

October 2019

## Mobile Garden at Clarnico Quay Programme Requirements

### Introduction

The Mobile Garden is a temporary garden and growing space for local residents, schools and businesses on development land within the future neighbourhoods of Queen Elizabeth Olympic Park.

### Aims and objectives of the garden at Clarnico Quay:

- To create a shared, accessible, vibrant and free community space.
- A practical project and space for activity focused on engaging:
  - Local schools (children, teachers and parents)
  - Clarnico Quay users
  - Local residents within Hackney Wick, Fish Island and East Wick, Chobham Manor
  - Here East businesses
  - Other small businesses
  - Park Champions
- A place of integration and diversity for existing and new residents in and around Queen Elizabeth Olympic Park – a meeting and milling place for all.
- To connect local residents with public/ outdoor spaces, with the aim of providing leisure opportunities and improving health and wellbeing.
- To deliver a range of activities such as gardening, social space to relax in, formal growing activities, play, informal learning and training which appeals to all and at various entry levels.
- A space for engagement for East Wick residents and provides a connection with the future public and green spaces in EWS.
- Acts as a visual marker raising the local profile and brand for EWS and Clarnico Quay.

### Location and duration

- The Mobile Garden forms part of Clarnico Quay an interim use in East Wick on development plot 5.3
- Clarnico Quay is delivered by MakeShift who have been leased the site by LLDC and EWS. Lease make provision for the Mobile Garden.
- Clarnico Quay will open September 2020 and will be on site till September 2032.

### Legal arrangements

- Our Parklife will enter into a lease agreement with MakeShift.
- LLDC will enter into a grant agreement with Makeshift.

### Funding available

- LLDC will make the following funding available to OurParklife:
  - Capital £20,000 available up to March 2021
  - Revenue £100,000 between April 2020 and December 2023

- Broken down as:
  - April 2020 to March 2021 - £30,000
  - April 2021 to March 2022- £40,000
  - April 2022 to March 2023- £20,000
  - April 2023 to December 2023- £10,000 (*indicative 15k*)

### Key components

The following are key components of the garden and will be provided by LLDC to Our Parklife:

- **Raised Beds and other growing structures** including vertical growing structures and polytunnels for growing fruit, vegetables and other plants for harvesting; to enable use by varying abilities and heights.
- **Flexible open space** –for picnicking, informal events.
- **Banqueting area** – for eating the produce from the garden, or for community use to encourage a wide variety of uses and users.
- **Playable areas** – free form play- climbing and messy play, interactive.
- **Structures:** indoor shelter, rain and shade cover with seating areas, bike workshop space.
- **Shed:** for tool and equipment storage.

### Programme requirements

To deliver an informal, public, open and flexible community garden which is safe, well maintained, welcoming, accessible and inclusive in its offer and outlook.

The garden is not overly controlled or managed but provides a range of activities such as: gardening, social space to relax in, formal growing activities including potential for grow to sell, play, training, team activities, and small-scale events.

The following is required from Our Parklife:

#### Prior to opening at Clarnico Quay

- Manage and maintain the garden at Park HQ including consideration of future propagation as required.
- To develop an annual programme that is open to all, flexible and responsive to the changing local needs and context of Mobile Garden. The programme will be approved by LLDC. The programme plan should include for that year:
  - Aims and objectives
  - Approach to programming including community gardener led activities, target groups
  - Regular school activity in particular targeting Mossbourne Riverside Academy, Bobby Moore Academy, Gainsborough School and Chobham Academy.
  - Informal training opportunities- skills based and demand led.
  - Fundraising plans
  - Comms and publicity activity

- Identify a designated manager/site contact and ensure that on site staff are first aid trained.
- To develop local partnerships with housing associations, schools, GPs, other local growing schemes, older peoples' groups, disabled groups and youth groups.
- Collectively develop the lease agreement with MakeShift including confirming maintenance arrangements of the shared areas including fencing and pathways.
- Involvement in the move to Clarnico Quay including:
  - Preparation of the beds in storage location for the move
  - Finalising any bed configuration as necessary to support the developed annual programme
  - Oversight of the physical move from the storage location to Clarnico Quay

#### Open at Clarnico Quay

- To provide general open access for local people to the garden (open during daylight hours).
- Initial and piloting of agreed programme plan.
- To continue and evolve market gardening opportunities from the site. Building on learnings from the pilot at Chobham Manor and developing relationships with local F&B retailers.
- To develop a gardening group to support the maintenance of the garden.
- To manage a range of volunteer activities at the garden.
- General management of the beds including as needed daily watering and weeding.
- Ensure the site is safe and secure and appropriate security arrangements are in place.
- Repairs and maintenance of garden features/equipment for example beds, polytunnel, tables, seats etc

#### Reporting

- To produce quarterly monitoring reports against the annual programme.
- To produce an annual report including qualitative and quantitative data and photos capturing delivery against the annual programme and recommendations for the following year's activity.

#### Fundraising

- To secure external funding as required supporting the delivery of the Mobile Garden.

#### Staffing

- Identify a designated manager/site contact and ensure that on site staff are first aid trained.

#### Insurances and policies

- To ensure all risk assessments are in place and regularly reviewed in accordance with new activity and changes on site.
- To ensure insurances and public liability are in place in line with the agreed lease.
- To implement safeguarding policies as required