

Minutes of the Meeting of the Board of the London Legacy Development Corporation

Date: Tuesday 22 July 2014
Time: 2.00 pm
Venue: LLDC meeting rooms 1 and 2, Level 10, 1 Stratford Place, Montfichet Road, London, E20 1EJ

Present: Boris Johnson (Chairman)
Neale Coleman CBE (Deputy Chairman)
Sonita Alleyne OBE
Nicholas Bitel
Keith Edelman
David Edmonds CBE
David Gregson
Philip Lewis
Lord Mawson OBE
Jayne McGivern

In Attendance: Sir Edward Lister, Mayor's Observer to the LLDC Board
Dennis Hone, Chief Executive
Jonathan Dutton, Executive Director of Finance and Corporate Services
Anthony Hollingsworth, Director of Planning Policy and Decisions
Rosanna Lawes, Executive Director of Development
Paul Brickell, Executive Director of Regeneration and Community Partnerships
Lawrence Waterman, Head of Health and Safety
Caroline Moore, TfL Legal
Rachel Massey, LLDC secretariat
Ed Williams, GLA secretariat

1 Apologies for absence

- 1.1 Apologies for absence were received on behalf of Nicky Dunn, Tanni Grey Thompson, Mayor Jules Pipe CBE, Mayor Lutfur Rahman, Councillor Chris Robbins, Mayor Sir Robin Wales and David Ross.

2 Declarations of interest

- 2.1 The Chairman noted that Members had declared registrable interests in line with the relevant Standing Orders and asked Members to confirm if they had any interests or additional interests to be declared related to matters listed on the agenda other than those already made and included in the register.
- 2.2 Jayne McGivern informed the Board that her register of interests entry would be updated shortly as she had recently been appointed as a member of the Crossrail board.
- 2.3 David Edmonds and David Gregson declared interests in Agenda Item 7 (Report of the meetings of the Investment Committee held on 28 April, 13 May and 8 July 2014) as board members of E20 Stadium Limited Liability Partnership.
- 2.4 David Ross had, prior to the meeting, declared a pecuniary interest in Agenda Item 26 ((Legacy Communities Scheme – early delivery of all-through school). Accordingly, Mr Ross had not been provided with any of the papers on this item. Mr Ross had given apologies for the meeting and so was not present for the consideration of this item.

3 Minutes of previous meeting on 30 April 2014

- 3.1 **It was agreed that the minutes of the meeting of the London Legacy Corporation Board held on 30 April 2014 be signed by the Chairman as a correct record.**

4 Matters arising and action list

- 4.1 **The Board noted the Actions List.**

5 Chief Executive's Report

- 5.1 The Chairman introduced the report, confirming that David Goldstone had been appointed as the successor to Dennis Hone, Chief Executive, and would join the LLDC in the Autumn. David was currently Chief Finance Officer at transport for London. Prior to that he had played a major role in delivering London 2012 as the Government's finance director on the project between 2007 and 2012, helping ensure that the Games were delivered within the £9.3 billion budget. Before his role on the Games, David had spent 12 years involved in the delivery of major investment programmes for Government. The Chairman also paid tribute to the work of Dennis Hone.
- 5.2 The Chairman also noted the recent announcements about the re-zoning of the three Stratford stations into zone2/3 and the launch of the design competition for

the Stratford Waterfront site of Olympicopolis.

5.3 The Chief Executive then highlighted the following elements of his report:

- The lease for the Broadcast Centre and Press Centre buildings (now known as Here East) had been signed with iCITY in May 2014;
- Three firms had been shortlisted in the procurement for a development partner to take forward the next phase of new neighbourhoods on the Park at East Wick and Sweetwater;
- Sales of new homes at Chobham Manor were progressing well and over 70 of those within the first phase had been reserved;
- The Park had been animated through a number of high profile events including the Queen's Baton Relay for the Commonwealth Games and a Festival of Sport, an mass participation sports event on the Park. The Park had also hosted the FINA/NVC Diving World Series at the London Aquatics Centre, the Tour de France on 7 July 2014 and the National Lottery Newham London Anniversary Run on 20 July 2014;
- Future planned events on the Park included: the Great British Carnival on 27 July; the Prudential RideLondon event on 10 August; National Paralympic Day on 30 August; and The Invictus Games on 10-14 September; and
- The Legacy Corporation had been awarded £500,000 from Sport England's Community Sport Activation Fund to get people in and around the Park more active, more often. Following discussion, it was agreed that a review would be undertaken in relation to the overall scheme of fees and prices charged for activities in the Park.

