

Construction Transport Management Group

Meeting date: 10 January 2017

Time: 14:00-16:00

Venue: LLDC Marketing Suite, Level 10, 1 Stratford Place, Montfichet Road, London

Present:

| | |
|---|----------------|
| Bakker Soolagh (Chair), Peter Tudor, Sara-Ellen Williams, [REDACTED] (minutes) | LLDC |
| [REDACTED] | Balfour Beatty |
| [REDACTED] | Engie |
| [REDACTED] | LB Newham |
| [REDACTED] | MACE |
| [REDACTED] | LVRPA |
| [REDACTED] | Lendlease |
| [REDACTED] | CMLLP/TWEL |
| [REDACTED] | LS185 |

1. Introductions
2. Minutes from previous meeting – Agreed
3. Open actions from previous meetings

| Outstanding Actions | Owner | Date to be completed/Progress |
|--|--------------|---|
| Hennickers Ditch – Discharge agreement was drafted and issued to LVRPA, CMLLP ([REDACTED]) and LBN ([REDACTED]) for comments. LVRPA comments received. | CMLLP LBN | Comments to be sent to LLDC by 13/01/17. LVRPA comments received – CM awaiting outstanding drawing request. CM comments are awaiting review internally before sending to LLDC. |
| Quiet Way Cycle Route – CMLLP to provide LB Newham with drawing for proposed street furniture. LB Newham to identify location of crossings. | CMLLP | Fee dispute regarding the amendment to the design work as this was not in original CMLLP planning application. Still under dispute – meeting to be held with [REDACTED] (LLDC) w/c 16/01/17 |

| | | |
|---|------------|---|
| Temple Mills Lane (Jc 7) – commuted sum for adoption has already been paid. Site visit to discuss adoption as held with LB Newham. A site visit with LB Waltham Forest is required. | LLDC/LBN | Feeder pillar works taking place, due to be completed by March 2017. Adoption boundary drawing is currently being prepared. BS to send to LBN and LBWF. |
| East Wick and Sweetwater Infrastructure works - Balfour Beatty will be undertaking infrastructure works for LLDC in advance of development works in Sweetwater. BB will provide a programme and drawings to show the month by month works for all their projects. | BB Mace | GO now lead on project – awaiting phase plans and TMP for circulation to CTMG – to be sent to BS. |
| HVM works – F06 closure details were provided however there is an extension to the closures. to forwarded details for inclusion on matrix / map | Mace | Safety loop works on F06 – no date given. Testing and commissioning of HVM remaining – no date given |
| Developers encouraged to display notice on external hoarding stating works taking place. Peter Tudor to share template | Note | |
| Allocation of postcode required for Marshgate Lane | LLDC/LBN | LLDC to meet with LBTH on 11/01/17 – update at the next meeting |
| Road closure on white post lane required for Hackney Wick Station. No response received from LBTH further to the original communication | LBTH | BS to circulate map showing road closure. Closure of Hackney Wick station – Dates to be circulated within minutes |
| Shell Make the Future Festival 2017 confirmed for 2017 – to circulate a plan for their 45 day occupancy | LLDC | |
| Marshgate Lane surface repair works. | LLDC (BS) | BS to identify scope and owner |
| SEW asked that all parties/contractors send through information regarding works and closures as soon as possible and to ensure that information is as accurate as possible | Note | |
| LBN requested for a Crossrail representative to attend next meeting as they are concerned about the progress of works on Barbers Road – there is a lot of work remaining and there is a concern it will not be ready for the IPC world championships | LLDC (BS) | BS to request attendance |
| New matrix and map for forum to be circulated for the review of all. | LLDC | to finalise new matrix and maps by end of January 2017 |

4. Review of activities / developments

- **Chobham Manor LLP** – CM and LBN to meet w/c 16/01/17 to discuss fee dispute regarding the amendment to the design work. CM/LBN/LLDC (TB) to meet regarding Quiet Way Cycle Route w/c 16/01/17.

LBN commented that they had not received an application for temporary works on Honour Lea Avenue

- **Here East** – No representative
- **IQL** – A 4-6 week road closure to go into place on Westfield Avenue (Northbound between Glasshouse Gardens and gate 3). No dates at the moment as they are awaiting Engie comments however it is estimated this will take place at the end of January/Early February 2017.
- **Roach Road-Neptune Wharf** – No representative
- **East Wick and Sweetwater Infrastructure Works (BB)** – Two day trial hole works completed – additional trial holes to be carried out outside the boundary between Copper Street and Waterden Road – expected to take place w/c 23/01/17
- **North South Highway (BB)** - Likely to now be delayed to June – ■■■ (BB) commented that the next planning update will be available from mid-February
- **Manhattan Lofts** – No representative
- **East Village (LBN)** – No representative
- **Road Adoptions** – BS currently preparing drawings Temple Mills Junction and Marshgate Lane.
- **Duncan House** – No representative
- **Events** – the next mass participation event is Run Hackney on 30/04/17 – SEW expressed concern that Hackney Wick station is to be closed on this day – SEW will follow up with BS regarding this.

There is a potential Corporate Relay scheduled for 29/06/17 – this is provisional at the moment but if confirmed it will result in evening road closures on the day of the event

Shell Make the Future Festival 2017 has officially announced QEOP as its host venue.

IPC World Championships (15/07/17 – 23/07/17) / IAAF World Athletics Championships (05/08/17 – 13/08/17) – ■■■ commented that traffic management will be managed by LS185. There is expected to be very high truck movement in this period. ■■■ said that LS185 will be bringing in a temporary transport manager who will attend CTMG moving forward

SEW asked that all parties/contractors send through information regarding works and closures as soon as possible and to ensure that information is as accurate as possible.

- **DRET Schools** – No representative
- **Park Operations and Venues**

Resurfacing, HVM and CCTV works – Safety loop at F06 – no dates confirmed. CCTV civil works are now complete

Pool Street Thames Water works – ■■■ (MACE) looking at suitable dates for the drainage project

UCLE - Ground investigation works – complete

H05 Gas Leak Works – Contractors to attend site w/c 16/0/17 to carry out exploratory works at the rear of the South Park Hub and Pool St/Carpenter Road junction. W/C 23/01/17 further works to be carried out and it may be required to reduce/cut off gas supplies – all affected are to be notified by Fulcrum. Works will commence on gas leak site from w/c 23/01/17 and aim to be complete in time for next WH match on 02/02/17

- **Crossrail Project** –no representative. LBN requested for a Crossrail representative to attend next meeting as they are concerned about the progress of works on Barbers Road – there is a lot of work remaining and there is a concern it will not be ready for the IPC world championships.
- **Hackney Wick Station (LLDC/VfP)** – Hackney Wick station will be closed on the following dates:

19/02/17 – 09/04/017 - Running 27 hour possessions from 1am Sunday until 4am Monday.

14/04/17 – 17/04/17 - Running 99 hour possession. This will be from 1am Friday until 4am Tuesday.

23/04/17 – 28/05/17 - Running 27 hour possessions from 1am Sunday until 4am Monday, except that 30th April and 28th May will be 51 hours.

BS commented that the use of DB Schenker compound for muck storage is still a possibility

5. Review construction / road closure maps

A new matrix and map are being produced which put together works, developments, events and road closures in one place - [REDACTED] handed out drafts at the meeting – these are due to be complete by the end of January and will be circulated from the next meeting forward once a month

Next meeting:

LLDC rooms 1 and 2

7th of February 2017 14:00-16:00

Construction Transport Management Group

Meeting date: 7th February 2017

Time: 14:00-16:00

Venue: LLDC Marketing Suite, Level 10, 1 Stratford Place, Montfichet Road, London

Present:

| | |
|---|------------------------------|
| Bakker Soolagh (Chair), Peter Tudor, [REDACTED] [REDACTED] (minutes) Tony Tolley, [REDACTED] | LLDC |
| [REDACTED], [REDACTED] [REDACTED] | Balfour Beatty |
| [REDACTED] | Engie |
| [REDACTED] [REDACTED] [REDACTED], [REDACTED] [REDACTED] | LB Newham |
| [REDACTED] | MACE |
| [REDACTED], [REDACTED] | Costain, Crossrail Anglia |
| [REDACTED], [REDACTED] | Lendlease |
| [REDACTED] | CMLLP |
| [REDACTED] | LB Waltham Forest |
| [REDACTED] | LS185 |
| [REDACTED], [REDACTED] | Watkin Jones |
| [REDACTED] | Mace – East Village |
| [REDACTED] | TFL |

