

From: [foi](#)
To: [REDACTED]
Subject: FOI 16112 BB completion certificate
Date: 15 December 2016 15:06:00
Attachments: [Re 16112 BB completion certificate.msg](#)
[RE 16112 BB completion certificate.msg](#)

Dear [REDACTED]

In response to the two points you specified:

1. I will initiate a review of the request and consider the redactions made.
2. As mentioned in our email correspondence of 24 November (attached for reference), your information request reference 16112 was for the BB completion certificate. This request did not ask for the Public liability insurance – this was provided to you in our response 15-041, sent 2 September 2015 and resent to you on 24 November 2016, also attached for your reference.

Kind regards

[REDACTED]

From: [REDACTED] [mailto:[REDACTED]@gmail.com]
Sent: 15 December 2016 14:43
To: foi
Cc: [REDACTED]; [REDACTED]; [REDACTED]; [REDACTED]@ico.org.uk; [REDACTED]
Subject: Re: PUBLIC LIABILITY INSURANCE FOR THE OLYMPIC STADIUM

Dear Sirs

I now wish you to review your decision based on the following two points

1. You are now in contempt of the ECHR and in particular the Magyar Helsinki Bizottsag case 6th Nov 2016. In particular, there should be NO REDACTIONS .
2. None of the documents you provided make any reference to Public Liability Insurance of Lightning Protection as per my FOIA request.
3. I am somewhat concerned at the size and the gravity of the remedial check list but as it involves Balfour Beatty nothing surprises me.

For your information action and files

With thanks

[REDACTED]

On Thu, Dec 15, 2016 at 1:31 PM, foi <foi@londonlegacy.co.uk> wrote:
Dear [REDACTED].

Please find attached our response to your information request ref: 16112.

Yours sincerely

[REDACTED]
[REDACTED]
FOI/EIR Coordinator

London Legacy Development Corporation
Level 10
1 Stratford Place, Montfichet Road
London
E20 1EJ

Email: foi@londonlegacy.co.uk

Website: www.QueenElizabethOlympicPark.co.uk



Queen Elizabeth Olympic Park is now open. For more information please visit www.QueenElizabethOlympicPark.co.uk

From: [REDACTED] [mailto:[REDACTED]@gmail.com]

Sent: 28 October 2016 13:20

To: foi

Subject: Re: PUBLIC LIABILITY INSURANCE FOR THE OLYMPIC STADIUM

Dear [REDACTED]

In previous correspondence you informed me that Balfour Beatty would hand over a completion Certificate to you in 2016. Please may I have a copy of that Certificate please.

with thanks

Yours sincerely

[REDACTED]

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www.queenelizabetholympicpark.co.uk

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From: [REDACTED]
To: [foi](#)
Subject: Re: 16112 BB completion certificate
Date: 24 November 2016 15:55:37

OK [REDACTED] thank you for that clarification and I will await them.

[REDACTED]

On Thu, Nov 24, 2016 at 3:52 PM, foi <foi@londonlegacy.co.uk> wrote:

Dear [REDACTED].

The snag list will be included as it forms an appendix to the completion certificate. As mentioned earlier, we are reviewing the public interest in relation to this list as it forms part of the certification documentation.

Kind regards

[REDACTED]

From: [REDACTED] [mailto:[\[REDACTED\]@gmail.com](mailto:[REDACTED]@gmail.com)]
Sent: 24 November 2016 15:45
To: foi
Subject: Re: 16112 BB completion certificate

Dear [REDACTED]

Please extend my FOIA request to include a copy of the snag List

with thanks

[REDACTED]

On Thu, Nov 24, 2016 at 2:49 PM, foi <foi@londonlegacy.co.uk> wrote:

Dear [REDACTED].

Please see the email chain below. To clarify the situation, your original request 15-041 was threefold and requested the public liability insurance certificate, the completion certificate and the sport stadium safety certificate from Newham. The public insurance certificate and the safety certificate were provided to you. The completion certificate did not exist at that time. Your current request, reference 16112, was for the Balfour Beatty completion

certificate only.

I can confirm that we have the completion certificate, however in an appendix to that document is a snag list of issues outstanding in relation to Stadium at the time and the public interest needs to be considered in relation to some of the entries within this snag list.

We have not chosen to apply section 14 as we do not consider your request to be vexatious. Under FOIA we need to consider the public interest assessment where there may be harm if the information is released into the public domain.

Regards

[REDACTED]

From: [REDACTED] [mailto:[REDACTED]@gmail.com]

Sent: 24 November 2016 11:59

To: foi

Cc: [REDACTED]; [REDACTED]; [REDACTED]@ico.org.uk; [REDACTED]; [REDACTED]

Subject: Re: PUBLIC LIABILITY INSURANCE FOR THE OLYMPIC STADIUM

Dear [REDACTED]

I do not accept you should need any extra time to deal with my FOIA request and quite frankly, I do believe you are attempting to circumvent the FOIA and section 77 in particular.

I fervently believe there are life threatening dangers at the Olympic Stadium and your procrastination dealing with my FOIA could result in serious injuries or death. May I assist you and inform you that section 14/1 Vexatious exemption cannot be used on such FOIA requests in line with the recent Magyar Helsinki Bizottsage decision from the ECHR ref #18030/11.

Could you please clarify why you have not chosen to apply section 14/1 vexatious. As you are aware, my request is three fold and this issue ref Public Liability Insurance is HOGWASH because you simply need to take a photo copy of the Insurance Certificate and send it to me.

The reason for all this gobbledegook and time wasting is because the Capacity Crowd for the stadium is 30,000 and you are exceeding this capacity by 50% regularly, week in & week out thus, making the Stadium Insurance NULL AND VOID.

I remind you madam that obstruction of the FOIA and wilful breach of section 77 of the said act is UNLAWFUL.

With thanks

Yours sincerely

[REDACTED]
FOIA Campaigner and Social Watchdog

On Thu, Nov 24, 2016 at 10:54 AM, foi <foi@londonlegacy.co.uk> wrote:

Dear [REDACTED],

The Freedom of Information Act obliges us to respond to requests promptly and no later than 20 working days after receiving your request. However, when a qualified exemption applies to the information and the public interest test is engaged, the Act allows the time for response to be longer than 20 working days, and a full response must be provided within such time as is reasonable in all circumstances of the case.

We do, of course, aim to make all decisions within 20 working days, including in cases where we need to consider the public interest test. In this case, however, we have not yet reached a decision on where the balance of the public interest lies.

In your case we have estimated that it will take an additional 20 working days to reach a decision. Therefore, we plan to let you have a response by 23 December 2016. If it appears that it will take longer than this to reach a decision, we will keep you informed. If we are able to provide you with our response before this date, we will obviously do so.

The exemption that applies in relation to your request and that requires the extra time in order to consider the public interest are: section 31(1)(a) - Law enforcement. (1) Information which is not exempt information by virtue of section 30 is exempt information if its disclosure under this Act would, or would be likely to, prejudice (a) the prevention or detection of crime;

We will keep you informed of our progress and provide you with our response to your request as soon as we are able.

Yours sincerely

[REDACTED]

From: [REDACTED] [mailto:[REDACTED]@gmail.com]
Sent: 28 October 2016 13:20
To: foi
Subject: Re: PUBLIC LIABILITY INSURANCE FOR THE OLYMPIC STADIUM

Dear [REDACTED]

In previous correspondence you informed me that Balfour Beatty would hand over a completion Certificate to you in 2016. Please may I have a copy of that Certificate please.

with thanks

Yours sincerely

[REDACTED]

On Wed, Sep 2, 2015 at 5:45 PM, foi <foi@londonlegacy.co.uk> wrote:

Dear [REDACTED].

Please find attached our response to your information request ref: 15-041.

Yours sincerely

[REDACTED]

[REDACTED]
FOI/EIR Coordinator

London Legacy Development Corporation

Level 10

1 Stratford Place, Montfichet Road

London

E20 1EJ

Email: foi@londonlegacy.co.uk

Website: www.QueenElizabethOlympicPark.co.uk



Queen Elizabeth Olympic Park is now open. For more information please visit www.QueenElizabethOlympicPark.co.uk

From: [REDACTED] [mailto:[REDACTED]@gmail.com]

Sent: 09 July 2015 06:32

To: foi

Cc: [REDACTED]; [REDACTED]@ico.org.uk; [REDACTED]; [REDACTED]

Subject: PUBLIC LIABILITY INSURANCE FOR THE OLYMPIC STADIUM

London Legacy Authority.

Dear Sirs

Under protection of the FOIA 2000 ,please provide me with the following information for the Queen Elizabeth Sports Stadium in London:

- 1.A copy of your Public Liability Insurance Certificate
- 2.A copy of the COMPLETION CERTIFICATE.
- 3.A copy of the Sports Stadium Safety Certificate from Newham Council..

With thanks

Yours sincerely

[REDACTED]

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London Legacy Development Corporation, Level 10, 1 Stratford Place, Montfichet Road, London, E20 1EJ.

www.queenelizabetholympicpark.co.uk

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From: [foi](#)
To: [REDACTED]
Subject: RE: 16112 BB completion certificate
Date: 24 November 2016 15:56:00
Attachments: [15-041 response v1.0.pdf](#)
[Annex A Insurance certificate_redacted.pdf](#)
[Annex B Safety certificate_redacted.pdf](#)

Dear [REDACTED],

As requested please find attached the 15-041 response, dated 2nd September 2015.

Kind regards

[REDACTED]

From: [REDACTED] [mailto:[REDACTED]@gmail.com]
Sent: 24 November 2016 15:53
To: foi
Subject: Re: 16112 BB completion certificate

[REDACTED]

In your latest letter you stated that you had sent me a copy of the safety certificate and Public Liability insurance.

Please resend these as I don't appear to have them

On Thu, Nov 24, 2016 at 3:44 PM, alan dransfield <[REDACTED]@gmail.com> wrote:

Dear [REDACTED]

Please extend my FOIA request to include a copy of the snag List with thanks

[REDACTED]

On Thu, Nov 24, 2016 at 2:49 PM, foi <foi@londonlegacy.co.uk> wrote:

Dear [REDACTED]

Please see the email chain below. To clarify the situation, your original request 15-041 was threefold and requested the public liability insurance certificate, the completion certificate and the sport stadium safety certificate from Newham. The public insurance certificate and the safety certificate were provided to you. The completion certificate did not exist at that time. Your current request, reference 16112, was for the Balfour Beatty completion certificate only.

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We have not chosen to apply section 14 as we do not consider your request to be vexatious. Under FOIA we need to consider the public interest assessment where there may be harm if the information is released into the public domain.

Regards

[REDACTED]

From: [REDACTED] [mailto:[REDACTED]@gmail.com]

Sent: 24 November 2016 11:59

To: foi

Cc: [REDACTED]; [REDACTED]; [REDACTED]@ico.org.uk; [REDACTED]; [REDACTED]

Subject: Re: PUBLIC LIABILITY INSURANCE FOR THE OLYMPIC STADIUM

Dear [REDACTED]

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I fervently believe there are life threatening dangers at the Olympic Stadium and your procrastination dealing with my FOIA could result in serious injuries or death. May I assist you and inform you that section 14/1 Vexatious exemption cannot be used on such FOIA requests in line with the recent Magyar Helsinki Bizottsage decision from the ECHR ref #18030/11.

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With thanks

Yours sincerely

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We will keep you informed of our progress and provide you with our response to your request as soon as we are able.

Yours sincerely

[REDACTED]

From: [REDACTED] [mailto:[REDACTED]@gmail.com]
Sent: 28 October 2016 13:20
To: foi
Subject: Re: PUBLIC LIABILITY INSURANCE FOR THE OLYMPIC STADIUM

Dear [REDACTED]
In previous correspondence you informed me that Balfour Beatty would hand over a completion Certificate to you in 2016. Please may I have a copy of that Certificate please.

with thanks

Yours sincerely

[REDACTED]

On Wed, Sep 2, 2015 at 5:45 PM, foi <foi@londonlegacy.co.uk> wrote:
Dear [REDACTED].

Please find attached our response to your information request ref: 15-041.

Yours sincerely

[REDACTED]

[REDACTED]
FOI/EIR Coordinator

London Legacy Development Corporation
Level 10
1 Stratford Place, Montfichet Road
London
E20 1EJ

Email: foi@londonlegacy.co.uk

Website: www.QueenElizabethOlympicPark.co.uk



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From: [REDACTED] [mailto:[REDACTED]@gmail.com]

Sent: 09 July 2015 06:32

To: foi

Cc: [REDACTED]; [REDACTED]@ico.org.uk; [REDACTED]; [REDACTED]

Subject: PUBLIC LIABILITY INSURANCE FOR THE OLYMPIC STADIUM

London Legacy Authority.

Dear Sirs

Under protection of the FOIA 2000 ,please provide me with the following information for the Queen Elizabeth Sports Stadium in London:

- 1.A copy of your Public Liability Insurance Certificate
- 2.A copy of the COMPLETION CERTIFICATE.
- 3.A copy of the Sports Stadium Safety Certificate from Newham Council..

With thanks

Yours sincerely

[REDACTED]

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2 September 2015

INFORMATION REQUEST REFERENCE 15-041

Dear 

Thank you for your information request, received on 9 July 2015. You asked us to provide the following information under the Freedom of Information Act 2000 (FOIA):

“Please provide me with the following information for the Queen Elizabeth Sports Stadium in London:

- 1.A copy of your Public Liability Insurance Certificate*
- 2.A copy of the COMPLETION CERTIFICATE.*
- 3.A copy of the Sports Stadium Safety Certificate from Newham Council.”*

The London Legacy Development Corporation (Legacy Corporation) can confirm that they hold some of the information you have requested. I have responded following your order:

Q1. A copy of your Public Liability Insurance Certificate

Please find in attached a copy of the Public Liability insurance certificate (**Annex A**). Information has been redacted on this certificate. The information has been withheld under the following exemption:

Section 31 - Law enforcement.

(1)Information which is not exempt information by virtue of section 30 is exempt information if its disclosure under this Act would, or would be likely to, prejudice—

(a) the prevention or detection of crime

The section 31 exemption is a qualified exemption and subject to the prejudice test and the public interest test. Under the prejudice test we have to consider if disclosure of this information would, or would be likely to, prejudice the prevention of crime. Consideration is also given to the harm disclosing this information would be likely to cause, combined with other information already in the public domain (mosaic effect) or possibly released at a future date (precedent effect). The public interest test considers and balances the public interest in disclosing this information against the public interest in not disclosing this information and uses this assessment to decide whether there is sufficient justification in withholding this information under this exemption.

Information disclosed under the FOIA is considered to be public information, and while there is a presumption towards disclosure, consideration needs to be given as to who will have access to this information beyond the requestor, and the purposes for which they could use the information.

The Legacy Corporation have assessed the impact of releasing this information and consider that the public interest in this particular information would not benefit from this information being released into the public domain at this time. It is the view of the Legacy Corporation that the public interest in withholding the information outweighs the public interest in disclosing it.

Section 40(2) – personal information

*(2) Any information to which a request for information relates is also exempt information if—
(a) it constitutes personal data which do not fall within subsection (1), and
(b) either the first or the second condition below is satisfied.*

The section 40 exemption is absolute and is not subject to the public interest test. It is the standard practice of the Legacy Corporation to redact personal information unless consent to release the information has been received.

In this instance, the relevant condition that applies is section 40(2) whereby the information is defined as personal data within Section 1(1)(a) of the Data Protection Act 1998. The redacted information includes the name and contact details for the insurance agent. As we have not received consent of the data subject, release of the requested information at this time would contravene the first data principle under Schedule 2(1) of the Data Protection Act 1998.

Q2. A copy of the COMPLETION CERTIFICATE

The Legacy Corporation does not hold this information. The transformation contract with Balfour Beatty is not complete until 2016. There is no completion certificate for the Olympic Stadium at this time.

Q3. A copy of the Sports Stadium Safety Certificate from Newham Council

Please find in attached a copy of the Sports Stadium Safety Certificate from Newham Council (**Annex B**). Information has been redacted on this certificate.

Section 40(2) – personal information

*(2) Any information to which a request for information relates is also exempt information if—
(a) it constitutes personal data which do not fall within subsection (1), and
(b) either the first or the second condition below is satisfied.*

The section 40 exemption is absolute and is not subject to the public interest test. It is the standard practice of the Legacy Corporation to redact personal information unless consent to release the information has been received.

In this instance, the relevant condition that applies is section 40(2) whereby the information is defined as personal data within Section 1(1)(a) of the Data Protection Act 1998. As we have not received consent of the data subject, release of the requested information at this time would contravene the first data principle under Schedule 2(1) of the Data Protection Act 1998.

If you are unhappy with our response to your request and wish to make a complaint or request a review of our decision, you should write to:

Executive Director of Finance and Corporate Services
London Legacy Development Corporation
Level 10
1 Stratford Place
Montfichet Road
London
E20 1EJ

Please note: complaints and requests for internal review received more than two months after the initial decision will not be handled.

If you are not content with the outcome of the internal review, you may appeal directly to the Information Commissioner at the address given below. You should do this within two months of our final decision. There is no charge for making an appeal.


Further information on the Freedom of Information Act 2000 is available from the Information Commissioner's Office:

Wycliffe House
Water Lane
Wilmslow
SK9 5AF

Telephone 08456 30 60 60 or 01625 54 57 45

Website www.ico.gov.uk

Yours sincerely


FOI / EIR Co-ordinator
London Legacy Development Corporation



23 June 2015

TO WHOM IT MAY CONCERN

The St Botolph Building
138 Houndsditch
London
EC3A 7AW
Telephone 020 7528 4000
Direct Line 020 [REDACTED]

Dear Sir/Madam

Third Party Liability Insurance

We confirm that we act as insurance broker to London Legacy Development Corporation and have arranged the following insurances on their behalf:

The details appearing below are only a résumé of the insurances for the purpose of providing a rapid overview for ease of reference.

Type: Combined Liability Insurance

Insured: London Legacy Development Corporation (LLDC) and/or E20 Stadium LLP and/or Subsidiary Companies and/or Associated companies and/or their Representatives, Directors, Officers, Employees, Volunteers or Agents.

Address: Level 10, 1 Stratford Place, Montfichet Road. London, E20 1EJ. United Kingdom

Business: A public sector, not-for-profit organisation responsible for the long-term planning, development, management and maintenance of the Olympic Park and its facilities after the London 2012 Games.

Property owners, Property Development including regeneration of land, Property Management, Park operators and local planning authority.

Activities include but are not limited to:

- Long term planning, development, management and maintenance of the Queen Elizabeth Olympic Park and its facilities.
- The Ownership, Administration, Organisation, Management, Maintenance, Operators and Running of the Queen Elizabeth Olympic Park incorporating the various sports and entertainment venues and facilities therein including all associated activities.
- The Organisers and/or Promoters of various indoor and outdoor events including but not limited to sports, music and entertainment, as well, as all associated activities and incidental and supporting events forming part of



these Insured Events including pre-event preparation, planning, enforcement and post-event dismantling.

- Property Owners, Landlords and lessees of local properties.
- Upkeep of land adjacent to the Park including but not limited to stretches of the local Canal and land belonging to Lea Valley Regeneration Park Authority.
- The Legacy Corporation became planning authority within its Mayoral development area on 1 October 2012.

Period: From: 13 June 2015 To: 12 June 2016
Both days inclusive local standard time at Insured's address

Interest: To indemnify the Insured against all sums which the Insured shall become legally liable to pay as damages (whether contractually or otherwise) in respect of or consequent upon:

Section 1 Employers Liability:

In respect of Bodily Injury sustained by any Employee caused during the Period of Insurance within the Territorial Limits and arising out of and in the course of employment by the Insured in the Business.

Section 2 Public and Products Liability

In respect of accidental:

- A. Bodily Injury occurring
- B. Damage to material property occurring
- C. Trespass Nuisance or Obstruction occurring
- D. Personal and Advertising Injury offences committed

during the Period of Insurance within the Territorial Limits and arising in connection with the Business.

The Company will also pay Costs and Expenses in respect of any occurrence to which this Policy applies.

Limits of

Indemnity: Section 1 Employers Liability GBP [REDACTED] any one occurrence

Section 2 Public and Products Liability GBP [REDACTED] including costs any one occurrence, but limited to GBP [REDACTED] in the aggregate during the period each in respect of both Products Liability and Pollution Liability.

Subject to an Excess of GBP [REDACTED] each and every claim in respect of property damage only



Situation: United Kingdom

**Jurisdictional
Scope of the
Policy:** Worldwide

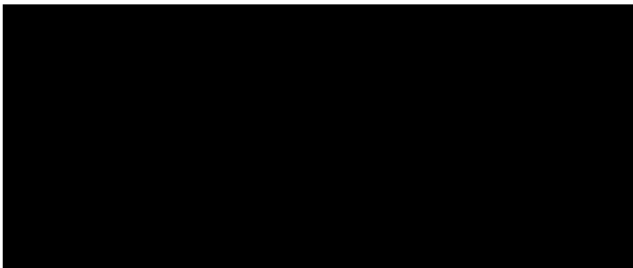
Conditions: As per the Ace's Combined Liability wording.

Insurers: Ace European Group Limited.

All of the above statements have been made in good faith and are a resume of the insurance cover in force as at the date of this letter (which remains subject to the full terms and conditions of the policy issued by insurer(s)). Should the insurance cover be cancelled, assigned or changed in any way during the period of the insurance, neither we, nor the insurer(s) accept any obligation to notify any recipient of this letter. Notwithstanding the issuance of this letter, we are and remain solely the agent of our client(s), as defined, and owe no duties to any recipient of this letter.

This letter has been provided on the instructions of our client and is correct at the date of issue.

Yours faithfully



Partner | Sport, Media and Entertainment | Financial Lines Group | JLT Specialty Limited
The St Botolph Building | 138 Houndsditch | London | EC3A 7AW



SAFETY OF SPORTS GROUND ACT 1975

AS AMENDED

**GENERAL SAFETY CERTIFICATE
FOR A DESIGNATED GROUND
KNOWN AS**

**The Stadium
Queen Elizabeth Olympic Park
Stratford
London
E20 2ST**

SAFETY AT SPORTS GROUND ACT 1975

AS AMENDED

GENERAL SAFETY CERTIFICATE

ARRANGEMENT

GENERAL SAFETY CERTIFICATE

APPENDIX 1 OPERATIONS MANUAL

APPENDIX 2 PERMITTED NUMBERS OF SPECTATORS

APPENDIX 3 SPECIFIED ACTIVITIES

APPENDIX 4 GENERAL GROUND ARRANGEMENT DRAWINGS

**APPENDIX 5 SCHEDULE OF AMENDMENTS TO THE GENERAL SAFETY
CERTIFICATE**

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CERTIFICATE**

SAFETY OF SPORTS GROUNDS ACT 1975 AS AMENDED

INFORMATION

It is important to know all the provisions of the Safety of Sports Grounds Act 1975, which are relevant to stadia within its scope.

The following points are particularly important but reference should be made to the Act itself for authoritative information.

(i) Right of Entry and Inspection

Section 11 of the Act gives to authorised officers the power to enter and inspect a sports ground and to make any inquiries as are considered necessary for the purposes of the Act. Authorised officers also have power to examine records of attendance at the ground and records relating to the maintenance of safety at the ground.

(ii) Alterations and Extensions

Section 8 of the Act requires notice to be given to the Council before work is begun on any proposed alteration or extension to the stadium.

(iii) Offences and Penalties

For the following offences, that is to say: -

(a) Contravening any term or condition of this certificate (otherwise than in pursuance of a prohibition notice), admitting spectators to the sports ground at a time when no application for a safety certificate has been made or where a certificate does not relate to the current sports ground or has been withdrawn, surrendered or cancelled; or in contravention of a prohibition notice, the penalty is, on summary conviction, a fine not exceeding the statutory maximum or, on conviction on indictment, a fine or imprisonment for a term not exceeding two years, or both.

(b) Knowingly or recklessly making a false statement or producing, signing, furnishing or otherwise making use of a document containing a false statement, or

(c) Failing to give notice of an alteration or extension to the sports ground or obstructing an authorised officer, the penalty is on summary conviction, a fine not exceeding level 5 on the standard scale.

(iv) Prohibition Notices

Section 10 of the Act (as amended) provides that if the local authority are of the opinion that the admission of spectators to a sports ground or any part of a sports ground involves or will involve a risk to them so serious that, until steps have been taken to reduce it to a reasonable level, admission of spectators to the ground or that part of the ground ought to be prohibited or

restricted, the authority may serve a notice (referred to as a "prohibition notice") on the Holder of the general safety certificate or the person responsible for the management of the ground, prohibiting or restricting the admission of spectators.

(v) **Appeals**

Section 5(3) of the Act (as amended) provides that an interested party may appeal to a Magistrates' Court against the inclusion of anything in, or the omission of anything from, a safety certificate.

(vi) **Transfer of the Certificate**

If the Holder of the safety certificate ceases to be the person responsible for the management of the ground, an application must be made to the Council for the transfer of the certificate to some other qualified person.

(vii) **Other Legislation/guidance**

The holder should be aware that apart from the legislation detailed in (i) above there may be other acts and guidance that apply to the sports ground. These include health and safety legislation, legislation relating to people with disabilities, civil contingencies legislation, The Regulatory Reform Fire Safety Order (2005), Sports Ground and Stadia Guide No.4: 'Safety Management' document and any other specific pieces of legislation or guidance that may have relevant safety implications.

NOTE: No temporary variation of the terms and conditions of the certificate will be permitted other than in accordance with the terms and conditions of any relevant letter of consent by the certifying authority

SAFETY OF SPORTS GROUNDS ACT 1975

GENERAL SAFETY CERTIFICATE

The Stadium, Queen Elizabeth Olympic Park.

1. In exercise of the powers conferred by the Safety of Sports Grounds Act 1975 (as amended) and all other enabling powers, the London Borough of Newham ("the Council") hereby issues to: -

London Stadium 185 Ltd,

("The Holder"), this General Safety Certificate in respect of The Stadium, Queen Elizabeth Olympic Park, London E20 2ST, being a sports ground designated by Order of the Secretary of State as requiring a Safety Certificate.

2. This Certificate includes the Appendices and Drawings attached hereto.
3. The words used in this Certificate and the appendices attached hereto shall have the meaning assigned to them by the Safety of Sports Grounds Act, 1975, the Fire Safety and Safety of Places of Sport Act, 1987 and current edition of the Guide to Safety at Sports Grounds.
4. The Holder shall retain control over the whole and each part of the sports ground and shall take all necessary precautions for the reasonable safety of spectators admitted to the sports ground. The responsibility for the safety of spectators at the sports ground lies at all times with the Holder.
5. The Holder shall inform the Council of the name of the person at senior level in the organisation who is responsible for safety policy and its implementation, together with those of the safety officer and deputy safety officers who shall be of sufficient competence, status and authority to take responsibility for spectator safety and be able to authorise and supervise safety measures. Either the safety officer or a nominated deputy shall be present at any event during which spectators are admitted to the ground.
6. Unless a nominated Safety Officer or Deputy Safety Officer whose appointment has been notified to the Council, is present, the capacity of the sports ground will be zero.
7. The Holder shall ensure compliance with the terms and conditions of this certificate at all times the sports ground is in use for a specified activity.
8. The use of the sports ground for spectator events under this General Safety Certificate is restricted to those activities specified in Appendix 3 and is subject to the terms and conditions set out in this Certificate. No ancillary activities, apart from those listed in Appendix 3, are permitted without the prior written consent of the Council.

9. The Holder shall produce and comply with a written statement of safety policy for spectators and employees, outlining the chain of command, and covering the safety objectives and the means of achieving them and take steps to ensure that it is known and understood by all staff and voluntary workers who may be involved in ground operations. The Holder shall also ensure that the policy is reviewed annually and revised as necessary. A copy shall be included in the operations manual and a copy of the policy shall be forwarded to the Council.
10. The Holder shall maintain and comply with all sections of the Operations Manual at appendix 1 which relates to the safety of spectators at the sports ground.

Note: It should include but not be limited to: - the safety policy statement, the written spectator safety policy statement, the chain of command, the steward training policy, the stewarding plan, planned preventative maintenance schedule, medical plan, fire risk assessment, event day procedures, contingency plans, capacity calculations, on site vehicle movement and parking plan, the method of ensuring the safety of persons, site plans (which must include details and widths of all Ingress/Egress gates, doors and/or number of turnstiles) and details of safety equipment. The Operational Manual shall be forwarded to the Council and emergency services and attached to this certificate.

11. The Holder shall ensure that the maximum number of spectators that may be admitted at any one time to the sports ground and to each part thereof shall not exceed the capacities specified in Appendix 2, and shall also ensure that any measures for managing crowds prescribed in the Operations Manual and this certificate are observed.
12. The Holder shall, on the basis of a risk assessment, identify and apply precautions to prevent the outbreak and spread of fire; measures to ensure the safety of spectators should fire break out; provision and maintenance of fire safety equipment and the training of staff to deal with an outbreak of fire. These shall be set out in a fire safety plan in Section 6 of the Operations Manual, a copy of which is Appendix 1 to this Certificate.
13. The Holder shall, on the basis of a risk assessment, identify and apply procedures for the operation of all electronic podium exit gates. These procedures shall be set out in the Operations Manual, a copy of which is Appendix 1 to this Certificate.
14. The Holder shall undertake or commission a medical risk assessment from a competent person or organisation. In undertaking this assessment the local ambulance NHS trust, crowd doctor and first aid providers should be consulted. From the results of this assessment the Holder shall produce a medical plan defining the levels of medical and first aid provision for staff and spectators at the sports ground which shall be set out in Section 5 of the Operations Manual, a copy of which is at Appendix 1 to this certificate.

15. After conducting all the necessary risk assessments, the holder shall produce detailed capacity calculations in accordance with the guidance set out in the current edition of the Guide to Safety at Sports Grounds. These calculations shall be reviewed at least once a year, after any structural changes made at the sports ground and/or after any incident that involves implementing the Holder's emergency plans. The calculations shall be submitted to the council. The Holder may within this document specify different capacities for different events that might be held within the Sports Ground.
16. The Holder shall, on the basis of a risk assessment, identify the equipment, permanent staff, safety management personnel, stewards and others necessary to monitor, direct, guide, manage and assist spectators during specified activities. Details of the equipment to be provided, the level of staffing and the training given to those staff shall be set out in Section 13 of the Operations Manual, a copy of which is at Appendix 1 to this Certificate.
16. The Holder shall, on the basis of a risk assessment, identify the inspections and testing of structures, equipment and systems necessary to ensure the reasonable safety of spectators. The Holder shall set out the frequency of the inspection and testing in Section 14 of the Operations Manual, a copy of which is at Appendix 1 to this certificate. The frequency of any such inspection and test should not exceed the frequency indicated by the equipment manufacturer.

