

Minutes

For: E20 Stadium LLP Board
Date: 27 February 2018
Time: 2:30pm – 3.45pm
Location: Meeting Room 5, LLDC

Members Representatives Present:

Nicky Dunn (Chair), Keith Edelman, Gerry Murphy, David Gregson (from Item 4)

In attendance:

David Bellamy, Chief of Staff, Greater London Authority
Lyn Garner, Chief Executive Officer, LLDC
Alan Skewis, Director, E20
Alan Fort, Consultant, E20
Ian Bright, Commercial Director, LLDC
Richard Irish, Finance Director, LLDC
Ash Sharma, Head of Stadium Finance, LLDC
Tim Langdon, Head of Commercial Assurance, LLDC
Jonathan Dobson, E20 Programme Manager, LLDC
[REDACTED]

1. Chair's welcome and apologies

1.1. Nicky Dunn welcomed everyone to the meeting and particularly to Lyn Garner and Ash Sharma, who were attending their first E20 Board Meeting.

2. Minutes of meeting held on 23 January 2018

2.1. Members approved the minutes of the previous meeting without amendment.

3. Actions arising from previous meeting

3.1. The Board noted the actions list.

3.2. David Bellamy asked to ensure that once the E20 Board approves minutes from previous meetings that they be uploaded to LLDC's website [REDACTED]
[REDACTED]

4. E20 Director Report

4.1. The E20 Director provided the Board with an update.

4.2. It was confirmed that the Northern Ticket Hall (NTH) egress plan continues to prove operationally successful. The trial continues until 31 March 2018

4.2.1. [REDACTED]
[REDACTED]

4.3. The Board were informed that ticket sales for the Saracens vs Harlequins match on 24 March 2018 have now passed 50,000.

4.4. The Board discussed West Ham’s proposal on London Stadium ‘look and feel’.

4.5. The E20 Director updated the Board on the progress of negotiations with Major League Baseball (MLB) [REDACTED]

4.5.1. [REDACTED]
[REDACTED]

4.5.2. [REDACTED]
[REDACTED]

4.5.3. [REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

4.5.4. [REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

4.6. The E20 Director confirmed that the business case and costings from the concept design phase of the Stadium Seating Review were due to be presented to the Board at the March Board meeting.

4.7. It was confirmed that the preparatory works for the 2018 seat moves are underway.

4.7.1. [REDACTED]
[REDACTED]
[REDACTED]

4.8. Ash Sharma provided an update on the proposal from [REDACTED], which was discussed at the January Board meeting.

4.8.1. [REDACTED]

4.8.2. [REDACTED]
[REDACTED]

4.8.3. [REDACTED]
[REDACTED]

4.8.4. [REDACTED]
[REDACTED]

4.8.5. [REDACTED]
[REDACTED]

4.8.6. [REDACTED]

4.9. The E20 Director presented the LS185 Health and Safety report.

4.9.1. [REDACTED]
[REDACTED]

4.10. Further revisions were requested to the risk register format with issues to be shown separately. **[Action: Alan Skewis]**

4.11. The Board were provided with an update on the work being undertaken by [REDACTED] of Energy3 to reduce Stadium energy consumption.

4.11.1. [REDACTED]

4.11.2. [REDACTED]
[REDACTED]

4.12. **The Board noted the report.**

5. Legal Report

5.1. The Board noted the report from [REDACTED] Transport for London (TfL) Legal

5.1.1. [REDACTED]
[REDACTED]

5.1.2. [REDACTED]
[REDACTED]

5.1.3. [REDACTED]
[REDACTED]

5.1.4. [REDACTED]
[REDACTED]
[REDACTED]

5.2. **The Board noted the report**

6. Finance Report

6.1. Richard Irish presented the Finance Report and payments profile to the Board.

6.1.1. [REDACTED]
[REDACTED]

6.1.2. [REDACTED]
[REDACTED]

6.1.3. [REDACTED]
[REDACTED]

6.1.4. [REDACTED]
[REDACTED]

6.1.5. [REDACTED]
[REDACTED]
[REDACTED]

6.1.6. [REDACTED]
[REDACTED]
[REDACTED]

6.1.7. [REDACTED]
[REDACTED]

6.2. **The Board noted the report and approved the schedule of payments set out in the report**

7. **Capital Projects**

7.1. The E20 Director presented an update on Stadium capital projects.

- 7.1.1. [REDACTED]
- 7.1.2. [REDACTED]
- 7.1.3. [REDACTED]
- 7.1.4. [REDACTED]
- 7.1.5. [REDACTED]
- 7.1.6. [REDACTED]
- 7.1.7. [REDACTED]
- 7.1.8. [REDACTED]
- 7.1.9. [REDACTED]

7.2. **The Board approved investments in**

- **PAVA Upgrade**
- **CCTV Upgrade**
- **Southern Gangways**

8. **AOB**

8.1. There was no further business raised and the meeting closed at 3.45pm