1. Introductions
2. Minutes from previous meeting – Agreed
3. Open actions from previous meetings

| Outstanding Actions | Owner | Date to be completed/Progress |
|--|--------------|---|
| <p>Hennickers Ditch – Discharge agreement was drafted and issued to LVRPA, CMLLP ([REDACTED] [REDACTED] and LBN ([REDACTED] [REDACTED] for comments. LVRPA comments received.</p> <p>A second agreement is required for the highway drainage adoption. Thames Water have made amendments to the drafted agreement. Agreement distributed to LVRPA, LLDC for comments</p> | CMLLP LBN | LBN planning approval currently with legal officers – no issues from LBN to proceed. CM awaiting comments from LLDC/LVRPA regarding variations made by Thames Water. To be received by 17/02/16 |

| | | |
|---|-----------------------|---|
| Quiet Way Cycle Route – CMLLP to provide LB Newham with drawing for proposed street furniture. LB Newham to identify location of crossings. | CMLLP | Closed – LBN and CM to carry on discussion regarding agreement of Section 278 |
| Temple Mills Lane Junction 7 – adoption process ongoing for junction. Site meeting undertaken. Commuted sum for adoption has already been paid as part of the adoption for Temple Mills Lane previously. | LLDC/LBN | Feeder pillar works on track, due to be completed by March 2017. ■■■ (LBWF) to send comments to BS in writing |
| East Wick and Sweetwater Infrastructure works - Balfour Beatty will be undertaking infrastructure works for LLDC in advance of development works in Sweetwater. BB will provide a programme and drawings to show the month by month works for all their projects. | BB ■■■ Mace ■■■ | BB to send phase plans and TMP for circulation to CTMG – to be sent to BS. |
| HVM works – Installation works complete with testing and commissioning of measures remaining | Mace (■■■) | Testing of blockers on Loop Road will require single lane closure – ■■■ to liaise with BB to find suitable date before secondary site closure |
| Developers encouraged to display notice on external hoarding stating works taking place. Peter Tudor to share template | Note | |
| Allocation of postcode required for Marshgate Lane | LLDC/LBN | Ongoing. BS to update at next forum. |
| Road closure on White Post Lane required for Hackney Wick Station. | LBTH | Closure agreed and is planned for 6 th March 2017. |
| Shell Make the Future Festival 2017 confirmed for 2017 | LLDC | ■■■ to circulate a plan for their 45 day occupancy |
| Marshgate Lane surface repair works. ■■■ (LLDC) expecting to receive quotation in a few weeks. | LLDC (BS) | Will require 1 day closure of Marshgate Lane – ■■■ to provide a date to the forum once quotation has been received. |
| SEW asked that all parties/contractors send through information regarding works and closures as soon as possible and to ensure that information is as accurate as possible | Note | |
| LBN requested for a Crossrail representative to attend next meeting as they are concerned about the progress of works on Barbers Road – there is a lot of work remaining and there is a concern it will not be ready for the IPC world championships | LLDC (BS) | BS to request attendance – no attendance at this forum. BS to chase |
| TT asked that all contractors adhere to speed limits on roads and are aware of soil being left behind from tyres and road cleanliness | Note | |
| BS to send ■■■ as built and O + M manual for drainage pump under Greenway. ■■■ to send O+M | LLDC (BS) | |

| | | |
|---|--------------|--|
| manual to BS for circulation | | |
| Watkin Jones to send BS plans for compound areas for Duncan House | Watkin Jones | |

4. Review of activities / developments

- **Chobham Manor LLP** – Quiet Way cycle route discussions now resolved with LBN - Section 278 agreement still in discussion with LBN
- **Here East** – No representative
- **IQL** – Section 50 to be signed off by LBN once Engie have signed final contract. Pending this - A road closure will go into place on Westfield Avenue (Northbound between Glasshouse Gardens and gate 3) from the 13th of February to the 6th of April
- **Roach Road-Neptune Wharf** – No representative
- **East Wick and Sweetwater Infrastructure Works (BB)** – Trial holes carried out outside the boundary between Copper Street and Waterden Road are complete. Investigations at the bottom of L03 bridge to take place on the 16th of March.
- **North South Highway (BB)** - Currently delayed – no confirmed dates for works.
- **Manhattan Lofts** – ■■■ (LBN) received a TMP for installing heating and cooling pipes which will require the closure of Celebration Avenue – no time frame given.
- **East Village (LBN)** – WiFi installation complete
- **Road Adoptions** – Regarding Marshgate Lane, BS will send ■■■ (LBN) the as-built for drainage pump under Greenway. ■■■ also requested the O+M manual. ■■■ holds a copy and will send to BS.
- **Duncan House** – Watkin Jones have met with Newham Highways regarding compounds on Lett Road and Ward Road. An updated TMP has been sent to LBN. The section 278 agreement is currently in progress and is likely to be completed in two weeks. Watkin Jones to send BS the plans for the compound area for information
- **Events** – The next mass participation event is Run Hackney on 30/04/17 – ■■■ (LLDC) has informed the event organisers about the closure of Hackney Wick station for this weekend – it is not actively marketed as a key station for the event. Road closures are likely to go into place from 7am to 2pm (TMP can be circulated if needed)

Shell Make the Future Festival 2017 – Shell have requested to close H05 as soon as possible after the last match of the football season (scheduled for 13/05/17) to begin track works.

IPC World Championships (14/07/17 – 23/07/17) / IAAF World Athletics Championships (04/08/17 – 13/08/17)

For the duration of this event, it is likely there will be a one way system implemented on Loop Road (White Post Lane – Carpenters Road) and Carpenters Road. TW (LS185) said there is a requirement for a counter terrorism risk assessment which will likely require the closure of Westfield Avenue. [REDACTED] (Lendlease) expressed concern as this would cut off access to their worksites. It was agreed that this discussion would be taken away from the forum.

It was requested to include the session times for the event in the minutes of this meeting

JULY

| | | |
|-------|---|----------------|
| 09 | London Anniversary Games | London Stadium |
| 14-23 | WORLD PARA ATHLETICS CHAMPIONSHIPS | London Stadium |
| F 14 | 1900-2200 | London Stadium |
| S 15 | 1000-1400 & 1900-2200 | London Stadium |
| S 16 | 1000-1400 & 1900-2230 | London Stadium |
| M 17 | 1000-1400 & 1900-2230 | London Stadium |
| T 18 | 1000-1400 & 1900-2230 | London Stadium |
| W 19 | 1900-2300 | London Stadium |
| T 20 | 1900-2300 | London Stadium |
| F 21 | 1900-2300 | London Stadium |
| S 22 | 1000-1300 & 1900-2200 | London Stadium |
| S 23 | 1000-1300 & 1900-2200 | London Stadium |

AUGUST

| | | |
|-------|---------------------------------|----------------|
| 04-13 | IAAF WORLD CHAMPIONSHIPS | London Stadium |
| F 04 | 1900-2200 | London Stadium |
| S 05 | 1000-1300 & 1900-2200 | London Stadium |
| S 06 | 1000-1300 & 1900-2200 | London Stadium |
| M 07 | 1830-2200 | London Stadium |
| T 08 | 1830-2200 | London Stadium |
| W 09 | 1900-2200 | London Stadium |
| T 10 | 1830-2200 | London Stadium |
| F 11 | 1000-1300 & 1700-2200 | London Stadium |
| S 12 | 1000-1500 & 1730-2200 | London Stadium |
| S 13 | 1900-2200 | London Stadium |

- **DRET Schools**

Primary Schools – there is a slight delay with the street columns but UKPN are onsite to connect these. It is still on track for part of the Loop Road to be handed over to LLDC POV on 10/02/17

Secondary Schools – the secondary site loop road closure should be no later than 27/02/17. The installation of hoarding and a loading area is in coordination with LS15 for Stadium event days.

- **Park Operations and Venues**

Resurfacing, HVM and CCTV works – HVM commissioning works remaining in the South Park Zone

The testing of the blockers on the Loop Road are required and will need a single lane closure. ■■■ will coordinate with BB to find a suitable date for this

Marshgate Lane surface repair works – ■■■ (LLDC) is expecting to receive quotation in a few weeks. This will require 1 day closure of Marshgate Lane – ■■■ to provide a date to the forum once quotation has been received.

Crossrail expressed concern as they use this route for construction traffic.

Pool Street Thames Water works – ■■■ (MACE) currently looking at two possible options to carry out these works with the least amount of disruption. The options are to line it or for isolated excavations

- **Crossrail Project** – Bridgewater Road site setup and established

- **Hackney Wick Station (LLDC/VfP)**

BS commented that the use of DB Schenker compound for muck storage is still a possibility

Next meeting:

LLDC rooms 1 and 2

7th of March 2017 14:00-16:00

Construction Transport Management Group

Meeting date: 7th March 2017

Time: 14:00-16:00

Venue: LLDC Rooms 1 and 2, Level 10, 1 Stratford Place, Montfichet Road, London

Present:

| | |
|---|------------------------------|
| Bakker Soolagh (Chair), Peter Tudor, [REDACTED] [REDACTED] (minutes) | LLDC |
| [REDACTED] | Balfour Beatty |
| [REDACTED] | Engie |
| [REDACTED] | LB Newham |
| [REDACTED] | MACE |
| [REDACTED] | Costain, Crossrail Anglia |
| [REDACTED] | Lendlease |
| [REDACTED] | Morgan Sindall |
| [REDACTED] | LB Hackney |
| [REDACTED] | LS185 |
| [REDACTED] | LVRPA |
| [REDACTED] | Mace – East Village |
| [REDACTED] | TFL |

