

SIW stakeholder activity roles and responsibilities

Introduction

This document outlines the engagement and information sharing activity for the Specified Infrastructure Works within East Wick and Sweetwater. It focuses in particular on:

- the upgrade of bridge H14; and
- the development of bridge H16.

The principle of the upgraded H14 bridge, the construction of bridge H16 and the N-S highways link was established by Legacy Communities Scheme (LCS) outline planning permission. This was granted in September 2012.

Therefore the objectives of the engagement and information sharing activity will be to:

- Outline the strategic rationale for the works and the contribution to wider connectivity aspirations
- Acknowledge previous comments received from consultees
- Outline how the bridges fit within the Sweetwater neighbourhood and the timings for future consultation
- Outline the proposed designs and illustrate the proposed materials
- Outline the proposed construction method and mitigation measures to reduce disturbance to residents/businesses (if known)
- Develop an understanding of role of the bridges in the local and Park street hierarchy and likely number of trips
- Update on bus routes and highway adoption of the bridge
- Next steps and timings

Tenants, adjacent residents, local business and public

Activity with these organisations will be led by **LLDC**.

Organisation	Date and time	Location	Who attend	Nature of engagement	Materials required
Omega Works / Crown Wharf managing agent and residents	12 th July	Stour Space	LLDC BB Design team JV	Design workshop session- invite only session	Drawings and plans of H14
Vittoria Wharfs tenants	14 th July	Vittoria Wharf	LLDC BB(TBC)	Drop in session for tenants	Drawings of H16 Plans of H16 Printed as plans to be

					received in time for the meeting
Hackney Wick and Fish Island CIG	8 th July 9:30am	Venue in HW/FI to be confirmed	LLDC JV	Engagement- update at meeting informing people that the drop in sessions are happening	Flyers
Park Panel	11 th July- 6pm	Podium	LLDC BB/JV	Engagement- update at meeting	Presentation
Omega Works / Crown Wharf residents	13 th July 16:00-20:00	TBC Stour Space or at Omega Works	LLDC BB Design team	Engagement	Exhibition boards
General public and local businesses	14 th July afternoon 15:00-20:00	Stour Space	LLDC BB Design team	Engagement drop in session	Exhibition boards
General public and local businesses	16 th July 11:00- 16:00	Hub67	LLDC BB Design team	Engagement drop in session	Exhibition boards

Required materials and input

Material	Content	Input required and what
Flyer public	Details the dates of the public drop in sessions	LLDC only
Flyer Omega Works	Details the date for their session and the public drop in sessions	LLDC only
Website page	Details of the activity taking place and an overview of the proposals. Boards to be uploaded.	LLDC
Presentation for Park Panel	Details on the proposals, construction programme and timings	Balfour Beatty to produce should be based on the QRP and BEAP presentations.
Exhibition boards	Introduction, background and details on the proposals	LLDC to produce. Content required from Balfour Beatty, JV and Quod- see table below for details

Branding

Will be simple, using Park branding and will include LLDC's and the JV's logo.

Exhibition story board

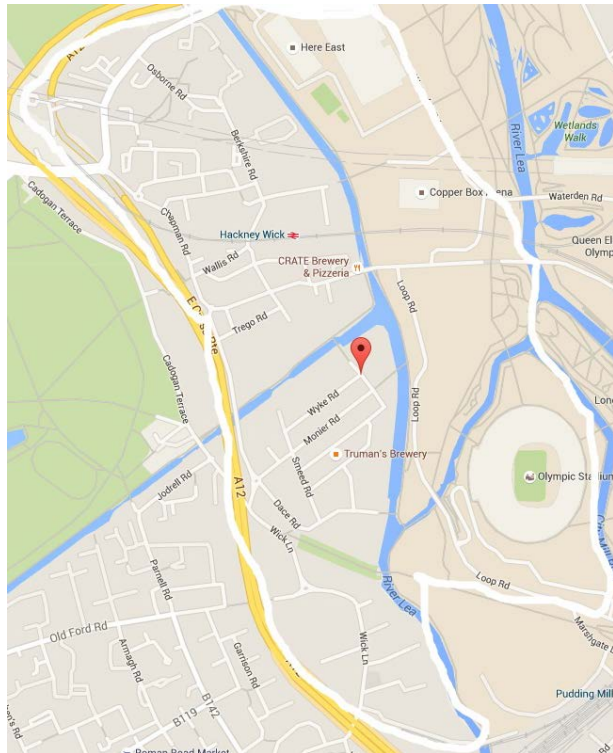
The below is a draft story board which will need to be developed and refined as material and content is available. To support the development of the exhibition materials the BEAP presentation will be used initially to develop the materials and then updated with the information from the QRP presentation materials. It is intended that the materials being prepared for other presentations and the planning application will be used and no new materials are required. The initial drawings and visuals will be used as placeholders so that the boards can be laid out.

