

**Minutes of the Meeting of the Board of the London Legacy Development Corporation**

**Meeting date:** 27 September 2012  
**Time:** 9am  
**Venue:** Committee Room 4, City Hall, The Queen's Walk, London, SE1 2AA

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**PRESENT:** Boris Johnson (Chairman)  
Nicky Dunn  
David Edmonds  
David Gregson  
Philip Lewis  
Lord Mawson  
Jayne McGivern  
Elizabeth McMahon  
Jules Pipe (from 9.20am)  
Chris Robbins

**APOLOGIES:** Sonita Alleyne  
Nick Bitel  
Keith Edelman  
Robert John  
Sir Edward Lister  
Lutfur Rahman  
Sir Robin Wales

**IN ATTENDANCE:** Neale Coleman (Mayor's observer)  
Dennis Hone (Interim Chief Executive)  
Jonathan Dutton (Executive Director of Finance & Corporate Services)  
Jan Boud (General Counsel)  
Vivienne Ramsey (Director Designate of Planning Policy & Decisions)  
Alex Savine (Chief Planner Designate – Policy and Relationships)  
Colin Naish (Executive Director of Infrastructure)  
Paul Brickell (Executive Director of Regeneration & Community Partnerships)  
Rachel Massey, secretariat

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**1 Welcome and apologies for absence**

- 1.1 The Chairman welcomed members to his first meeting of the London Legacy Development Corporation's (LLDC) Board. He paid tribute to his predecessors Margaret Ford, Daniel Moylan and Andrew Altman and noted the Board's gratitude to them.
- 1.2 The Chairman noted that the LLDC now has custody of the site which has become hugely important in people's imaginations because of the fantastic Olympic Games and Paralympic Games. He noted that people have been bowled over by the transformation of the area for the Games and now an

incredible legacy was needed. He noted that 6 out of 8 venues are secured and discussion advanced on the remaining two. The next stage was to build homes, keep the parklands beautiful, generate thousands of jobs, bring huge numbers of people to the park in order to work towards economic convergence between East London and the rest of London. The aim is to create a new urban district and make E20 a fashionable post code.

- 1.3 He noted that he was incredibly fortunate to have such an experienced board and noted that a governance review of committees would be undertaken by the Interim Chief Executive and Neale Coleman to maximise the opportunities for board members to contribute their expertise.
- 1.4 The Chairman noted the apologies from Sonita Alleyne, Nick Bitel, Keith Edelman, Robert John, Sir Edward Lister, Lutfur Rahman and Sir Robin Wales.

## **2 Declarations of Interest**

- 2.1 The Chairman noted that members had declared registrable interests in line with the standing orders. No new or declarations relating to matters listed on the agenda were raised.

## **3 Minutes**

- 3.1 The minutes of the meeting on 17 July 2012 had been circulated with the papers. The Board **APPROVED** the minutes as an accurate record of the meeting for the Chairman to sign.

## **4 Chief Executive's report**

- 4.1 The Interim Chief Executive introduced Report 1 which provided an update on major LLDC projects and activities. The Chairman invited questions and the following points were raised:
  - (a) On Waterden Road, it was noted that LLDC was looking at whether the current dual carriageway design could be reduced to a two lane road in order to deliver a more sympathetic scheme in keeping with a park environment whilst preserving the ability to move to a four lane solution should the traffic flows require it. It was noted that discussions were underway with Westfield.
  - (b) On Park Opening Plan, the Interim Chief Executive noted that a formal report on this would be brought to the December board meeting. He noted that the governance review may result in the creation of a committee with oversight of the Park Opening Plan and this would need to meet before the December board to feed into the report. In response to a query about the red/amber delivery confidence rating, the Interim Chief Executive noted that this was an overall rating the programme based on ratings of 28 workstreams some of which are red.
  - (c) Andrew Mawson noted that some housing developments in the area had been unsuccessful and it would be important to learn from these to ensure the aspirations of projects like East Village and Chobham Manor are met. The Interim Chief Executive noted that he was meeting Andrew Mawson to discuss these issues and would also be happy to share lessons with Taylor Wimpey, the Chobham Manor development partner.
- 4.2 The Board **NOTED** the Chief Executive's report.