1. Introductions
2. Minutes from previous meeting – Agreed
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| Outstanding Actions | Owner | Date to be completed/Progress |
|--|-----------|---|
| <p>Hennickers Ditch – Discharge agreement was drafted and issued to LVRPA, CMLLP ([REDACTED]) and LBN ([REDACTED]) for comments. LVRPA comments received.</p> <p>A second agreement is required for the highway drainage adoption. Thames Water have made amendments to the drafted agreement. Agreement distributed to LVRPA, LLDC for comments</p> | CMLLP LBN | Currently with LLDC Legal – awaiting written confirmation from LBN. |

| | | |
|---|------------------------------------|--|
| Temple Mills Lane Junction 7 – adoption process ongoing for junction. Site meeting undertaken. Commuted sum for adoption has already been paid as part of the adoption for Temple Mills Lane previously. | LLDC/LBN | Feeder pillar works on track, due to be completed by April 2017. [REDACTED] (LBWF) to send comments to BS in writing |
| East Wick and Sweetwater Infrastructure works - Balfour Beatty will be undertaking infrastructure works for LLDC in advance of development works in Sweetwater. BB will provide a programme and drawings to show the month by month works for all their projects. | BB ([REDACTED] Mace [REDACTED]) | Dates have changed due to World Athletics Championships. There is a planning hearing on 28/03/17 – BB rep to update at next meeting. |
| HVM works – Installation works complete with testing and commissioning of measures remaining | Mace ([REDACTED]) | UKPN onsite on Loop Road (Marshgate/Carpenters) 09/03/17. [REDACTED] to be notified and sent risk assessments |
| Developers encouraged to display notice on external hoarding stating works taking place. Peter Tudor to share template | Note | |
| Allocation of postcode required for Marshgate Lane | LLDC/LBN | BS told it will be done on Friday 10 th of March |
| Shell Make the Future Festival 2017 confirmed for 2017 | LLDC | Overnight road closures of Carpenters Road planned for 7 th of May. |
| Marshgate Lane surface repair works. [REDACTED] (LLDC) expecting to receive quotation in a few weeks. | LLDC (BS) | Will require 1 day closure of Marshgate Lane – [REDACTED] to provide a date to the forum once quotation has been received. |
| SEW asked that all parties/contractors send through information regarding works and closures as soon as possible and to ensure that information is as accurate as possible | Note | |
| TT asked that all contractors adhere to speed limits on roads and are aware of soil being left behind from tyres and road cleanliness | Note | |
| IPC World Championships (14/07/17 – 23/07/17) / IAAF World Athletics Championships (04/08/17 – 13/08/17) - TMP to be circulated once ready | LS185 | [REDACTED] (LS185) to liaise with [REDACTED] (L2017) and [REDACTED] (Lendlease) regarding the impact on Lendlease site |
| Lendlease expressed concern about toilet facilities on and around The Stitch on West Ham match days | Lendlease/LS185 | [REDACTED] (LS185) to feedback. |
| Loop road closure awaiting the application of gold top to the footways prior to opening. | BB ([REDACTED]) | Gold top to be placed 22 nd March |

4. Review of activities / developments

- **Chobham Manor LLP** – Quiet Way action closed, No representative.
- **Here East** – No representative
- **IQL** – [REDACTED] (Lendlease) asked to understand the TMP for World Athletics Championships to ascertain the impact it will have on Lendlease sites. [REDACTED] (LS185) said [REDACTED] (L2017) is the best person to liaise with and the TMP should be finalised in 2 weeks from this date.
- **Roach Road-Neptune Wharf** – No representative
- **East Wick and Sweetwater Infrastructure Works (BB)** – Trial holes carried out outside the boundary between Copper Street and Waterden Road are complete. Investigations at the bottom of L03 bridge to take place on w/ 22nd March.
- **North South Highway (BB)** - Currently delayed – no confirmed dates for works. This will depend on World Athletics Championships – an update can be given after the planning hearing on 28/03/17.
- **Manhattan Lofts** – No representative.
- **East Village (LBN)** – No representative.
- **Road Adoptions** – Marshgate Lane – complete
- **Duncan House** – No representative
- **Events** –

Shell Make the Future Festival 2017 – Shell have requested to close H05 as soon as possible after the last match of the football season (scheduled for 13/05/17) to begin track works.

On the 7th of May, they will also be doing works for the installation of ramps over the raised table crossing on Carpenters Road. This will result in an overnight road closure. *post meeting note – TMP for this available from* [REDACTED] (LLDC).

IPC World Championships (14/07/17 – 23/07/17) / IAAF World Athletics Championships (04/08/17 – 13/08/17)

[REDACTED] (Lendlease) would like a further understanding of the TMP in place for the period of the World Athletics Championships. [REDACTED] (LS185) commented that it is best to liaise with [REDACTED] (L2017).

West Ham football matches – [REDACTED] (Lendlease) commented that there are issues with attendees urinating against a tree on The Stitch. [REDACTED] asked if [REDACTED] (LS185) could feedback to the LS185 events team and look into placing toilets here on match days.

- **DRET Schools**

Primary Schools – There were initial issues with UKPN which caused a delay. After an inspection by Park Operations and Venues (LLDC), the road was not signed off for handover as the gold top was not applied – this is considered a trip hazard. The plan is to apply gold top on 22/03, an inspection to take place on 23/03 and to be open by 24/03.

Secondary Schools – the secondary site loop road closure is dependent on the opening of the primary school site loop road opening. BB are planning for this to take place on 27/03.

[REDACTED] (BB) commented that due to the impact of events, the school programme may suffer so they will have to implement an accelerated programme of works. This will require working on Saturdays for full days – the site will be pre-loaded. [REDACTED] (Engie) noted that a section 61 will have to be submitted to London borough of Newham

- **Park Operations and Venues:**

Resurfacing, HVM and CCTV works – Resurfacing works are complete, CCTV works are on track to be completed by 24/03/17 and HVM work require commissioning with UKPN. UKPN will be onsite on 09/03/17 for commissioning works on Loop Road.

Marshgate Lane surface repair works – [REDACTED] (LLDC) is expecting to receive quotation in a few weeks. This will require a 1 day closure of Marshgate Lane – [REDACTED] to provide a date to the forum once quotation has been received.

Crossrail expressed concern as they use this route for running ballasts from DB Schenker

Pool Street Thames Water works – awaiting suitable dates

- **Crossrail Project** – Pudding Mill Lane Station will be closed on the following dates:
 - 11-12 March
 - 18-19 March
 - 25-26 March
 - 1 April

- **Hackney Wick Station (LLDC/VfP)**

Next meeting:

LLDC Marketing Suite

4th of April 2017 14:00-16:00

Construction Transport Management Group

Meeting date: 2nd May 2017

Time: 14:00-16:00

Venue: Marketing Suite, 1 Stratford Place, Montfichet Road, London

Present:

| | |
|--|---------------------------|
| Bakker Soolagh (Chair), Peter Tudor, [REDACTED] [REDACTED] (minutes), [REDACTED] Tony Tolley | LLDC |
| [REDACTED], [REDACTED] | Watkin Jones |
| [REDACTED] [REDACTED] | Momentum |
| [REDACTED], [REDACTED] [REDACTED] [REDACTED] | Balfour Beatty |
| [REDACTED] | Engie |
| [REDACTED] [REDACTED] [REDACTED] [REDACTED] | LB Newham |
| [REDACTED] [REDACTED] | Costain, Crossrail Anglia |
| [REDACTED], [REDACTED] [REDACTED] [REDACTED] | Lendlease |
| [REDACTED] | LS185 |
| [REDACTED] | LVRPA |
| [REDACTED] | Waltham Forest |

1. Introductions
2. Minutes from previous meeting – Agreed
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| Outstanding Actions | Owner | Date to be completed/Progress |
|---|-----------|--|
| <p>Hennickers Ditch – Discharge agreement was drafted and issued to LVRPA, CMLLP ([REDACTED]) and LBN ([REDACTED]) for comments.</p> <p>A second agreement is required for the highway drainage adoption. Thames Water have made amendments to the drafted agreement. Agreement distributed to LVRPA, LLDC for comments. LLDC comment fed back however the finale version with highlighted changes was requested by the LLDC.</p> | CMLLP LBN | LBN comments received. LVRPA comments on surface water (Thames Water adoption) are outstanding.. |

| | | |
|---|-----------------|---|
| Temple Mills Lane Junction 7 – adoption process ongoing for junction. Site meeting undertaken. Commuted sum for adoption has already been paid as part of the adoption for Temple Mills Lane previously. | LLDC/LBWF | █ (LBWF) to send comments including commuted sum to BS in writing regarding adoption. |
| East Wick and Sweetwater Infrastructure works - Balfour Beatty will be undertaking infrastructure works for LLDC in advance of development works in Sweetwater. BB will provide a programme and drawings to show the month by month works for all their projects. | BB (█) Mace (█) | █ (BB) to send any provisional or confirmed dates for works to BS. |
| Developers encouraged to display notice on external hoarding stating works taking place. Peter Tudor to share template | Note | |
| Marshgate Lane surface repair works. █ (LLDC) expecting to receive quotation in a few weeks. Aim to be completed by 15/05/17 (no start date yet). Road to be put up for adoption once works are completed. | LLDC (BS) | Will require 1 day closure of Marshgate Lane – █ to provide a date to the forum once quotation has been received. |
| SEW asked that all parties/contractors send through information regarding works and closures as soon as possible and to ensure that information is as accurate as possible | Note | |
| TT asked that all contractors adhere to speed limits on roads and are aware of soil being left behind from tyres and road cleanliness | Note | |
| IPC World Championships (14/07/17 – 23/07/17) / IAAF World Athletics Championships (04/08/17 – 13/08/17) - TMP to be circulated once ready | LS185 | Momentum to liaise with Lendlease to discuss the impact of any road closures on the Lendlease site. |
| █ (Engie) to invite DB Schenkar site manager to next forum | █/LLDC | |
| IQL occupation dates to be added to Matrix when available. | LLDC (█) | |

4. Review of activities / developments

- **Chobham Manor LLP** – No representative.
- **Here East** – No representative
- **IQL** – Road closure of Westfield Avenue for a utilities installation is now complete. The next scheduled closure is for the revised crossing opposite The Cow. These works are likely to happen over two separate periods. Lendlease and LBN are working to find suitable dates which work around events.

