

**Minutes of the Meeting of the Board of the London Legacy Development Corporation**

**Meeting date:** 25 June 2013  
**Time:** 2pm  
**Venue:** LLDC, 1 Stratford Place, Montfichet Road, London E20 1EJ

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**PRESENT:** Boris Johnson, Chairman  
Sonita Alleyne  
Neale Coleman, Deputy Chairman  
Nicky Dunn  
David Edmonds  
David Gregson  
Tanni Grey-Thompson  
Philip Lewis  
Jayne McGivern  
Lord Mawson  
David Ross

**APOLOGIES:** Jules Pipe  
Nick Bitel  
Keith Edelman  
Lutfur Rahman  
Chris Robbins  
Sir Robin Wales

**IN ATTENDANCE:** Dennis Hone, Chief Executive  
Sir Edward Lister, Mayor's Observer to the Board  
Jonathan Dutton, Executive Director of Finance and Corporate Services  
Vivienne Ramsey, Director of Planning Policy and Decisions  
Jan Willem Jonker, Principal Commercial Lawyer  
Mark Camley, Interim Executive Director of Park Operations and Venues  
Colin Naish, Executive Director of Infrastructure  
Paul Brickell, Executive Director of Regeneration and Community Partnerships  
Victoria O'Byrne, Director of Communications and Public Affairs  
Michelle Reeves, GLA  
Rachel Massey, Board secretary  
Jamie Izzard, GLA Secretariat

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**1 Welcome and opening remarks**

- 1.1 The Chair welcomed Board members to the meeting.
- 1.2 The Chair noted apologies from Jules Pipe, Nick Bitel, Keith Edelman, Lutfur Rahman, Chris Robbins and Sir Robin Wales.

## **2 Declarations of Interest**

- 2.1 The Chair noted that Members had declared registrable interests in line with the standing orders and asked Board Members to confirm if they had any interests or additional interests to be declared related to matters listed on the agenda other than those already made and included in the register.
- 2.2 The Deputy Chair declared an interest in report 13 (Request from Unison for trade union recognition) as a member of Unison and agreed not to take part in the discussion of this item. It was noted that this declaration was already included on the register of interests.
- 2.3 Sir Edward Lister, the Mayor of London's Observer, declared an interest in reports 6 (Development of the LLDC's Community Infrastructure Levy) and 7 (Allocation of S106 and CIL Funds) in his role as Deputy Mayor for Policy and Planning. As this role included the provision of oversight of the Community Infrastructure Levy across Greater London, Sir Edward did not to take part in the discussion on that item of business.

## **3 Minutes of previous meeting held on 28 May 2013**

- 3.1 The minutes of the meeting on 28 March 2013 had been circulated with the papers. The Board **APPROVED** the minutes as an accurate record of the meeting for the Chair to sign.

## **4 Chief Executive's Report**

- 4.1 The Chief Executive introduced Report 1 which provided an update on major LLDC projects and activities. The Chief Executive highlighted the following:
  - (a) Work had commenced to install over six hundred glass panels at the Aquatics Centre following the removal of the temporary seating wings on either side of venue;
  - (b) Transformation works at the Stadium had been unanimously approved by the Planning Committee on 28 May 2013;
  - (c) Boxing promoter Frank Warren had announced a major multi-fight agreement for the Copper Box Arena with venue operator GLL. The deal would ensure that world class boxing would be at the heart of the Park's sports offering; and
  - (d) The transformation work remained on time and on budget. There would however be a possible financial impact due to the inclusion of additional summer events within the programme.
- 4.2 Following a query from the Chair, officers provided details of proposals designed to help ensure that plans for the Park were communicated effectively. A key part of this communications plan would be delivered through the media attention created by the events programme in summer 2013.
- 4.3 The Chief Executive concluded by requesting that the Board agree to receive a verbal update on several commercially sensitive matters within the private session of the meeting.
- 4.4 The Board **NOTED** the Chief Executive's report.

