



26 October 2023

**INFORMATION REQUEST REFERENCE 23-032**

Thank you for your information request, received on 12 October 2023. You asked the London Legacy Development Corporation (Legacy Corporation) to provide the following information under the Freedom of Information Act 2000 (FOIA):

*"I am writing in accordance with the FOIA to request electronic copies of or if published the links to the following London Legacy Development Corporation policies, which relate to the following topics but may be named differently.*

*Performance Management Policy  
Disciplinary Policy  
Grievance Policy  
Scheme of Delegation  
Standing Orders"*

Please note: The Legacy Corporation does not have a Performance Management Policy, and this was clarified to be covered by the LLDC Capability Policy and the Code of Conduct. These have been provided in its place.

I can confirm that the Legacy Corporation holds information which falls within the scope of your request. The information relevant to your request is below and attached. Our response follows your order.

Annex A: Capability Policy  
Annex B: Code of Conduct  
Annex C: Disciplinary Policy  
Annex D: Grievance Policy

Please note the Scheme of Delegation and the Standing Orders are available on our website, on the Governance Documents page: [Governance Documents | Queen Elizabeth Olympic Park](#)

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If you are unhappy with our response to your request and wish to make a request for an internal review of our response, you should write to:

Deputy Chief Executive  
London Legacy Development Corporation  
Level 9  
5 Endeavour Square  
Stratford  
E20 1JN

Email: [FOI@londonlegacy.co.uk](mailto:FOI@londonlegacy.co.uk)

Please note: requests for internal reviews received more than forty working days after the initial response will not be handled.

If you are not content with the outcome of the internal review, you may appeal directly to the Information Commissioner at the address given below. You should do this within two months of our final decision. There is no charge for making an appeal.

Further information on the Freedom of Information Act 2000 is available from the Information Commissioner's Office:

Wycliffe House  
Water Lane  
Wilmslow  
SK9 5AF

Telephone 08456 30 60 60 or 01625 54 57 45

Website [www.ico.gov.uk](http://www.ico.gov.uk)

Yours sincerely

FOI / EIR Co-ordinator  
London Legacy Development Corporation