- **East Wick and Sweetwater Infrastructure Works (BB)** – Investigations at the bottom of L03 bridge have been rescheduled to take place on 06/04/17. Planning for this was approved at the planning hearing on 28/03/17. ■■■ (BB) to send any dates for works to BS for circulation.

- **Manhattan Lofts** – ■■■ (LBN) received a request for road closure to allow their tower crane to come down. They have asked to close Celebration Avenue and International Way. Engie and Thames Water also require road closure to access pipes for the installation of utilities. LBN are liaising with parties involved to organise this. ■■■ raised that these road form part of a diversion route when Waterden Road is closed so should avoid dates where there event road closures in place.

- **East Village (LBN)** – No representative.

- **Road Adoptions** – Marshgate Lane road adoption to be considered once resurfacing works have been completed.

- **Duncan House** – The fees for the compounds have been processed, they are currently awaiting the license. ■■■ (Watkin Jones) noted that the section 278 has been submitted to LBN and comments have been received. There is a slight revision to the TTRO document which will outline the following closures for the placement of their cranes, each lasting 4 days. The closures will commence on the following days:
 - Ward Road – 27/05/17
 - Jupp Road – 18/07/17
 - Lett Road - 30/08/17
 - Revised dates sent post meeting*

The Section 50 for the drain connections is currently pending.

- **Events** –

While the Loop road is closed for Shell Make the Future Festival, a 3 way light system will be in place at the Carpenters Road/Loop Road junction. An updated TMP is available for the event and can be sent upon request to ■■■ (LLDC).

- **DRET Schools**

Primary Schools – The primary school site end of the Loop Road is now open.

Secondary Schools – the secondary site loop road closure is due to be closed from 10/03/17. Advanced signage is in place.

■■■ (BB) has discussed out of hours working with ■■■■ at LBN – BB are okay to proceed with out of hours work.

- **Park Operations and Venues:**

Resurfacing, HVM and CCTV works – Complete

Marshgate Lane surface repair works – ■■■ (LLDC) is expecting to receive quotation in a few weeks. This will require a 1 day closure of Marshgate Lane – ■■■ to provide a date to the forum once quotation has been received.

Pool Street Thames Water works – awaiting suitable dates

- **Crossrail Project –** There are more potential road closures which will be fed back once there are dates.

Barbers Road is now open – there is traffic management in place while they take deliveries with stop and go boards. ■■■ (LS185) noted that the West Ham v Tottenham match has now moved to Friday 5th of May.

- **Hackney Wick Station (LLDC/VfP) –** Easter blockade to go ahead as normal. There will be a closure on Loop road to manage the trucks taking muck to the DB Schenkar site. TT commented that access to Park HQ should be maintained at all times.
- **Pedestrian Signage and Wayfinding –**

5. AOB

■■■ (Engie) commented that the vehicle movements coming from DB Schenkar have been unsafe and wreckless with a near miss recorded. ■■■ suggested inviting ■■■■ (DB Schenkar site manager) to this forum to discuss. BS suggested that ■■■ forwards the invite

■■■ asked if it is possible to add Lendlease occupation dates to the Matrix – ■■■ to add when these are available.

■■■ asked that pedestrian signage is added back to the agenda – ■■■ to add.

Next meeting:

LLDC Marketing Suite

4^{2nd} of May 2017 14:00-16:00

Construction Transport Management Group

Meeting date: 6th June 2017

Time: 14:00-16:00

Venue: Marketing Suite, 1 Stratford Place, Montfichet Road, London

Present:

| | |
|---|---------------------------|
| Bakker Soolagh (Chair), Sara-Ellen Williams, (minutes), Tony Tolley | LLDC |
| | Momentum |
| | L2017 |
| | Balfour Beatty |
| | Engie |
| | LB Newham |
| | Costain, Crossrail Anglia |
| | Lendlease |
| | MLG |
| | LS185 |
| | LVRPA |
| | Waltham Forest |

1. Introductions
2. Minutes from previous meeting – Agreed
3. Open actions from previous meetings

| Outstanding Actions | Owner | Date to be completed/Progress |
|---|-----------|---|
| <p>Hennickers Ditch – Discharge agreement was drafted and issued to LVRPA, CMLLP () and LBN () for comments.</p> <p>A second agreement is required for the highway drainage adoption. Thames Water have made amendments to the drafted agreement. Agreement distributed to LVRPA, LLDC for comments. LLDC comment fed back however the finale version with highlighted changes was requested by the LLDC.</p> | CMLLP LBN | Currently progressing with CMLLP solicitors. LLDC have requested to see the final version from LBN. |

| | | |
|--|------------------------|---|
| <p>Temple Mills Lane Junction 7 – adoption process ongoing for junction. Site meeting undertaken. Commuted sum for adoption has already been paid as part of the adoption for Temple Mills Lane previously.</p> | <p>LLDC/LBWF</p> | <p>There is a date in June for UKPN to come onsite. Currently delayed until this is complete.</p> <p>Atkins are developing an adoption package for June.</p> |
| <p>East Wick and Sweetwater Infrastructure works - Balfour Beatty will be undertaking infrastructure works for LLDC in advance of development works in Sweetwater. BB will provide a programme and drawings to show the month by month works for all their projects.</p> | <p>BB (█) Mace (█)</p> | <p>█ (Mace) commented that there had been no accepted programme of works yet. Programme to be ready for next forum.</p> |
| <p>Developers encouraged to display notice on external hoarding stating works taking place. Peter Tudor to share template</p> | <p>Note</p> | |
| <p>Marshgate Lane surface repair works. Road to be put up for adoption once works are completed.</p> | <p>LLDC (BS)</p> | <p>Starting from 08/05/17 there will be temporary fix put in place with resurfacing works being scheduled after WAC 2017. A drainage survey is also scheduled for 11/05/17.</p> |
| <p>SEW asked that all parties/contractors send through information regarding works and closures as soon as possible and to ensure that information is as accurate as possible</p> | <p>Note</p> | |
| <p>TT asked that all contractors adhere to speed limits on roads and are aware of soil being left behind from tyres and road cleanliness</p> | <p>Note</p> | |
| <p>IPC World Championships (14/07/17 – 23/07/17) / IAAF World Athletics Championships (04/08/17 – 13/08/17) - TMP to be circulated once ready</p> | <p>LS185</p> | <p>█ and TT commented that the TMP must consider BAU traffic. A briefing regarding the TMP to be given at next forum.</p> |
| <p>Issues with vehicles for DB Schenker compound travelling at high speed and recorded near misses.</p> | <p>█ LLDC</p> | <p>LLDC have raised the issue with Network Rail as they are the land owner. █ (LBN) has spotted vehicles parked up on pavements taking break – LBN to look into increasing parking enforcement in the area.</p> |

4. Review of activities / developments

- **Chobham Manor LLP** – No representative.
- **Here East** – No representative
- **IQL** – No update
- **East Wick and Sweetwater Infrastructure Works (BB)** – EW - Trial Holes at Vittoria Wharf to be completed by w/c 08/05/17. There are potential boreholes taking place at the PHQ compound.
SIW – [REDACTED] (BB) proposed a lane closure of Clarnico Way for 30/05/17. SEW commented that this is the main exit route for the Shell MFTL derig. SEW asked that [REDACTED] coordinate with [REDACTED] (LLDC).
- **Manhattan Lofts** – International Way road closure for 7th and 8th June for crane removal. Penny Brookes Street will act as the diversion.
- **East Village (LBN)** – Parking is being reconfigured on Decorbyn Street.
- **Road Adoptions** – Atkins are developing an adoption package for June for Temple Mills Lane.
- **Duncan House** – No representative
- **Events** –
Shell now onsite building for their event.
The Great Team Relay has been cancelled.
- **DRET Schools**

Secondary Schools – The offloading area is up and running. Thames Water will be starting works from 15/05/17.
- **Marshgate Lane surface repair works** – Starting from 08/05/17 there will be temporary fix put in place with resurfacing works being scheduled after WAC 2017. A drainage survey is also scheduled for 11/05/17.
- **Crossrail Project** – There will be bridge inspections between 29^h of May and 2nd which will require a 2 day single lane closure of both Barbers Road and Marshgate Lane.