Board	Content from who
<p>Introduction</p> <ul style="list-style-type: none"> • About the project • Who involved • Current planning status H14, H16, H-S Highway Link • Site aerial 	<p>LLDC</p>
<p>Background</p> <ul style="list-style-type: none"> • Aims and objectives- link with Local Plan objectives • Sweetwater link • Highlight changing area • Connectivity wider context • H-S link and the new route 	<p>LLDC</p>
<p>The sites- where are we talking about</p> <ul style="list-style-type: none"> • Aerial – highlighting the bridges and H-S • Wider area map • Opportunities and constraints 	<p>Balfour Beatty and design team</p> <ul style="list-style-type: none"> • Site images • Copy
<p>H14</p> <ul style="list-style-type: none"> • Proposed designs • Materials • Mitigation measures 	<p>Balfour Beatty and design team</p> <ul style="list-style-type: none"> • Drawings and plans • Precedent images
<p>H16</p> <ul style="list-style-type: none"> • Proposed designs • Materials 	<p>Balfour Beatty and design team</p> <ul style="list-style-type: none"> • Drawings and plans • Precedent images

<ul style="list-style-type: none"> • Mitigation measures 	
<p>Timings and next steps</p> <ul style="list-style-type: none"> • Planning programme • Construction programme • Opening programme 	<p>Balfour Beatty and Quod</p>

Target area

The below outlined in white is the indicative target area for the local flyer drop in addition to email notifications to local residents and networks.



Programme- draft

- Confirm dates and book venues- 27th May
- Produce general flyer – by 3rd June
- Produce Omega Works flyer – by 3rd June
- Issue Omega Works flyer- w/c 27th June
- General flyer distribution and publicity w/c 27th June
- Exhibition boards:
 - Draft content received from Balfour Beatty and Quod – w/c 6th June-
 - Initial draft produced –w/c 13th June
 - Revised draft produced – after 7th July
 - Sign off -12th July
 - Print – 12th July

Statutory and technical stakeholders

Activity with these stakeholders to be led by **Balfour Beatty** and **Quod** as appropriate. LLDC will have a greater involvement with a number of stakeholders and these are highlighted below.

Organisation	Name	Date and time	Location	Who attend	Nature of engagement	Materials required
TfL				BB Design team Quod	Consultation 1-2-1 meeting	Drawings
London Borough of Tower Hamlets				BB Design team Quod	Consultation 1-2-1 meeting	Drawings
London Borough of Hackney				BB Design team Quod	Consultation 1-2-1 meeting	Drawings
CRT				BB Design team Quod LLDC	Consultation 1-2-1 meeting	Drawings

Environment Agency				BB Design team Quod	Consultation 1-2-1 meeting	Drawings
PPDT		various	LLDC	BB Design team Quod LLDC	Consultation 1-2-1 meeting	Drawings
Thames Water				BB Design team Quod LLDC	Consultation 1-2-1 meeting	Drawings
DRET				BB Design team Quod LLDC	Consultation 1-2-1 meeting and construction interface	Drawings
QRP		7 th July	LLDC	LLDC BB Quod Design team	Consultation presentation at panel meeting	Presentation
BEAP		w/c 13 th June	LLDC	LLDC BB Quod Design team	Consultation attendance at meeting	Presentation

Direct neighbouring landowners

The lead organisation when engaging with these stakeholders will vary depending on the nature of the conversation. When the discussion is land or party wall related **LLDC** and the **JV** will lead the discussions. Discussions related to bridge and road construction will be led by Balfour Beatty. The parties include:

H14

- BV Investments and Constable Homes (Andersons)
- Omega Works

H16

- Forman's
- Palm Lane
- DRET

Statement of Participation

The planning application is being submitted on 22nd July so will need to be produced for this. The JV will draft this document with input from others. The structure and upfront content will be agreed and drafted in advance.