



E20 Stadium LLP Change Request Form

Change Board	Rejected	Deferred	Approved

Change request form	CRF001	LLDC CCN (LLDC use only)	776
Date raised	15 April 2014		
Change control level	corporate change		
Originator's name	██████████		
Description	Goal Line Technology		
Project approvals Reference Number	LLDC FBC020		
Expenditure Project Name	INFRA: Stadium Tier 1 (cap)	Expenditure coding	CST1040
Funding Project Name	Corporate Capital Contingency	Funding coding	corp cap cont

Change Impact		(type 'X' where applicable)	
Scope	x	Schedule	x
		Cost/Budget	x
Budgets			
Affects Stadium funding	x		
Affects LLDC funding	x		
Calls on LLDC funding will be subject to approval at LLDC Change Board			

1. Summary:
 This CRF seeks to request £120,000 gross (excluding VAT) from LLDC Corporate Capital Contingency to Stadium Tier 1, for the Goal Line Technology (Hawkeye) cables and associated bowl fittings required in the

2. Impact of the change on scope:
 The scope includes:
 1. fittings within the bowl for the cameras to be connected to;
 2. power, cables, below ground ductwork connected from camera locations to cabinets and antennae located at roof level connecting via containment and ducts to the cabinets in the generator compound;
 3. camera control software;
 4. sundry BWIC and enhancements to external cabinets within the generator compound;
 5. sundry design fees.
 Underground trenches are included in the Tier 1 Contractor's scope.
 Assumes that the cameras will be relocated from the WHUFC Boleyn ground to the Stadium.

3. Impact of change on budget:
 This work requires £120,000 additional funding to be transferred from Corporate Contingency to Stadium Tier 1 Works WBS ST.10.40.

Note, if this change includes virement of budgets the virement form also needs to be completed.	Budget £	Project	Finance Code
Expenditure	120,000	INFRA: Stadium Tier 1 (cap)	CST1040
	0	0	#N/A
	0	0	#N/A
	120,000		
TRANSACTION SUBTOTAL	120,000		
VAT	24,000		
TOTAL	144,000		
Funding	120,000	Corporate Capital Contingency	corp cap cont
	0	0	#N/A
	0	0	#N/A
	120,000		
TRANSACTION SUBTOTAL	120,000		
VAT	24,000		
TOTAL	144,000		
	0	OK	

4. Impact of change on schedule:
 This change has no effect on the Completion Date or Key Dates. The change impacts on phasing as shown in section 15 below.

5. Who else will this change affect and how:
 No other parties are affected.

6. Impact of change on insurance:
 No impact to LLDC insurance.

7. Impact of change on a Planning Obligation or Planning Permission:
 No impact to planning obligations or planning permissions.

8. Impact of change on staffing numbers
 No impact on staffing numbers.

9. Date of Board approval (if Board approval required):
 No Board Approval required

10. Justification for change:
 These works form part of the Concession Agreement obligation but are currently out of the project and the Tier 1 Contractor's scope.

11. Urgency required to implement change (state reason for urgency):

Required in April 2014 in order to instruct the works thereby scheduling the works into the Contractor's programme and procuring the remaining design works in the correct timeframe.

12. Impact if the change is not approved:

Employer's brief will not be achieved. Less value for money for the Employer if procurement is delayed.

13. Parties consulted, approvals outstanding and remaining challenges:

Stakeholder engagement will be ongoing via Project Sponsor.

14. Impact on phasing:

Complete this section showing all affected project/ programme baseline values, proposed new value and impact on phasing for this financial year and the next 2 years.

Project / Workstream	14-15 qtr1	14-15 qtr2	14-15 qtr3	14-15 qtr4	14/15 total	15-16 qtr1	15-16 qtr2	15-16 qtr3	15-16 qtr4	15-16 total	16-17 full year	total
Profiling of Expenditure (net of VAT)												
CST1040	20,000				20,000	100,000				100,000		120,000
#N/A					-					-		-
#N/A					-					-		-
Total Expenditure	20,000				20,000	100,000				100,000		120,000
Profiling of Funding (net of VAT)												
corp cap cont	120,000				120,000					-		120,000
#N/A					-					-		-
#N/A					-					-		-
Total Funding	120,000				120,000					-		120,000
Variance Expenditure vs Funding	100,000					100,000						

Change Approval - distribution list. Project Manager to note by submitting this form, you are affirming that this change has NO IMPACTS to other projects than those you have listed and analysed as Interdependencies above

Change request form	CRF001	LLDC CCN (LLDC use only)	776	
Project Manager or Senior Responsible Manager	Print Name	Signature	Date	
Director responsible for project or Executive Director	Print Name	Signature	Date	
E20 Stadium Finance	Print Name	Signature	Date	

For Finance use only	Initial	Date
Coding vs name		
Expd't vs funding		
Phasing vs virement		

E2O Stadium LLP Change Request Form

Change Board	Rejected	Deferred	Approved

Change request form	2		LLDC CCN (LLDC use only)	777
Date raised	11 April 2014			
Change control level	Corporate Change			
Originator's name	[REDACTED]			
Description	Wall of Champions			
Project approvals Reference Number	LLDCFBC002			
Expenditure Project Name	INFRA: Stadium Tier 1 (cap)	Expenditure coding	CST1040	
Expenditure Project Name		Expenditure coding	#N/A	
Expenditure Project Name		Expenditure coding	#N/A	
Funding Project Name	Corporate Capital Contingency	Funding coding	corp cap cont	
Funding Project Name		Funding coding	#N/A	
Funding Project Name		Funding coding	#N/A	
Change Impact (type 'X' where applicable)				
Scope	x	Schedule	x	Cost/Budget
Budgets				
Affects Stadium funding	x			
Affects LLDC funding	x			Calls on LLDC funding will be subject to approval at LLDC Change Board

1. Summary:
 This CRF is for the incorporation of the 'Wall of Champions' into the Tier1 Contract. The Wall of Champions is a tribute to the medal winners of the 2012 Olympic and Paralympic Games and involves engraving the names of all the winners on to the existing external balustrade around the Stadium podium perimeter.
 The cost estimate for these works is £136,000 gross (excl VAT).

2. Impact of the change on scope:
 The Employer has procured a brief for the works. The scope includes the completion remaining design work, etching works to 222 No. 2m long panels to the handrail of the podium balustrade as stated in the brief.

3. Impact of change on budget:
 This CRF increases the budget by £136,000 transferred from Corporate Capital Contingency to Tier 1 WBS ST.10.40

Note, if this change includes virement of budgets the virement form also needs to be completed.	Budget £	Project	Finance Code
Expenditure	136,000	INFRA: Stadium Tier 1 (cap)	CST1040
		0	#N/A
		0	#N/A
TRANSACTION SUBTOTAL	136,000		
VAT	27,200		
TOTAL	163,200		
Funding	136,000	Corporate Capital Contingency	corp cap cont
		0	#N/A
		0	#N/A
TRANSACTION SUBTOTAL	136,000		
VAT	27,200		
TOTAL	163,200		
	0	OK	

4. Impact of change on schedule:
 Design works will be done in qtr2 14-15. Construction works will be done in 15-16.

5. Who else will this change affect and how:
 N/A

6. Impact of change on insurance:
 No impact

7. Impact of change on a Planning Obligation or Planning Permission:
 No impact on planning obligation or planning permission

8. Impact of change on staffing numbers
 No impact on staffing numbers

9. Date of Board approval (if Board approval required):
 No Board Approval required

10. Justification for change:
 The works are an IOC requirement. The change is required immediately in order to instruct the works thereby scheduling the works into the Contractor's programme and procuring the remaining design works in the correct timeframe.

11. Urgency required to implement change (state reason for urgency):

Change to be implemented at the April 2014 Change Board in order for the Contractor's design team to progress the design and for a competitive price to be immediately sourced.

12. Impact if the change is not approved:

Employer's brief will not be achieved. IOC requirement will not be met.

13. Parties consulted, approvals outstanding and remaining challenges:

IOC previously consulted by the Project Sponsor. No other outstanding approval or remaining challenges

14. Impact on phasing:

Complete this section showing all affected project/ programme baseline values, proposed new value and impact on phasing for this financial year and the next 2 years.

Project / Workstream	14-15 qtr1	14-15 qtr2	14-15 qtr3	14-15 qtr4	14/15 total	15-16 qtr1	15-16 qtr2	15-16 qtr3	15-16 qtr4	15-16 total	16-17 full year	total
Profiling of Expenditure (net of VAT)												
CST1040		20,000			20,000					-	116,000	136,000
#N/A					-					-		-
#N/A					-					-		-
Total Expenditure	-	20,000	-	-	20,000	-	-	-	-	-	116,000	136,000
Profiling of Funding (net of VAT)												
corp cap cont	136,000				136,000					-		136,000
#N/A					-					-		-
#N/A					-					-		-
Total Funding	136,000	-	-	-	136,000	-	-	-	-	-	-	136,000
Variance Expenditure vs Funding	136,000	- 20,000	-	-	-	-	-	-	-	-	- 116,000	-

Change Approval - distribution list. Project Manager to note by submitting this form, you are affirming that this change has NO IMPACTS to other projects than those you have listed and analysed as Interdependencies above

Change request form	2		LLDC CCN (LLDC use only)	777		
Project Manager or Senior Responsible Manager	Print Name	██████████	Signature		Date	
Director responsible for project or Executive Director	Print Name	██████████	Signature		Date	
E20 Stadium Finance	Print Name	██████████	Signature		Date	

For Finance use only	Initial	Date
Coding vs name		
Expd't vs funding		
Phasing vs virement		

E20 Stadium LLP Change Request Form

Change Board	Rejected	Deferred	Approved

Change request form	005	LLDC CCN (LLDC use only)	774
Date raised	02 April 2014		
Change control level	corporate change		
Originator's name	[REDACTED]		
Description	Stadium Broadcasting Requirements		
Project approvals Reference Number	FBC020		
Expenditure Project Name	INFRA: Stadium Tier 1 (cap)	Expenditure coding	CST1040
Expenditure Project Name		Expenditure coding	#N/A
Expenditure Project Name		Expenditure coding	#N/A
Funding Project Name	Corporate Capital Contingency	Funding coding	corp cap cont
Funding Project Name		Funding coding	#N/A
Funding Project Name		Funding coding	#N/A
Change Impact (type 'X' where applicable)			
Scope	x	Schedule	x
		Cost/Budget	x
Budgets			
Affects Stadium funding			
Affects LLDC funding	x		Calls on LLDC funding will be subject to approval at LLDC Change Board

1. Summary
 The CRF is to transfer £1,550,000 (gross excl VAT) from Corporate Capital contingency to Stadium Tier 1 for the estimated cost associated with Stadium Outside Broadcast Cables and the Power Distribution Unit to enable Outside Broadcaster's a facility to easily 'plug into'.
 The cost is a Project Manager assessment based on the scope below. A Contractor's quotation has been requested and is due on the 1st April 2015.

2. Impact of the change on scope
 The Scope includes:
 • design, supply, install, test & commission infrastructure required to support full broadcast in full compliance with English Premier League requirements and such as to leave the installation complete in every respect and that will allow broadcast organisations to readily "overlay" final cabling and equipment prior to each event.
 • delivery of these works to fully incorporate the necessary facilities (trenches, cable ducts, containment, etc) required to support future overlay works (i.e. RWC 2015 & WAC2017)
 • provide Outside Broadcast Compound Cabinet complete with base, enclosure (IP rated), all power distribution equipment, broadcast cable distribution equipment together with facilities to accept "non-broadcast" technologies (i.e. Hawkeye) together with facilities to connect OB provided power generator, data and internet (as required)
 • provide all necessary power supplies to the Outside Broadcast Compound to facilitate broadcast overlay
 • provide all necessary "local" broadcast cabinets (complete with integral power and broadcast distribution equipment), strategically located within the stadium & F.O.P. to facilitate the connection of cables from the OB compound to the broadcast cameras and associated sound equipment
 • provide all necessary cabling from the OB Compound Cabinet to the stadium cabinets (power / data / broadcast)
 • coordinate the design / installation in all respects with other services / fabric / structure, including retractable seating
 • provide all necessary infrastructure, data, cabling, power to all required "ancillary areas" (i.e. flash interview / pitch-side interview / broadcast studio's, etc)
 • Contractor Design, Preliminaries, Fee, Contingency and Design Development
 The scope assumes that the following works are already included in the Tier 1 Contract:
 1. Builder's Work in Connection with broadcasting including service trench corridor from the OB Compound to the Field of Play, localised Field of Play penetrations, Working through existing underground services, drainage and ductwork, vertical and horizontal containment.