- **Hackney Wick Station (LLDC/VfP)** – Easter blockade was successful with two more possessions since then. There 3 more possessions scheduled.
- **Pedestrian Signage and Wayfinding** – [REDACTED] commented on the possibility of having temporary signage up for park events to let people know where they are (street name signage). [REDACTED]
[REDACTED]

5. AOB

Next meeting:

LLDC Marketing Suite

6th of June 2017 14:00-16:00

Construction Transport Management Group

Meeting date: 4th July 2017

Time: 14:00-16:00

Venue: Marketing Suite, 1 Stratford Place, Montfichet Road, London

Present:

| | |
|---|---------------------------|
| Bakker Soolagh (BS -Chair), Sara-Ellen Williams (SEW), [REDACTED] [REDACTED] ([REDACTED] - minutes), [REDACTED] ([REDACTED]) | LLDC |
| [REDACTED] | Mace |
| [REDACTED] ([REDACTED]) | Momentum |
| [REDACTED] ([REDACTED]) | Taylor Wimpey |
| [REDACTED] ([REDACTED]), [REDACTED] ([REDACTED]) | Balfour Beatty |
| [REDACTED] ([REDACTED]) | Engie |
| [REDACTED] ([REDACTED] [REDACTED] [REDACTED] [REDACTED]), [REDACTED] [REDACTED] [REDACTED] ([REDACTED]) | LB Newham |
| [REDACTED] ([REDACTED]) | Costain, Crossrail Anglia |
| [REDACTED] ([REDACTED]), [REDACTED] ([REDACTED]) | Lendlease |
| [REDACTED] | LB Hackney |
| [REDACTED] | LS185 |
| [REDACTED] | LVRPA |
| [REDACTED] | Waltham Forest |

1. Introductions
2. Minutes from previous meeting – Agreed
3. Open actions from previous meetings

| Outstanding Actions | Owner | Date to be completed/Progress |
|---|-----------|---|
| Hennickers Ditch – Discharge agreement was drafted and issued to LVRPA, CMLLP ([REDACTED]) and LBN ([REDACTED]) for comments. | CMLLP LBN | LLDC have received Section 38 and the Hennickers Ditch agreement from CMLLP – currently awaiting the surface water agreement. CMLLP are awaiting the agreement from Thames Water regarding variations made. Section |

| | | |
|---|------------------------------------|---|
| | | 278 is currently in progress. |
| Hennikers Ditch – [REDACTED] (LLDC) reported seeing a possible sewage discharge and has reported this to the environment agency. The land is owned by LVRPA and is subject to for lease to LLDC. | | LVRPA and LLDC to investigate as there shouldn't be foul coming this way. [REDACTED] recommended that the pipe is traced back to check for any possible misconnection or unauthorised foul. |
| Temple Mills Lane Junction 7 – adoption process ongoing for junction. Site meeting undertaken. Commuted sum for adoption has already been paid as part of the adoption for Temple Mills Lane previously. | LLDC/LBWF | UKPN works are currently delayed. BS said the works will work around the summer events schedule. |
| East Wick and Sweetwater Infrastructure works - Balfour Beatty will be undertaking infrastructure works for LLDC in advance of development works in Sweetwater. BB will provide a programme and drawings to show the month by month works for all their projects. | BB ([REDACTED] Mace [REDACTED]) | Balfour Beatty to send BS an updated programme of works so it can be circulated. SEW (LLDC) asked if it is possible to send a more clear and concise programme with key dates highlighted. |
| Developers encouraged to display notice on external hoarding stating works taking place. Peter Tudor to share template | Note | |
| Marshgate Lane surface repair works. Road to be put up for adoption once works are completed. | LLDC (BS) | Temporary pot hole works have been completed. Final repair works to be completed after the World Athletics Championships. |
| SEW asked that all parties/contractors send through information regarding works and closures as soon as possible and to ensure that information is as accurate as possible | Note | |
| TT asked that all contractors adhere to speed limits on roads and are aware of soil being left behind from tyres and road cleanliness | Note | |
| IPC World Championships (14/07/17 – 23/07/17) / IAAF World Athletics Championships (04/08/17 – 13/08/17) - TMP to be circulated once ready | LS185 | [REDACTED] to add all World Athletics related road closures to the matrix. [REDACTED] (LBN) has received complaints about diversion signage. TW (LS185) will review existing and future signage. |

| | | |
|---|---------------|--|
| | | <p>■ (Engie) commented that there is still outstanding information in regards to access for business as usual activities. SEW to follow up with ■ (LLDC)</p> |
| <p>Issues with vehicles for DB Schenkar compound travelling at high speed and recorded near misses.</p> | <p>■ LLDC</p> | <p>BS and TT(LLDC) are looking to change road signage in this area with a 'no left turn' to stop traffic entering the Park.</p> |

4. Review of activities / developments

- **Chobham Manor LLP** – ■ (Taylor Wimpey) emphasised the importance of the Section 278 being signed off. The 2 junction at Honour Lea Avenue will need to be used for site traffic for September 2017 occupations. Road closure to go via LBN.
- **Here East** – No representative
- **IQL** – 21st and 24th of June there will be a northbound closure of Westfield Avenue with a single lane road closure Southbound for crane removal.
- **East Wick and Sweetwater Infrastructure Works (BB)** – The Clarnico Lane closure is ongoing. ■ (Engie) commented about barriers that had blown away due to windy conditions.
- **Manhattan Lofts** – International Way road closure for 8th to the 12th of June for crane removal. Penny Brookes Street will act as the diversion.
- **East Village (LBN)** – No representative
- **Road Adoptions**
- **Duncan House** – No representative
- **Events** –
 LLDC Events – Make the Future Live (Shell) event has now finished. Sew asked if there was any feedback at all. ■ (IQL) commented that the traffic lights at the Clarnico/Carpenters Road Junction were still on unnecessarily. ■ (LS185) also commented that the Loop Road was closed longer than what was in the traffic management plan.

SEW also circulated the route map for the Great Newham London Run which will take place on the 2nd of July. There will be road closures in place for this which will go from 0700 with all roads reopening at 1400 with the exception of Pool Street which will open at 1600.

World Athletics Championships (WAC) - ■■■ (Momentum) circulated a draft road closure plan and said that some of the end times may be pushed past midnight depending on egress. ■■■ (LBN) asked if there was a possibility of doing some works to broken chambers on Montfichet Road during the road closures. ■■■ (LS185) said this would not be possible as this would reduce the width for egress and the road needs to be completely clear in case of an emergency exit from the stadium. SEW suggested that LBN attended the next Transport advisory Group to see when there would be a suitable time to carry out these works.

- **DRET Schools** – Thames Water to complete works before Guns N' Roses concert.
- **Crossrail Project** – There will be bridge inspections between 6^h June to the 8th June which will require a 2 day single lane closure of both Barbers Road and Marshgate Lane.
- **HVM and CCTV** – CCTV is in phase 3 with 30 camera being replaced before the WAC
- **Hackney Wick Station (LLDC/VfP)** – Progressing. Road closures on White Post Lane will be in place until September 2017.
- **Pedestrian Signage and Wayfinding** – TFL are being instructed on installation of vehicle signage.
Pedestrian signage for the World Athletics Championships is due to go in shortly.
Smaller mass participation events will put signage up 3 weeks in advance.

5. AOB

■■■ (LBN) had an enquiry to use Northwall Road as a holding space for the Cherry Park developments. LVRPA and LLDC to look into the possibility of this

Next meeting:

LLDC Marketing Suite

1st of August 2017 14:00-16:00

Construction Transport Management Group

Meeting date: 1st August 2017

Time: 14:00-16:00

Venue: Marketing Suite, 1 Stratford Place, Montfichet Road, London

Present:

| | |
|--|---------------------------|
| Bakker Soolagh (BS -Chair), [REDACTED] ([REDACTED] [REDACTED]) ([REDACTED] - minutes) | LLDC |
| [REDACTED] ([REDACTED]) | Mace |
| [REDACTED] ([REDACTED]) | Lendlease |
| [REDACTED] ([REDACTED]), [REDACTED] ([REDACTED]) | Balfour Beatty |
| [REDACTED] ([REDACTED] – LLDC H&S) [REDACTED] ([REDACTED]) | Engie |
| [REDACTED] ([REDACTED] [REDACTED] ([REDACTED]), [REDACTED] [REDACTED] [REDACTED]) | LB Newham |
| [REDACTED] ([REDACTED]) | Costain, Crossrail Anglia |
| [REDACTED] | LB Hackney |
| [REDACTED] | LS185 |
| [REDACTED] | Land and Water |
| [REDACTED] ([REDACTED]), [REDACTED] ([REDACTED]) [REDACTED] ([REDACTED]) | Westfield |

