on 27 February 2014, including the decision, subject to the appropriate consultation, to transfer LLDC's in house legal services function to Transport for London.

**8.2 The Board noted the report.**

## **9 Report of the meeting of the Regeneration and Communities Committee held on 4 March 2014**

9.1 The Chair of the Regeneration and Communities Committee introduced the report, which provided an update on the meeting held on 4 March 2014.

## **9.2 The Board noted the report.**

### **10 Report of the meeting of the Park Opening and Operations Committee held on 13 March 2014**

10.1 Sonita Alleyne introduced the report, which provided an update on the meeting of the Park Opening and Operations Committee held on 13 March 2014.

10.2 A discussion took place regarding the role of the Committee following the Park opening and it was agreed that officers would review this further, including the option of rolling the Committee's remit into that of the Investment Committee, with the events strategy being considered by the Board on an annual basis.

### **10.3 The Board noted the report.**

### **11 Report of the meeting of the Audit Committee held on 13 March 2014**

11.1 David Edmonds introduced the report, which provided an update on the Audit Committee meeting held on 13 March 2014.

11.2 Members discussed the outcome of a recent internal audit and officers outlined the steps that have been taken to address the areas flagged as having an amber-red or amber status. A further check by the internal auditors was due to be undertaken imminently in order to assess the progress against the recommendations.

### **11.3 The Board noted the report.**

### **12 Ten Year Plan and 2014/15 Budget**

12.1 The Board received a report setting out the Legacy Corporation's draft Ten Year Plan and the 2014/15 Budget.

12.2 Following discussion, the following amendments to the Ten Year Plan were agreed:

- Sports participation targets to be raised;
- More detail to be added regarding the apprentices and work provided to local people;
- Further detail to be included on the work to build capacity within the local community in order for regeneration activity to continue once funding from the Legacy Corporation reduces; and
- Targets for disabled visitors to be included.

12.3 Members welcomed the overall plan and suggested that the Board be provided with a short update once or twice a year, outlining progress against delivery of the Plan.

**12.4 The Board agreed to adopt the draft Ten Year Plan and the 2014/15 Budget subject to formal Mayoral approval.**

### **13 Treasury Management Report**

13.1 The Board received a report setting out the LLDC's Treasury Management Strategy Statement (TMSS) for 2014-15 (including a Treasury Management Policy Statement and Minimum Revenue Provision Policy).

**13.2 The Board approved the Treasury Management Strategy for 2014-15.**

### **14 Community Infrastructure Levy Draft Charging Schedule**

14.1 The Board received an update on the development of the Legacy Corporation's Community Infrastructure Levy (CIL). Officers summarised the results of the consultation on the Preliminary Draft Charging Schedule and updated the Board on changes to the CIL regime since 2013.

**14.2 The Board agreed:**

- a) The Draft Charging Schedule, Draft Planning Obligations SPD and draft Regulation 123 list for consultation, in accordance with the Statement of Representations Procedure;**
- b) That following consultation, the Director of Planning Policy and Decisions be given delegated responsibility to submit the Draft Charging Schedule and other documents for examination; and**
- c) That the Director of Planning Policy and Decisions be given delegated authority to make minor changes to the consultation documents, including the Draft Charging Schedule, if necessary before consultation and prior to submission to the examiner.**

### **15 Transformation Quarterly report to 31 March 2014**

15.1 The Chief Executive presented the final Transformation Quarterly Report on works to the end of March 2014 on safety, governance, change control, programme risk and priority themes of the Transformation programme.

15.2 Members asked the Chief Executive to pass on their thanks to the Executive Director of Infrastructure and his team for the work undertaken to achieve this significant milestone.

**15.2 The Board noted:**

- a) That delivery of the Transformation Works was complete;**
  - South Park Hub and Plaza along with all South Park infrastructure required for 5 April 2014 Park Opening was handed over to LLDC**

- **Park Operations and Venues in the period;**
- **Velopark was complete and handed over to LVRPA, the legacy owner and operator, with Eton Manor to follow in April 2014; and**
- **The reinstatement of East Marsh playing fields was complete and would be handed over to LBH once the grass pitch had established in compliance with the agreed pitch quality specification; and**

**b) The excellent Health and Safety performance over the eighteen month Transformation programme of work.**

## **16 Estates Strategy**

- 16.1 The Executive Director of Development introduced the report, which provided an update on the ongoing work on the Estate Strategy for the Park.
- 16.2 Members discussed the proposed '2012 Commission' and how this body would interact with the Legacy List charity.
- 16.3 The Deputy Chairman advised Members that the Legacy Corporation was in discussions with the Bloomberg Foundation regarding the Park's overall branding and promotional strategy, with particular regard to the new educational and cultural quarter ('Olympicopolis').

