

Minutes of the Meeting of the Board of the London Legacy Development Corporation.

Date: Thursday 27 February 2014
Time: 10.00 am
Venue: LLDC meeting rooms 1 and 2, Level 10, 1 Stratford Place, Montfichet Road, London, E20 1EJ

Present: Boris Johnson (Chairman)
Neale Coleman CBE (Deputy Chairman)
Nicholas Bitel
Nicky Dunn
Keith Edelman
David Edmonds CBE
David Gregson
Baroness Tanni Grey-Thompson DBE
Philip Lewis
Lord Mawson OBE
Jayne McGivern (Items 10 - 25)
Mayor Jules Pipe CBE

In attendance: Sir Edward Lister, Mayor's Observer to the Board (Items 11 - 25)
Dennis Hone, Chief Executive
Jonathan Dutton, Executive Director of Finance and Corporate Services
Jan Boud, General Counsel
Anthony Hollingsworth, Director of Planning Policy and Decisions
Colin Naish, Executive Director of Infrastructure
Paul Brickell, Executive Director of Regeneration and Community Partnerships
Rosanna Lawes, Executive Director of Development
Mark Camley, Executive Director of Park Operations and Venues
Rachel Massey, Board Secretary
Jamie Izzard, GLA Secretariat

1 Apologies for absence (Item 1)

1.1 Apologies for absence were received on behalf of Councillor Chris Robbins, Mayor Lutfur Rahman, Sir Robin Wales, David Ross and Sonita Alleyne.

2 Declarations of interest (Item 2)

- 2.1 The Chairman noted that Members had declared registrable interests in line with the relevant Standing Orders and asked Members to confirm if they had any interests or additional interests to be declared related to matters listed on the agenda other than those already made and included in the register.
- 2.2 Sir Edward Lister, the Mayor of London's Observer, declared an interest in Item 11 (Revised Local Development Scheme and Authority Monitoring Report) in his role as Deputy Mayor for Planning. Sir Edward did not to take part in the discussion on that item of business.

3 Minutes of previous meeting held on 26 November 2013 (Item 3)

- 3.1 **It was agreed that the minutes of the meeting of the London Legacy Corporation Board held on 26 November 2013 be signed by the Chairman as a correct record.**

4 Matters arising and action list (Item 4)

- 4.1 A query was raised regarding the matters recorded under (Three Mills Power of Attorney). The General Counsel confirmed that, following subsequent discussions, it had been agreed that the proposed Power of Attorney would not be put in place at this stage.
- 4.2 **The Board noted the Actions List.**

5 Chief Executive's Report (Item 5)

- 5.1 The Chief Executive introduced the report, providing a progress update on the activities of the Legacy Corporation since the last meeting. During discussion, Members noted the following:
- a) Work was progressing on plans to create a major new higher education and cultural district on the Park ('Olympicopolis') following the announcement from the Chancellor of the Exchequer to support the project in the National Infrastructure Plan.
 - b) The PPQ (Pre Qualification Questionnaire) stage for the procurement of a development partner for East Wick and Sweetwater closed on 23 January and shortlisted applicants would be invited to participate in the next stage of the tender process. There were further updates on this matter in the private section of the meeting;
 - c) Planning approval for Phase 1 of the Chobham Manor neighbourhood was received on 28 January 2014. Homes would go on sale as from May 2014, with residents to move in from late 2015; and

- d) The current Director of Communications and Public Affairs, Victoria O'Byrne, would be leaving at the end of February 2014 to take up a new role of Group Corporate Affairs Director for Virgin. Recruitment for the position was shortly to be concluded.

5.2 The Board noted the report and its appendices.

6 Report of the Meeting of the Planning Decisions Committee Held on 26 November and 28 January 2014 (Item 6)

6.1 The Chair of the Planning Decisions Committee introduced the report, which provided an update on the meetings held on 26 November 2013 and 28 January 2014.

6.2 The Board noted the report.

7 Report of the Meeting of the Investment Committee held on 19 and 26 November 2013 and 30 January 2014 (Item 7)

7.1 The Chair of the Investment Committee introduced the report which provided details of the agenda items presented to the meetings held on 26 November 2013 and 30 January 2014.

7.2 The Chair of the Investment Committee acknowledged the excellent work undertaken by officers to progress the business case Waterways projects, which was due to be presented to the Investment Committee later the same day following the Board meeting.