1. Introductions
2. Minutes from previous meeting – Agreed
3. Open actions from previous meetings

| Outstanding Actions | Owner | Date to be completed/Progress |
|---|-----------|--|
| Hennickers Ditch – Discharge agreement was drafted and issued to LVRPA, CMLLP ([REDACTED]) and LBN ([REDACTED]) for comments. | CMLLP LBN | Hennickers Ditch agreement is currently with LLDC and is due to be signed by the CEO imminently. Sec 278 has been signed by LLDC and currently with CMLLP. Sec 38 to be signed by LLDC and sent to CMLLP |
| Hennickers Ditch – [REDACTED] (LLDC) reported seeing a possible sewage discharge and has reported this to the environment agency. The land is | | No progress |

| | | |
|---|------------------------------------|---|
| owned by LVRPA and is subject to for lease to LLDC. | | |
| Temple Mills Lane Junction 7 – adoption process ongoing for junction. Site meeting undertaken. Commuted sum for adoption has already been paid as part of the adoption for Temple Mills Lane previously. | LLDC/LBWF | Feeder pillar works have been completed – this is to be handed over to LBN. BS to send [REDACTED] (LBN) as builds. |
| East Wick and Sweetwater Infrastructure works - Balfour Beatty will be undertaking infrastructure works for LLDC in advance of development works in Sweetwater. BB will provide a programme and drawings to show the month by month works for all their projects. | BB ([REDACTED] Mace [REDACTED]) | Contract to be awarded within the week but not confirmed. Dates are still not confirmed. |
| Developers encouraged to display notice on external hoarding stating works taking place. Peter Tudor to share template | Note | |
| Marshgate Lane surface repair works. Road to be put up for adoption once works are completed. | LLDC (BS) | Final works to be completed after the World Athletics Championships |
| SEW asked that all parties/contractors send through information regarding works and closures as soon as possible and to ensure that information is as accurate as possible | Note | |
| TT asked that all contractors adhere to speed limits on roads and are aware of soil being left behind from tyres and road cleanliness | Note | |
| IPC World Championships (14/07/17 – 23/07/17) / IAAF World Athletics Championships (04/08/17 – 13/08/17) - TMP to be circulated once ready | LS185 | TM plan has been circulated. Enquires to be directed to LS185. |
| Issues with vehicles for DB Schenkar compound travelling at high speed and recorded near misses. | [REDACTED] LLDC | BS and TT(LLDC) are looking to change road signage in this area with a 'no left turn' to stop traffic entering the Park. – To take place after the World Athletics Championships. |
| District heating works for the secondary school will require a single lane closure on Loop Road. | BB | BB are looking to do this between September and October 2017. BS suggested a programme is put together and it can then be discussed with LS185. |
| Manhattan Lofts utilities works | LBN/ML | LBN to send programme of works once agreed |

4. Review of activities / developments

- **Chobham Manor LLP** – No representative
- **Here East** – No representative
- **IQL** – The revised crossing on Westfield Avenue (near The Cow) will need to go in by October. The Stitch is on track to be moved for September/October.
- **East Wick and Sweetwater Infrastructure Works (BB)** – Thames water works are scheduled for the 5^h and 6th of July – this will require a single lane closure of Clarnico Lane.
- **Manhattan Lofts** – Currently looking for opportunities to carry out works and are looking at partial closures of International way to facilitate this. ■■■ (LBN) said this is works for Engie, Fulcrum, Thames Water and for sewage connections. ■■■ to send programme of works when agreed.
- **East Village (LBN)** – No representative
- **Road Adoptions** –
 Temple Mills Lane – Imminent
 Marshgate Lane – After World Athletics Championships
 Carpenters Road – 2021
 Waterden Road – Currently on hold
- **Duncan House** – No representative
- **Events** –
 LLDC Events – A reminder was given that Ride London is the next major event on the 30th of July. There will be road closures associated with this which are on the matrix.
- **DRET Schools** – There will be some restrictions when the Loop Road is closed for the World Para Athletic Championships. There will be a vehicle checkpoint on the Loop Road, south of Park Headquarters with a one way system implemented on Loop Road.
 District heating works for the secondary school will require a single lane closure on Loop Road. BB are looking to do this between September and October 2017. BS suggested a programme is put together and it can then be discussed with LS185.
- **Crossrail Project** – Crossrail are looking at doing another bridge inspection
- **HVM and CCTV** – CCTV is in phase 3 with some weekend and evening works – TL (MACE) to send ■■■ (Engie) a plan.

- **Hackney Wick Station (LLDC/VfP)** – Ticket Hall piling is complete. The lift shaft is to be installed. Works are due to be completed by February 2018.
- **Pedestrian Signage and Wayfinding** – Signage for Waltham Forest to be installed for Waltham Forest. Other signage is currently being manufactured.

5. AOB

Next meeting:

LLDC Marketing Suite
5th of September 2017 14:00-16:00

Construction Transport Management Group

Meeting date: 5th September 2017

Time: 14:00-16:00

Venue: Marketing Suite, 1 Stratford Place, Montfichet Road, London

Present:

| | |
|---|-------------------|
| Bakker Soolagh (BS -Chair), () - minutes), () | LLDC |
| () () | Mace |
| () () | Lendlease |
| () () | Balfour Beatty |
| () – LLDC H&S | Engie |
| () () | LB Newham |
| () | LVRPA |
| () | LB Waltham Forest |

1. **Introductions**
2. **Minutes from previous meeting – Agreed**
3. **Open actions from previous meetings**

| Outstanding Actions | Owner | Date to be completed/Progress |
|--|-----------|---|
| Hennickers Ditch – Discharge agreement was drafted and issued to LVRPA, CMLLP () and LBN () for comments. | CMLLP LBN | Sec 38 going to LVRPA members on the 21 st of September and will then go to the secretary of State which will take a further 4 weeks to process. The Thames Water agreement has not been signed by LLDC as of yet as there are questions around indemnity. |
| Temple Mills Lane Junction 7 – adoption process ongoing for junction. Site meeting undertaken. Commuted sum for adoption has already been paid as part of the adoption for Temple Mills Lane previously. | LLDC/LBWF | LBN and LBWF to meet and discuss. LLDC to chase LBN for comments. |

| | | |
|---|--------------------|--|
| East Wick and Sweetwater Infrastructure works - Balfour Beatty will be undertaking infrastructure works for LLDC in advance of development works in Sweetwater. BB will provide a programme and drawings to show the month by month works for all their projects. | BB () Mace () | Contract not yet awarded |
| Developers encouraged to display notice on external hoarding stating works taking place. Peter Tudor to share template | Note | |
| Marshgate Lane surface repair works. Road to be put up for adoption once works are completed. | LLDC (BS) | Works are now out for tender. A contract has not yet been awarded. |
| SEW asked that all parties/contractors send through information regarding works and closures as soon as possible and to ensure that information is as accurate as possible | Note | |
| TT asked that all contractors adhere to speed limits on roads and are aware of soil being left behind from tyres and road cleanliness | Note | |
| District heating works for the secondary school will require a single lane closure on Loop Road. | BB/Engie | Currently awaiting an updated TMP. Works will need to be completed in 4 phases |
| Manhattan Lofts utilities works | LBN/ML | Engie have nearly completed their works their layer of works. There will be a closure of the westbound lane on International way for 3 weeks from the 12 th of September. LBN to send programme of works once agreed |
| Westfield Avenue closure for IQL works | Lendlease/IQL | Programme of works to be sent to BS for circulation |
| Road name signage | LLDC | () to share plans with LLDC PPDT. |
| () | () | () () |

4. Review of activities / developments

- **Chobham Manor LLP** – No representative
- **Here East** – No representative
- **IQL** – The Stitch will be reopening on the 2nd of January.

The TFL building has now been signed off for practical completion and is now ready for fit out.

There will be a full southbound closure of Westfield Avenue from the 14th of September. A crane will be brought down on the 24th – 26th of September. Once this has been brought down there will be a full northbound closure with one southbound lane closure. ■■■ (LBN to send a programme through)

- **East Wick and Sweetwater Infrastructure Works (BB)** – Contract not yet awarded.

BB have proposed a closure of the Loop road for the removal of the H16 bridge. This is proposed for 18th May to the 25^h of May.

- **Manhattan Lofts** – International way to be closed (westbound) from the 14th of September for 3 weeks to facilitate works.

- **East Village (LBN)** – No representative

- **Road Adoptions** –

Temple Mills Lane – Imminent

Marshgate Lane – After World Athletics Championships

Carpenters Road – 2021

Waterden Road – in discussion with London Borough of Hackney – looking for this to be completed in 2018 but there is a possibility this will be delayed.

- **Duncan House** – No representative

- **Events** – ■■■ (LLDC) noted that there was a last minute requirement for the closure of a section of Waterden Road to facilitate the egress of Elrow (music festival).

The last mass participation event has now been completed (Parallel). The next mass participation event which will include a road closure will be the Virgin Sport Hackney Half Marathon on the 20th May.

- **DRET Schools** – The primary school has now been handed over and staff have arrived. The first cohort of children will arrive in the 11th of September.

The district heating works for the secondary school will need to be done in 4 phases starting from the Community Track. On Stadium match days BB will have to vacate the site and cover up any trenches. [REDACTED] (BB) asked if there was any storage space he could utilise on The Park. [REDACTED] (LLDC) and [REDACTED] (Engie) suggested the Sweetwater compound. [REDACTED] also asked if this would impact the footpath on Loop Road at all. [REDACTED] said it is unlikely to. An extension of the current closure to the Loop road will also be required to facilitate these works.