The Holder shall keep a record of all inspections and tests specified in the Operations Manual. These records shall be available for inspection by authorised officer's at all reasonable times.
17. The Holder shall assess in writing, the risk of incidents prejudicing public safety or disrupting normal operations and produce a plan of action to deal with all contingencies. The plan of action shall be produced in consultation with the Police, Fire Brigade, Ambulance Service and the Council. The plan of action shall cover all reasonably foreseeable contingencies up to and including the need for total evacuation of the stadium and shall identify appropriate individuals and their respective tasks. The Holder shall set out the plan of action in Section 8 of the Operations Manual a copy of which is at Appendix 1 to this certificate. The plans shall be reviewed annually, after any incident, near miss or exercise.
18. The plan of action shall also be reviewed when any permanent or temporary change is made to the structures or installations at the ground. Where following any review the Holder revises the plan of action, details of the revisions should be forwarded to the council.
19. The Holder shall also carry out training exercises at least once a year so as to ensure the emergency procedures as set out in the "plan of action" operate correctly. The Holder shall notify the Council, the police and the other emergency services not less than 14 days before a training exercise is to take place to enable them to observe the standards of staff training. Details of training exercises, including its duration, the instruction provided and the personnel involved shall be entered in a log book.
20. The Holder shall use his or her best endeavours to agree a Statement of Intent with the police over their respective roles.

21. The Holder shall give not less than 35 days Notice to the Council, Police, Fire Brigade and Ambulance Service of all forthcoming specified events, together with details of any activity that might require a change to this certificate and not less than 3 months Notice before the sports ground is used for Group C activities specified in Appendix 3. The 35 days notice can be waived by agreement with the Council.
22. The Holder shall notify the Council, in writing, at least 28 days before any change of circumstances affecting this certificate. Any changes, which may involve alterations or conditions at the ground, shall be accompanied by sufficient information: -
- (a) Such information shall include two sets of drawings to an appropriate scale to clearly show the proposed works, capacity calculations and risk assessments and such other drawings as may be necessary,
 - (b) Such calculations, risk assessments and other details as are necessary, or are further required by the council to enable them to undertake the necessary consultation and to make an informed decision on the application.
23. No alteration or addition shall be made to the sports ground or its structures or installations without the prior written consent of the Council.
24. No specific activity, which is specially presented for children, shall take place until the Council's consent has been given in writing. At least 28 days notice in writing shall be given to the Council of any intention to provide such a specified activity.
25. The Holder shall draw up and keep up to date plans showing the layout of the sports ground, buildings, equipment, and all details considered necessary by the Council in connection with the Safety Certificate and shall upon request supply the Council with copies.
26. This Certificate is issued without prejudice to other legislation controlling the construction or use of sports grounds or buildings or otherwise affecting the Holder and does not invalidate any statutory obligation upon the Holder. The specific requirements of this certificate shall not be regarded as the limit of the obligation placed on the Holder to take all necessary precautions for the reasonable safety of spectators admitted to the sports ground.
27. The Council will review this Certificate annually.

London Borough of Newham
Newham Dockside
1000 Dockside Road
London
E16 2QU

(The Officer appointed for this purpose)

Date:

17th July 2015.

APPENDIX 1
Operations Manual

APPENDIX 2

PERMITTED NUMBERS OF SPECTATORS

The maximum number of spectators that may be admitted to the sports ground at any one time shall be restricted to the capacity as set out in the Capacity Calculations as required under Section 15 of this certificate, but shall at no time exceed 35,000 persons.

APPENDIX 3

SPECIFIED ACTIVITIES

ACTIVITIES COVERED BY THE CERTIFICATE

The activities covered by this certificate are as follows: -

**Group A Athletics-Track and Field;
Rugby Union;
Rugby League;**

**Group B Fetes and similar functions;
Rallies and mass meetings;
Religious conventions;
Film exhibitions;
Plays;
Marching bands;
Entertainment provided on a event day as a separate event involving artistes, musicians, singers and other performers but excluding concerts commonly known as pop concerts.**

Any pre-event entertainment, including live music and dancing, shall not be commenced until the gates to the sports ground have been opened for the admittance of the public to the activities listed above and covered by the terms and conditions of the certificate.

APPENDIX 4

GENERAL GROUND ARRANGEMENT DRAWINGS

LIST OF DRAWINGS

CERTIFICATE DRAWING NO.	ARCHITECTS DRAWING NO.	DESCRIPTION
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To Be supplied.

APPENDIX 5

AMENDMENTS TO GENERAL SAFETY CERTIFICATE

DATE OF ISSUE

- 1. Date: 30th June 2015 Issue 01.**
- 2. Date: 17th July 2015 Issue 02.**

APPENDIX 6

DOCUMENTS TO BE KEPT WITH THE GENERAL SAFETY CERTIFICATE

1. Statement of Intent
2. All risk assessments for the sports ground
3. Safety Officers Job Description
4. Regulatory Reform Order (Fire Safety) Risk Assessments
5. Copies of any Council letters giving permission as required within this document.