



Minutes

For: E20 Stadium LLP Board
Date: 26 June 2018
Location: Marketing Suite, LLDC, 1 Stratford Place, Montfichet Road, Stratford, London E20 1EJ
Time: 11:15am – 12.05pm

Members Representatives Present:

Nicky Dunn (Chair), Keith Edelman, Gerry Murphy

In attendance:

David Gregson, E20 Board Advisor
Alan Fort, Consultant, E20
Alan Skewis, Director, E20
Ed Stearns, Director – Communication, Marketing and Strategy, LLDC
Richard Irish, Finance Director, LLDC
Ash Sharma, Head of Stadium Finance, LLDC
Greg Boon, Head of Contract Management – Stadium, LLDC
Jonathan Dobson, E20 Programme Manager

1. Chair's welcome

- 1.1. Nicky Dunn welcomed everyone to the meeting and noted that apologies had been received from Lyn Garner and David Bellamy.

2. Minutes of previous meetings

- 2.1. Members approved the minutes of the meeting on 29 May 2018 with no amendments.

3. Actions arising from previous meetings

- 3.1. The Board noted the actions list.

4. Finance Update

- 4.1. Ash Sharma presented the Finance Report to the Board.

4.2. The schedule of payments was presented to the Board for approval.

4.2.1. [REDACTED]

4.2.2. [REDACTED]

4.3. **The Board NOTED the report and APPROVED all payments noting the exceptions above.**

5. Legal Update

5.1. Gerry Murphy presented the legal update including a paper setting out disputes with West Ham United by Sean Graham, Transport for London (TfL) Legal.

5.1.1. Alan Fort provided an update on the current Stadium pitch-side signage dispute.

[REDACTED]

5.2. **The Board NOTED the legal update, including the current position on disputes with West Ham United.**

6. E20 Director Update

6.1. Alan Skewis' presented the E20 Director Update.

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

6.2. The Board requested that A3 versions of the Risk Register to be included in papers mailed out. [REDACTED]

6.3. **The Board NOTED the Health and Safety report received from LS185.**

6.4. **The Board NOTED the E20 Director's Report**

7. Stadium Capital Project Approvals

7.1. Alan Skewis presented the Stadium Capital Project Approvals paper.

7.2. The Board **APPROVED** the proposed upgrade to the Stadium Building Management System up to £50,000.

7.3. Alan Skewis set out the rationale for the Layher purchase.

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

7.4. The Board **NOTED** the purchase of £295,000 of Layher scaffold to support the 2018 seat moves and future configurations.

7.5. The Board discussed the feasibility studies on access routes into Stratford Station.

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

7.6. The Board **DID NOT APPROVE** spending up to £50,000 on two feasibility studies on access routes into Stratford Station

7.7. [REDACTED]

[REDACTED]

7.8. **The Board NOTED and APPROVED the recommendations noting the exception set out.**

8. AOB

8.1. There was no further business and the meeting closed at 12:05pm.

8.2. The next Board meeting is to be held on 24 July at 9am at LLDC offices.

CONFIDENTIAL

[REDACTED]