5.4 The Board noted the report and Quarterly Report for January to March 2014 and agreed that a review would be undertaken in relation to the overall scheme of fees and prices charged for venues and activities in the Park.

6 Report of the meeting of the Planning Decisions Committee held on 22 April, 27 May and 24 June 2014

6.1 The Chair of the Planning Decisions Committee introduced the report, which provided an update on the meetings held on 22 April, 27 May and 24 June 2014.

6.2 The Board noted the report.

7 Report of the meetings of the Investment Committee held on 28 April, 13 May and 8 July 2014

7.1 The Chair of the Investment Committee introduced the report which provided details of the agenda items presented to the meeting held on 28 April, 13 May and

8 July 2014.

7.2 The Board noted the report.

[See also Minute 2 – Declarations of Interest.]

8 Report of the meeting of the Park Opening and Operations Committee held on 13 May 2014

8.1 The Deputy Chairman introduced the report which provided an update of the meeting held on 13 May 2014.

8.2 The Board noted the report.

9 Report of the meeting of the Chairman's Committee held on 10 June 2014

9.1 The Deputy Chairman introduced the report which provided an update of the Chairman's Committee meeting held on 10 June 2014.

9.2 The Board noted the report.

10 Report of the meeting of the Audit Committee held on 17 June 2014

10.1 The Chair of the Audit Committee introduced the report which provided an update of the meeting held on 17 June 2014, and informed Members that he considered that, whilst there was still some work to do, the Legacy Corporation was now in a good position with regard to the forthcoming review by the External Auditor.

10.2 The Board:

(a) Noted the report; and

(b) Approved the internal audit plan for 2014/15 as set out at Appendix 1 to the report.

11 Publication Local Plan

11.1 The Director of Planning Policy and Decisions introduced the report which presented the Publication Local Plan for approval for the final stage of consultation. During discussion, officers confirmed that they considered that there was sufficient flexibility within the proposed Plan, with particular reference to housing, to accommodate the emerging 'Olympicopolis' proposals; and also that they considered that the Plan, as proposed, should be capable of dealing with the main areas where there was a risk of challenge during the Examination stage of

the approval process.

11.2 The Board placed on record its thanks to the officers for the quality of the Plan and the work involved in its preparation.

11.3 The Board:

- a) **Approved the Publication Local Plan for the purposes of its Regulation 19 'Publication' stage public consultation;**
- b) **Agreed that the approval of any minor changes to the draft Publication Local Plan prior to its finalisation for publication for consultation and any minor changes following the close of the publication period be delegated to the Director of Planning Policy and Decisions; and**
- c) **Agreed that, subject to any minor changes approved by the Director of Planning Policy and Decisions before or after the period of public consultation, the Local Plan be submitted to the Secretary of State for the purposes of its Examination.**

12 Governance update

12.1 The Board received a report setting out proposed revisions to the Legacy Corporation's committee structure and minor changes to the Scheme of Delegations.

12.2 The Board:

- a) **Agreed that the Committee structure, membership and terms of reference be amended as set out in the report;**
- b) **Noted the membership of the Planning Decisions Committee, as set out at Appendix 4 to the report, following the Local Government elections in May 2014; and**
- c) **Agreed the minor amendments to the Scheme of Delegations, as set out at Appendix 5 to the report, to the financial delegations to LLDC officers and signing of documents and the consequential minor changes to Standing Orders.**

13 Shared Committee Services with the Greater London Authority

13.1 The Executive Director of Finance and Corporate Services introduced the report.

13.2 The Board agreed that, prior to any decision by the Mayor under Section

401A of the Greater London Authority Act 1999 (as amended), the proposed transfer of the relevant parts of the LLDC's committee services/secretariat function for discharge by the Greater London Authority be approved.

