

London Legacy Development Corporation**Hackney Wick and Fish Island Construction Transport Management Group**

The Hackney Wick and Fish Island Construction Transport Management Group (HW & FI CTMG) has been set out to encourage collaborative working and effectively coordinate the multiple disciplines involved in the construction of development sites. The HW & FI CTMG aims to deliver a comprehensive approach to construction management, provide clarity on the transportation of materials and workforces to implement the various planning schemes. The HW & FI CTMG will act as a platform to discuss and implement productive construction mitigation measures.

The terms of reference for the HW & FI CTMG is set out as follows:

1. The HW & FI CTMG is to be formed of core members and of non-core members; Core members will be from LLDC Park, Operations and Venues LLDC Local Planning Authority, LB Tower Hamlets, and LB Hackney. Non-Core members will be formed from Developers / Construction Partners. Other representatives from other organisations may be asked to attend as appropriate such as TfL and utility providers. As members of the HW & FI CTMG, it is expected that all representatives will attend and participate in the meetings as a commitment to achieving effective construction management mitigation.
2. The HW & FI CTMG would be Chaired by a representative of LLDC.
3. The HW & FI CTMG shall arrange to meet once a month at LLDC, commencing in January 2019 and reviewed thereafter.
4. The HW & FI CTMG shall consider and agree procedures to enable transport and traffic management schemes to be developed, reviewed and approved for implementation for the construction of development within Hackney Wick and Fish Island.
5. The HW & FI CTMG shall consider transport planning issues and traffic management issues relevant to development within Hackney Wick and Fish Island. Initially this will include:
 - implementation of road closures and associated signing and diversions for traffic, pedestrians and cyclists;
 - implementation of off-site marshalling during busy and congested transport times and presence of marshals during school / commuter hours;
 - implementation of direction signing to worksites, including emergency access;
 - schemes necessary to ensure the delivery of the workforce to the construction areas and management of operational, traffic or parking impacts;

- highway works necessary for the movement of construction vehicles, including the design and layout of access points to the construction sites from the highway;
 - measures proposed for implementation and enforcement of parking controls on the highway required during the construction of schemes within the Hackney Wick and Fish Island area;
 - travel demand management measures related to construction;
 - monitoring of construction traffic volumes and routing and provision of workforce travel arrangements; and,
 - Proactive communication and sharing of information.
6. The HW & FI CTMG shall receive from developers within the Hackney Wick and Fish Island area a timetable of transport and traffic management schemes necessary for construction to proceed and have regard to the overall timetable for construction activities.
 7. The HW & FI CTMG shall receive and comment on CTMPs and Code of Construction Practices submitted to the LPA for approval.

All members of the HW & CTMG are expected to commit to collaborative working, sharing of information, proactive communication to minimise adverse impacts.

LLDC request that all recipients of the terms of reference complete the attached contact details form relevant to their construction site / organisation / group (Appendix 1).

Appendix 1:



Contact Details Form

London Legacy Development Corporation

Hackney Wick and Fish Island Construction Transport Management Group

Name:	
Company / Organisation:	
Site (if applicable);	
Contact Address:	
Contact Numbers	
• Site Number 1:	
• Site Number 2:	
Preferred Email Address/s:	
Signature:	Date: