

**BOOKING FORM & CONTRACT FOR THE ONE OFF OR REGULAR
HIRE OF FACILITIES AT LEISURE CENTRES AND LIBRARIES**
(excluding hire by Schools)

BETTER
the feel good place

Copper Box Arena

LEISURE CENTRE / LIBRARY

Address Queen Elizabeth Olympic Park, London E20 3HB

Member of staff spoken to [REDACTED]

Date 22/03/2016

Please read this contract very carefully. If you are satisfied please sign and return to the address above. Please keep a copy for your records. For block bookings / multiple bookings you may only terminate contracts at the end of the three-month period; however we would appreciate as much notice as possible.

Failure to meet the contract conditions, abuse of our facilities or failure to meet the payment terms may result in us terminating your contract WITHOUT notice at which point you will be sent a settlement account. Recovery action will automatically be taken in the case of non-payment.

For Completion by the Hirer:

Name of person responsible for paying hiring fees/settling the account London Lions Basketball
(This person must sign this form on the reverse and is the Hirer for the purposes of this contract)

*Please note that before Better is able to raise an invoice in respect of any booking(s) requested on this form, we will need to obtain proof of your identity (or proof of authority if signing for an organisation) and current address, and may undertake a credit score rating check. By signing this form you agree to provide such information, and consent to such a check. Bookings may be refused at Better's absolute discretion and are not accepted until this contract is signed by Better and returned to the hirer upon receipt of required documents and satisfactory reports and checks.

Organisation London Lions Basketball UK Ltd Account No. ARS-016157
(if known)

Hirer's Contact Phone No. : Landline Mobile [REDACTED]

Email Address colly@londonlionsbasketball.com Fax Number

Invoice Address 1-5 Blackhorse Barns, Farncott, Nr Toddington W5 6HT

Nature of Booking Block Booking (Basketball)

Facility(ies) / area(s) being hired 1 and 2 halls

Equipment being hired Basketball hoops

Staff requested N/A

Day(s) & Time (s) Monday, Tuesday & Thursday 6pm-8pm | Tuesday 4pm-6pm (Community Club)

For block bookings please indicate below the actual dates within this Contract period. (These dates are currently available, it may occasionally be necessary for us to withdraw an individual date, in which case due notice and credit will be given.)

January

February

March

01 20 20 00 00 01 21 21 20 20 20 21

Special Note to Hirers regarding Party bookings at Leisure Centres:

Please remember that persons attending your Party will be charged the Centre Admission Fee unless they are Centre members. For pool parties, Hirers are provided with separate Pool Parties Rules which must be adhered to.

For Completion by Better

CHARGES AND FEES

Base Charge per session [redacted] Total No. of sessions 22 hours
Other charges (e.g. equipment) N/A Staffing / coaches per session N/A
Special requirements 3rd (5pm-7pm), 28th (11am-1pm), 29th (10am-12pm), 31st (11am-1pm)

TOTAL HIRE FEE for session/all sessions:

NET [redacted] VAT N/A TOTAL [redacted]
VAT will be applied where applicable

ID/Proof of Address details:

Documents provided: ID
Address

Checked by Date

(Better staff Name & Job Title)

For the hirer to read and sign:

I have received, read and understood the rules and regulations of hire and the centre or library's Normal Operating Procedures (NOP), and Emergency Action Plan (EAP) [delete if not applicable]

I have received a copy of the Pool Parties Rules and Swim Safety Rules and agree to comply with all requirements therein. [delete if not applicable]

I have received, read, understood and agree to the Terms and Conditions of Hire as provided and I confirm I intend to and will be legally bound by this booking contract. I confirm that the details provided in this booking contract are correct.

Hirer's Signature Date 08/04/2016
(Hirer as indicated at the top of this form whose ID has been checked)

Better staff signature... [redacted] Date 22/03/2016

Job Title Administration Assistant

Please return signed contract to the relevant centre or library.