14 Environmental Sustainability report

14.1 The Board received the annual report on the Legacy Corporation's performance against its sustainability targets as set out in its Environmental Sustainability Policy. A Board Member suggested that more could be done to promote the fountain area of the Park.

14.2 The Board:

(a) Noted the progress made by the Legacy Corporation against its sustainability targets to date; and

(b) Agreed that the report be published online, subject to any minor amendments prior to its publication.

15 Health and Safety Update

15.1 The Board received a report which provided an update on the Legacy Corporation's health and safety resources and management system. During a detailed discussion on the approach taken to health and safety issues within the Park, the Chief Executive confirmed that health and safety was the first item at each weekly meeting of the senior management team, where all aspects were reviewed in detail, and that a log of all issues and incidents was kept up to date and under constant review and that all events in the Park have an event management plan including a risk assessment. The Chief Executive emphasised that the organisation was always keen to learn lessons where issues had arisen and that it had made significant progress in this area as a result.

15.2 The Board noted the report.

16 Hackney Wick neighbourhood centre update

16.1 The Board received an update on the development of a masterplan and delivery strategy for Hackney Wick neighbourhood Centre.

16.2 The Board noted the report and the supplemental report on Part 2 of the agenda.

17 Cultural and higher education quarter update

17.1 The Executive Director of Development introduced the report which updating the Board on plans to create a cultural and higher education quarter on Queen Elizabeth Olympic Park.

17.2 The Board noted the report and the supplemental report on Part 2 of the agenda.

18 Legacy Communities Scheme - early delivery of all-through school

18.1 The Executive Director of Regeneration and Community Partnerships introduced the report which provided an update on the Legatum Academy All-through Free School delivery proposals.

18.2 The Board noted the report and the supplemental report on Part 2 of the agenda.

19 Date of next meeting

19.1 **The Board noted that the next meeting was due to be held on Tuesday 23 September 2014 at 2pm.**

20 Any other business the Chairman considers urgent

20.1 There was no urgent business.

21 Exclusion of the press and public

21.1 **It was agreed that the public and press be excluded from the meeting, in accordance with Part 1, paragraph 3 of Schedule 21A to the Local Government Act 1972 (as amended), in order to consider the exempt papers, noting that each of these papers contained information relating to the financial or business affairs of a person or authority.**

22 Minutes of the previous meeting on 30 April 2014 containing exempt information

22.1 **It was agreed that the minutes of the meeting of the Board held on 30 April 2014 containing exempt information be signed by the Chairman as a correct record.**

23 Exempt information relating to item 5 - Appendix 2 - Commercial update

23.1 The Chief Executive presented the exempt appendix in relation to Agenda Item 5, the Chief Executive's Report, and provided a related verbal update.

23.2 The Board noted the appendix and the verbal update provided and agreed that three options in relation to the ArcelorMittal Orbit would be provided to the next meeting of the Board for consideration.

24 Exempt information relating to item 16 - Hackney Wick neighbourhood centre update

24.1 The Board received the exempt information relating to the report at Agenda Item 24 in relation to the development of the masterplan and delivery strategy for Hackney Wick Neighbourhood Centre.

24.2 The Board noted the report.

25 Exempt information relating to item 17 - Cultural and higher education quarter update

25.1 The Executive Director of Development presented the report containing exempt information in relation to Agenda Item 17 on plans to create a cultural and higher education quarter on Queen Elizabeth Olympic Park.

25.2 The Board agreed the recommendations set out in the report, subject to the inclusion of a clause relating to any overage resulting from future sales within a defined period.

26 Exempt information relating to item 18 - Legacy Communities Scheme - early delivery of all-through school

26.1 The Board received the report containing exempt information relating to Agenda Item 18 on the Legacy Communities Scheme – Early Delivery of All-Through Free School.

26.2 The Board agreed the recommendations as set out in the report.

[See also Minute 2 – Declarations of Interest.]

26.3 The meeting closed at 3.55pm.

Chairman

Date

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