## **5 Report of the meeting of the Planning Decisions Committee held on 28 May 2013**

- 5.1 The Chair of the Planning Decisions Committee, Philip Lewis, introduced Report 2 which provided an update on the recent Committee meeting at which reports were received on the allocation of section 106 and Community Infrastructure

Levy (CIL) funds and the development of the LLDC's CIL. It was noted that both items were included for discussion elsewhere on the agenda.

- 5.2 The Chair of the Planning Decisions Committee advised the Board that the Committee had resolved, by 5 to 4 votes, to approve the application to install railings, gates and associated infrastructure at the North Park.
- 5.3 The Board **NOTED** the report.

## **6 Report of the meeting of the Regeneration and Communities Committee held on 12 June 2013**

- 6.1 The Chair of the Regeneration and Communities Committee, Lord Mawson, introduced Report 3 which provided an update on the recent committee meeting. The Board **NOTED** the report.

## **7 Report of the meeting of the Investment Committee held on 17 June 2013**

- 7.1 The Chair of the Investment Committee, David Edmonds, introduced Report 4, which provided an update on the recent Investment Committee meeting. A discussion took place regarding the delivery of a community led housing scheme and it was noted that the Committee and the Board remained fully committed to identifying a deliverable model of community led housing and asked officers to explore options with existing community led housing companies. The Board **NOTED** the report.

## **8 Report of the meeting of the Park Opening and Operations Committee held on 17 June 2013**

- 8.1 The Chair of the Park Opening and Operations Committee, Nicky Dunn, introduced Report 5, which provided an update on the recent committee meeting. The Board **NOTED** the report.

## **9 Development of the Legacy Corporation's Community Infrastructure Levy (CIL): consulting on the Preliminary Draft Charging Schedule and Infrastructure Delivery Plan**

- 9.1 The Director of Planning Policy and Decisions introduced Report 6, which outlined the Preliminary Draft Charging Schedule for the LLDC's Community Infrastructure Levy (CIL), the associated Viability Report and Infrastructure Delivery Plan for public consultation.
- 9.2 The Director of Planning Policy and Decisions explained that the Preliminary Draft Charging Schedule proposed a charge that allowed flexibility and headroom and was in line with borough proposals.
- 9.3 A discussion took place regarding the impact that the LLDC's CIL could have on affordable housing and it was agreed that this would be taken into account within the relevant land values. CIL would also impact other developments outside of the LLDC's area.
- 9.4 The Board **CONSIDERED** the information presented in the report and appendices and the officer's recommendation to set a CIL at the rates set out in table at section 12.2 of the report and in the Preliminary Draft Charging Schedule.
- 9.5 The Board **APPROVED** the Preliminary Draft Charging Schedule, Viability Report and Infrastructure Delivery Plan for public consultation.

## **10 Allocation of S106 and CIL Funds**

- 10.1 The Director of Planning Policy and Decisions introduced Report 7, which proposed a process for the allocation of funds paid to the LLDC in its capacity as local planning authority.
- 10.2 The following points were made by Members:
- (a) The Chair welcomed the identification of a prioritised list of infrastructure projects, an approach that he intended to adopt across the capital in his role as Mayor of London;
  - (b) A query was raised regarding when the Community Infrastructure Levy (CIL) would come into effect and it was noted that any developments with planning permission prior to the adoption of the CIL would not be affected. Developments prior to this date would contribute towards infrastructure development via the existing Section 106 arrangements; and
  - (c) A suggestion was made that the identification of infrastructure needs should be informed by the entrepreneurial culture that was emerging in the area.
- 10.3 The Board **NOTED** the current position with regard to Section 106 funds received and expected to be received within the next 12 months as set out in Appendix 1 of the report;
- 10.4 The Board **AGREED** the establishment of a CIL and Section 106 Project Proposals Group, comprised of senior officers of the LLDC and chaired by the Director of Planning Policy and Decisions;
- 10.5 The Board **AGREED** to delegate to the Director of Planning Policy and Decisions the establishment of, the terms and reference of and governance of the Project Proposals Group;
- 10.6 The Board **AGREED** the process for the allocation of funds to projects as set out in the report at section 4.3;
- 10.7 The Board **AGREED** that the Project Proposals Group be authorised to allocate funds having followed the agreed process; and
- 10.8 The Board **AGREED** the proposed monitoring and reporting of Section 106 and CIL spending as set out at section 4.5.

