

Contract Authorisation Form¹	Completion Number²		
	Seal Number ³ - N/A		
1.0 Project / Programme Name	Mobile Garden at Hackney Bridge		
1.1 Agreement Name	Grant Agreement with Our Parklife for Mobile Garden at Hackney Bridge Jan 2021 to end of 2023		

***PLEASE NOTE: details of all LLDC agreements incurring costs of £5,000 or more are published via our website. Sections marked with an asterisk (*) are included in this disclosure and so it is imperative that you complete these sections with clarity and accuracy.**

2.0 Description of Agreement(s) to be executed*	Grant agreement with Our ParkLife for Mobile Garden at Hackney Bridge 2021 to end of 2023 for LLDC's contribution towards programming, maintenance and management costs associated with the garden. The head lease with MakeShift for Hackney Bridge specifies provisions for Mobile Garden at Hackney Bridge including the lease of the site to LLDC's chosen operator Our Parklife.		
2.1 Parties to the Agreement* (Please do not use this form for E20 Stadium LLP agreements.)	LLDC	Our Parklife 09242285	
2.2 Form of Document(s)⁴	Grant agreement		
2.3 Execution Method⁵	<input checked="" type="checkbox"/> Signature / <input type="checkbox"/> Seal (/ <input type="checkbox"/> Initial)		
2.4 Start and End Dates* (If applicable, end date of final extension)	Start: 22/03/2021	End: 31/12/2023	Option to extend until:
2.5 Expenditure / Income	<input checked="" type="checkbox"/> Expenditure	<input type="checkbox"/> Income	<input checked="" type="checkbox"/> N/A
2.6 Agreement Value* (If applicable, options values)	Agreement £135,000		Options £
2.7 Procurement Method*	[STA number / Proc. Process / N/A] N/A		Proc. Ref. Nr: N/A
2.8 Property Agreements⁶	<input type="checkbox"/> Lease/licence / <input checked="" type="checkbox"/> N/A	PAT Form Nr:	
2.9 Standard LLDC Template Agreement / Bespoke⁷	LLDC Agreement Template: Grant agreement <input type="checkbox"/> Amended / <input checked="" type="checkbox"/> Unamended <input type="checkbox"/> N/A		

N.B. This section must be completed in full prior to submission for final signing

3.0 Project Approval (Docs: e.g. PID / FPA / OBC / BAU / VFM Checklist) If BAU is selected, please ensure ALL BAU lines are completed.	Doc: No: BAU: Communities and Business Revenue and capital Doc/BAU Approval Date: ...March 2020..... BAU Budget Line: Communities and business revenue and capital.....
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¹ This form must be completed for all agreements which create an on-going relationship between any party and the LLDC (contracts, MoU, AfL, Grant Agreements, etc.). Please liaise with Procurement for guidance.

² Gareth Mc Callion will provide you with a completion number and an Oracle Fusion agreement number when your agreement has been completed and registered. You will require this information to complete a purchase order related to this contract.

³ Gareth Mc Callion will complete with a seal log number when the seal is applied. This box is for F&CS use only.

⁴ **On LLDC terms, the other party must sign the agreement first and must not date.**

⁵ Amendments must be signed / initialled by the signatories. If required, please tab the pages.

⁶ If agreement relates to property rights, please ensure the Property Asset Terrier form is completed and issued to POV.

⁷ Legal sign-off is not required for agreements which use the LLDC templates unamended.

- Rachel Massey (Authorised counter signatory)
- Andrea Gordon (EMT member)

Date:/...../.....

Date:/...../.....