

[REDACTED]

22 January 2019

INFORMATION REQUEST REFERENCE 18-092

Dear [REDACTED]

Thank you for your information request, received on 21 December 2018. You asked the London Legacy Development Corporation (Legacy Corporation) to provide the following information under the Environmental Information Regulations 2004 (EIR):

“Please provide:

- 1) The email received on 15th of September 2016 by which the Corporation was sent the amended drawings (the 2017 Drawings) in respect of this application. Please provide both the email itself and all attachments, including any cover letter from the sender.*
- 2) The date and time of the e-mail by which the Delegated Report by the Case Officer for this application was sent to Allison De Marco on 15 September 2016.*
- 3) The date and time of the email sent between 15 September 2017 and 19 September 2017 by which the amended drawings (the 2017 Drawings) were sent to Allison De Marco.*
- 4) The email in July 2017 from the architect/agent for this application notifying the Corporation that “the approved drawings had not been uploaded successfully on to the public register.”*

I can confirm that the Legacy Corporation holds information which falls within the scope of your request. The information relevant to your request is below, and our response follows your order:

- Q1) *The email received on 15th of September 2016 by which the Corporation was sent the amended drawings (the 2017 Drawings) in respect of this application. Please provide both the email itself and all attachments, including any cover letter from the sender.*

Please find the email chain relevant to your request attached in **Annex A**.

Q2) The date and time of the e-mail by which the Delegated Report by the Case Officer for this application was sent to Allison De Marco on 15 September 2016.

A search has been conducted on the email system and no email has been found that falls within the scope of your request.

Please note that the process in place at the time the planning decision was made was that the case officer would have written her report in Word, printed it out, and left it on the decision maker's desk, along with the hard copy file (which would have included the existing and proposed drawings). The case officer would not have emailed the drawings and/or the delegated report to the decision maker, and this is evidenced by the fact that no such emails have been found in our search.

Q3) The date and time of the email sent between 15 September 2017 and 19 September 2017 by which the amended drawings (the 2017 Drawings) were sent to Allison De Marco.

A search has been conducted on the email system and no email has been found that falls within the scope of your request. A search was also conducted on the email system for 15 September 2016 to 19 September 2016 and no email has been found that falls within the scope of your request.

As referenced above, the process in place at the time the planning decision was made was that the case officer would have written her report in Word, printed it out, and left it on the decision maker's desk, along with the hard copy file (which would have included the existing and proposed drawings). The case officer would not have emailed the drawings and/or the delegated report to the decision maker, and this is evidenced by the fact that no such emails have been found in our search.

Q4) The email in July 2017 from the architect/agent for this application notifying the Corporation that "the approved drawings had not been uploaded successfully on to the public register."

A search has been conducted on the email system and no email has been found that falls within the scope of your request. However, an email dated 29 June 2017 has been found that does fall within the scope of your request and this has been attached in **Annex B**.

Please note that the attachments referenced in the email have been included within the email bundle.

Please note that information has been redacted under EIR regulation 13 – personal data.

Regulation 13 – personal data

(1) To the extent that the information requested includes personal data of which the applicant is not the data subject, a public authority must not disclose the personal data if—
(a) the first condition is satisfied, or

(b) the second or third condition is satisfied and, in all the circumstances of the case, the public interest in not disclosing the information outweighs the public interest in disclosing it.
(2A) The first condition is that the disclosure of the information to a member of the public otherwise than under these Regulations—
(a) would contravene any of the data protection principles, or

It is the standard practice of the Legacy Corporation to redact personal information for those members of staff under Head of Service level, and for non-Legacy Corporation personnel unless consent to release the information has been received and the information is not already in the public domain. Phone numbers have also been redacted.

In this instance, the relevant condition that applies is Regulation 13(1)(a), whereby the information is defined as personal data within Section 3(2) of the Data Protection Act 2018.

If you are unhappy with our response to your request and wish to make a complaint or request an internal review of our decision, you should write to:

Deputy Chief Executive
London Legacy Development Corporation
Level 10, 1 Stratford Place
Montfichet Road
London, E20 1EJ

Email: FOI@londonlegacy.co.uk

Please note: complaints and requests for internal review received more than two months after the initial response will not be handled.

If you are not content with the outcome of the internal review, you may appeal directly to the Information Commissioner at the address given below. You should do this within two months of our final decision. There is no charge for making an appeal.

Further information on the Freedom of Information Act 2000 is available from the Information Commissioner's Office:

Wycliffe House
Water Lane
Wilmslow
SK9 5AF

Telephone 08456 30 60 60 or 01625 54 57 45

Website www.ico.gov.uk

Yours sincerely

FOI / EIR Co-ordinator
London Legacy Development Corporation