

Minutes

For:	E20 Stadium LLP Board
Date:	26 June 2018
Location:	Marketing Suite, LLDC, 1 Stratford Place, Montfichet Road, Stratford, London E20 1EJ
Time:	11:15am – 12.05pm

Members Representatives Present:

Nicky Dunn (Chair), Keith Edelman, Gerry Murphy

In attendance:

David Gregson, E20 Board Advisor Alan Fort, Consultant, E20 Alan Skewis, Director, E20 Ed Stearns, Director – Communication, Marketing and Strategy, LLDC Richard Irish, Finance Director, LLDC Ash Sharma, Head of Stadium Finance, LLDC Greg Boon, Head of Contract Management – Stadium, LLDC Jonathan Dobson, E20 Programme Manager

1. Chair's welcome

1.1. Nicky Dunn welcomed everyone to the meeting and noted that apologies had been received from Lyn Garner and David Bellamy.

2. Minutes of previous meetings

2.1. Members approved the minutes of the meeting on 29 May 2018 with no amendments.

3. Actions arising from previous meetings

3.1. The Board noted the actions list.

4. Finance Update

4.1. Ash Sharma presented the Finance Report to the Board.

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4.2. The schedule of payments was presented to the Board for approval.



4.3. The Board NOTED the report and APPROVED all payments noting the exceptions above.

5. Legal Update

- 5.1. Gerry Murphy presented the legal update including a paper setting out disputes with West Ham United by Sean Graham, Transport for London (TfL) Legal.
 - 5.1.1. Alan Fort provided an update on the current Stadium pitch-side signage dispute.



5.2. The Board NOTED the legal update, including the current position on disputes with West Ham United.

6. E20 Director Update

6.1. Alan Skewis' presented the E20 Director Update.



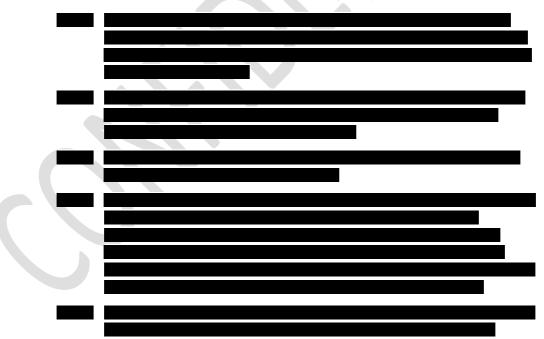
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- 6.2. The Board requested that A3 versions of the Risk Register to be included in papers mailed out.
- 6.3. The Board NOTED the Health and Safety report received from LS185.
- 6.4. The Board NOTED the E20 Director's Report

7. Stadium Capital Project Approvals

- 7.1. Alan Skewis presented the Stadium Capital Project Approvals paper.
- 7.2. The Board **APPROVED** the proposed upgrade to the Stadium Building Management System up to £50,000.



7.3. Alan Skewis set out the rationale for the Layher purchase.

- 7.4. The Board **NOTED** the purchase of £295,000 of Layher scaffold to support the 2018 seat moves and future configurations.
- 7.5. The Board discussed the feasibility studies on access routes into Stratford Station.



7.6. The Board **DID NOT APPROVE** spending up to £50,000 on two feasibility studies on access routes into Stratford Station



7.8. The Board NOTED and APPROVED the recommendations noting the exception set out.

8. AOB

- 8.1. There was no further business and the meeting closed at 12:05pm.
- 8.2. The next Board meeting is to be held on 24 July at 9am at LLDC offices.