## **11 Direction by the Mayor of London**

- 11.1 The Principal Commercial Lawyer presented Report 8, which outlined the proposed Direction due to be issued by the Mayor of London to the Corporation under Section 220(1) of the Localism Act 2011. It was noted that the Direction would replace the Memorandum of Understanding (MoU) with the Greater London Authority that was originally approved by the Board at its meeting of 5 December 2012. It was noted that the Direction broadly reflected the terms of the MoU.
- 11.2 The Board **NOTED** the issue of the Mayoral Direction by the Mayor of London and its contents.

## **12 Stadium safety and readiness update**

- 12.1 The Interim Executive Director of Park Operations and Venues presented Report 9, which detailed the arrangements in place for the Stadium for the programme of events in the summer of 2013 and provided an update on the preparations for

the reopening of the Stadium for events marking the anniversary of the London Olympic Games.

- 12.2 The Board **NOTED** the safety management arrangements in place for the Stadium set out in section 5 of the report;
- 12.3 The Board **NOTED** the arrangements for readiness, testing and exercising described in section 6 of the report;
- 12.4 The Board **NOTED** the assurance arrangements contained in section 7 of the report; and
- 12.5 The Board **NOTED** the stadium operational readiness update in section 8 of the report.

### **13 Annual risk update**

- 13.1 The Executive Director of Finance and Corporate Services presented Report 10, which formed part of the Board's annual risk update. The Board considered the summary of corporate risks and issues as detailed under Report 11 within the private session of the meeting.
- 13.2 The Board **NOTED** the report.

### **14 Any urgent business**

- 14.1 The Chair confirmed that there was no urgent business.

### **15 Exclusion of the press and public**

- 15.1 The Board **AGREED** to exclude the public and press from the meeting, in accordance with Section 100A(4) of the Local Government Act 1972 (the Act), for the next items of business on the grounds that it would be likely to involve the disclosure of exempt information as defined in Part 1, paragraph 3 of Schedule 12A of the Act as it either "relates to any individual" or "relates to the financial or business affairs of any particular person (including the MDC holding that information)".
- 15.2 Those Members of the press and public present left the meeting. The meeting moved into the private session at 2:45pm.

### **16 Minutes of the private session on 28 May 2013**

- 16.1 The minutes of the meeting on 28 May 2013 that contained exempted information had been circulated with the papers. The Board **APPROVED** the minutes as an accurate record of the meeting for the Chair to sign.

### **17 Exempt supplemental information relating to item 4 - Transformation monthly programme dashboard**

- 17.1 The Executive Director of Infrastructure introduced the Transformation monthly programme dashboard, highlighting variances in milestones and delivery costs and outlining the top risks and issues.
- 17.2 The Board **NOTED** the Transformation monthly programme dashboard.

**18 Corporate risk and issues registers**

- 18.1 The Executive Director of Finance and Corporate Services introduced Report 11, which provided a more detailed update on risk management, including the LLDC's corporate risk and issues registers which contained exempt information.
- 18.2 The Board **AGREED** to provide feedback on the report to the Executive Director of Finance and Corporate Services outside of the meeting.
- 18.3 The Board **NOTED** the report and its appendices.

**19 Request from Unison for trade union recognition**

- 19.1 The Principal Commercial Lawyer outlined a request from Unison for voluntary recognition as a trade union for collective bargaining purposes.
- 19.2 The Board **NOTED** the request from Unison for voluntary recognition as a trade union for collective bargaining purposes; and
- 19.3 The Board **CONSIDERED** the request and **AGREED** the actions as outlined in the minutes of the private session.

**20 Community led housing proposal**

- 20.1 The Board **NOTED** the report.

**21 Any urgent exempt business**

- 21.1 The Chair confirmed that there were no urgent exempt items of business.

**22 Close**

- 22.1 The meeting closed at 3:55pm

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Signed

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Date