## **5 Report of the meeting of the Investment Committee held on 4 September 2012**

- 5.1 The Chair of the Investment Committee introduced the Report 2 which outlined the matters discussed at its recent meeting, noting that these were discussed in the private session of the meeting. Two of the items discussed are being considered as separate items on the agenda for this Board meeting. The Board **NOTED** the report.

## **6 Report of the meeting of the Stadium Committee held on 11 September 2012**

- 6.1 The Chair of the Committee introduced Report 3 which provided an update on the recent Stadium Committee meeting, noting that there is an update on the stadium in the private section of this meeting. The Board **NOTED** the report.

## **7 Planning Functions**

- 7.1 The Executive Director of Finance and Corporate Services introduced Report 4 which provided an update on the transfer of planning powers to LLDC on 1 October 2012. The report proposes the establishment of a Planning Decisions Committee comprising members of the Board and Olympic Park borough nominees, the appointment of a Chair for the Committee and the adoption of a Code of Practice and Scheme of Planning Delegations.
- 7.2 The Board **NOTED** the making of an Order granting planning powers to the LLDC, and the associated transfers of property, rights and liabilities, and of staff currently delivering planning services in predecessor bodies.
- 7.3 The Board **NOTED** the discussions underway with the Olympic Park boroughs and others to ensure effective joint working.
- 7.4 The Board **AGREED** to the establishment of a Planning Decisions Committee with effect from 1 October 2012, with the membership and terms of reference set out in Report 4 and its appendices. David Gregson asked that his membership of this committee be reviewed as part of the wider governance review in line with his discussions with the previous Chairman.
- 7.5 The Chairman proposed that Philip Lewis be appointed as Chair of the Committee. The Board **APPROVED** the appointment of Philip Lewis as Chair of the Planning Decisions Committee.
- 7.6 The Board **ADOPTED** the Scheme of Planning Delegations appended to Report 4 with effect from 1 October 2012.
- 7.7 The Board **ADOPTED** the Planning Decisions Code of Practice appended to this paper with effect from 1 October 2012.

## **8 Amendments to standing orders**

- 8.1 The Chairman introduced Report 5 which sought the approval of changes to the Legacy Corporation's Standing Orders.
- 8.2 The Board **ADOPTED** the revised Standing Orders included as an appendix to Report 5.

## **9 Memorandum of Understanding with the Krasnodar region**

- 9.1 The Interim Chief Executive introduced Report 6 which sought approval for the LLDC to sign a Memorandum of Understanding (MOU) with Krasnodar, the host region of the Sochi 2014 Winter Olympic and Paralympic Games, for sharing knowledge on planning and delivering Olympic legacy.
- 9.2 The Board **APPROVED** the signing of the MOU with Krasnodar. It was noted that this would be signed on the next visit of Krasnodar representatives to the UK.

## **10 Stadium SPV board membership**

- 10.1 The Interim Chief Executive introduced Report 7 which sought approval of the three LLDC Board Members to be nominated to the board of E20 Stadium LLP, the limited liability partnership established by the LLDC and the London Borough of Newham to deliver the post Games legacy use of the Olympic Stadium.
- 10.2 The Board **APPROVED** the following members of the LLDC Board to be nominated to the Board of E20 Stadium LLP:
- David Edmonds
  - David Gregson
  - Nicky Dunn

## **11 Mayor of London's Olympic Legacy Supplementary Planning Guidance**

- 11.1 The Chief Planner Designate introduced Report 8 which sought agreement to endorse the recently published Olympic Legacy Supplementary Planning Guidance at the request of the Mayor. It was noted that the report sets out the status of the document and where it sits in planning policy.
- 11.2 The Board to **AGREED** to endorse the Olympic Legacy Supplementary Planning Guidance.