- **Crossrail Project** – No representative
- [REDACTED]
[REDACTED]
[REDACTED]

[REDACTED]
[REDACTED]
- **Hackney Wick Station (LLDC/VfP)** – The White Post Lane closure will potentially be extended to February 2018.
- **Pedestrian Signage and Wayfinding** – Street signs are to be installed in October. [REDACTED] commented that there may be a planning issue with this as the roads haven't been adopted yet
- **8C UO3 towpath reinstatement works** – De-mobilising on the 22nd of September.
- **Cherry Park /Westfield developments**

5. AOB

Bakker Soolagh will be leaving LLDC at the end of October. The Chairmanship of this meeting will be transferring over to LLDC PPDT (planning, policy and decisions team)

[REDACTED] is retiring from LVRPA. [REDACTED] (events officer) will be attending in his place.

Construction Transport Management Group

Meeting date: 3rd October 2017

Time: 14:00-16:00

Venue: Marketing Suite, 1 Stratford Place, Montfichet Road, London

Present:

| | |
|--|----------------|
| Bakker Soolagh (BS -Chair), [REDACTED] ([REDACTED]) ([REDACTED] - minutes), Catherine Smith (CS), [REDACTED] ([REDACTED]) | LLDC |
| [REDACTED] ([REDACTED]) | Mace |
| [REDACTED] ([REDACTED]), [REDACTED] ([REDACTED]) | Balfour Beatty |
| [REDACTED] ([REDACTED] – LLDC H&S), [REDACTED] | Engie |
| [REDACTED] ([REDACTED]), [REDACTED] ([REDACTED]) | LB Newham |
| [REDACTED] ([REDACTED]) | LVRPA |
| [REDACTED] | LB Hackney |

- 1. Introductions**
- 2. Minutes from previous meeting – Agreed**
- 3. Open actions from previous meetings**

| Outstanding Actions | Owner | Date to be completed/Progress |
|--|--------------------------------------|---|
| Hennickers Ditch – Discharge agreement was drafted and issued to LVRPA, CMLLP ([REDACTED]) and LBN ([REDACTED]) for comments. | CMLLP LBN LVRPA | Sec 38 going to LVRPA members on the 21 st of September and will then go to the secretary of State which will take a further 4 weeks to process. The Thames Water agreement has not been signed by LLDC as of yet as there are questions around indemnity. |
| Temple Mills Lane Junction 7 – adoption process ongoing for junction. Site meeting undertaken. Commuted sum for adoption has already been paid as part of the adoption for Temple Mills Lane previously. | LLDC/LBWF | LLDC to chase LBN for comments. |
| East Wick and Sweetwater Infrastructure works - Balfour Beatty will be undertaking | BB ([REDACTED]) Mace ([REDACTED]) | Contract not yet awarded |

| | | |
|--|----------------|---|
| infrastructure works for LLDC in advance of development works in Sweetwater. BB will provide a programme and drawings to show the month by month works for all their projects. | | |
| Developers encouraged to display notice on external hoarding stating works taking place. Peter Tudor to share template | Note | |
| Marshgate Lane surface repair works. Road to be put up for adoption once works are completed. | LLDC (BS) | Works are now out for tender. A contract has not yet been awarded. |
| SEW asked that all parties/contractors send through information regarding works and closures as soon as possible and to ensure that information is as accurate as possible | Note | |
| TT asked that all contractors adhere to speed limits on roads and are aware of soil being left behind from tyres and road cleanliness | Note | |
| District heating works for the secondary school will require a single lane closure on Loop Road. | BB/Engie | Phase 1 to start on the 23 rd of October with completion expected to be early January. All handovers to be completed with [REDACTED] (LLDC). |
| Manhattan Lofts utilities works | LBN/ML | LBN to send programme of works once agreed |
| Road name signage | LLDC | [REDACTED] (Mace) to catch up with LLDC PPDT regarding this project. |
| Usage of Northwall Road and the potential for developers to use the road as a holding space | LLDC LBN LVRPA | [REDACTED] to send a list of interested parties to [REDACTED] |
| Westfield representative to be invited to attend future meetings | LLDC LBN | Westfield have previously been added to the invitation list. [REDACTED] to chase |

4. Review of activities / developments

- **Chobham Manor LLP** – ■■■ (LLDC) requested a phase plan for resident move in dates. BS suggested that she asks ■■■■■■■■■■ (LLDC) to send this.
- **Here East** – No representative
- **IQL** – ■■■ (Lendlease) to speak to ■■■ (LLDC H&S) about the possibility of a crane coming down where The Stitch begins.

■■■ (LBN) commented that in the building of a table, Lendlease have blocked an emergency exit. ■■■ asked for this to be resolved as soon as possible.

■■■ also commented that the crossing that is being put in place opposite The Cow entrance to Westfield from the 2nd of January will be under review for 6 months to assess if it is fit for purpose.

- **East Wick and Sweetwater Infrastructure Works (BB)** – Contract not yet awarded.

BB have revised the dates for the proposed closure of the Southern Loop Road for the removal of the H16 bridge. This is now proposed for 25th May to the 11th of June. ■■■ commented these dates fall into the Stadium concert period and may affect truck parking in association with any concerts.

- **Manhattan Lofts** – No representative
- **East Village (LBN)** – No representative

- **Road Adoptions –**

Temple Mills Lane – Imminent

Marshgate Lane – Once resurfacing works have been completed.

Carpenters Road – 2021

Waterden Road – in discussion with London Borough of Hackney – looking for this to be completed in 2018 but this will potentially be delayed to accommodate EWSW works

- **Duncan House** – No representative
- **Events** – ■■■ noted that she is currently reviewing applications for Mass Participation Events for 2018.
- **DRET Schools** – Phase 1 of the district heating works for the secondary school are due to begin on the 23rd of October and are anticipated to be complete by early January. BS reminded ■■■ (BB) that the extension of the closure of the Southern Loop Road has not been formalised.
- **Crossrail Project** – No representative

- **HVM Phase 2** – Phase 2 of the HVM project is currently in the feasibility stage.
- **Hackney Wick Station (LLDC/VfP)** – The closure of White Post Lane will be extended to early March.

There is a planned closure of Wallis Road which is expected to last 1 week. A date has not been set but this will most likely occur within the month of November.

- **Pedestrian Signage and Wayfinding** –
- **8C UO3 towpath reinstatement works** – De-mobilising on the 4th of October
- **Cherry Park /M7 Westfield developments** – M7 (between John Lewis and Chestnut Plaza) will mobilise from the 23rd of October. To facilitate this there will be a single lane closure of Westfield Avenue (southbound). This will also take out the taxi rank.

Cherry Park is planned to begin in April. Once this has mobilised the 388 bus stop in front of John Lewis will be displaced.

█ commented that he is keen to have a Westfield representative attend these meetings as both of their worksites are in such close proximity with both using Westfield Avenue to facilitate works.

5. AOB

This meeting is the last to be chaired by BS. The Chair function of this forum will move to LLDC PPDT.

Construction Transport Management Group

Meeting date: 7th November 2017

Time: 14:00-16:00

Venue: Room 5, 1 Stratford Place, Montfichet Road, London

Present:

| | |
|--|-------------------|
| Bakker Soolagh (BS -Chair), Sara-Ellen Williams (SEW), [REDACTED] [REDACTED] ([REDACTED] - minutes) [REDACTED] ([REDACTED]) | LLDC |
| [REDACTED] ([REDACTED]), [REDACTED] ([REDACTED]) | Balfour Beatty |
| [REDACTED] ([REDACTED]), [REDACTED] ([REDACTED]) [REDACTED] ([REDACTED]) | LB Newham |
| [REDACTED] | LB Waltham Forest |

1. Introductions
2. Minutes from previous meeting – Agreed
3. Open actions from previous meetings

| Outstanding Actions | Owner | Date to be completed/Progress |
|---|--------------------------------------|---|
| Hennickers Ditch – Discharge agreement was drafted and issued to LVRPA, CMLLP ([REDACTED]) and LBN ([REDACTED]) for comments. | CMLLP LBN LVRPA | No further comments – currently with LVRPA. Sec 278 has been signed. Sec 38 and 104 are still outstanding. BS is in discussion with Thames Water about drainage adoption. |
| Temple Mills Lane Junction 7 – adoption process ongoing for junction. Site meeting undertaken. Commuted sum for adoption has already been paid as part of the adoption for Temple Mills Lane previously. | LLDC/LBWF | LBN to send out electrician to inspect site. |
| East Wick and Sweetwater Infrastructure works - Balfour Beatty will be undertaking infrastructure works for LLDC in advance of development works in Sweetwater. BB will provide a programme and drawings to show the month by month works for all their projects. | BB ([REDACTED]) Mace ([REDACTED]) | Contract not yet awarded |
| Developers encouraged to display notice on external hoarding stating works taking place. Peter Tudor to share template | Note | |

| | | |
|--|----------------|--|
| Marshgate Lane surface repair works. Road to be put up for adoption once works are completed. | LLDC (BS) | Contract for works not yet awarded. BS exploring option for LBN to adopt the road and complete the works themselves. |
| SEW asked that all parties/contractors send through information regarding works and closures as soon as possible and to ensure that information is as accurate as possible | Note | |
| TT asked that all contractors adhere to speed limits on roads and are aware of soil being left behind from tyres and road cleanliness | Note | |
| District heating works for the secondary school will require a single lane closure on Loop Road. | BB/Engie | Currently delayed – Engie have gone out to procurement for a subcontractor. ■■■ (BB) to keep the forum updated. |
| Manhattan Lofts utilities works | LBN/ML | Currently delayed with works expected to be complete in June. |
| Usage of Northwall Road and the potential for developers to use the road as a holding space | LLDC LBN LVRPA | ■■■ (LBN) to send a list of interested parties to ■■■ (LLDC) – |
| Westfield representative to be invited to attend future meetings | LLDC LBN | Westfield have previously been added to the invitation list. ■■■ to chase |
| BS to send SEW map of Olympic Park Avenue showing area that is under LLDC ownership | LLDC | |
| BS to liaise with ■■■ in regards to O2 telecommunication footpath closure of Carpenters Road | LLDC | |

4. Review of activities / developments

- **Chobham Manor LLP** – Phase 1 due to be completed within w/c 06/11/17.
 ■ commented that there were concerns over easements.