3. Impact of change on budget
 This CRF requests £1,550,000 (gross excluding VAT) to be transferred from Corporate Capital Contingency to Stadium Tier 1 WBS

Note, if this change includes virement of budgets the virement form also needs to be completed.	Budget £	Project	Finance Code
Expenditure	1,550,000	INFRA: Stadium Tier 1 (cap)	CST1040
		0	#N/A
		0	#N/A
TRANSACTION SUBTOTAL	1,550,000		
VAT	310,000		
TOTAL	1,860,000		
Funding		Corporate Capital Contingency	corp cap cont
		0	#N/A
Note that any calls on LLDC funding will be subject to approval at LLDC Change Board		0	#N/A
TRANSACTION SUBTOTAL	1,550,000		
VAT	310,000		
TOTAL	1,860,000		
	0	OK	

4. Impact of change on schedule
 The works will be procured in May 2014 and installed prior to the end of 3rd quarter 2014-15.

5. Who else will this change affect and how
 All parties in the LLP and key stakeholders will be affected.

6. Impact of change on insurance
 No impact to LLDC insurance.

7. Impact of change on a Planning Obligation or Planning Permission

No impact to planning obligations or planning permissions.

8. Impact of change on staffing numbers

No impact on staffing numbers.

9. Date of Board approval (if Board approval required)

The Stadium LLP Board are requested to approve this change. No LLDC Board approval required or sought.

10. Justification for change

This CRF needs to be approved prior to the scope being incorporated into the Tier 1 Contract. The CRF needs to be submitted in March 2014 to:

- enable the design of the works to be coordinated by the Contractor during the Contractor's design development stage;
- enable the Contractor to coordinate the works with their associated civils (trenches, pits and BWIC) and containment works which connect the Field of Play and Bowl to the external OB Compound;
- to enable sufficient programme lead-in by procuring the cables in May 2014;

11. Urgency required to implement change (state reason for urgency)

March 13 Change board to allow instructions to be issued. Approval is required prior to the works commencing.

12. Impact if the change is not approved

Approval is required in order to instruct the cables and cabinets next month to the Contractor to allow them to coordinate the design and construction of the works in line with the broadcasting and media requirements.

13. Parties consulted, approvals outstanding and remaining challenges

Stakeholder engagement will be ongoing via Project Sponsor.

14. Impact on phasing

Complete this section showing all affected project/ programme baseline values, proposed new value and impact on phasing for this financial year and the next 2 years.

Project / Workstream	14-15 qtr1	14-15 qtr2	14-15 qtr3	14-15 qtr4	14/15 total	15-16 qtr1	15-16 qtr2	15-16 qtr3	15-16 qtr4	15-16 total	16-17 full year	total
Profiling of Expenditure (net of VAT)												
CST1040	300,000	750,000	500,000		1,550,000					-		1,550,000
#N/A					-					-		-
#N/A					-					-		-
Total Expenditure	300,000	750,000	500,000	-	1,550,000	-	-	-	-	-	-	1,550,000
Profiling of Funding (net of VAT)												
corp cap cont	300,000	750,000	500,000		1,550,000					-		1,550,000
#N/A					-					-		-
#N/A					-					-		-
Total Funding	300,000	750,000	500,000	-	1,550,000	-	-	-	-	-	-	1,550,000
Variance Expenditure vs Funding												

Change Approval - distribution list. Project Manager to note by submitting this form, you are affirming that this change has NO IMPACTS to other projects than those you have listed and analysed as Interdependencies above

Change request form	005		LLDC CCN (LLDC use only)		774		
Project Manager or Senior Responsible Manager	Print Name	[REDACTED]		Signature	[REDACTED]		Date
Director responsible for project or Executive Director	Print Name	[REDACTED]		Signature	[REDACTED]		Date
E20 Stadium Finance	Print Name	[REDACTED]		Signature	[REDACTED]		Date

For Finance use only	Initial	Date
Coding vs name		
Expd't vs funding		
Phasing vs virement		

E20 Stadium LLP Change Request Form

Change Board	Rejected	Deferred	Approved
3			

Change request form	10	LLDC CCN (LLDC use only)	
Date raised	30 May 2014		
Change control level	programme change		
Originator's name	[REDACTED]		
Description	Hospitality Fit-out Design Services		
Project approvals Reference Number	FBC020		
Expenditure Project Name	INFRA: Stadium Tier 1 (cap)	Expenditure coding	CST1040
Expenditure Project Name		Expenditure coding	#N/A
Expenditure Project Name		Expenditure coding	#N/A
Funding Project Name	INFRA: Stadium - Project Contingency (cap)	Funding coding	CSPST09
Funding Project Name		Funding coding	#N/A
Funding Project Name		Funding coding	#N/A
Change Impact (type 'X' where applicable)			
Scope	x	Schedule	x
		Cost/Budget	x
Budgets			
Affects Stadium funding x			
Affects LLDC funding			
Calls on LLDC funding will be subject to approval at LLDC Change Board			

This CRF seeks to request £815,820 gross (excluding VAT) from Project Contingency for the change to award the Hospitality Fit-out Design Contract to 20.20 on 28th May 2014. The procurement strategy for the Fit-out Works indicates that this change should be funded from the Tier 1 Contractor's budget for design on the basis that there would be a suitable saving generated by omitting the scope from the Tier 1 Contractor's works. We have previously anticipated the risk and cost pressure that the cost to incorporate the 'revised' fit-out design would be far greater the cost of omitting the Contractor's design fees and therefore included a provision of approximately £800,000 in the QRA (Reference ST1308) prior to April 2014 which was omitted from the May 2014 QRA in anticipation of this change request.

2. Impact of the change on scope:

The scope includes appointing a Service Provider who shall provide fit out design services as well as advice on the development and cost of the fit-out works across the relevant areas in the western part of the Stadium building from Lower Ground level to Level 02. The Service Provider develops the revenue generation opportunities and works closely with the fit-out contractor implementing the designs provided. Scope includes Brief Development, Stakeholder Engagement, Scheme Design, Detailed Design, Production Information, Procurement Support, FF&E selection/design and Post Stage F Services.

3. Impact of change on budget:

No increase to Budget. This CRF requests 815,820 (gross excluding VAT) to be transferred from Project Contingency to Stadium Tier 1 WBS.

Note, if this change includes virement of budgets the virement form also needs to be completed.	Budget £	Project	Finance Code
Expenditure	815,820	INFRA: Stadium Tier 1 (cap)	CST1040
		0	#N/A
		0	#N/A
TRANSACTION SUBTOTAL	815,820		
VAT	123,184		
TOTAL	738,984		
Funding	815,820	INFRA: Stadium - Project Contingency (cap)	CSPST09
		0	#N/A
		0	#N/A
TRANSACTION SUBTOTAL	815,820		
VAT	123,184		
TOTAL	738,984		
	0	OK	

4. Impact of change on schedule:

These items have no impact on Section Dates, the Completion Date and Key Dates and impact the programme between June 2014 and February 2015.

5. Who else will this change affect and how:

This changes affects E20, LLDC and all stakeholders including West Ham who all have a keen interest in the design of the hospitality areas.

6. Impact of change on insurance:

No impact to E20 insurance.

7. Impact of change on a Planning Obligation or Planning Permission:

No impact on planning obligation or planning permission

8. Impact of change on staffing numbers

No impact on staffing numbers.

9. Date of Board approval (if Board approval required):

LLP Board has been notified.

10. Justification for change:

This Change requires approval on the basis that the works are not self funding as previously envisaged and a drawdown from Project Contingency is required.

11. Urgency required to implement change (state reason for urgency):

Implementation of the CRF is required due to the Contract being awarded in May 2014.

12. Impact if the change is not approved:

Failure to approve the change will result in a budget shortfall in the Fit-out WBS which will result in further VE savings being investigated.

13. Parties consulted, approvals outstanding and remaining challenges:

No other outstanding approval or remaining challenges

14. Impact on phasing:

Complete this section showing all affected project/ programme baseline values, proposed new value and impact on phasing for this financial year and the next 2 years.

Project / Work stream	14-15 qtr1	14-15 qtr2	14-15 qtr3	14-15 qtr4	14/15 total	15-16 qtr1	15-16 qtr2	15-16 qtr3	15-16 qtr4	15-16 total	16-17 full year	total
Profiling of Expenditure (net of VAT)												
CST1040	20,000	301,520	294,300		615,820					-		615,820
#N/A					-					-		-
#N/A					-					-		-
Total Expenditure	20,000	301,520	294,300	-	615,820	-	-	-	-	-	-	615,820
Profiling of Funding (net of VAT)												
CSPST99				338,061	338,061	277,759				277,759		615,820
#N/A					-					-		-
#N/A					-					-		-
Total Funding	-	-	-	338,061	338,061	277,759	-	-	-	277,759	-	615,820
Variance Expenditure vs Funding	- 20,000	- 301,520	- 294,300	338,061	338,061	277,759	-	-	-	-	-	-

Change Approval - distribution list. Project Manager to note by submitting this form, you are affirming that this change has NO IMPACTS to other projects than those you have listed and analysed as Interdependencies above

Change request form	10	LLDC CCN (LLDC use only)	0	
Project Manager or Senior Responsible Manager	Print Name	Signature	Date	
Director responsible for project or Executive Director	Print Name	Signature	Date	
E20 Stadium Finance	Print Name	Signature	Date	

For Finance use only	Initial	Date
Coding vs name		
Expd't vs funding		
Phasing vs virement		

E20 Stadium LLP Change Request Form

Change Board	Rejected	Deferred	Approved
4			

Change request form	14	LLDC CCN (LLDC use only)	813
Date raised	10 July 2014		
Change control level	corporate change		
Originator's name	[REDACTED]		
Description	Enhancements to the Community Track Lighting		
Project approvals Reference Number	FBC020		
Expenditure Project Name	INFRA: Stadium Tier 1 (cap)	Expenditure coding	CST1040
Expenditure Project Name		Expenditure coding	#N/A
Expenditure Project Name		Expenditure coding	#N/A
Funding Project Name	Corporate Capital Contingency	Funding coding	corp cap cont
Funding Project Name		Funding coding	#N/A
Funding Project Name		Funding coding	#N/A
Change Impact		(type 'X' where applicable)	
Scope	x	Schedule	x
		Cost/Budget	x
Budgets			
Affects Stadium funding	x		
Affects LLDC funding	x	Calls on LLDC funding will be subject to approval at LLDC Change Board	

1. Summary
This CRF seeks to request £130,405 gross (excluding VAT) from Corporate Capital Contingency for the enhancement of the Community Track Lighting transferred to the Stadium Tier 1 WBS CST1040. The Contract scheme is to use standard columns and light heads. The revised scheme uses more bespoke columns and heads and aim to replicate the triangular shape of the Stadium lights built for the 2012 Games.

2. Impact of the change on scope
The scope of the works is to undertake the enhancements to the Community Track Lighting, all in accordance with the Populous design option 2, included as part of this CRF as Attachment 1. This includes additional design, changes to steelwork supply and fabrication, additional access, craneage and additional building engineering services works.

3. Impact of change on budget
This CRF request a budget increase of £130,405 (excluding VAT), to be transferred to the Stadium Tier 1 WBS CST1040.

Note, if this change includes virement of budgets the virement form also needs to be completed.	Budget £	Project	Finance Code
Expenditure	100,000	INFRA: Stadium Tier 1 (cap)	CST1040
	0	0	#N/A
		0	#N/A
TRANSACTION SUBTOTAL	100,000		
VAT	20,000		
TOTAL	120,000		
Funding	100,000	Corporate Capital Contingency	corp cap cont
		0	#N/A
		0	#N/A
TRANSACTION SUBTOTAL	100,000		
VAT	20,000		
TOTAL	120,000		
	0	OK	

4. Impact of change on schedule
This change will have no impact on the Completion Date or any Key Dates. The design will be incorporated into the Tier 1 design schedule between August 2014 and December 2014. The construction works will be incorporated into Contract Section 4 and Section 5.

5. Who else will this change affect and how
Change fully funded by LLDC. To be approved by LLDC change board.

6. Impact of change on insurance
No impact on E20 insurance.

7. Impact of change on a Planning Obligation or Planning Permission
No impact on planning obligation or planning permission. Non material amendment.

8. Impact of change on staffing numbers
No impact on staffing numbers.

9. Date of Board approval (if Board approval required)
No Board approval required.

10. Justification for change
This change has been requested to improve the appearance of the community track lighting.

11. Urgency required to implement change (state reason for urgency)

Urgency is required so that an instruction can be issued to the Contractor, ensuring that the programme for the foundations is not compromised.

12. Impact if the change is not approved

If the change is not approved the Tier 1 Contractor will continue to design, supply and fabricate the standard 'off the shelf' Contract scheme.

13. Parties consulted, approvals outstanding and remaining challenges

No other outstanding approval or remaining challenges.