### **16.2 The Board:**

- a) Noted the contents of the Paper and the supplemental paper on Part 2 of the agenda;**
- b) Approved the recommendations set out in the supplemental paper on Part 2 of the agenda; and**
- c) Noted and discussed the next steps in relation to establishing a '2012 Commission' or alternative entity to manage the Park in the longer term.**

*Sir Edward Lister joined the meeting at 2.50pm and Mayor Sir Robin Wales joined the meeting at 3:00pm*

## **17 Hackney Wick and Fish Island conservation area extension designations**

- 17.1 The Director of Planning Policy and Decisions introduced the report which sought approval to designate an extension to the existing Fish Island Conservation Area in the London Borough of Tower Hamlets (LBTH) and the Hackney Wick Conservation Area in the London Borough of Hackney (LBH).
- 17.2 The Board noted that the boundaries of the proposed Conservation Areas had been amended to take account of responses received during consultation on the proposed designations and following feedback from Members of the Legacy Corporation's Planning Decisions Committee (PDC). Nick Bitel, who was a

Member of the Board and the PDC, confirmed that he now supported the proposals, following the amendments to the southern boundary.

- 17.3 Following a detailed discussion regarding the objections received and the feedback provided by Members of the PDC, Members concluded that they supported the boundary extensions.

**17.2 The Board:**

- a) **Designated the extension to the Fish Island Conservation Area boundary in the London Borough of Tower Hamlets as shown on the plan at Appendix 3 of the report; and**
- b) **Designated the extension to the Hackney Wick Conservation Area boundary in the London Borough of Hackney as shown on the plan at Appendix 3 of the report.**

**18 Planning Decisions Committee membership**

- 18.1 The Board received a paper seeking approval for the reappointment of the five borough representatives and their substitutes to the London Legacy Development Corporation's Planning Decisions Committee (PDC).
- 18.2 The Mayor of Newham raised concern that the appointments were being made prior to the outcome of the forthcoming local elections and officers explained that a decision was required in order to ensure borough representatives could attend the PDC meeting due to take place before the local elections and that the membership would end automatically if they ceased to be an elected member. Following discussion it was agreed that the reappointments be limited to mid-June 2014 (as opposed to the proposed 4-year terms).
- 18.3 The Board approved the reappointment of the borough representatives and their substitutes to the PDC up until mid-June 2014, subject to the agreement to the re-appointment by the Mayor of London under the Localism Act 2011.**

**19 Date of next meeting**

- 6.1 The Board noted that the next meeting was due to be held on 28 May 2014 at 2:00pm.**

**20 Any other business the Chairman considers urgent**

- 20.1 The Chairman announced that there was one item of urgent business, which had been circulated to Members by email the previous day, with hard copies tabled at the meeting. The item related to recommendations put forward to the Board following the meeting of the Investment Committee held on 28 April.

20.2 The Chairman of the Investment Committee introduced the report and advised Members that a further discussion would take place under part 2 of the agenda.

**21.2 The Board:**

a) **Noted the contents of the report and the appendices on Part 2 of the agenda; and**

b) **Approved the recommendations set out in the appendices on Part 2 of the agenda.**

**21 Exclusion of the press and public**

**21.1 It was agreed that the public and press be excluded from the meeting, in accordance with Part 1, paragraph 3 of Schedule 21A to the Local Government Act 1972 (as amended), in order to consider the exempt papers. Each of these papers contained information relating to the financial or business affairs of a person or authority.**

**22 Minutes of the previous meeting held on 27 February that contain exempt information**

**22.1 It was agreed that the minutes of the meeting of the Board held on 27 February 2014 containing exempt information be signed by the Chairman as a correct record.**

**23 Exempt information relating to item 5 - Appendix 1 - Commercial update**

23.1 The Chief Executive introduced the exempt appendix to the Chief Executive's report on Part 1 of the agenda, which included commercially sensitive information.

**23.2 The Board noted the Appendix.**

**24 Exempt information relating to item 5 - Appendix 2 - Transformation Monthly Programme dashboards**

24.1 The Executive Director of Infrastructure presented the exempt appendix to the report on the Transformation and Stadium monthly programme dashboards for March 2014.

**24.2 The Board noted the Appendix.**

**25 Exempt information relating to item 15 - Transformation quarterly report**

25.1 The Executive Director of Infrastructure presented the exempt appendix to the



report on the Transformation Quarterly report to end March 2014.

**25.2 The Board noted that with the eighteen month programme of Transformation works now complete and all remaining risk allowances now released, the Anticipated Final Cost was within the Current Baseline Budget. Commercial closeout was progressing; the principle risk to outturn within budget rested with the commercial closeout of the BAM contract.**

**26 Exempt information relating to item 12 - Appendices 2 and 3 - Ten Year Plan**

26.1 The Board received appendices comprising the draft Resource Plan and draft 2014/15 budget related to the LLDC's draft Ten Year Plan which contained exempt information.

**26.2 The Board noted the appendices.**

**27 Exempt information relating to item 16 - Estate strategy**

27.1 The Board received the exempt information relating to item 16 of the agenda, the Estate Strategy.

**28 Exempt information relating to Item 20a - Appendices 1-3**

28.1 The Board received the exempt appendices to item 20a of the agenda, the Recommendations of the meeting of the Investment Committee held on 28 April 2014, which had been circulated as an item of urgent business.

**28.2 The Board noted the content of the appendices.**

28.3 The Members noted their thanks to Jan Boud as this was her last board meeting.

**29 Close of meeting**

29.1 The meeting closed at 4pm.

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Chairman

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Date

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