7.3 The Board noted the report.

8 Report of the Meeting of the Chairman's Committee held on 3 December 2013 (Item 8)

8.1 The Deputy Chair introduced the report, which provided an update on the meeting held on 3 December 2013 and drew Members' attention to the progress being made on the One Organisation project and to the shared legal services update which was due to be presented to the Chairman's Committee later the same day following the Board meeting.

8.2 The Board noted the report.

9 Report of the Meeting of the Park Opening and Operations Committee held on 16 December 2013 (Item 9)

9.1 The Chair of the Park Opening and Operations Committee introduced the report, which provided an update on the meeting held on 16 December 2013.

- 9.2 The Chairman requested an oral update on progress with the retrofitting work underway on the former Olympic Village, now known as East Village, by the Olympic Delivery Authority (ODA). The Deputy Chair declared an interest as a Board member of the ODA. Officers explained that more than 300 homes were now occupied.. It was noted that initial feedback from the market and from residents had been positive. It was suggested that the Legacy Corporation should discuss potential promotional activity to promote the Park as a place to live with Taylor Wimpey and London & Quadrant who were developing the Legacy Corporation's Chobham Manor neighbourhood adjacent to East Village.
- 9.3 **The Board noted the report.**
- 10 Report of the Meeting of the Audit Committee held on 20 January 2014 (Item 10)**
- 10.1 The Chair of the Audit Committee introduced the report, which provided an update on the meeting held on 20 January 2014.
- 10.2 **The Board noted the report.**
- 11 Revised Local Development Scheme and Authority Monitoring Report (Item 11)**
- 11.1 The Director of Planning Policy and Decisions introduced the report on the Revised Local Development Scheme and the Authority Monitoring report.
- 11.2 **The Board:**
- a) Agreed the revised Local Development Scheme; and**
 - b) Noted the Authority Monitoring Report for the period 1 October 2012 to 30 September 2013.**
- 12 Transformation Quarterly Report to 31 December 2013 (Item 12)**
- 12.1 The Executive Director of Infrastructure presented the Transformation Quarterly Report on works to the end of December 2013 on safety, governance, change control, programme risk and priority themes of the Transformation programme.
- 12.2 A discussion took place regarding the cycling provision within the Park. It was noted that officers were working with the Mayor's Cycling Commissioner and Sustrans to improve provision within the Park. Discussions were also taking place with Westfield regarding routes on their land and with Transport for London to bring the cycle hire scheme to the Park.
- 12.3 **The Board:**

- a) **Noted that good progress continued to be made with the Aquatic Centre complete and handed over to the operator; handover of the Velopark to LVRPA would be at the end of January 2014, with Eton Manor to follow in February 2014; all remaining works were on track for completion of the South Park Hub and Landscape for the planned South Park opening on 5 April 2014;**
- b) **Noted the good Health and Safety performance to date; and**
- c) **Noted the supplemental report on Part 2 of the agenda.**

13 Park Opening, Operations and Events Update (Item 13)

- 13.1 The Executive Director of Park Operations and Venues presented a report providing an update on Park Opening plans, Park operations and Events. It was noted that there had been over 1 million visitors to the Park since last summer, with 70% coming via Stratford and 30% via Hackney. There had been no major incidents in the Park. It was noted that the River Lee had flooded, in the flood bowl as designed and planned, several times and that this was part of the flood defences protecting 5,000 homes along the river.
- 13.2 A discussion took place regarding the proposed sponsorship policy. David Edmonds declared an interest as board member of William Hill plc. It was noted that any judgements required regarding the appropriateness of sponsors would be referred to the Board.
- 13.3 **The Board:**
 - a) **Noted the report;**
 - b) **Approved the draft sponsorship policy and outdoor events application guidelines at Appendix 1 and Appendix 2; and**
 - c) **Noted the supplemental appendix 3 on Part 2 of the agenda containing exempt information.**

14 Corporate risk and issues update (Item 14)

- 14.1 The Executive Director of Finance and Corporate Services introduced a report providing a summary of corporate risks and issues.
- 14.2 Further discussion in relation to this item is included within the private minutes of the meeting.
- 14.3 **The Board:**
 - a) **Noted the report and the supplemental appendix on Part 2 of the agenda containing exempt information.**

15 9/11 London Project Foundation (Item 15)

15.1 The Board received an update on the proposal for the Legacy Corporation to enter into a lease with the 9/11 London Project Foundation charitable trust (“the Foundation”) to locate a piece of Artwork on the Queen Elizabeth Olympic Park (QEOP).