14. Impact on phasing

Complete this section showing all affected project/ programme baseline values, proposed new value and impact on phasing for this financial year and the next 2 years.

Project / Workstream	14-15 qtr1	14-15 qtr2	14-15 qtr3	14-15 qtr4	14/15 total	15-16 qtr1	15-16 qtr2	15-16 qtr3	15-16 qtr4	15-16 total	16-17 full year	total
Profiling of Expenditure (net of VAT)												
CST1040		42,903	27,502		70,405			9,885	19,730	29,595		100,000
#N/A					-					-		-
#N/A					-					-		-
Total Expenditure	-	42,903	27,502	-	70,405	-	-	9,865	19,730	29,595	-	100,000
Profiling of Funding (net of VAT)												
corp cap cont		100,000			100,000					-		100,000
#N/A					-					-		-
#N/A					-					-		-
Total Funding	-	100,000	-	-	100,000	-	-	-	-	-	-	100,000
Variance Expenditure vs Funding	-	57,097	- 27,502	-	-	-	-	9,865	- 19,730	-	-	0

Change Approval - distribution list. Project Manager to note by submitting this form, you are affirming that this change has NO IMPACTS to other projects than those you have listed and analysed as Interdependencies above

Change request form	14	LLDC CCN (LLDC use only)	813	
Project Manager or Senior Responsible Manager	Print Name	██████████	Signature	Date
Director responsible for project or Executive Director	Print Name	██████████	Signature	Date
E20 Stadium Finance	Print Name	██████████	Signature	Date

For Finance use only	Initial	Date
Coding vs name		
Expd't vs funding		
Phasing vs virement		

E20 Stadium LLP Change Request Form

Change Board	Rejected	Deferred	Approved
4			

Change request form	15		LLDC CCN (LLDC use only)		
Date raised	07 July 2014				
Change control level	programme change				
Originator's name	[REDACTED]				
Description	Neutral Fan Zone (NFZ)				
Project approvals Reference Number	FBC020				
Expenditure Project Name	INFRA: Stadium Tier 1 (cap)	Expenditure coding	CST1040		
Expenditure Project Name		Expenditure coding	#N/A		
Expenditure Project Name		Expenditure coding	#N/A		
Funding Project Name	INFRA: Stadium - Project Contingency (cap)	Funding coding	CSPST09		
Funding Project Name		Funding coding	#N/A		
Funding Project Name		Funding coding	#N/A		
Change Impact (type 'X' where applicable)					
Scope	x	Schedule	x	Cost/Budget	x
Budgets					
Affects Stadium funding		x			
Affects LLDC funding			Calls on LLDC funding will be subject to approval at LLDC Change Board		

1. Summary
This CRF seeks to request £107,788 nett (excluding VAT) from Project Contingency for the design of a segregated Neutral Fan Zone (NFZ) area in the lower and upper tier which represents an additional requirement of West Ham UFC who should fund this change. A suitable feasibility proposal was developed by the Tier 1 Contractor in May/June 2014 for the interests of programme and a cost has been agreed with the Tier 1 Contractor. The proposed NFZ is defined in the south west corner of the stadium and will target family and local community groups who are not West Ham UFC supporters.

2. Impact of the change on scope
The design proposal has been prepared which creates a specific entrance for neutral fans, and that this layout also proposes specific spectator facilities (toilets/concessions) for the needs of spectators in the NFZ. Scope includes: design feasibility study, design implementation, changes to the pods between gridlines E20 and S01 to incorporate 38 additional urinals, 10 additional wash hand basins, 8 additional cubicles with associated changes to partitions, doors, finishes and services. Although there would be a dedicated entrance and facilities to serve the neutral fan zone, barriers between NFZ spectators and home fans are not required. NFZ signage should be provided, and the NFZ should be identifiable as a neutral area. Any stewards in the area could also help direct fans to the appropriate area; if necessary low level pedestrian type barriers could be used to demarcate the NFZ (provided by the Concessionaire/Operator). Within both the upper and lower bowl the NFZ should be identifiable, and separated from adjacent groups using netting over banks of seats. Rails barrier not required. Full height screens and barriers should be avoided in the demarcation of the NFZ to avoid creating an intimidating environment.

3. Impact of change on budget
This CRF requests a budget increase of £107,788 (excluding VAT), to be transferred from Project Contingency to the Stadium Tier 1 WBS.

Note, if this change includes virement of budgets the virement form also needs to be completed.	Budget £	Project	Finance Code
Expenditure	107,788	INFRA: Stadium Tier 1 (cap)	CST1040
	0	0	#N/A
	0	0	#N/A
TRANSACTION SUBTOTAL	107,788		
VAT	21,557		
TOTAL	129,343		
Funding	107,788	INFRA: Stadium - Project Contingency (cap)	CSPST09
	0	0	#N/A
Note that any calls on LLDC funding will be subject to approval at LLDC Change Board	0	0	#N/A
TRANSACTION SUBTOTAL	107,788		
VAT	21,557		
TOTAL	129,343		
	0	OK	

4. Impact of change on schedule
This change will have no impact on the Completion Date or any Key Dates.

5. Who else will this change affect and how
E20 and West Ham United Football Club.

6. Impact of change on insurance
No impact on E20 insurance.

7. Impact of change on a Planning Obligation or Planning Permission
No impact on planning obligation or planning permission.

8. Impact of change on staffing numbers
No impact on staffing numbers.

9. Date of Board approval (if Board approval required)
No Board approval required.

10. Justification for change

This CRF is required so that a further instruction can be issued to the Tier 1 Contractor to progress the design and procurement of the additional works.

11. Urgency required to implement change (state reason for urgency)

Urgency is required so that the works can be instructed in July 2014 and so the source of funding can be established.

12. Impact if the change is not approved

If this change is not approved then the works will not be instructed and this will increase the cost of the works. This change needs to be approved this month in order to agree the amount of funding with West Ham United Football Club

13. Parties consulted, approvals outstanding and remaining challenges

No other outstanding approval or remaining challenges.

14. Impact on phasing

Complete this section showing all affected project/ programme baseline values, proposed new value and impact on phasing for this financial year and the next 2 years.

Project / Workstream	14-15 qtr1	14-15 qtr2	14-15 qtr3	14-15 qtr4	14/15 total	15-16 qtr1	15-16 qtr2	15-16 qtr3	15-16 qtr4	15-16 total	16-17 full year	total
Profiling of Expenditure (net of VAT)												
CST1040		35,135	35,730	36,921	107,786					-		107,786
#N/A					-					-		-
#N/A					-					-		-
Total Expenditure	-	35,135	35,730	36,921	107,786	-	-	-	-	-	-	107,786
Profiling of Funding (net of VAT)												
CSPST99					-	107,786				107,786		107,786
#N/A					-					-		-
#N/A					-					-		-
Total Funding					-	107,786	-	-	-	107,786	-	107,786
Variance Expenditure vs Funding		35,135	35,730	36,921		107,786						

Change Approval - distribution list. Project Manager to note by submitting this form, you are affirming that this change has NO IMPACTS to other projects than those you have listed and analysed as Interdependencies above

Change request form	15	LLDC CCN (LLDC use only)	0	
Project Manager or Senior Responsible Manager	Print Name	Signature	Date	
Director responsible for project or Executive Director	Print Name	Signature	Date	
E20 Stadium Finance	Print Name	Signature	Date	

For Finance use only	Initial	Date
Coding vs name		
Expd't vs funding		
Phasing vs virement		

E20 Stadium LLP Change Request Form

Change Board	Rejected	Deferred	Approved
4			

Change request form	18	LLDC CCN (LLDC use only)	814
Date raised	10 July 2014		
Change control level	corporate change		
Originator's name	[REDACTED]		
Description	Wayfinding Signage Design Services		
Project approvals Reference Number	FBC020		
Expenditure Project Name	INFRA: Stadium Tier 1 (cap)	Expenditure coding	CST1040
Expenditure Project Name		Expenditure coding	#N/A
Expenditure Project Name		Expenditure coding	#N/A
Funding Project Name	Corporate Capital Contingency	Funding coding	corp cap cont
Funding Project Name		Funding coding	#N/A
Funding Project Name		Funding coding	#N/A
Change Impact		(type 'X' where applicable)	
Scope	x	Schedule	x
		Cost/Budget	x
Budgets			
Affects Stadium funding	x		
Affects LLDC funding	x	Calls on LLDC funding will be subject to approval at LLDC Change Board	

1. Summary
This CRF seeks to request £231,593.06 nett (excluding VAT), from Corporate Capital Contingency for the Stadium Tier 1 Contractor, to undertake the design works for the Wayfinding Signage in the Stadium. This design service has been previously identified as "out of scope". The service includes design within the stadium Site boundary only and not to the points of entry to the Queen Elizabeth Olympic Park. Hospitality areas will be taken to Stage D by the Tier 1 Contractor and completed by hospitality fit-out designer 20.20.

2. Impact of the change on scope
This scope of this CRF is to undertake the full design of the Wayfinding Signage within the Stadium Site boundary, as per the attached Tier 1 Contractor proposal reference No. CSI POP 020/PMI 092. This CRF excludes any construction costs. Sponsor signage is also excluded. Statutory signage is included in the Tier 1 Contract scope.

3. Impact of change on budget
Increase in Budget. This CRF requests £231,593.06 (nett excluding VAT) to be transferred from Corporate Capital Contingency to Stadium Tier 1 CST1040.

Note, if this change includes virement of budgets the virement form also needs to be completed.	Budget £	Project	Finance Code
Expenditure	231,593	INFRA: Stadium Tier 1 (cap)	CST1040
	0	0	#N/A
		0	#N/A
TRANSACTION SUBTOTAL	231,593		
VAT	46,319		
TOTAL	277,912		
Funding	231,593	Corporate Capital Contingency	corp cap cont
		0	#N/A
		0	#N/A
TRANSACTION SUBTOTAL	231,593		
VAT	46,319		
TOTAL	277,912		
	0	OK	

4. Impact of change on schedule
The design of the Wayfinding signage will not impact any Key Dates, Section Dates or the Completion Date.

5. Who else will this change affect and how
To be approved by the LLDC Change Board. E20 may wish to liaise with West Ham United Football Club and UKA to confirm acceptance of the Stadium Tier 1 design proposal.

6. Impact of change on insurance
No impact on E20 insurance.

7. Impact of change on a Planning Obligation or Planning Permission
Planning will be consulted during the design process.

8. Impact of change on staffing numbers
No impact on staffing numbers.

9. Date of Board approval (if Board approval required)
No Board approval required.

10. Justification for change
This change is required so that the Tier 1 Contractor can proceed with designing the Wayfinding Signage and deliver to their accepted procurement programme.

11. Urgency required to implement change (state reason for urgency)

The PMI has been issued to the Stadium Tier 1 Contractor under Delegated Authority requesting them to proceed with the design. If the budget for this change is not approved then the Project will show a funding shortfall.

12. Impact if the change is not approved

If this change is not approved there will be a budget shortfall in the Stadium Tier 1 WBS.

13. Parties consulted, approvals outstanding and remaining challenges

No other outstanding approval or remaining challenges.

14. Impact on phasing

Complete this section showing all affected project/ programme baseline values, proposed new value and impact on phasing for this financial year and the next 2 years.