 ■ commented that there is a large hole dug up on the pavement and is unsure what this relates to. BS noted a small section of Olympic Park Avenue falls under LLDC – BS to send map showing this to SEW.

 On the subject of road ownership, SEW queried the adoption of Abercrombie Road. ■ said LLDC had already signed for the adoption but there was a delay in signing from LVRPA.
- **Here East** – No representative
- **IQL** – No representative

 ■ commented that the reinstatement of drop kerbs was still outstanding.
- **East Wick and Sweetwater Infrastructure Works (BB)** – Contract not yet awarded.
- **Manhattan Lofts** – No representative

 ■ commented that they were delayed in their works and it is likely this will run until June. ■ further noted that their Traffic Order expires in January.
- **East Village (LBN)** – No representative
- **Road Adoptions** –
 Temple Mills Lane – Imminent
 Marshgate Lane – Once resurfacing works have been completed.
 Carpenters Road – 2021
 Waterden Road – in discussion with London Borough of Hackney – looking for this to be completed in 2018 but this will potentially be delayed to accommodate EWSW works
- **Duncan House** – No representative
- **Events** – The dates for Great Newham London Run have not yet been confirmed but it is most likely to take place on the 15th July.
- **DRET Schools** – Engie have gone out to procurement for a sub-contractor to carry out the district heating works.
- **Crossrail Project** – No representative
- **HVM Phase 2** – Phase 2 of the HVM project is currently in the feasibility stage.
- **Hackney Wick Station (LLDC/VfP)** –

- **Pedestrian Signage and Wayfinding** – On Park, road name installation will commence the 20th November.
- **Cherry Park /M7 Westfield developments** – M7 (between John Lewis and Chestnut Plaza) will mobilise from the 23rd of October. To facilitate this there will be a single lane closure of Westfield Avenue (southbound). This will also take out the taxi rank.

Cherry Park is planned to begin in April however this will potentially be delayed.

5. AOB

- O2 telecommunications have requested a footpath closure of Carpenters Road (near L03 Bridge) – ■■■ to liaise with BS in regards to any runs which may use this route.
- SEW presented an upcoming event to QEOP – ‘Shrouds of the Somme’ which has recently put out a call to action nationwide to collect stories of anyone who has a connection to the Battle of the Somme. SEW presented this for information if any forum members or contractors wished to participate in the call for action.
- ■■■ noted that LBN have joined the Considerate Contractor Scheme.

Construction Transport Management Group

Meeting date: 5th December 2017

Time: 14:00-16:00

Venue: Room 5, 1 Stratford Place, Montfichet Road, London

Present:

| | |
|--|---------------------------|
| Bakker Soolagh (BS -Chair), [REDACTED] ([REDACTED] Tony Tolley (TT), [REDACTED] ([REDACTED] - minutes) [REDACTED] ([REDACTED] | LLDC |
| Sophie Stone ([REDACTED] | LVRPA |
| [REDACTED] ([REDACTED] | Lendlease |
| [REDACTED] ([REDACTED] | Engie – Health and Safety |
| [REDACTED] ([REDACTED] | Balfour Beatty |
| [REDACTED] (EI), [REDACTED] ([REDACTED] [REDACTED] ([REDACTED] | LB Newham |
| Chris Mitchell ([REDACTED] | Westfield |

1. Introductions
2. Minutes from previous meeting – Agreed
3. Open actions from previous meetings

| Outstanding Actions | Owner | Date to be completed/Progress |
|--|------------------------------------|---|
| Hennickers Ditch – Discharge agreement was drafted and issued to LVRPA, CMLLP ([REDACTED] [REDACTED] and LBN ([REDACTED] for comments. | CMLLP LBN LVRPA | The agreement between TW/LLDC/LVRPA/CMLLP for drainage adoption is currently on hold. BS expects this will be completed in January. Once this agreement has been agreed, the adoption of Abercrombie Road can commence. |
| Temple Mills Lane Junction 7 – adoption process ongoing for junction. Site meeting undertaken. Commuted sum for adoption has already been paid as part of the adoption for Temple Mills Lane previously. | LLDC/LBN | LLDC to send final adoption package to LBN. |
| East Wick and Sweetwater Infrastructure works - Balfour Beatty will be undertaking infrastructure works for LLDC in advance of | BB ([REDACTED] Mace [REDACTED] | Contract due to be signed shortly with mobilisation within 2 weeks of signing. |

| | | |
|--|----------------|---|
| development works in Sweetwater. BB will provide a programme and drawings to show the month by month works for all their projects. | | |
| Developers encouraged to display notice on external hoarding stating works taking place. Peter Tudor to share template | Note | |
| Marshgate Lane surface repair works. Road to be put up for adoption once works are completed. | LLDC (BS) | BS exploring option for LBN to adopt the road and complete the works themselves. |
| SEW asked that all parties/contractors send through information regarding works and closures as soon as possible and to ensure that information is as accurate as possible | Note | |
| TT asked that all contractors adhere to speed limits on roads and are aware of soil being left behind from tyres and road cleanliness | Note | |
| District heating works for the secondary school will require a single lane closure on Loop Road. | BB/Engie | Tri-holes have been dug and trenching has started. Works will be limited within the Balfour Beatty site in December with any road closure to take place in January. |
| Manhattan Lofts utilities works | LBN/ML | ML have asked LBN to extend their existing traffic order to July. |
| Usage of Northwall Road and the potential for developers to use the road as a holding space | LLDC LBN LVRPA | █ (LBN) to provide █ (LLDC) contact details to any interested parties |

4. Review of activities / developments

- **Chobham Manor LLP** – No representative
- **Here East** – Highway signage will be going up on Waterden Road and Parkes Street.
- **IQL** – The new stitch will reopen the last week of January after the final London Stadium football match.

Lendlease have requested an extension to their compound license outside of the TFL building. This is due to expire in February but Lendlease have requested to extend this until July to facilitate the retail fit out. ■■■ confirmed that this could be pulled back with notice.

- **East Wick and Sweetwater Infrastructure Works (BB)** – It is expected the contract will be signed imminently.
- **Manhattan Lofts** – Expected to open early 2019. ML have requested an extension to their traffic order until July 2018
- **East Village (LBN)** – ■■■ noted that Chobham Academy is in the process of submitting a proposal for a car-free zone on Cheering Lane.
- **Road Adoptions** –
 Temple Mills Lane – Imminent
 Marshgate Lane – Once resurfacing works have been completed.
 Carpenters Road – 2021
 Waterden Road – in discussion with London Borough of Hackney – looking for this to be completed in 2018 but this will potentially be delayed to accommodate EWSW works
- **Events** – The dates for Great Newham London Run have not yet been confirmed but it is most likely to take place on the 15th July. *Post meeting note– this will now most likely take place on the 1st of July.*
- **DRET Schools** – The official completion date for the secondary school is 4th September 2018 however ■■■ noted that BB are aiming to complete the fit out early summer.

District heating works are ongoing.

- **Crossrail Project** – An inspection of the E48 bridge is pending after a crack was noticed.
- **HVM Phase 2** – Phase 2 of the HVM project is currently in the feasibility stage. It is expected that a programme can be shared in March 2018
- **Hackney Wick Station (LLDC/VfP)** – BS advised that there is a possibility that this will be delayed by up to 8 weeks.

- **Pedestrian Signage and Wayfinding** – On park signage is due to be completed by the end of December with Off Park signage being completed by the 8th of January 2018.
- **Cherry Park /M7 Westfield developments** – Cycle parking that is along the hoarding line for M7 will be removed on the 8th of December (advance warning will be given). The cycle parking will be relocated to Car Park A.

█ commented that Ride London (29th July 2018) require the use of the full 4 lanes of Westfield Avenue to accommodate the influx of cyclist. █ responded that the closure is licensed only as a pit lane and not for storage so there shouldn't be an issue with pulling the closure back to accommodate Ride London.

Cherry Park is planned to begin in April however this will potentially be delayed.

5. AOB

- █ (LBN) noted that London Stadium are looking at signage options to direct people from Leyton Underground station. A conversation will need to be had with Transport for London.
- BS introduced Tony Tolley (TT, LLDC Head of Security) as the new chair of this meeting from January onwards. The next meeting will take place on the 16th of January 2018.