

19 August 2015

INFORMATION REQUEST REFERENCE 15-043

Dear Sir / Madam,

Thank you for your information request, received on 27 July 2015. You asked us to provide the following information under the Freedom of Information Act 2000 (FOIA):

“Anniversary Games - Olympic Park 24-26 July 2015

Park Champions Volunteers

1: How many Park Champions were deployed at this event?

1.1: Please break down into:

1.1.1: Friday

1.1.2: Saturday

1.1.3: Sunday

2: What was the Park Champions roles for each of the days?

3: Who was in overall charge of the Park Champions for each of the days?

British Athletics Volunteers

4: How many British Athletics Volunteers were deployed at this event?

4.1: Please break down into:

4.1.1: Friday

4.1.2: Saturday

4.1.3: Sunday

5: What was the British Athletics Volunteers roles for each of the days?

6: Who was in overall charge of the British Athletics Volunteers for each of the days?

7: Did any Park Champions volunteers receive any gifts in kind, e.g. complimentary tickets, food, expenses, etc.

8: Did any British Athletics Volunteers receive any gifts in kind, e.g. complimentary tickets, food, expenses, etc.

9: How was the recruitment process to become a volunteer at this event advertised and or processed.

10: Who is the data controller for the volunteers for this event.

11: How many Volunteers that were scheduled to attend on the Friday and the Saturday or Sunday did not turn up for Saturday or Sundays shifts?

12: Please provide copies of the welfare risk assessments, carried out, for the Park Champion volunteers.”

The London Legacy Development Corporation (Legacy Corporation) confirms that they hold some of the information you have requested. Our response below follows your order:

Question 1: Park Champions Volunteers.

1: How many Park Champions were deployed at this event?

1.1: Please break down into:

1.1.1: Friday - 8

1.1.2: Saturday – 10

1.1.3: Sunday - 17

Question 2: What was the Park Champions roles for each of the days?

Friday:

Customer and Mobility Service

Wayfinding (managed and assigned directly by British Athletics as event organiser)

Saturday:

Customer and Mobility Service

Wayfinding (managed and assigned directly by British Athletics as event organiser)

Sunday:

Customer and Mobility Service

Wayfinding (managed and assigned directly by British Athletics as event organiser)

Event support Liberty festival and National Paralympic Day (managed and assigned directly by Liberty as event organiser)

Question 3: Who was in overall charge of the Park Champions for each of the days?

Customer and Mobility Service – The Legacy Corporation through Our Park Life.

Wayfinding – UKA (as event organiser) with support from LS185 (London Stadium 185)

Liberty Festival and National Paralympic Day – Liberty (as event organiser)

Question 4: British Athletics Volunteers

How many British Athletics Volunteers were deployed at this event?

The Legacy Corporation does not hold this information. BA has not sent us copies of their signing in sheets for their volunteers.

Question 5: What was the British Athletics Volunteers roles for each of the days?

The Legacy Corporation can confirm that some of the British Athletics volunteers were expected to be deployed for wayfinding roles, however at this time the Legacy Corporation does not hold information on other roles that the British Athletics volunteers were deployed.

Question 6: Who was in overall charge of the British Athletics Volunteers for each of the days?

The Legacy Corporation does not hold this information. We had individual contacts for the events. British Athletics will know who had overall responsibility for the British Athletics Volunteers.

Question 7: Did any Park Champions volunteers receive any gifts in kind, eg. complimentary tickets, food, expenses, etc.

Refreshments were provided and a contribution to travel expenses up to the value of £5. Stadium access was made available either through the provision of a ticket or accreditation (depending on the day).

Question 8: Did any British Athletics Volunteers receive any gifts in kind, eg. complimentary tickets, food, expenses, etc.

The Legacy Corporation understand that the British Athletics volunteers were offered the same as the Park Volunteers, although this would have to be confirmed with British Athletics.

Question 9: How was the recruitment process to become a volunteer at this event advertised and or processed.

Volunteers could register directly with British Athletics or could register their interest via the Park Champion programme. Registrations from Park Champions were then passed to British Athletics for final role allocation and instructions.

Question 10: Who is the data controller for the volunteers for this event.

The Legacy Corporation is the data controller for Park Volunteers and British Athletics is the data controller for British Athletics Volunteers.

Question 11: How many Volunteers that were scheduled to attend on the Friday and the Saturday or Sunday did not turn up for Saturday or Sundays shifts?

Wayfinding – This information is held by British Athletics, as event organiser. The Legacy Corporation do not hold this information.

Customer and Mobility Service – All those expected attended their shift.

National Paralympic Day. The Event organiser, Liberty, have provided the Legacy Corporation with the signing in sheets. 27 volunteers were expected, 10 did not attend.

Question 12: Please provide copies of the welfare risk assessments, carried out, for the Park Champion volunteers.

The risk assessment for the Customer and Mobility Service is in **Annex A**. The Legacy Corporation does not hold the risk assessments for the other roles; these are held by British Athletics and Liberty as the event organisers.

If you are unhappy with our response to your request and wish to make a complaint or request a review of our decision, you should write to:

Executive Director of Finance and Corporate Services
London Legacy Development Corporation
Level 10
1 Stratford Place
Montfichet Road
London
E20 1EJ

Please note: complaints and requests for internal review received more than two months after the initial decision will not be handled.

If you are not content with the outcome of the internal review, you may appeal directly to the Information Commissioner at the address given below. You should do this within two months of our final decision. There is no charge for making an appeal.

Further information on the Freedom of Information Act 2000 is available from the Information Commissioner's Office:

Wycliffe House
Water Lane
Wilmslow
SK9 5AF

Telephone 08456 30 60 60 or 01625 54 57 45

Website www.ico.gov.uk

Yours sincerely



FOI / EIR Co-ordinator
London Legacy Development Corporation