Project / Workstream	14-15 qtr1	14-15 qtr2	14-15 qtr3	14-15 qtr4	14/15 total	15-16 qtr1	15-16 qtr2	15-16 qtr3	15-16 qtr4	15-16 total	16-17 full year	total
Profiling of Expenditure (net of VAT)												
CST1040		119,105	66,169	15,440	200,714	21,689	9,190			30,879		231,593
#N/A					-					-		-
#N/A					-					-		-
Total Expenditure	-	119,105	66,169	15,440	200,714	21,689	9,190	-	-	30,879	-	231,593
Profiling of Funding (net of VAT)												
corp cap cont					-					-		-
#N/A					-					-		-
#N/A					-					-		-
Total Funding	-	-	-	-	-	-	-	-	-	-	-	-
Variance Expenditure vs Funding	-	119,105	66,169	15,440	200,714	21,689	9,190	-	-	30,879	-	231,593

Change Approval - distribution list. Project Manager to note by submitting this form, you are affirming that this change has NO IMPACTS to other projects than those you have listed and analysed as Interdependencies above

Change request form	18	LLDC CCN (LLDC use only)	814	
Project Manager or Senior Responsible Manager	Print Name	██████████	Signature	Date
Director responsible for project or Executive Director	Print Name	██████████	Signature	Date
E20 Stadium Finance	Print Name	██████████	Signature	Date

For Finance use only	Initial	Date
Coding vs name		
Expd't vs funding		
Phasing vs virement		

E20 Stadium LLP Change Request Form

Change Board	Rejected	Deferred	Approved
4			

Change request form	19	LLDC CCN (LLDC use only)	
Date raised	04 July 2014		
Change control level	programme change		
Originator's name	[REDACTED]		
Description	Cost for the Tier 1 to review, coordinate and interface the Shell & Core with the Hospitality Fit-out design by 20.20		
Project approvals Reference Number	FBC020		
Expenditure Project Name	INFRA: Stadium Tier 1 (cap)	Expenditure coding	CST1040
Expenditure Project Name		Expenditure coding	#N/A
Expenditure Project Name		Expenditure coding	#N/A
Funding Project Name	INFRA: Stadium - Project Contingency (cap)	Funding coding	CSPST09
Funding Project Name		Funding coding	#N/A
Funding Project Name		Funding coding	#N/A
Change Impact		(type 'X' where applicable)	
Scope	x	Schedule	x
		Cost/Budget	x
Budgets			
Affects Stadium funding	x		
Affects LLDC funding	x	Calls on LLDC funding will be subject to approval at LLDC Change Board	

1. Summary
This CRF seeks to request £321,422 nett (excluding VAT) from Project Contingency to fund the likely cost associated with integrating the Hospitality Fit-out design produced by 20.20 into the Tier 1 Contractor's Shell & Core Contract. This change has been on the QRA register ST1321

2. Impact of the change on scope
This CRF includes additional design fees and T1 preliminaries associated with Exclusions: 1) additional/enhanced scope to the Tier 1 Contractor due to greater tenant expectations and requirements, 2) disruption to the design programme and disruption to Tier 1 work packages following design integration 3) Construction Price risk associated with ringfencing the Tier 1 fit-out price versus the Price for re-tendering the fit-out packages.

3. Impact of change on budget
This CRF will not result in an increase in Budget. This CRF requests £321,422 nett (excluding VAT) to be transferred from Project Contingency.

Note, if this change includes virement of budgets the virement form also needs to be completed.	Budget £	Project	Finance Code
Expenditure	321,422	INFRA: Stadium Tier 1 (cap)	CST1040
TRANSACTION SUBTOTAL	321,422		
VAT	64,284		
TOTAL	385,706		
Funding	321,422	INFRA: Stadium - Project Contingency (cap)	CSPST09
Note that any calls on LLDC funding will be subject to approval at LLDC Change Board		0	#N/A
		0	#N/A
TRANSACTION SUBTOTAL	321,422		
VAT	64,284		
TOTAL	385,706		
	0	OK	

4. Impact of change on schedule
There is no impact on the Completion Date, Sectional Completion Date or Key Dates. The design is forecasted to be done in August 2014. The change will impact on supply and fabrication works between September 2014 and December 2014.

5. Who else will this change affect and how
All parties in the LLP and key stakeholders will be affected.

6. Impact of change on insurance
No impact on E20 insurance.

7. Impact of change on a Planning Obligation or Planning Permission
No impact on planning obligation or planning permission.

8. Impact of change on staffing numbers
No impact on staffing numbers.

9. Date of Board approval (if Board approval required)
No Board approval required

10. Justification for change
This change is required because there is a significant Tier 1 "price addition" associated with freezing the Tier 1 fit-out design at the end of RIBA Stage E and using 20.20 Design Consultant to progress an alternative fit-out design before incorporating the alternative design back into the Tier 1 works. The Tier 1 design "price reduction" will be captured as a separate change once a decision on Construction Procurement Strategy is made.

11. Urgency required to implement change (state reason for urgency)
Required in the July 2014 E20/4 Change Board in order to profile the expenditure simultaneously with the Project Manager's Instruction issued to omit the design from the Tier 1 works.

12. Impact if the change is not approved

Failure to approve this change will result in the cost remaining in the Stadium QRA.

13. Parties consulted, approvals outstanding and remaining challenges

No other outstanding approval or remaining challenges.

14. Impact on phasing

Complete this section showing all affected project/ programme baseline values, proposed new value and impact on phasing for this financial year and the next 2 years.

Project / Workstream	14-15 qtr1	14-15 qtr2	14-15 qtr3	14-15 qtr4	14/15 total	15-16 qtr1	15-16 qtr2	15-16 qtr3	15-16 qtr4	15-16 total	16-17 full year	total
Profiling of Expenditure (net of VAT)												
CST1040		27,248	294,174		321,422					-		321,422
#N/A					-					-		-
#N/A					-					-		-
Total Expenditure	-	27,248	294,174	-	321,422	-	-	-	-	-	-	321,422
Profiling of Funding (net of VAT)												
CSPST99		27,248	294,174		321,422					-		321,422
#N/A					-					-		-
#N/A					-					-		-
Total Funding	-	27,248	294,174	-	321,422	-	-	-	-	-	-	321,422
Variance Expenditure vs Funding												

Change Approval - distribution list. Project Manager to note by submitting this form, you are affirming that this change has NO IMPACTS to other projects than those you have listed and analysed as Interdependencies above

Change request form	19		LLDC CCN (LLDC use only)	0		
Project Manager or Senior Responsible Manager	Print Name	██████████	Signature		Date	
Director responsible for project or Executive Director	Print Name	██████████	Signature		Date	
E20 Stadium Finance	Print Name	██████████	Signature		Date	

For Finance use only	Initial	Date
Coding vs name		
Expd't vs funding		
Phasing vs virement		

E20 Stadium LLP Change Request Form

Change Board	Rejected	Deferred	Approved
4			

Change request form	22	LLDC CCN (LLDC use only)	818
Date raised	04 July 2014		
Change control level	corporate change		
Originator's name	[REDACTED]		
Description	Design Change to adjust the Relocatable Seating Lower Tier for Major League Baseball		
Project approvals Reference Number	FBC020		
Expenditure Project Name	INFRA: Stadium Retractable Seating (cap)	Expenditure coding	CST1070
Expenditure Project Name		Expenditure coding	#N/A
Expenditure Project Name		Expenditure coding	#N/A
Funding Project Name	Corporate Capital Contingency	Funding coding	corp cap cont
Funding Project Name		Funding coding	#N/A
Funding Project Name		Funding coding	#N/A
Change Impact		(type 'X' where applicable)	
Scope	x	Schedule	x
		Cost/Budget	x
Budgets			
Affects Stadium funding	x		
Affects LLDC funding	x	Calls on LLDC funding will be subject to approval at LLDC Change Board	

1. Summary
This CRF seeks to request £242,000 nett (excluding VAT) from Corporate Contingency to incorporate changes to the design of the lower relocatable seating tier for a demountable front 7 rows and creation of space beneath the lower tier to facilitate the proposed layout for Major League Baseball (MLB)

2. Impact of the change on scope
Scope includes additional wheels, bracing, column members, sub-frame, connection details, new riser extrusion dye, barriers in front of row 8, and an extension to the design programme to model and produce calculations for the removable front 7 rows. The creation of space will result in changes to steelwork configuration.
The following is excluded from this CRF: To fully facilitate the proposed MLB layout further changes will be required in the future. These items include bridge extensions including decks and balustrade/handrails at £275,000 (nett excluding VAT) (split 65:35 between LLDC and Newham Legacy Investment).

3. Impact of change on budget
This CRF will result in an increase in Budget. This CRF requests £242,000 (gross excluding VAT) to be transferred from Corporate Capital Contingency.

Note, if this change includes virement of budgets the virement form also needs to be completed.	Budget £	Project	Finance Code
Expenditure	242,000	INFRA: Stadium Retractable Seating (cap)	CST1070
TRANSACTION SUBTOTAL	242,000		
VAT	48,400		
TOTAL	290,400		
Funding	157,300	Corporate Capital Contingency	corp cap cont
	84,700	Newham Legacy Investment	#N/A
Note that any calls on LLDC funding will be subject to approval at LLDC Change Board		0	#N/A
TRANSACTION SUBTOTAL	242,000		
VAT	48,400		
TOTAL	290,400		
	0	OK	

4. Impact of change on schedule
There is no impact on the Completion Date, Sectional Completion Date or Key Dates. The design is forecasted to be done in August 2014. The change will impact on supply and fabrication works between September 2014 and December 2014.

5. Who else will this change affect and how
All parties in the LLP and key stakeholders will be affected.

6. Impact of change on insurance
No impact on E20 insurance.

7. Impact of change on a Planning Obligation or Planning Permission
No impact on planning obligation or planning permission.

8. Impact of change on staffing numbers
No impact on staffing numbers.

9. Date of Board approval (if Board approval required)
The Stadium E20 Board are requested to approve this change.

10. Justification for change
This design change will facilitate part of the required adaptations for the proposed layout for Major League Baseball to be held in the Stadium.

11. Urgency required to implement change (state reason for urgency)
The Relocatable Seating Contractor is currently midway through the seating structure detailed design and therefore any changes need to be captured in July 2014.

12. Impact if the change is not approved

If this change is not approved in the July 2014 Change Board then the Relocatable Seating Contractor will continue to progress their current Contract design. If the requirement for a removable front 7 rows is requested in the future, the cost and programme implications of incorporating the change will be much greater and severe as it will involve abortive design fees and the re-manufacture and delivery of materials.

13. Parties consulted, approvals outstanding and remaining challenges

No other outstanding approval or remaining challenges.

14. Impact on phasing

Complete this section showing all affected project/ programme baseline values, proposed new value and impact on phasing for this financial year and the next 2 years.

Project / Workstream	14-15 qtr1	14-15 qtr2	14-15 qtr3	14-15 qtr4	14/15 total	15-16 qtr1	15-16 qtr2	15-16 qtr3	15-16 qtr4	15-16 total	16-17 full year	total
Profiling of Expenditure (net of VAT)												
CST1070		60,500	181,500		242,000					-		242,000
#N/A					-					-		-
#N/A					-					-		-
Total Expenditure	-	60,500	181,500	-	242,000	-	-	-	-	-	-	242,000
Profiling of Funding (net of VAT)												
corp cap cont					-					-		-
#N/A					-					-		-
#N/A					-					-		-
Total Funding	-	-	-	-	-	-	-	-	-	-	-	-
Variance Expenditure vs Funding	-	60,500	181,500	-		-	-	-	-	-	-	242,000

Change Approval - distribution list. Project Manager to note by submitting this form, you are affirming that this change has NO IMPACTS to other projects than those you have listed and analysed as Interdependencies above

Change request form	22	LLDC CCN (LLDC use only)	818	
Project Manager or Senior Responsible Manager	Print Name	██████████	Signature	Date
Director responsible for project or Executive Director	Print Name	██████████	Signature	Date
E20 Stadium Finance	Print Name	██████████	Signature	Date

For Finance use only	Initial	Date
Coding vs name		
Expd't vs funding		
Phasing vs virement		

E20 Stadium LLP Change Request Form

Change Board	Rejected	Deferred	Approved
4			

Change request form	23	LLDC CCN (LLDC use only)	821
Date raised	10 July 2014		
Change control level	programme change		
Originator's name	[REDACTED]		
Description	Ticket Office Redesign & Turnstile Branding Design Change		
Project approvals Reference Number	FBC020		
Expenditure Project Name	INFRA: Stadium Tier 1 (cap)	Expenditure coding	CST1040
Expenditure Project Name		Expenditure coding	#N/A
Expenditure Project Name		Expenditure coding	#N/A
Funding Project Name	Corporate Capital Contingency	Funding coding	corp cap cont
Funding Project Name		Funding coding	#N/A
Funding Project Name		Funding coding	#N/A
Change Impact		(type 'X' where applicable)	
Scope	x	Schedule	x
		Cost/Budget	x
Budgets			
Affects Stadium funding	x		
Affects LLDC funding	x	Calls on LLDC funding will be subject to approval at LLDC Change Board	

1. Summary

This CRF seeks to request £20,000 nett (excluding VAT) from Corporate Capital Contingency to fund the re-design of the ticket office internal layout and applying West Ham UFC branding to the 92 Nr Level 00 podium turnstiles and 8 Nr hospitality turnstiles.

2. Impact of the change on scope

This CRF includes the additional design fees and Tier 1 preliminaries associated with revising the design as to West Ham United FC's requirements.
 Redesign of the ticket office internal layout includes:
 • 2 meetings / presentations with West Ham.
 • Reducing the size and relocating the internal stairs
 • Enlarging the entrance
 • Forming a new exit
 • Relocating the riser
 • Showing indicative positions for ticket office & cash office.
 • Removal / relocation of wet area
 • branding of podium turnstiles

3. Impact of change on budget

This CRF will result in an increase in Budget. This CRF requests £20,000 (nett excluding VAT) to be transferred from Corporate Capital Contingency to Stadium Tier 1 WBS 1040

Note, if this change includes virement of budgets the virement form also needs to be completed.	Budget £	Project	Finance Code
Expenditure	20,000	INFRA: Stadium Tier 1 (cap)	CST1040
TRANSACTION SUBTOTAL	20,000		
VAT	4,000		
TOTAL	24,000		
Funding	20,000	Corporate Capital Contingency	corp cap cont
		0	#N/A
Note that any calls on LLDC funding will be subject to approval at LLDC Change Board		0	#N/A
TRANSACTION SUBTOTAL	20,000		
VAT	4,000		
TOTAL	24,000		
	0	OK	

4. Impact of change on schedule

There is no impact on the Completion Date, Sectional Completion Date or Key Dates. The design work will commence in August 2014

5. Who else will this change affect and how

All parties in the LLP and key stakeholders will be affected.