## **12 Transformation governance, reporting and assurance**

- 12.1 The Chair of the Investment Committee introduced Report 9 noting that the Committee had discussed this in detail at its recent meeting. The report sets out the governance, assurance and reporting procedures that are in place to give the Investment Committee and Board the confidence that the LLDC's Transformation programme is being delivered. The Chair of the Investment Committee noted that the External Assurance Review had given the programme a good bill of health and a good dashboard style Monthly Programme Report had been developed.
- 12.2 The Executive Director of Infrastructure noted that the proposal was to retain members of TfL's Independent Investment Programme Advisory Group (IIPAG) to undertake quarterly reviews of delivery confidence. The Chair of the Investment Committee noted that the Committee was happy for the quarterly reviews to take place but the process may need to change over time so that it does not become too bureaucratic and burdensome.
- 12.3 The Board **NOTED** the governance, assurance and reporting procedures that are in place for LLDC's programme of Transformation works.

- 12.4 The Board **NOTED** the principal findings of an External Assurance Review on Transformation Delivery Confidence undertaken in August 2012 by members of TfL's IIPAG.
- 12.5 The Board **APPROVED** that members of IIPAG are retained by LLDC for the purpose of providing ongoing External Assurance to the Board on a quarterly basis on the delivery of the LLDC's programme of Transformation works.
- 12.6 The Board **APPROVED** that members receive the dashboard style Monthly Programme Report, formatted to provide a focus on programme/project delivery costs and milestones over the life of the project, in order that the Board can fully discharge its fiduciary duties.

### **13 Legacy Communities Scheme Planning Permission**

- 13.1 The Executive Director of Regeneration and Community Partnerships introduced Report 10 noting that the Legacy Communities Scheme was granted planning permission on 26 June 2012 subject to completion of a S106 and a number of conditions. The matter was considered by the Investment Committee at its recent meeting. The Committee recommended to the Board to approve entering into a S106 in order that the LCS planning permission can be issued and the scheme implemented.
- 13.2 The Executive Director of Regeneration and Community Partnerships noted an amendment to the recommendations in section 2.3 of the report whereby the completion and signing of the S106 Agreement should be delegated to the Executive Director of Finance and Corporate Services. The Executive Director of Regeneration and Community Partnerships also noted that in line with section 2.4 of the report, the GLA had been informed and were content for the S106 Agreement to be signed.
- 13.3 The Board **NOTED** the negotiated planning permission and S106 financial package.
- 13.4 The Board **APPROVED** the Corporation entering into a S106 Agreement.
- 13.5 The Board **DELEGATED** the completion and signing of the S106 Agreement to the Executive Director of Finance and Corporate Services to ensure that this is completed by 30 September before LLDC assumes planning powers on 1 October 2012.

### **14 Any urgent business**

- 14.1 The Chairman did not have any urgent business to raise in this part of the meeting.

### **15 Exclusion of the press and public**

- 15.1 The Board **AGREED** to exclude the public and press from the meeting, in accordance with Section 100A(4) of the Local Government Act 1972, for the next items of business on the grounds that it would be likely to involve the disclosure of exempt information as defined in part 1, paragraph 3 of Schedule 12A of the Act as it 'relates to the financial or business affairs of any particular person (including the MDC holding that information)'.
  - 15.2 The members of the press and public left at 9.20am.
  - 15.3 Jules Pipe arrived at this point.

**16 Minutes of the private session on 17 July 2012**

- 16.1 The minutes of the meeting on 17 July that contained exempted information had been circulated.
- 16.2 The Board **APPROVED** the minutes as an accurate record of the meeting for the Chairman to sign.

**17 Transformation governance, reporting and assurance – exempt supplemental information relating to item 12**

- 17.1 The Board **NOTED** the External Assurance Review on Transformation Delivery Confidence undertaken in August 2012 by members of IIPAG.

**18 Legacy Communities Scheme Planning Permission – exempt supplemental information relating to item 12**

- 18.1 The Board **NOTED** the appendices to Report 10 that contain exempted information.

**19 Stadium verbal update**

- 19.1 The Interim Chief Executive provided a verbal update on the stadium concessions competition.

**20 Any urgent business**

- 20.1 The Chairman did not have any urgent business to raise in this part of the meeting.

**21 Close**

- 21.1 The Chairman thanked Board Members.
- 21.2 The meeting closed at 9.32am.

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Signed

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Date