15.2 The Board:

a) Noted the current status of the 9/11 London Project, the planning application submitted by the 9/11 London Project Foundation, which was to be considered by the LLDC Planning Committee at a future meeting; and

b) Noted that any lease would require Mayoral consent under S209 of the Localism Act and that prior Mayoral consent was also required under Section 4.5 of the London Legacy Development Corporation Governance Direction 2013.

16 Date of Next Meeting (Item 16)

16.1 The Board noted that the next meeting was due to be held on 25 March 2014 at 2.00pm.

17 Any Urgent Business (Item 17)

17.1 There was no urgent business.

18 Exclusion of the press and public (Item 18)

18.1 It was agreed that the public and press be excluded from the meeting, in accordance with Part 1, paragraph 3 of Schedule 21A to the Local Government Act 1972 (as amended), in order to consider the exempt papers. Each of these papers contained information relating to the financial or business affairs of a person or authority.

19 Minutes of the previous meeting held on 26 November 2013 that contain exempt information (Item 19)

19.1 It was agreed that the minutes of the meeting of the Board held on 26 November 2013 containing exempt information be signed by the Chairman as a correct record.

20 Exempt information relating to item 5- Appendix 2 - Commercial Update (Item 20)

- 20.1 The Chief Executive introduced the exempt Appendix to the Chief Executive's report on Part 1 of the agenda, which included commercially sensitive information. Updates were provided on the following matters:
- a) Olympicopolis;
 - b) Phase 2 of the East Wick and Sweetwater housing developments;
 - c) The Aquatics Centre; and
 - d) iCity.
- 20.2 Members reiterated the need to ensure design standards for phase 2 of the East Wick and Sweetwater developments remained high.
- 20.3 Further discussion in relation to this item is included within the private minutes of the meeting.
- 20.4 **The Board noted the Appendix.**
- 21 Exempt information relating to item 5- Appendix 3- Transformation Monthly Programme Dashboard (Item 21)**
- 21.1 The Executive Director of Infrastructure presented the exempt appendix to the report on the Transformation and Stadium monthly programme dashboards for December 2013.
- 21.2 **The Board noted the Appendix.**
- 22 Exempt information relating to item 12- Transformation Quarterly Report (Item 22)**
- 22.1 The Executive Director of Infrastructure presented the report on the Transformation Quarterly Report to the end of December 2013.
- 22.2 **The Board noted the report.**
- 23 Exempt information relating to item 18- Park Opening and Events Update (Item 23)**
- 23.1 The Executive Director of Park Operations and Venues presented the report on the Park Opening and Events Update which was detailed in a confidential presentation tabled at the meeting. This included updates on the Aquatics Centre, Velopark, ArcelorMittal Orbit, South Park Plaza, Park opening events, stadium operation and naming rights.
- 23.2 **The Board noted the report.**

24 Exempt information relating to item 14- Corporate Risk and Issues Registers (Item 24)

24.1 The Executive Director of Finance and Corporate Services presented the report on the corporate risks and issues.

24.2 **The Board noted the report.**

25 Exempt information relating to item 15- 9/11 London Project Foundation (Item 25)

25.1 The Chairman introduced the exempt information relating to the proposal to enter into a lease with the 9/11 London Project Foundation charitable trust (“the Foundation”) to locate a piece of artwork on the Queen Elizabeth Olympic Park (QEOP). The Chairman outlined his support, as Mayor of London, for the proposals in terms of the aesthetics of the piece, its significance to the values of the Olympic movement, its potential to draw overseas visitors and the opportunity it provided as an educational tool.

25.2 Members expressed a range of views on the proposals. It was noted that, whilst some Members expressed personal objections to the aesthetics of the proposed piece of artwork, the final decision would rest with the Planning Decisions Committee.

25.3 Members discussed the issues arising from the potential need for on-going maintenance of the piece. It was noted that this would remain the responsibility of the Foundation.

25.4 Additional matters for inclusion within the final Heads of Terms were proposed during the discussion. The Board concluded its deliberations by taking a vote on whether, in principle, it supported the proposed Heads of Terms of agreement with the Foundation on this matter, to include the proposed additional provisions. The vote was passed by majority.

25.5 **The Board noted the report and requested changes to the proposed revised Heads of Terms (as outlined in the reserved minutes).**

Chairman

Date

Contact Officer: Rachel Massey, LLDC, Level 10, 1 Stratford Place, Montfichet Road, London E20 1EJ, Tel: 020 3288 1829, Email: rachelmassey@londonlegacy.co.uk