6. Impact of change on insurance

No impact on E20 insurance.

7. Impact of change on a Planning Obligation or Planning Permission

No impact on planning obligation or planning permission.

8. Impact of change on staffing numbers

No impact on staffing numbers.

9. Date of Board approval (if Board approval required)

The Stadium E20 Board are requested to approve this change.

10. Justification for change

This design change is required following a request by West Ham United Football Club to change the general arrangement of the ticket office.

11. Urgency required to implement change (state reason for urgency)

The PM has been issued to Tier 1 Contractor under Delegated Authority requesting them to proceed with the design. If the budget for this change is not approved then the project will show a funding shortfall.

12. Impact if the change is not approved

If this change is not approved there will be a budget shortfall in the Stadium Tier 1 WBS.

13. Parties consulted, approvals outstanding and remaining challenges

No other outstanding approval or remaining challenges.

14. Impact on phasing

Complete this section showing all affected project/ programme baseline values, proposed new value and impact on phasing for this financial year and the next 2 years.

Project / Workstream	14-15 qtr1	14-15 qtr2	14-15 qtr3	14-15 qtr4	14/15 total	15-16 qtr1	15-16 qtr2	15-16 qtr3	15-16 qtr4	15-16 total	16-17 full year	total
Profiling of Expenditure (net of VAT)												
CST1040		20,000			20,000					-		20,000
#N/A					-					-		-
#N/A					-					-		-
Total Expenditure	-	20,000	-	-	20,000	-	-	-	-	-	-	20,000
Profiling of Funding (net of VAT)												
corp cap cont		20,000	-	-	20,000					-		20,000
#N/A					-					-		-
#N/A					-					-		-
Total Funding	-	20,000	-	-	20,000	-	-	-	-	-	-	20,000
Variance Expenditure vs Funding	-	-	-	-	-	-	-	-	-	-	-	-

Change Approval - distribution list. Project Manager to note by submitting this form, you are affirming that this change has NO IMPACTS to other projects than those you have listed and analysed as Interdependencies above

Change request form	23	LLDC CCN (LLDC use only)	821	
Project Manager or Senior Responsible Manager	Print Name	Signature	Date	
Director responsible for project or Executive Director	Print Name	Signature	Date	
E20 Stadium Finance	Print Name	Signature	Date	

For Finance use only	Initial	Date
Coding vs name		
Expd't vs funding		
Phasing vs virement		

E2O Stadium LLP Change Control Notice

Change Board	Rejected	Deferred	Approved

Change control number	Infrastructure CRF (Infrastructure use only)		
Date raised	12 June 2015		
Change control level	programme change		
Originator's name	[REDACTED]		
Description	Scope Gap in the Stadium's ICT infrastructure.		
PID / OBC / FPA Reference Number			
Expenditure Project Name	INFRA: Stadium Fit Out (cap)	Expenditure coding	CST1050
Expenditure Project Name		Expenditure coding	#N/A
Expenditure Project Name		Expenditure coding	#N/A
Funding Project Name	INFRA: Stadium - Project Contingency (cap)	Funding coding	CSPST99
Funding Project Name		Funding coding	#N/A
Funding Project Name		Funding coding	#N/A

Change Impact		(type 'X' where applicable)	
Scope	x	Schedule	Cost/Budget
Budgets		Departments	
Affects INFRASTRUCTURE funding	x	Affects Infrastructure	
Affects GLA funding		Affects Real Estate	
		Affects Park Operations and Venues	
		Affects Stadium	x
		Affects Planning Policy and Decisions Team	
Impact on Insurance		Affects Finance and Corporate Services	
Impact on Planning Conditions		Affects Regeneration and Community Partnerships	

There is a scope gap in the Stadium's ICT infrastructure. The base build provides for power and data and a dumb wiring system. E2O is obliged to provide operable telephone, security, video screens. These cannot be delivered without the purchase of additional switches/core switches.

The switches/core switches will be able to host the Fortress system, the jumbo screens, the IPTV, the Connected Stadium, the IP telephones and the EPOS

The additional IT equipment to be commissioned by E2O (LED system, potential digital wrap,...) will be able to use these switches/core switches as well (if additional ports are necessary on the switches, any costs to be incurred by E2O will be far lower than having a stand-alone network for this equipment).

Both parties benefit from the 70% discount obtained by the team of the VINCI on the CISCO equipment costs. Without the discount, the total costs for the IT equipment (only) would have been equal to £ 1,7M

- E2O bears £ 395k of the equipment costs (see below)
- LS185 bears the remaining CISCO equipment costs (including the mark-up of the integrator BT on the CISCO price) + costs of deployment/installation of the switches/core switches (BT).
- The equipment would be purchased by LS 185 to ensure cost, procurement, delivery and operational efficiency.

The transfer of funds would be administered as per the Control mechanism in the operating contract between E2O and LS 185.

Equipment to be purchased:

Part Description /Quantity

- 1.0 Catalyst 2960-X 24 GigE PoE 370W, 2 x 10G SFP+, LAN Base Cisco
- 2.0 Cisco Catalyst 3850 48 Port Full PoE IP Base Cisco 63
- 2.2 Cisco Catalyst 3850 2 x 10GE Network Module Cisco 63
- 3.0 Cisco Catalyst 3850 24 Port PoE IP Base Cisco 28
- 3.2 Cisco Catalyst 3850 2 x 10GE Network Module Cisco 28
- 4.0 10GBASE-SR SFP Module Cisco 208
- 5.0 Catalyst 6500 Enhanced 9-slot chassis,14RU,no PS,no Fan Tray Cisco 2
- 5.1 Catalyst 6509-E Chassis Fan Tray Cisco 2
- 5.3 Cat 6500 Sup 2T with 2 x 10GbE and 3 x 1GbE with MSFC5 PFC4 Cisco 2
- 5.8 Cisco CAT6000-VS-S2T IOS IP SERV FULL ENCRYPT Cisco 2
- 5.9 48 Port 10G with DC4 Cisco 2

complete this box

3. Impact of change on budget:

#N/A

Note, if this change includes virement of budgets the virement form also needs to be completed.	Budget £	Project	Finance Code
Expenditure		INFRA: Stadium Fit Out (cap)	CST1050
		0	#N/A
		0	#N/A
	TRANSACTION SUBTOTAL	395,000	
VAT	79,000		
TOTAL	474,000		
Funding		INFRA: Stadium - Project Contingency (cap)	CSPST99
		0	#N/A
		0	#N/A
	TRANSACTION SUBTOTAL	395,000	
VAT	79,000		
TOTAL	474,000		
	0	OK	

4. Impact of change on schedule:

#N/A

5. Who else will this change affect and how:

6. Impact of change on LLDC insurance:

#N/A

7. Impact of change on a Planning Obligation or Planning Permission:

#N/A

8. Impact of change on staffing numbers

#N/A

9. Date of Board approval (if Board approval required):

N/a

10. Justification for change:

11. Urgency required to implement change (state reason for urgency):

The Stadium has to be operational for 19 July and ICT equipment must be installed by 22 June.

12. Impact if the change is not approved:

Temporary ICT arrangements needed for 2015 events which will need to be replaced in 2016. Higher operational costs, and licensing/safety certificate (eg no electronic turnstile system).

13. Parties consulted, approvals outstanding and remaining challenges:

LLDC, E20, LBN. Equipment needs to be ordered and installed very quickly.

14. Impact on LLDC priority themes:

N/a

15. Impact on phasing:

Complete this section showing all affected project/ programme baseline values, proposed new value and impact on phasing for this financial year and the next 2 years.

Project / Workstream	14-15 qtr1	14-15 qtr2	14-15 qtr3	14-15 qtr4	14-15 total	15-16 qtr1	15-16 qtr2	15-16 qtr3	15-16 qtr4	15-16 total	16-17 full year	total
Profiling of Expenditure (net of VAT)												
CST1050					-		395,000			395,000		395,000
#N/A					-					-		-
#N/A					-					-		-
Total Expenditure	-	-	-	-	-	-	395,000	-	-	395,000	-	395,000
Profiling of Funding (net of VAT)												
CSPST99					-					-		-
#N/A					-					-		-
#N/A					-					-		-
Total Funding	-	-	-	-	-	-	-	-	-	-	-	-
Variance Expenditure vs Funding							- 395,000					395,000

Change Approval - distribution list. Project Manager to note by submitting this form, you are affirming that this change has NO IMPACTS to other projects than those you have listed and analysed as Interdependencies above

Change control number	0		Infrastructure CRF (Infrastructure use only)	0		
Project Manager or Senior Responsible Manager	Print Name		Signature		Date	
Executive Director - responsible for project (funding)	Print Name		Signature		Date	
Executive Director - responsible for project (expenditure)	Print Name		Signature		Date	
LLDC Executive Director of F&CS	Print Name		Signature		Date	

For Finance use only	Initial	Date
Coding vs name		
Expd't vs funding		
Phasing vs virement		

E20 Stadium LLP Change Request Form

Change Board	Rejected	Deferred	Approved
12			

Change request form	CRF 043		LLDC CCN (LLDC use only)
Date raised	11 June 2015		
Change control level	programme change		
Originator's name	[REDACTED]		
Description	Increase in height of the ticket transaction counters		
Project approvals Reference Number	FBC020		
Expenditure Project Name	INFRA: Stadium Tier 1 (cap)	Expenditure coding	CST1040
Funding Project Name	INFRA: Stadium - Project Contingency (cap)	Funding coding	CSPST99
Change Impact		(type 'X' where applicable)	
Scope	X	Schedule	X
		Cost/Budget	X
Budgets			
Affects Stadium funding			
Affects LLDC funding			Calls on LLDC funding will be subject to approval at LLDC Change Board

1. Summary
This change has been requested by the Stakeholder's and the Employer, the proposed heights to the ticket transaction counters from ground level are to change. Of the 20 ticket transaction windows 16 no. are to have a counter height of 1040mm and 4 are to have a counter height of 760mm from ground level. The estimate cost is £100,000 nett (excluding VAT) to be transferred from Project Contingency to the Tier 1. The QRA reference ST1368 is the origin of this change request budget.

2. Impact of the change on scope
The 760mm counter height transaction windows are to be positioned evenly at both ends of the row of transactions windows. The Project Manager notes that material to a different design is currently on order and that temporary measures may be necessary to have the shell and core of the ticket office clad in time for the summer Events. The Contractor is to update the design and issue to the Project Manager.

3. Impact of change on budget
No increase to budget. This change transfers £100,000 (nett excl VAT) from Project Contingency to the Tier 1 .

Note, if this change includes virement of budgets the virement form also needs to be completed.	Budget £	Project	Finance Code
Expenditure			
	100,000	INFRA: Stadium Tier 1 (cap)	CST1040
TRANSACTION SUBTOTAL	100,000		
VAT	20,000		
TOTAL	120,000		
Funding			
Note that any calls on LLDC funding will be subject to approval at LLDC Change Board			
	100,000	INFRA: Stadium - Project Contingency (cap)	CSPST99
TRANSACTION SUBTOTAL	100,000		
VAT	20,000		
TOTAL	120,000		
	0	OK	

4. Impact of change on schedule
£100,000 is re-scheduled from Project Contingency April 2016 to the Tier 1 in July 2015.

5. Who else will this change affect and how
Will affect no other party.

6. Impact of change on insurance
No impact on LLDC insurance.

7. Impact of change on a Planning Obligation or Planning Permission
No impact on planning obligation or planning permission on base scope.

8. Impact of change on staffing numbers
No impact on E20 staffing numbers.

9. Date of Board approval (if Board approval required)
No LLDC Board approval required or sought.

10. Justification for change
This change is necessary to facilitate the supply and installation of the ticket transaction counters by the Tier1 in July 2015.

11. Urgency required to implement change (state reason for urgency)
This change needs to be implemented in June 2015 to enable the Project Manager to transfer funds to the Tier 1 prior to the agreement of the Compensation Event. The PMI was issued in May 2015.

12. Impact if the change is not approved
Failure to approve in June 2015 will delay the installation of the ticket transaction counters in time for Event 2.

13. Parties consulted, approvals outstanding and remaining challenges
None required. No approvals required.

14. Impact on phasing

Complete this section showing all affected project/ programme baseline values, proposed new value and impact on phasing for this financial year and the next 2 years.

