



## Minutes

**For:** E20 Stadium LLP Board  
**Date:** 30 October 2018  
**Location:** Marketing Suite, LLDC, 1 Stratford Place, Montfichet Road, Stratford, London E20 1EJ  
**Time:** 10am – 12pm

### Members Representatives Present:

Nicky Dunn (Chair), Gerry Murphy (SELH), Shanika Amarasekara (LLDC), Keith Edelman, LLDC (via conference call)

### In attendance:

Alan Skewis, Director, E20  
Lyn Garner, Chief Executive, LLDC  
David Bellamy, Mayor's Chief of Staff, GLA  
Richard Irish, Finance Director, LLDC  
Greg Boon, Head of Contract Management (Stadium) LLDC  
Ashish Sharma, Head of Finance (Stadium), LLDC  
Dave Thompson, Commercial Director, LLDC  
[REDACTED]

### 1. Welcome and introductions

- 1.1. Nicky Dunn welcomed Shanika Amarasekara to her first E20 Board meeting and noted that Keith Edelman was dialing in and would be present via conference call.
- 1.2. It was noted that David Gregson would no longer be attending E20 Board meetings.

### 2. Minutes of the previous meeting

- 2.1. Members approved the revised minutes of the meeting on 25 September 2018 with no amendments.

### 3. Actions arising from previous meetings

- 3.1. The Board noted the actions list.
  - 3.1.1. [REDACTED]

- [REDACTED]
- 3.1.2. [REDACTED]
- 3.1.3. It was noted that 4.2.3 (regarding in house legal support) was completed and Gerry Murphy had agreed a way forward with TFL Legal.
- 3.1.4. It was noted that action 6.1.4 should be circulated ASAP. **[Action: Danielle Thomas to provide GA ticket breakdown to the Board ASAP]**
- 3.1.5. It was noted that 8.1.1 to 8.1.4 were in progress and would be circulated once finalised. **[Action: Alan Skewis/Paul Woolford to update seating plans and visuals and circulate internally]**
- 3.1.6. In relation to London Living Wage implementation, Alan Skewis updated the Board that LS185 had this in train.
- 3.1.7.

#### **4. Finance Update**

- 4.1. Ashish Sharma presented the Finance Report to the Board.
- 4.2. **The Board APPROVED all payments detailed in section 3 of the report.**
- 4.2.1. [REDACTED]
- 4.2.2. [REDACTED]
- 4.3. Ashish Sharma gave the Board an update on the cashflow forecast for 2018/19. Approvals are not being sought at this stage for further restructuring spend as the numbers are not yet fully confirmed.
- 4.3.1. The Board asked for further clarity of point 7.3 of the report (forecast of £2.3m legal and restructuring costs). **[Action: Ashish Sharma to provide Gerry Murphy with a full breakdown of the forecast summary including 2017/18 and 2018/19 legal and restructuring costs]**
- 4.3.2. It was noted that if an additional Lahyer is to be purchased for the West Stand, a separate business case will need to be presented for approval.
- 4.3.3. Gerry Murphy asked whether the Balfour Beatty settlement was accounted for in transformation costs forecast and reminded Ashish Sharma that an appropriate approval from the GLA was required to deal with transformation costs. **[Action: Ashish Sharma to write to the GLA for approval for transformation spend]**
- 4.3.4. [REDACTED]

[REDACTED]

4.4. Gerry Murphy requested a paragraph on risks to the current forecast. **[Action: Ashish Sharma to provide a paragraph on risks to the current forecast]**

4.5. **The Board NOTED the Finance report and the appendices.**

**5. Legal Update**

5.1. Gerry Murphy introduced the Legal Update on disputes with WHU from TFL Legal.

5.1.1. [REDACTED]

5.1.2. [REDACTED]

5.1.3. [REDACTED]

5.1.4. [REDACTED]

5.2. After careful consideration, the Board **APPROVED a delegation to the LLDC Chief Executive** to settle the Excess Seating Capacity claim as detailed below.

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

- [REDACTED]
- 5.2.2. The FA hearing was discussed and the Board noted that the hearing had not completed as scheduled with a further hearing in November.

## 6. E20 Director Update

- 6.1. Alan Skewis presented the E20 Director Update to the Board, and highlighted:
- 6.1.1. A flare incident at the Spurs match on 20 October 2018 may result in an FA charge.
  - 6.1.2. There is a further Carabao Cup game with Spurs at the Stadium on 31 October which is classed as high risk. 1400 stewards will be in attendance along with a larger police presence than usual. Match day costs will be c£300k.
- 6.2. David Bellamy noted that the point in 3.7 of the report (matchday improvements) should be an urgent action with an initial plan to be circulated before the next Board. **[Action: Alan Skewis to circulate draft plan ASAP]**
- 6.3. [REDACTED]
- 6.4. **The Board NOTED the report.**

## 7. Implementing Expert Determination

- 7.1. Alan Skewis presented the Implementing Expert Determination report to the Board.
- 7.2. The Board were given three options to consider in relation to providing draft beer in hospitality with the recommended option set out as option A.
- 7.3. **The Board:**
- 7.3.1. **NOTED** that a claret and London Stadium blue coloured 4G surface will be **installed by January 2019**. The design is as set out in Appendix 1.
  - 7.3.2. **NOTED** the deal on the track cover with a resultant saving of £120k previously approved by board in July 2018.
  - 7.3.3. **APPROVED** a delegation to the LLDC Chief Executive to agree installation of additional draught beer to four lounges at a cost of up to £353,000, noting a target for delivery for £300,000.
  - 7.3.4. **NOTED** the updated estimate of upgrading all lounges to draught beer may be over £700,000 in total.
  - 7.3.5. **NOTED** the update on IPTV and Hosts.

**8. 2019 and 2018 Events**

8.1. **The Board NOTED this report and its appendices.**

**9. MLB Contract**

9.1 The fire alarm sounded at this point in the meeting. The building was evacuated, and due to this disruption, the Board agreed to **DEFER** the discussion of the MLB Contract, with a further discussion to be held once the contract was closer to being finalised.

**10. VFM Disruption Settlement**

10.1. This item was not discussed due to the evacuation.

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