Project / Workstream	Pre 14/15 total	14-15 qtr1	14-15 qtr2	14-15 qtr3	14-15 qtr4	14/15 total	15-16 qtr1	15-16 qtr2	15-16 qtr3	15-16 qtr4	15-16 total	16-17 full year	total
Profiling of Expenditure (net of VAT)													
0	-					-					-		-
CST1040	-					-					-		-
CST1030	-					-					-		-
CST1040	-					-					-		-
CST1050	-					-					-		-
CST1040	-					-		100,000			100,000		100,000
CST1070	-					-					-		-
CSPST11	-					-					-		-
CSPST61	-					-					-		-
CSPST71	-					-					-		-
UNL	-					-					-		-
CSPST99	-					-					-		-
Total Expenditure	-	-	-	-	-	-	-	100,000	-	-	100,000	-	100,000
Profiling of Funding (net of VAT)													
0	-					-					-		-
CST1030	-					-					-		-
CST1040	-					-					-		-
CST1050	-					-					-		-
CST1040	-					-					-		-
CST1070	-					-					-		-
CSPST11	-					-					-		-
CSPST61	-					-					-		-
CSPST71	-					-					-		-
UNL	-					-					-		-
CSPST99	-					-					-	100,000	100,000
Total Funding	-	-	-	-	-	-	-	-	-	-	-	100,000	100,000
Variance Expenditure vs Funding								100,000			100,000	100,000	

Change Approval - distribution list. Project Manager to note: by submitting this form, you are affirming that this change has NO IMPACTS to other projects than those you have listed and analysed as Interdependencies above

Change request form	CRF 043	LLDC CCN (LLDC use only)	0	
Project Manager or Senior Responsible Manager	Print Name		Signature	Date
Director responsible for project or Executive Director	Print Name		Signature	Date
E20 Stadium Finance	Print Name		Signature	Date

For Finance use only	Initial	Date
Coding vs name		
Expend't vs funding		
Phasing vs virement		

E20 Stadium LLP Change Request Form

Change Board	Rejected	Deferred	Approved
13			

Change request form	CRF 044		LLDC CCN (LLDC use only)
Date raised	09 July 2015		
Change control level	programme change		
Originator's name	[REDACTED]		
Description	Operator Gap Analysis - Temporary Power Requirements of the Operator		
Project approvals Reference Number	FBC020		
Expenditure Project Name	INFRA: Stadium Tier 1 (cap)	Expenditure coding	CST1040
Funding Project Name	Corporate Capital Contingency	Funding coding	corp cap cont
Change Impact (type 'X' where applicable)			
Scope	X	Schedule	X
		Cost/Budget	X
Budgets			
Affects Stadium funding	X		
Affects LLDC funding	X	Calls on LLDC funding will be subject to approval at LLDC Change Board	

1. Summary
This change relates to providing a temporary upgrade to the power infrastructure to support the concessions in the Stadium for the 2015 Events in order to meet the higher power demands of the Operator. This change requests an estimated £1,000,000 nett (excluding VAT) to be transferred from Project Contingency to the Tier 1 prior to receiving budget costs from the Contractor. The cost will be reviewed in July 2015 when a quotation will be received from Balfour Beatty.

2. Impact of the change on scope
A significant gap exists between the Stadium base build power provision and the power requirements of DNC "the Operator's Catering Concessionaire" to meet their specific catering plan. Meeting these requirements on a permanent basis (should they be required permanently) will require a significant upgrade to the baseline Stadium power infrastructure which will involve new sub-stations and switch gear etc. Such work would not be planned until post 2015 events. For the 2015 Events the Operator is proposing a temporary solution using generators be put in place to meet the higher power demands of DNC. The Contractor is required to close 11No. of these increased requirements by way of the provision of stand-by generators and 2No. generator farms. Further temporary amendments are required in addition to those described above to modify the base build provision and close the scope gap for events power.
The Scope excludes the permanent power supplies which are required post the events period.

3. Impact of change on budget
No increase to budget. This change requests the transfer of £1,000,000 (nett excl VAT) from Corporate Capital Contingency to Tier 1 ST1040.

Note, if this change includes virement of budgets the virement form also needs to be completed.	Budget £	Project	Finance Code
Expenditure			
	1,000,000	INFRA: Stadium Tier 1 (cap)	CST1040
TRANSACTION SUBTOTAL	1,000,000		
VAT	200,000		
TOTAL	1,200,000		
Funding			
Note that any calls on LLDC funding will be subject to approval at LLDC Change Board			
	1,000,000	Corporate Capital Contingency	corp cap cont
TRANSACTION SUBTOTAL	1,000,000		
VAT	200,000		
TOTAL	1,200,000		
	0	OK	

4. Impact of change on schedule
£1,000,000 is forecasted to be scheduled in the Tier 1 WBS for July and August 2015.

5. Who else will this change affect and how
Affects E20, LLDC and the Operator.

6. Impact of change on insurance
No impact on LLDC insurance.

7. Impact of change on a Planning Obligation or Planning Permission
No impact on planning obligation or planning permission on base scope.

8. Impact of change on staffing numbers
No impact on E20 staffing numbers.

9. Date of Board approval (if Board approval required)
E20 Board approval required.

10. Justification for change
This change is necessary to provide temporary power requirements to the concession spaces and other areas as required by the Operator throughout the Event period.

11. Urgency required to implement change (state reason for urgency)
This change needs to be implemented in July 2015 to enable the A41Project Manager to implement the change and install the temporary generator's in time for the events.

12. Impact if the change is not approved
Failure to approve in July 2015 will result in inadequate power supplies for the Operator's concession spaces.

13. Parties consulted, approvals outstanding and remaining challenges
None required. No approvals required.

14. Impact on phasing

Complete this section showing all affected project/ programme baseline values, proposed new value and impact on phasing for this financial year and the next 2 years.

Project / Workstream	Pre 14/15 total	14-15 qtr1	14-15 qtr2	14-15 qtr3	14-15 qtr4	14/15 total	15-16 qtr1	15-16 qtr2	15-16 qtr3	15-16 qtr4	15-16 total	16-17 full year	total
Profiling of Expenditure (net of VAT)													
0	-					-					-		-
CST1040	-					-					-		-
CST1030	-					-					-		-
CST1040	-					-					-		-
CST1050	-					-					-		-
CST1040	-					-		1,000,000			1,000,000		1,000,000
CST1070	-					-					-		-
CSPST11	-					-					-		-
CSPST61	-					-					-		-
CSPST71	-					-					-		-
UNL	-					-					-		-
CSPST99	-					-					-		-
Total Expenditure	-	-	-	-	-	-	-	1,000,000	-	-	1,000,000	-	1,000,000
Profiling of Funding (net of VAT)													
0	-					-					-		-
CST1030	-					-					-		-
CST1040	-					-					-		-
CST1050	-					-					-		-
CST1040	-					-					-		-
CST1070	-					-					-		-
CSPST11	-					-					-		-
CSPST61	-					-					-		-
CSPST71	-					-					-		-
UNL	-					-					-		-
corp cap cont	-					-					-	1,000,000	1,000,000
Total Funding	-	-	-	-	-	-	-	-	-	-	-	1,000,000	1,000,000
Variance Expenditure vs Funding								1,000,000			1,000,000	1,000,000	

Change Approval - distribution list. Project Manager to note: by submitting this form, you are affirming that this change has NO IMPACTS to other projects than those you have listed and analysed as Interdependencies above

Change request form	CRF 044	LLDC CCN (LLDC use only)	0	
Project Manager or Senior Responsible Manager	Print Name	Signature	Date	
Director responsible for project or Executive Director	Print Name	Signature	Date	
E20 Stadium Finance	Print Name	Signature	Date	

For Finance use only	Initial	Date
Coding vs name		
Expend't vs funding		
Phasing vs virement		

E20 Stadium LLP Change Request Form

Change Board	Rejected	Deferred	Approved
15			

Change request form	55		LLDC CCN (LLDC use only)
Date raised	6th October 2015		
Change control level			
Originator's name	[REDACTED]		
Description	Infrastructure required for EE prior to the Rugby World Cup 2015		
Project approvals Reference Number	FBC020		
Expenditure Project Name	INFRA: Stadium Tier 1 (cap)	Expenditure coding	CST1040
Funding Project Name	INFRA: Stadium - Project Contingency (cap)	Funding coding	CSPST99
Change Impact (type 'X' where applicable)			
Scope	X	Schedule	X
		Cost/Budget	X
Budgets			
Affects Stadium funding	X		
Affects LLDC funding			Calls on LLDC funding will be subject to approval at LLDC Change Board

1. Summary:
This change requests £84,000 net (excluding VAT) to be transferred from Project Contingency to the Tier 1 CST1040 in order to support EE infrastructure through the design, supply and installation of power, containment, fibres & BWIC which has been instructed to the Tier 1 Contractor Balfour Beatty prior to the commencement of the Rugby World Cup 2015

2. Impact of the change on scope:
 1. power, containment & BWIC including
 1.1 TER1 power - supply, install, test & commission 2No 32 Amp single phase rotary isolators to be located directly above the ee equipment locations (fed from technical distribution boards). Additionally provide 2No 16mm2 earth cables from ee cabinets to local earth bar.
 1.2 back-of-bowl power - supply, install, test & commission 4No 32 Amp single phase rotary isolators adjacent to the installed ee cabinets in both back-of-bowl locations.
 1.3 back-of-bowl containment - supply & install 300mm wide cable tray across the top of each (2No) back-of-bowl enclosures (from cable route to roof) and to run down the side wall of the enclosure to facilitate the installation of ee co-axial & fibre cables
 1.4 back-of-bowl BWIC - in conjunction with the previously instructed ee fibres, provide requisite BWIC hoses (and make good following installation of cables) to enable cables to be installed from the back-of-bowl roof
 1.5 back-of-bowl enclosures - design, supply & install enclosures to the equipment installed at the 2No back-of-bowl enclosures. The new enclosures are required for security reasons only, shall be lockable and shall be designed to complement the finishes to the existing back-of-bowl enclosures. PMI 0235 approx £55,000 net excl VAT.
 2. additional fibre installations including
 2.1 supply, install, test and commission 1No 48 core, single mode fibre. This fibre is to be run from TER1 using the same route as detailed above, however, this fibre is not to be terminated within the back-of-bowl enclosure. This fibre is to be extended onto the roof level radial gantry where it shall be run to the circumferential gantry where it shall be terminated in a splitter unit. From this splitter unit, 1No 24 core, single mode fibre shall be run to the North West back-of-bowl enclosure where it shall be left coiled within the enclosure for extension, termination & testing once the EE equipment has been installed. Additionally, from the splitter, 1No 24 core, single mode fibre shall be run to the South-East back-of-bowl enclosure where it shall be left coiled within the enclosure for extension, termination & testing once the EE equipment has been installed. (PMI 231) approx £27,000 net excl VAT.
 3. EE Mobile Technology - to provide an overview to the Cellular Asset Management document: EE Design with Multi Beam Antennas for Olympic Stadium (PMI 223) approx £1,400 net excl VAT

3. Impact of change on budget:
This change will not result in an increase to the budget and will transfer £84,000 (net excluding VAT) from Project Contingency to Tier 1 CST1040. E20 will suitably arrange funding from EE for this change.

Note, if this change includes virement of budgets the virement form also needs to be completed	Budget £	Project	Finance Code
Expenditure	84,000	INFRA: Stadium Tier 1 (cap)	CST1040
TRANSACTION SUBTOTAL	84,000		
VAT			
TOTAL	84,000		
Funding	84,000	INFRA: Stadium - Project Contingency (cap)	CSPST99
TRANSACTION SUBTOTAL	84,000		
VAT			
TOTAL	84,000		
Note that any calls on LLDC funding will be subject to approval at LLDC Change Board	0	OK	

4. Impact of change on schedule:
Transfers budget from April 2016 into October 2015

5. Who else will this change affect and how:
LLDC is affected by this change as they request funding from

6. Impact of change on insurance:
No impact on E20 insurance

7. Impact of change on a Planning Obligation or Planning Permission:
No impact on planning obligation or planning permission.

8. Impact of change on staffing numbers
No impact on staffing numbers

9. Date of Board approval (if Board approval required):
No Board approval required

10. Justification for change:
This change relates to work carried out in August 2015 prior to the Rugby 26 15 Events

11. Urgency required to implement change (state reason for urgency):
This change needs to be approved in October 2015 in order for LLDC to arrange for funding from E20 and EE

12. Impact if the change is not approved:
Failure to approve the change will result in LLDC not being able to present the change to E20 and EE in order to agree funding arrangements

13. Parties consulted, approvals outstanding and remaining challenges:
E20 to be consulted and work to be reviewed with EE

14. Impact on phasing:

Complete this section showing all affected project/ programme baseline values, proposed new value and impact on phasing for this financial year and the next 2 years.

Project / Workstream	Pre 14/15 total	14-15 qtr1	14-15 qtr2	14-15 qtr3	14-15 qtr4	14/15 total	15-16 qtr1	15-16 qtr2	15-16 qtr3	15-16 qtr4	15-16 total	16-17 full year	total
Profiling of Expenditure (net of VAT)													
CST104G									84,000		84,000		84,000
0													
Total Expenditure									84,000		84,000		84,000
Profiling of Funding (net of VAT)													
CSPST99												84,000	84,000
0													
CST104D													
Total Funding												84,000	84,000
Variance Expenditure vs Funding									84,000		84,000	84,000	

Change Approval - distribution list. Project Manager to note: by submitting this form, you are affirming that this change has NO IMPACTS to other projects than those you have listed and analysed as interdependencies above

Change request form	55	LLDC CCN (LLDC use only)	0
Project Manager or Senior Responsible Manager	Print Name	Signature	Date
Director responsible for project or Executive Director	Print Name	Signature	Date
E20 Director	Print Name	Signature	Date

For Finance use only	Initial	Date
Cod no vs name		
Expend vs funding		
Phasing vs virement		

E20 Stadium LLP Change Request Form

Change Board	Rejected	Deferred	Approved
16			

Change request form	70	LLDC CCN (LLDC use only)
Date raised	12th November 2015	
Change control level		
Originator's name		
Description	Technical Design Review of Permanent Power Requirements and Implementation	
Project approvals Reference Number	FBC020	
Expenditure Project Name	INFRA: Stadium Tier 1 (cap)	Expenditure coding CST1040
Funding Project Name	INFRA: Stadium - Project Contingency (cap)	Funding coding CSPST99
Change Impact (type 'X' where applicable)		
Scope	X	Schedule
		X
		Cost/Budget
		X
Budgets		
Affects Stadium funding	X	
Affects LLDC funding		
Calls on LLDC funding will be subject to approval at LLDC Change Board		

1. Summary
This change requests £35,000 nett excluding VAT to be transferred to the Tier 1 CST1040 for initial design work required in November 2015 to suitable understand the magnitude of further changes required to the Stadium electrical infrastructure for permanent, up-graded power supplies to those kitchens / catering units that are currently being supplied using temporary generators on Site.

2. Impact of the change on scope
The impact of the changes on scope will be (i) an initial technical design review taking 3 weeks to complete (ii) (contractor / implementation) and design development following a full technical design together with the supply and installation of the permanent infrastructure to support the enhanced catering loads together with all associated BWIC, fire-stopping, making good, containment, distribution cables and controls. Additional impact considered is the effect on the Hospitality Spaces within the West Stand, including potential resequencing / programming of fit-out fabric works.

3. Impact of change on budget
This change will result in an increase to the budget.

Note, if this change includes virement of budgets the virement form also needs to be completed.	Budget £	Project	Finance Code
Expenditure	35,000	INFRA: Stadium Tier 1 (cap)	CST1040
TRANSACTION SUBTOTAL	35,000		
VAT			
TOTAL	35,000		
Funding	35,000	INFRA: Stadium - Project Contingency (cap)	CSPST99
TRANSACTION SUBTOTAL	35,000		
VAT			
TOTAL	35,000		
0		OK	

4. Impact of change on schedule
Changes the schedule between December 2015 and May 2016

5. Who else will this change affect and how
LLDC is affected by this change as they request funding from

6. Impact of change on insurance
No impact on E20 insurance.

7. Impact of change on a Planning Obligation or Planning Permission
No impact on planning obligation or planning permission.

8. Impact of change on staffing numbers
No impact on staffing numbers.

9. Date of Board approval (if Board approval required)
No Board approval required.

10. Justification for change
This change relates to work carried out in 2016 however prior to this the design commences in November 2015

11. Urgency required to implement change (state reason for urgency)
This change needs to be approved in November 2015 in order for design work to proceed in November 2015

12. Impact if the change is not approved
Failure to approve the change will result in the initial design work not commencing.




13. Parties consulted, approvals outstanding and remaining challenges
E20 to be consulted and work to be reviewed with EE.

14. Impact on phasing

Complete this section showing all affected project/ programme baseline values, proposed new value and impact on phasing for this financial year and the next 2 years.

Project / Workstream	Pre 14/15 total	14-15 qtr1	14-15 qtr2	14-15 qtr3	14-15 qtr4	14/15 total	15-16 qtr1	15-16 qtr2	15-16 qtr3	15-16 qtr4	15-16 total	16-17 full year	total
Profiling of Expenditure (net of VAT)													
CST1040						-			35,000		35,000		35,000
0						-					-		-
Total Expenditure	-	-	-	-	-	-	-	-	35,000	-	35,000	-	35,000
Profiling of Funding (net of VAT)													
CSPST99						-					-		-
0						-					-		-
CST1040						-					-		-
Total Funding	-	-	-	-	-	-	-	-	-	-	-	-	-
Variance Expenditure vs Funding									35,000		35,000		35,000

Change Approval - distribution list. Project Manager to note: by submitting this form, you are affirming that this change has NO IMPACTS to other projects than those you have listed and analysed as Interdependencies above

Change request form	70	LLDC CCN (LLDC use only)	0	
Project Manager or Senior Responsible Manager	Print Name		Signature	Date
Director responsible for project or Executive Director	Print Name		Signature	Date
E20 Director	Print Name		Signature	Date

For Finance use only	Initial	Date
Coding vs name		
Expend't vs funding		
Phasing vs virement		

E20 Stadium LLP Change Request Form

Change Board	Rejected	Deferred	Approved
19			

Change request form	71	LLDC CCN (LLDC use only)
Date raised	10th February 2016	
Change control level	programme change	
Originator's name	██████████	
Description	Permanent Supply Cables to LS185 / Delaware North Kitchens and Catering Spaces Part 1	
Project approvals Reference Number	FBC020	
Expenditure Project Name	INFRA: Stadium Tier 1 (cap)	Expenditure coding CST1040
Funding Project Name	Corporate Capital Contingency	Funding coding #N/A
Change Impact (type 'X' where applicable)		
Scope	Schedule	Cost/Budget
X	X	X
Budgets		
Affects Stadium funding	X	
Affects LLDC funding	X	
Calls on LLDC funding will be subject to approval at LLDC Change Board		

1. Summary
 Following CRF 44 presented at Change Board 13 concerning the instructed provision of temporary generators to various to serve various kitchen / catering spaces) which is currently reported "below the line" and not in the AFC and then the subsequent CRF 65 at Change Board 16 for the instruction of a design study to be undertaken to determine infrastructure changes required in order to amend the temporary condition to permanent), the Project Manager requests the approval in this CRF to proceed with the first part of infrastructure changes in relation to the West Stand kitchens only. The cost associated with the scope below is £228,000 nett excluding VAT.

2. Impact of the change on scope
 The Tier 1 Contractor is required to carry out the following LV distribution system modifications (based upon the Tier 1 Contractors design advice) which relates only to the 6No. kitchen units within the West Stand of the project. The Contractor shall take immediate action to facilitate this instruction in such a manner as to minimise disruption and further delays to the Portview ceiling programme.
 The works covered under this instruction include:-
 i. Second Floor Kitchen (L02-WS-038) supplied from TX10H has a revised load of 75kVA – No cable upgrade required however, a 10mm CPC is required – Protection device to be BS88 fuses (existing)
 ii. Second Floor Kitchen (L02-WS-043) supplied from TX11H has a revised load of 180kVA – Existing cable to be removed and replaced with a 1x4c 120mm cable with a new Protective Device as ABB MCCB Adjustable unit 300A
 iii. First Floor Kitchen (L01-WS-049) to be supplied from TX12T has a revised load of 150kVA – Existing 4c 185mm cable to be retained and provided with a new Protective Device as ABB MCCB Adjustable 300A.
 iv. First Floor kitchen (L01-WS055) to be supplied from TX02T has a revised load of 202kVA – Existing 4c 150mm cable to be retained and provided with a new Protective Device as ABB MCCB Adjustable 300A.
 v. First Floor Hosp. Catering (L01-WS-072) to be supplied from TX02T has a revised load of 183kVA – Existing 4c 150mm cable to be retained and provided with a Protective Device as ABB MCCB Adjustable 300A.
 vi. First Floor Hosp. Catering (L01-WS-074) to be supplied from TX13T has a revised load of 183kVA – Existing 4c 150mm cable to be retained and provided with a Protective Device as ABB MCCB Adjustable 300A.
 vii. All existing cables that are retained are to be "dressed" in a manner appropriate to their location utilising existing and new (where necessary) threaded rod / unistrut supports together with appropriate cleats (or similar).
 viii. Where cables (2No.) run on the external elevation of the West Stand (North & South elevations), they shall be pulled back and run (supported) above the external black soffit cladding.
 ix. Cable joints will be permitted, if required, in order to facilitate ease of installation / adjustment.
 x. Cables shall be routed, direct to the appropriate Switchboard (as noted above) utilising the existing (Crosby Electrical) cables as permanent installation.
 xi. Within each of the Level 01 Kitchens noted above, the existing (Crosby Electrical) wall mounted isolators shall be retained. These isolators shall be retested and refurbished (as necessary) with all "temporary" markings being removed.

3. Impact of change on budget
 This will result in an increase to the budget of £228,000 nett excluding VAT.

Note, if this change includes virement of budgets the virement form also needs to be completed.	Budget £	Project	Finance Code
Expenditure	228,000	INFRA: Stadium Tier 1 (cap)	CST1040
TRANSACTION SUBTOTAL	228,000		
VAT	45,600		
TOTAL	273,600		
Funding	228,000	TBA	
Note that any calls on LLDC funding will be subject to approval at LLDC Change Board			
TRANSACTION SUBTOTAL	228,000		
VAT	45,600		
TOTAL	273,600		
	0	OK	

4. Impact of change on schedule
 The part 1 works will have an impact on the Tier 1 programme for which £50,000 is included for disruption.

5. Who else will this change affect and how
 E20, LLDC and LS185 are affected by this change.

6. Impact of change on insurance
 No impact on E20 insurance.

7. Impact of change on a Planning Obligation or Planning Permission
 No impact on planning obligation or planning permission.

8. Impact of change on staffing numbers
 No impact on staffing numbers.

9. Date of Board approval (if Board approval required)
 No Board approval required.

10. Justification for change
 The changes are necessary in order to provide permanent upgraded supplies to the kitchens in the West Stand. These changes have been requested by LLDC in response to the Operator's requirements which are all additional to the base build.

11. Urgency required to implement change (state reason for urgency)
 Urgent in order for the Project Manager to instruct the works to the Tier 1 Contractor in February 2016 and thereby taking immediate action to minimise disruption and delay and ultimately cost.

12. Impact if the change is not approved
 Failure to approve this change will result in the Stadium having inadequate power supplies for the Operator's kitchen spaces in the West Stand.

13. Parties consulted, approvals outstanding and remaining challenges
 No other outstanding approval or remaining challenges.

14. Impact on phasing

Complete this section showing all affected project/ programme baseline values, proposed new value and impact on phasing for this financial year and the next 2 years.

Project / Workstream	Pre 14/15 total	14-15 qtr1	14-15 qtr2	14-15 qtr3	14-15 qtr4	14/15 total	15-16 qtr1	15-16 qtr2	15-16 qtr3	15-16 qtr4	15-16 total	16-17 full year	total
Profiling of Expenditure (net of VAT)													
CST1040						-				228,000	228,000		228,000
1						-					-		-
Total Expenditure	-	-	-	-	-	-	-	-	-	228,000	228,000	-	228,000
Profiling of Funding (net of VAT)													
0						-					228,000		228,000
0						-					-		-
CST1040						-					-		-
Total Funding	-	-	-	-	-	-	-	-	-	-	-	-	-
Variance Expenditure vs Funding										228,000	228,000		228,000

Change Approval - distribution list. Project Manager to note: by submitting this form, you are affirming that this change has NO IMPACTS to other projects than those you have listed and analysed as Interdependencies above

Change request form	71	LLDC CCN (LLDC use only)	0	
Project Manager or Senior Responsible Manager	Print Name	Signature	Date	
Director responsible for project or Executive Director	Print Name	Signature	Date	
E20 Director	Print Name	Signature	Date	

For Finance use only	Initial	Date
Coding vs name		
Expend't vs funding		
Phasing vs virement		

E20 Stadium LLP Change Request Form

Change Board	Rejected	Deferred	Approved
20			

Change request form	75	LLDC CCN (LLDC use only)
Date raised	9th March 2016	
Change control level	programme change	
Originator's name	[REDACTED]	
Description	Widening gangways for concert mode crowd flow	
Project approvals Reference Number	FBC020	
Expenditure Project Name	INFRA: Stadium Retractable Seating (cap)	Expenditure coding CST1070
Funding Project Name	E20	Funding coding
Change Impact (type 'X' where applicable)		
Scope	X	Cost/Budget X
Budgets		
Affects Stadium funding	X	
Affects LLDC funding	X	Calls on LLDC funding will be subject to approval at LLDC Change Board

1. Summary
The Employer has reviewed different options for crowd access and egress to the field of play for concert events in terms of operations, crowd safety and crowd modelling. The Employer's preferred option for concert crowd flow is the provision of a number of widened gangways (1,200mm to 3,200mm) on the east stand lower bowl which are temporarily put in place for the concert event and reinstated after the event. The Employers preferred option is a change from the contract reference design. The Employers Consultant has modelled the crowd flow from the field of play to the concourse and exit points and has advised the requirements for gangways in the east lower bowl as per attachment 1 and attachment 2. The cost of the works is included in the Relocatable Seating Supplemental Agreement for £740,000 nett excluding VAT which is part of a "Settlement Sum" and only payable upon compliance with the obligations set out in that agreement.

2. Impact of the change on scope
The Seating Contractor is to design, manufacture and install the modifications required to facilitate concert mode crowd flow on the east stand lower bowl Athletics Mode

- Design, manufacture and construction of modifications to the front balustrade of the east lower bowl
- Design, manufacture and construction of modifications to the wheelchair access platform to the rear of the east lower bowl to include a demountable section removed for concert events, tagged and stored.
- Design, manufacture and construction of modification, if required to the concourse (podium) level barriers
- Design, manufacture and construction of demountable handrails as required to the widened gangways
- Design, manufacture and construction of demountable half steps and extension of step nosings and additional row / aisle numbering
- Modification to seat rails, tagging, removal and storage of seats to provide wider gangways
- Provision of Operation and Maintenance manual including instruction for transitioning the gangways
- Provision of Health and Safety File and all certification and hand over documentation in accordance with the contract
- Undertake the role of Principal Designer for the design change

3. Impact of change on budget
This change results in a budget increase. This CRF requests £740,000 (nett excluding VAT) to be transferred from to Stadium Relocatable Seating WBS ST.70 funded 65% by LLDC Capital Contingency and 35% by NLI.

Note, if this change includes virement of budgets the virement form also needs to be completed.	Budget £	Project	Finance Code
Expenditure	740,000	INFRA: Stadium Tier 1 (cap)	CST1040
TRANSACTION SUBTOTAL	740,000		
VAT			
TOTAL	740,000		
Funding	481,000	LLDC Corporate Capital Contingency 65%	
Note that any calls on LLDC funding will be subject to approval at LLDC Change Board	259,000	NLI 35%	
TRANSACTION SUBTOTAL	740,000		
VAT			
TOTAL	740,000		
	0	OK	

4. Impact of change on schedule
The impact on the schedule is that these additional works are delivered in April and May 2016.

5. Who else will this change affect and how
No other party is affected by this change.

6. Impact of change on insurance
No impact on E20 insurance.

7. Impact of change on a Planning Obligation or Planning Permission
No impact on planning obligation or planning permission.

8. Impact of change on staffing numbers
No impact on staffing numbers.

9. Date of Board approval (if Board approval required)
No Board approval required.

10. Justification for change
The changes are necessary in order to facilitate concert mode crowd flow on the east stand lower bowl Athletics Mode.

11. Urgency required to implement change (state reason for urgency)
It is appropriate that this change is implemented in this month's change board meeting 20 at the same time that CRF 78 is agreed at change board as both NLI and LLDC are committed to both the changes and both are interlinked.

12. Impact if the change is not approved
Failure to approve this change will result in E20 not being able to honour the Sapa Supplemental Agreement which will ultimately result in the cancelling of the Concert Event.

13. Parties consulted, approvals outstanding and remaining challenges
No other outstanding approval or remaining challenges.

14. Impact on phasing

Complete this section showing all affected project/ programme baseline values, proposed new value and impact on phasing for this financial year and the next 2 years.

Project / Workstream	Pre 14/15 total	14-15 qtr1	14-15 qtr2	14-15 qtr3	14-15 qtr4	14/15 total	15-16 qtr1	15-16 qtr2	15-16 qtr3	15-16 qtr4	15-16 total	16-17 full year	total
Profiling of Expenditure (net of VAT)													
CST1040						-					-	740,000	740,000
Total Expenditure	-	-	-	-	-	-	-	-	-	-	-	740,000	740,000
Profiling of Funding (net of VAT)													
LLDC Corporate Capital Contingency 65%						-					-	481,000	481,000
NLI 35%						-					-	259,000	259,000
Total Funding	-	-	-	-	-	-	-	-	-	-	-	740,000	740,000
Variance Expenditure vs Funding													

Change Approval - distribution list. Project Manager to note: by submitting this form, you are affirming that this change has NO IMPACTS to other projects than those you have listed and analysed as Interdependencies above

Change request form	75		LLDC CCN (LLDC use only)	0		
Project Manager or Senior Responsible Manager	Print Name		Signature		Date	
Director responsible for project or Executive Director	Print Name		Signature		Date	
E20 Director	Print Name		Signature		Date	

For Finance use only	Initial	Date
Coding vs name		
Expend't vs funding		
Phasing vs virement		

E20 Stadium LLP Change Request Form

Change Board	Rejected	Deferred	Approved
21			

Change request form	84	LLDC CCN (LLDC use only)
Date raised	7th April 2016	
Change control level	programme change	
Originator's name	██████████	
Description	Permanent Power Upgrades Part 2	
Project approvals Reference Number	FBC020	
Expenditure Project Name	INFRA: Stadium Tier 1 (cap)	Expenditure coding CST1040
Funding Project Name	E20	Funding coding #N/A
Change Impact (type 'X' where applicable)		
Scope	X	Schedule
		X
Budgets		
Affects Stadium funding	X	
Affects LLDC funding	X	
Calls on LLDC funding will be subject to approval at LLDC Change Board		

1. Summary

CRF 071 was agreed at Change Board 19 for £228,000 excl VAT to carry out the first phase of the permanent catering space electrical supplies. Since then, the Operator (LS185) has confirmed final maximum demands for each space, these loads have been formally communicated to the Tier 1 Contractor and the Contractor has subsequently completed the design exercise for the permanent up-grade works. Due to timescales remaining (prior to the June 2016 Stadium Events), there is a requirement to reinstate temporary generation to various catering spaces in advance of the completion of the permanent works.

This CRF is in relation to the requirement for temporary power (generator) supplies to 11No. LS185 / DNC operated kitchens / kiosks. The basis of the provision of the generators shall be as detailed within the Contractors Design Report. The estimated cost of Part 2 works is £400,000 nett excl VAT. This excludes any delay and disruption costs resulting from the additional works and excludes Part 3 works.

2. Impact of the change on scope

Temporary power (generator) supplies to 11No. LS185 / DNC operated kitchens / kiosks. The basis of the provision of the generators shall be as detailed within the Contractors Design Report reference LC419-STA-MEE-E-REP-500-1034 issued to the Project Manager (via e-mail) on 30 March 2016 (attached). In order to facilitate the temporary supplies, 2No. Generator Farms are to be provided, as follows:

GENERATOR FARM 'A'

Generator Farm 'A' shall be located at Lower Ground Floor within the external space between the River Lea and the "Marathon Route" entrance to the Stadium (in the same location as the Generator Farm provided for the 2015 Events). The Generator Farm shall be economically sized (to suite the Maximum Demands provided by LS185 / DNC) and shall be provided as un-limited running synchronised sets complete with automatic control and fuel storage facilities. Fuel storage shall be sized to fully serve a full event without the need for re-fuelling. Generators shall be provided complete with a suitably rated TP&N Distribution Panel (adjacent) together with all necessary cabling from the Generators to the Distribution Panel.

From the Generator Farm Distribution Panel, suitably sized / rated SWA cables shall be run (on existing / new containment as appropriate) to wall mounted MCCB Panels (new) that shall be located within existing Switch-rooms as identified within the Contractors Design Report (in order to facilitate ease of relocation to permanent supplies following the 2016 events). From these new MCCB panels, existing / new cables (as detailed within the Contractors Design Report) are to run to the respective kitchen / kiosk. All previously installed temporary (Crosby Electrical provided) isolators shall be replaced with new units, appropriately sized.

GENERATOR FARM 'B'

Generator Farm 'B' shall be located at Lower Ground Floor in the space between the permanent South-East life safety / event continuation sets and the adjacent external bicycle racks. The Generator Farm shall be economically sized (to suite the Maximum Demands provided by LS185 / DNC) and shall be provided as un-limited running synchronised sets complete with automatic control and fuel storage facilities. Fuel storage shall be sized to fully serve a full event without the need for re-fuelling. Generators shall be provided complete with a suitably rated TP&N Distribution Panel (adjacent) together with all necessary cabling from the Generators to the Distribution Panel.

From the Distribution Panel, suitably sized / rated SWA cables shall be run (on existing / new containment as appropriate) to wall mounted MCCB Panels (new) that shall be located within existing Switch-rooms (in order to facilitate ease of relocation to permanent supplies following the 2016 events). From these new MCCB panels, existing / new cables (as detailed within the Contractors Design Report) are to run to the respective kitchen / kiosk. All previously installed temporary (Crosby Electrical provided) isolators shall be replaced with new units, appropriately sized.

3. Impact of change on budget

This will result in an increase to the budget of £400,000 nett excluding VAT.

Note, if this change includes virement of budgets the virement form also needs to be completed.	Budget £	Project	Finance Code
Expenditure	400,000	INFRA: Stadium Tier 1 (cap)	CST1040
TRANSACTION SUBTOTAL	400,000		
VAT			
TOTAL	400,000		
Funding	260,000	LLDC Corporate Capital Contingency 85%	
Note that any calls on LLDC funding will be subject to approval at LLDC Change Board	140,000	NLI 35%	
TRANSACTION SUBTOTAL	400,000		
VAT			
TOTAL	400,000		
	0	OK	

4. Impact of change on schedule

The Part 2 works will have a 1 month schedule impact on the Tier 1 programme of which the estimated delay and disruption cost of £1,000,000 is excluded.

5. Who else will this change affect and how

E20, Newham and LS185 are affected by this change.

6. Impact of change on insurance

No impact on E20 insurance.

7. Impact of change on a Planning Obligation or Planning Permission

No impact on planning obligation or planning permission.

8. Impact of change on staffing numbers

No impact on staffing numbers.

9. Date of Board approval (if Board approval required)

No Board approval required.

10. Justification for change

The changes are necessary in order to provide permanent upgraded supplies to the Stadium. These changes have been requested by LLDC in response to the Operator's requirements which are all additional to the base build.

11. Urgency required to implement change (state reason for urgency)

Urgent in order for the Project Manager to instruct the works to the Tier 1 Contractor in April 2016 and thereby taking immediate action to minimise disruption and delay and ultimately the cost of delivering the works.

12. Impact if the change is not approved

Failure to approve this change will result in the Stadium having inadequate power supplies for the Operator's Kiosk spaces in the Stadium and kitchen areas in the West Stand.

13. Parties consulted, approvals outstanding and remaining challenges

No other outstanding approval or remaining challenges.

14. Impact on phasing

Complete this section showing all affected project/ programme baseline values, proposed new value and impact on phasing for this financial year and the next 2 years.

Project / Workstream	Pre 14/15 total	14-15 qtr1	14-15 qtr2	14-15 qtr3	14-15 qtr4	14/15 total	15-16 qtr1	15-16 qtr2	15-16 qtr3	15-16 qtr4	15-16 total	16-17 full year	total
Profiling of Expenditure (net of VAT)													
CST1040						-					-	400,000	400,000
						-					-		-
Total Expenditure	-	-	-	-	-	-	-	-	-	-	-	400,000	400,000
Profiling of Funding (net of VAT)													
Corporate Capital Contingency 65%						-					-	260,000	260,000
NLI 35%						-					-	140,000	140,000
						-					-		-
Total Funding	-	-	-	-	-	-	-	-	-	-	-	400,000	400,000
Variance Expenditure vs Funding													

Change Approval - distribution list. Project Manager to note: by submitting this form, you are affirming that this change has NO IMPACTS to other projects than those you have listed and analysed as Interdependencies above

Change request form		84	LLDC CCN (LLDC use only)		0	
Project Manager or Senior Responsible Manager	Print Name		Signature		Date	
Director responsible for project or Executive Director	Print Name		Signature		Date	
E20 Director	Print Name		Signature		Date	

For Finance use only	Initial	Date
Coding vs name		
Expend't vs funding		
Phasing vs virement		